

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 20 Hydref, 2026, am 4.45 y.p.

Matthew Thomas

CLERC y CYNGOR

14 Hydref, 2026.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Parc Dafen – Coed – yn dilyn Cofnod Rhif 164, derbyn adroddiad diweddarau gan y Rheolwr Cyfleusterau a chytuno ar ymateb y Cyngor.
5. Parc y Gwili:
 - (1) Cyfarpar Chwarae – derbyn adroddiad y Rheolwr Cyfleusterau.
 - (2) Adroddiad Arolwg y Parc Beiciau – ystyried adroddiad y Swyddog Datblygu Cymunedol.
6. Ardal Chwarae Clos Cilsaig:
 - (1) Ystyried gohebiaeth e-bost gan y Rheolwr Cynorthwyol, Gwasanaethau Tiroedd a Glanhau, Cyngor Sir Caerfyrddin, ynghylch mesurau diogelwch ychwanegol ar gyfer cau'r giât ym maes chwarae Clos Cilsaig, a chytuno ar ymateb y cyngor.
 - (2) Derbyn adroddiad y Rheolwr Llywodraethu a Phrosiectau.
7. Coed Nadolig – Ward Hengoed – derbyn adroddiad llafar gan y Rheolwr Llywodraethu a Phrosiectau ynghylch cais am Goeden Nadolig yn Furnace Square, a chytuno ar ymateb y cyngor.
8. Maes Hamdden Pum Heol – Cymdeithas Treftadaeth Pum Heol a'r Cylch – nodi er gwybodaeth gofnodion Cyfarfod Cyffredinol Blynnyddol Cymdeithas Treftadaeth Pum Heol a'r Cylch, a gadarnhaodd ddiddymiad y Gymdeithas a throsglwyddo perchnogaeth y Goffadwriaeth Ryfel a'r Panel Dehongli i'r cyngor, a chytuno ar ymateb y Cyngor.
9. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
10. Ardal Chwarae Sandy a Stradey – yn dilyn Cofnod Rhif 123, i ystyried adroddiad y Rheolwr Llywodraethu a Phrosiectau ac ohebiaeth gan Gadeirydd Cymdeithas Athletau Llanelli ynghylch y cynigion ar gyfer ardal chwarae a gerddi cymunedol newydd yn Stradey, ac i gytuno ar ymateb y cyngor.

11. Derbyn y Datganiad Cyfrifon ac ystyried darparu cymorth ariannol i Neuadd Gymunedol Dafen –
30 Ebrill, 2026.

Aelodau'r Pwyllgor:

Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
R. E. Evans (Arweinydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE
To be hosted at the Council Chamber and via remote attendance on
Tuesday, 20 October, 2026, at 4.45 p.m.

Matthew Thomas

CLERK to the COUNCIL

14 October, 2026.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. Dafen Park – Trees – further to Minute No. 164, to receive an update report from the Facilities Manager and to agree the Council's response.
5. Parc Y Gwili:
 - (1) Play Equipment – to receive the report of the Facilities Manager.
 - (2) Bike Park Survey Report – to consider the report of the Community Development Officer.
6. Clos Cilsaig Play Area:
 - (1) To consider email correspondence from the Assistant Manager, Grounds and Cleansing Services, Carmarthenshire County Council on extra security measures on the gate closure at Clos Cilsaig play area and to agree the council's response.
 - (2) To receive the report of the Governance and Projects Manager.
7. Christmas Trees – Hengoed Ward - to receive a verbal report from the Governance and Projects Manager on a request for a Christmas Tree at Furnace Square and to agree the council's response.
8. Five Roads Recreation Ground - Five Roads and District Heritage Society – to note for information, the minutes of the Annual General Meeting of the Five Roads and District Heritage Society, which confirmed the dissolution of the Society and the transfer of ownership of the War Memorial and Interpretation Panel to the council and to agree the council's response.
9. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
10. Sandy and Stradey Play Area - further to Minute No. 123, to consider the report of the Governance and Projects Manager and correspondence from the Chairman, Llanelli Athletic Association on the proposals for a new play area and community gardens at Stradey and to agree the council's response.

