CYNGOR GWLEDIG LLANELLI

Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar dydd Mawrth, 17 Tachwedd, 2026, am 4.45 y.p.

Matthew Thomas

CLERC y CYNGOR

11 Tachwedd, 2026.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.

2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.

3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.

4. Parc Dafen:
   (1) Mainc Goffa – ystyried gohebiaeth gan E.S. yn gofyn am ganiatâd i osod mainc goffa ym Mharc Dafen, a chytuno ar ymateb y cyngor.
   (2) Coed – yn dilyn Cofnod Rhif 201, derbyn adroddiad diweddaru gan y Rheolwr Cyfleusterau.
   (3) Llwybr troed – ystyried adroddiad y Rheolwr Cyfleusterau ynghylch dirywiad wyneb y llwybr troed tarmac, a chytuno ar ymateb y cyngor.

5. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.

6. Coed Nadolig – i dderbyn dyfynbrisiau yn ôl-weithredol ar gyfer cyflenwi coed Nadolig i'w codi ar draws wardiau'r cyngor.

Aelodau'r Pwyllgor:

Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor), R. E. Evans (Arweinydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be hosted at the Council Chamber and via remote attendance on Tuesday, 17 November, 2026, at 4.45 p.m.

Matthew Thomas

CLERK to the COUNCIL

11 November, 2026.

AGENDA

1. To receive apologies for absence.

2. To receive Members' Declarations of Interest in respect of the business to be transacted.

3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.

4. Dafen Park:
   (1) Memorial Bench – to consider correspondence from E.S. requesting permission to install a memorial bench at Dafen Park and to agree the council's response.
   (2) Trees – further to Minute No. 201, to receive an update report from the Facilities Manager.
   (3) Footpath – to consider the report of the Facilities Manager on the surface deterioration to the tarmac footpath and to agree the council's response.

5. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.

6. Christmas Trees – to retrospectively receive quotations for the supply of Christmas trees to be erected across the council's wards.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), R. E. Evans (Leader of Council), T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

ITEM 3

To the Chairman and Members of the Recreation and Welfare Committee:

Date of meeting: 17 November, 2026

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

1.1 To provide Members with an information report on work undertaken by the council's DLO workforce during October, 2026.

2. WORK ACTIVITIES

(1) Vauxhall Buildings
Litter pick external areas
Change door closer
Change door guard
Move furniture
Installed step to boiler room

(2) Dafen Community Hall
Checked toilets

(3) Dafen Changing rooms
Purge water system

(4) Dafen Park
Litter picked
Empty bins
Checked MUGA astroturf and joints
Cleared overhanging branches around carpark lights

(5) Felinfoel Community Resource Centre
Litter pick
Legionella risk assessment works

(6) Felinfoel Recreation Ground
Litter pick
Empty bins
Changed padlocks

(7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
Investigate drain issues

(8) Furnace Community Hall
Litter pick
Adjust boiler temps

(9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
Mark new burial plots

(10) MUGA Llwynhendy/Gwili Fields/Canolfan
Litter pick
Monitor/cleared broken glass

(11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
Repaired dogfoul post
Topped up soil along new drainpipe
Repairs to roller shutter doors

(12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
Set heating times

(13) Sandy and Stradey Community Hall
Litter pick
Boiler reset

(14) Saron Community Hall and Square
Litter pick
Cleaned benches in square

(15) Swiss Valley Community Hall and Shops
Litter pick

(16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Swept footpaths
Repaired sign

(17) Tir Einon play area and recreation ground
Litter pick
Empty bin

(18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system

(19) Berwick play area
Litter pick
Empty bins

(20) Dan y Banc play area
Litter pick
Empty bins

(21) Pontyates Park
Litter pick
Empty bins

(22) Cynheidre Park
Litter pick

(23) Footpaths

Glyn Ward

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

(24) Porterage Services
Fill fuel storage
Consumables, materials
Vehicles to garages for repairs/tyres etc.
Litter waste and fly tipping removal to waste disposal site

(25) Machinery and vehicles
Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
Arrange servicing and maintenance.