11. To receive Statement of Accounts and to consider providing financial assistance to Dafen Community Hall – 30 April, 2026.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), R. E. Evans (Leader of Council), T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 20 October, 2026

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the council's DLO workforce during September, 2026.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Change batteries door closer
Fitted carpark signs
- (2) Dafen Community Hall
Checked toilets
Painted toilets and external handrail
- (3) Dafen Changing rooms
Purge water system
Arrange for replacement glass
- (4) Dafen Park
Litter picked
Empty bins
Checked MUGA astroturf and joints
- (5) Felinfoel Community Resource Centre
Litter pick
Repaired flush disabled toilets
Repaired flush rugby changing room toilets
- (6) Felinfoel Recreation Ground
Litter pick
Empty bins
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
- (8) Furnace Community Hall
Litter pick

- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
Mark new burial plots
- (10) MUGA Llwynhendy/Gwili Fields/Canolfan
Litter pick
Monitor/cleared broken glass
Increased litter patrols
Installed new bin
Graffiti removal and repairs to exercise bike
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
Changed damaged door lock
- (12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
Replaced faulty taps
Replaced leaking pipe disabled toilets
- (13) Sandy and Stradey Community Hall
Litter pick
- (14) Saron Community Hall and Square
Litter pick
Removed faulty tea urn
- (15) Swiss Valley Community Hall and Shops
Litter pick
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Swept footpaths
Pest control boxes
Fitted splashback to sink
- (17) Tir Einon play area and recreation ground
Litter pick
Empty bin
- (18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system

- (19) Berwick play area
Litter pick
Empty bins
- (20) Dan y Banc play area
Litter pick
Empty bins
Installed replacement equipment
- (21) Pontyates Park
Litter pick
Empty bins
- (22) Cynheidre Park
Litter pick
- (23) Footpaths

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Glyn Ward

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen, Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

- (24) Porterage Services
 Fill fuel storage
 Consumables, materials
 Vehicles to garages for repairs/tyres etc.
 Litter waste and fly tipping removal to waste disposal site
- (25) Machinery and vehicles
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
 Arrange servicing and maintenance.
- (26) General maintenance works to play areas and recreation grounds
 Regular litter picking and emptying litter bins.
 Sports pitch work included cutting aerating.
 Fine turf summer work including fertiliser treatments and cutting in preparation for the seasons play
- (27) Maintenance works on behalf of Llanelli Town Council
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
 Additional work includes porterage services and playground repairs

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		

Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the council's area of responsibilities and its general programme of works. This will ensure the council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

13 October, 2026

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 20 October, 2026.

Dear Councillor

DAFEN PARK – TREE COMPLAINTS (G4, T11 and T12)

1. PURPOSE OF REPORT

To update Members following site meetings with the three complainants and subsequent discussion with the Council's tree-climbing contractor and to outline the next steps before any further tree works are considered.

2. BACKGROUND

Following the previous Committee discussion (Minute No. 164), officers met the three complainants on site, together with a local Ward Members, to establish specifically the desired outcome. The trees are already inspected through the Council's annual tree survey programme.

3. WORKS REQUESTED

- **G4:** the church has requested a reduction of at least one third.
- **T11:** the resident has requested removal/reduction of overhanging branches and an approximate 50% crown reduction.
- **T12:** the resident has requested broadly similar works, involving substantial crown reduction and overhanging growth and to improve light.

The site meetings clarified the works being sought. No commitment was made that these works would be undertaken.

4. CONTRACTOR POSITION

I subsequently met the Council's tree-climbing contractor to discuss the requested works and potential costs. He expressed significant reservations about undertaking reductions of this scale to trees where the works are not supported by the tree survey. His usual approach is to work from professional survey recommendations and he was concerned that substantial reduction of healthy trees could be detrimental and could reflect adversely on his professional reputation. No works has therefore been instructed and a final quotation has not been sought at this stage.

5. LAND OWNERSHIP AND NEXT STEP

Dafen Park is owned by Carmarthenshire County Council, with Llanelli Rural Council operating under a Licence to maintain. The landowner's position therefore needs to be established before substantial works outside the existing survey recommendations are progressed.

A meeting is arranged with Jason Winter, Carmarthenshire County Council Tree Safety Officer, for 21 October, 2026 to review G4, T11 and T12, consider the works requested and

establish the County Council's position. Any relevant tree protection or planning constraints can also be clarified before further action.