(26) General maintenance works to play areas and recreation grounds
Regular litter picking and emptying litter bins.
Sports pitch work included cutting aerating.
Fine turf summer work including fertiliser treatments and cutting in preparation for the seasons play.

(27) Maintenance works on behalf of Llanelli Town Council
Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
Additional work includes porterage services and playground repairs

3. LONG TERM IMPLICATIONS

3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.
The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

4.1 The council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		

Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

5.1 There are no public involvement opportunities identified in preparing this report. However, the council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

7.1 The work activities undertaken by the workforce are essential to support the council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the council's area of responsibilities and its general programme of works. This will ensure the council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using council/community facilities.

8. RECOMMENDATION

8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

11 November, 2026

Alexandra Einon

From: LRC Website <noreply@llanelli-rural.gov.uk>
Sent: 21 October 2026 18:07
To: enquiries
Subject: Llanelli Rural Council Contact Form

LLANELLI RURAL COMMUNITY COUNCIL
DATE 22 OCT 2026
FILE REF.
PASSED TO RW

Your Name

Email

Message

Hi
My father passed on the 30th of September, he played and coached cricket in Dafen Cricket for over 50 years. We as a family would like a bench in the park as a memorial.
Dad first played in Dafen in 1976 and loved the ground, he was a mentor to many young cricket players.
Thanks

GDPR Agreement

Ticking this box confirms you have read and understood the Council's privacy notice and you agree the Council may process your personal information for providing information and corresponding with you. This may include sharing your communication with Councillors or external agencies for information and/or action.

News and Activities

Tick this box if you would like to receive information about the Council's news and activities. This will confirm your agreement that the Council can keep your contact information data for an undisclosed time or until you request its removal. Under this arrangement you have the right to request modification of the information that we keep on record as well as withdrawing your consent and requesting that your details are removed from our database.

This e-mail was sent from a contact form on Llanelli Rural Council (http://www.llanelli-rural.gov.uk)

Sent from Llanelli Rural Council

LLANELLI RURAL COUNCIL RECREATION AND WELFARE COMMITTEE
DATE OF MEETING 17TH NOVEMBER 2026

Members Briefing Report - Dafen Park - Tree Complaints (G4, T11 and T12)

Purpose of the Report

To update Members following the assessment undertaken by Carmarthenshire County Council's Tree Safety Officer and to confirm the landowner's position regarding the works requested by residents and managers of a neighbouring property to trees at Dafen Park.

Background

Officers met the residents on site, together with local Ward Members, to establish the works being requested. These included substantial crown reductions to trees at Dafen Park previously referred to as G4, T11 and T12 in the Councils tree safety reports.

The Council's tree-climbing contractor had expressed significant reservations about undertaking reductions of this scale where the works were not supported by the annual tree survey. As Dafen Park is owned by Carmarthenshire County Council and maintained by Llanelli Rural Council under a Licence to Maintain, the landowner's position was sought before any quotations or works were progressed.

County Council assessment

A site meeting took place on 21st October 2026 with Jason Winter, Carmarthenshire County Council's Tree Safety Officer. The assessment was carried out in accordance with the County Council's Tree Management Strategy and the VALID Tree Risk-Benefit Management Strategy.

The County Council report uses the references G.1, G.2 and T.3, which differ from the references used in the earlier Rural Council survey and complaints. The principal findings were:

- G.1: a group of two mature oak trees was assessed as posing an Acceptable level of risk. No risk-reduction or management works were required.
- G.2: a group of six mature lime trees was assessed as posing an Acceptable level of risk. No risk-reduction or management works were required.
- T.3: a mature lime affected by Kretzschmaria deusta, also known as Brittle Cinder, was assessed as Not Tolerable. Dismantling to ground level was recommended within one month.

Landowner position

Carmarthenshire County Council's position is that only work required to reduce an unacceptable risk or abate a legal nuisance will be considered. The trees associated with the complaints were assessed as posing an 'Acceptable Level of Risk' and no pruning or crown-reduction works were recommended.