6. MATTERS FOR MEMBERS

Members may wish to note:

- the works now being requested by the three complainants are clear;
- the requested reductions go beyond the recommendations contained in the 2026 tree survey;
- the Council's tree-climbing contractor has significant reservations about undertaking the works;
- the County Council's position as landowner has yet to be established;
- no further works or quotation will be progressed until the meeting with the County Council Tree Safety Officer.

7. RECOMMENDATIONS

That Members note the update and agree that no further works are progressed at this stage, pending the meeting with Carmarthenshire County Council's Tree Safety Officer and clarification of the landowner's position and professional advice.

Yours sincerely

Facilities Manager

12 October, 2026

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 20 October, 2026.

Dear Councillor,

PARC Y GWILI – DAMAGE TO OUTDOOR EXERCISE EQUIPMENT

1. PURPOSE OF REPORT

To brief Members on recent damage to outdoor exercise equipment at Parc Gwili, the action taken by officers and the options available regarding replacement of the damaged component.

2. BACKGROUND

Damage to an item of apparatus at Parc Gwili was initially report on 27 September, 2026. Further information identified graffiti and damage to the screen fitted to the equipment. Officers subsequently inspected the equipment. The apparatus was identified as a Kompan city bike with touchscreen.

3. DAMAGE AND REMEDIAL ACTION

Following inspection, loose metalwork was identified where part of the screen assembly was missing. Graffiti was also present on the equipment.

- By 2 October, 2026, officers had:
- Removed the graffiti
- Fitted a blanking plate in place of the damaged touchscreen.

Two small pellets were subsequently found in the handlebars; it appeared the screen had been shot. Following the remedial work, the equipment was reported as safe and capable of continuing to be used as intended. Police report ref: DP-47729-26-6363-04.

4. REPLACEMENT OPTIONS

Two options have been identified:

- Replacement touchscreen: approximately £1,200.
- Dummy screen with simple graphics: approximately £200.

The existing blanking plate can presently remain in place while the equipment continues to be used.

5. MATTERS FOR MEMBERS

Members may wish to note:

- the vandalism and remedial action undertaken
- that the apparatus is currently reported as safe and usable

- the approximate costs of **£1,200** for replacement of the touchscreen compared with **£200** for a simpler dummy screen

6. RECOMMENDATIONS

That members note the damage and action taken to make good the equipment at Parc Gwili and consider whether:

- The damage screen should be replaced with a touchscreen at an approximate cost of £1,200
- With the lower-cost dummy screen at approximately £200
- Keep it as it is.

Yours sincerely

Facilities Manager

12 October, 2026

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting – 20 October, 2026

Dear Councillor,

LLWYNHENDY BIKE PARK CONSULTATION

1. PURPOSE OF REPORT

- 1.1 To update members on the consultation exercise undertaken to assess the viability of a new wheeled sports facility within Parc y Gwili, Llwynhendy for bicycles, scooters, roller skates, inline skates and skateboards.
- 1.2 For members to consider the consultation findings and potential grant funding options, and to approve the next steps proposed to progress the project.

2. BACKGROUND

- 2.1 Members will recall (minute no. 238, 18 November 2025, refers) that a consultation exercise was scheduled to investigate the viability of a BMX pump track. The track remains a priority for the Council, having been included in the original feasibility work as a facility for young people and continuing to be regarded as a valuable part of the wider scheme. Although the original tender submission from Emroch Landscapes Ltd included the track at a cost of £14,625, it was omitted because the revised project budget could not accommodate it.
- 2.2 Best practice visits were made to established pump track facilities at Pembrey Country Park and in Llandeilo. These were useful in demonstrating what could be achieved within a space similar in size to Parc y Gwili and helped to clarify the design, safety and surface requirements for such a facility. The visits also informed the preparation of the consultation exercise. Pictures taken from the visits are included in Appendix 1.

3. CONSULTATION

- 3.1 The consultation was held between July and September, using a range of engagement methods. These included scheduled drop-in sessions at Canolfan Llwynhendy, attendance at community events and a visit to an after-school club at the local children's centre. A consultation station was also set up within Canolfan Llwynhendy, where surveys and worksheets were available to residents during opening hours. An online survey was promoted through Facebook posts and the Council's website, supported by physical posters and flyers.
- 3.2 Views were gathered through a survey (Appendix 2) and a 'design a skatepark' worksheet (Appendix 3). In total, 89 surveys were completed and 48 worksheets were returned. The worksheets were engagement tools for the children, whilst the surveys were geared more towards parents. The worksheet content will be shared with the bike park designers for design inspiration. Overall, the findings demonstrate strong support among respondents, particularly for a facility that combines different track elements

and accommodates a range of ages and abilities. Most respondents were Llwynhendy residents, although the number of responses to individual questions varied slightly.

Headline findings:

- 83 of 88 respondents (94%) supported the development of the facility. Only two opposed it, while three were unsure.
- 76 of 88 respondents (86%) said that they or their family would be likely or very likely to use it.
- 82 of 89 respondents (92%) considered the proposed location suitable.
- 72 of 87 respondents (83%) lived in Llwynhendy.
- 59 of 88 respondents (67%) believed the facility would have a positive effect on their use of the park. A further 20 anticipated no impact, while only four expected a negative impact and five were unsure.
- 85 of 87 respondents (98%) considered accessibility for different ages and abilities to be important or very important.

- 3.3 A full breakdown of the consultation responses is included as Appendix 4 to this report. It covers the age profiles of likely users, the preferred type of facility, the most requested features, community benefits, concerns raised, safety and management measures, other suggestions and overall conclusions.

4. NEXT STEPS

- 4.1 Community feedback and engagement. Share the consultation findings with residents through the Council's website, social media and newsletter, and explain how the feedback is shaping the next phase of the project.
- 4.2 Prior to developing a specification of works, obtaining quotations, and seeking grant funding opportunities, initiate an assessment of the underground drainage and how a new bike track facility will affect its use whilst also advising on what can and cannot be constructed.
- 4.3 Develop an initial specification. Prepare a draft project brief outlining the preferred facility type, key features, accessibility requirements and safety measures identified through the consultation.
- 4.4 Obtain costs and quotations. Contact specialist wheeled sports facility providers to obtain outline designs, budget estimates and indicative quotations for pump tracks, skills tracks and mixed-use facilities.
- 4.5 Identify and pursue funding opportunities. Research potential grant funding sources, including Sport Wales, the National Lottery Community Fund, Welsh Government programmes and other relevant funding streams. Prepare funding applications where suitable opportunities are identified.

5. LONG TERM IMPLICATIONS

- 5.1 A bike track will require regular maintenance checks. A well-designed and properly installed track will help to minimise the additional maintenance burden. The facility will be included in the Council's annual play equipment inspections.

- 5.2 Providing a bike track would encourage regular outdoor exercise and offer an additional activity for park users. Further health and physical benefits include the development of balance, coordination, agility and motor skills. A fenced bike park would also provide a controlled environment away from roads, where children could develop their skills safely.

6. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 6.1 A bike track forms part of the agreed overall plan for Parc y Gwili, and its creation would support the following themes and values in the Council's Strategic Plan:

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD1 CD3 CD4 CD5 CD7 CD8 CD9	✓	✓	✓	✓	✓	✓	✓
Serving the Public	STP1 STP4 STP5 STP13 STP14	✓	✓	✓	✓	✓	✓	✓
Acting as a Local Voice	LV1 LV2 LV4 LV5			✓	✓	✓	✓	✓
Quality of Life								
(1) Environment								
(2) Social Inclusion								
(3) Safe and Healthy Places	QL6	✓		✓	✓	✓		✓
Sports, Leisure and Cultural Activities	SLC1 SLC2			✓	✓		✓	
The Local Economy								
Local Democracy	ED1 LD3 LD4 LD5			✓	✓	✓	✓	✓
Partnership Working	PW2	✓			✓	✓		
Communication	C1 C2 C3 C5 C6	✓	✓	✓	✓	✓	✓	✓
Health & Safety	HS1 HS5	✓		✓		✓		✓
Resources	R1	✓						✓
Management and Control	MC2 MC7	✓	✓					✓

7. PUBLIC INVOLVEMENT

- 7.1 A bike track facility was suggested during the consultation exercises for the Llwynhendy Community Hub and Green Space projects. A more focused consultation was carried out during the summer.