The substantial reductions requested by the complainants are therefore not authorised and cannot be progressed by Llanelli Rural Council. This is Carmarthenshire County Council's position as landowner following assessment by its Tree Safety Officer.

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DATE OF MEETING 17TH NOVEMBER 2026

Correspondence with resident

Carmarthenshire County Council issued a separate letter to the resident adjoining the trees originally referred to as T11. The letter explains that pruning on County Council-owned land must be authorised by the landowner, confirms that only works recommended through professional assessment will be undertaken, and warns against unauthorised pruning or removal.

The letter was considered appropriate because of the history of repeated requests for works to these trees over a number of years. Local Members were provided with advance notice and copies of the supporting documents.

Recommended safety work completed

The lime tree identified as T.3 in the County Council assessment was recommended for dismantling within one month because its risk rating was 'Not Tolerable'. This work was completed on 4th November 2026.

Matters for Members

Members may wish to note:

- the County Council's Tree Safety Officer assessed the trees associated with the complaints as posing an Acceptable Level of Risk;
- no pruning or crown-reduction works have been recommended or authorised for those trees;
- the separate lime tree assessed as Not Tolerable has been felled in accordance with the recommendation;
- any future works to trees at Dafen Park must be supported by professional assessment and authorised by Carmarthenshire County Council as landowner; and
- routine tree inspections will continue, with any emerging defects or tree-risk features reported as necessary.

Suggested recommendation

That Members note the assessment and position of Carmarthenshire County Council as landowner; note that the requested pruning and crown-reduction works will not be progressed; and note that the lime tree identified for removal has been felled in accordance with the Tree Safety Officer's recommendation.

Gareth Austin
Facilities Manager

LLANELLI RURAL COUNCIL RECREATION AND WELFARE COMMITTEE
DATE OF MEETING 17TH NOVEMBER 2026

Members Briefing Report - Dafen Park Tarmac Footpath – Tree Root Damage and Surface Deterioration

Purpose of the Report

To advise Members of damage to a section of tarmac footpath leading to Dafen Park from Bryngwyn Road caused by underlying tree roots and to provide details of the recommended remedial works and estimated cost.

Background

The footpath was resurfaced with tarmac approximately five years ago.

Underlying roots from large trees in the adjacent Church Hall grounds are causing sections of the tarmac surface to lift, crack and become uneven.

The uneven surface presents a significant risk of trip hazards to users of the path and renders access by less abled people or mobility vehicles difficult.

Interim safety measures

The worst affected areas have been clearly highlighted using 'high visibility' marking paint and warning signs have also been installed to alert users to the uneven surface.

The condition of the footpath will continue to be regularly monitored while the temporary measures remain in place.

Remedial works assessment

Localised repairs to the existing tarmac would unlikely provide a satisfactory long-term solution, as continued root growth and movement beneath the path will result in the repaired sections lifting or cracking in a relatively short time.

It is not possible to remove the roots as this may cause significant damage to the trees.

It is proposed to remove the tarmac on the worst affected area and replace with a flexible compacted stone surface. The proposed works comprise of:

- removal and disposal of the existing tarmac surface.
- regrading and reprofiling of the path.
- application of a compacted stone-to-dust top layer as the finished walking surface.

The proposed construction method is intended to provide a surface that is better suited to an area affected by established tree roots, and which can be more readily monitored and maintained should further movement occur.

Cost and budget position

The estimated cost for the proposed works is £1,500.

There is currently no specific budget provision available for this work.

Matters for Members Consideration

Members are asked to consider:

1. There is a significant safety risk presented by the present condition of the footpath.
2. The safety measures presently in place should be considered as temporary. If repairs cannot be expedited in a reasonable timescale, it may become necessary to restrict access along the footpath.
3. There is no specific budget provision for the remedial works.
4. Members are requested to consider utilising Council Reserves to facilitate the estimated repair costs of £1,500.

Gareth Austin
Facilities Manager