8. COLLABORATION OPPORTUNITIES

- 8.1 Actif, Carmarthenshire County Council's sport and leisure service, delivered cycle training sessions at Parc y Gwili MUGA during the summer. A dedicated bike track would encourage continued and repeat use.
- 8.2 There is also an opportunity to link with the new bike repair project due to start in Llwynhendy.

9. CONSIDERATIONS

- 9.1 The project would need to be funded entirely through grant funding. The original tender quoted £14,625 however when requesting new estimates, it will be covering additional elements such as groundwork, drainage protection, surfacing, fencing, access, professional costs and contingency. Therefore, a higher quote should be anticipated.
- 9.2 The identified area within the park contains underground drainage lines. Therefore, excavating to create dips and bends is not an option.
- 9.3 For safety reasons, the bike park would need to be enclosed by fencing.
- 9.4 Our Llwynhendy has been approached as a potential funder. However, its programme spending for the final two years has already been identified. It would be prudent to monitor Our Llwynhendy's expenditure over the next 12 months to identify any potential underspend.

10. RECOMMENDATIONS

- 10.1 Members note the outcome of the community consultation.
- 10.2 Members approve providing feedback to the community on the consultation progress as outlined in 4.2
- 10.3 Members approve an assessment of the underground drainage and the potential impact of a bike track on its operation. The findings will be reported at a future meeting, when the actions set out in sections 4.3, 4.4 and 4.5 will also be reviewed.

Yours sincerely,

COMMUNITY DEVELOPMENT OFFICER

13 October, 2026



Pembrey Country Park Pump Track





Llwynhendy bike track survey

Llanelli Rural Council is exploring the possibility of applying for grant funding towards developing a new wheeled sports facility within Parc y Gwili for use by bicycles, scooters, roller skates, inline skates and skateboards.

This proposal has been prompted by a strong and growing call from local children and young people for a safe, fun and dedicated space where they can ride, practise skills and socialise with friends. The Council is keen to understand whether such a facility would benefit the wider community and how it could best be designed to meet local needs.

Before any decisions are made, we would like to hear the views of local residents, park users, children and young people, as well as parents, grandparents and carers. Your feedback will help us understand the level of demand for the facility, identify any concerns and ensure that any future development complements the park and its existing users.

The survey should take only a few minutes to complete, and all responses will be carefully considered as part of the Council's assessment of the project.

Thank you for taking the time to share your views.



General Interest

1. Do you support the development of a bike track within the park?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

2. How likely would you or your family be to use a bike track?

Mark only one oval.

- ☐ Very likely
- ☐ Likely
- ☐ Unlikely
- ☐ Very unlikely

3. What age groups in your household would use the facility? (select all that apply)

Check all that apply.

- ☐ Under 5
- ☐ 5-11
- ☐ 12-17
- ☐ 18+

Design and Features

4. What type of bike track would you prefer?

Mark only one oval.

- ☐ Pump track
- ☐ Skills track
- ☐ Learn-to-ride area
- ☐ Combination of the above

5. Which features would you most like to see? (Select all that apply)

Check all that apply.

- ☐ Jumps and rollers
- ☐ Berms (banked corners)
- ☐ Beginner-friendly sections
- ☐ Advanced sections
- ☐ Seating areas
- ☐ Cycle parking
- ☐ Landscaping and planting
- ☐ Information/signage

6. What is the most important factor for you?

Mark only one oval.

☐ Safety

☐ Fun and challenge

☐ Accessibility

☐ Appearance

☐ Environmental impact

☐ Other:

Location and Impact



7. Do you think the proposed location within the park is suitable?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

8. Do you live in Llwynhendy?

Mark only one oval.

☐ Yes

☐ No

9. What concerns, if any, do you have about the proposed bike track? (Select all that apply)

Check all that apply.

☐ Noise

☐ Anti-social behaviour

☐ Parking

☐ Loss of green space

☐ Safety

☐ Maintenance

☐ No concerns

☐ Other: _____

10. How do you think a bike track would affect your use of the park?

Mark only one oval.

☐ Positively

☐ Negatively

☐ No impact

☐ Unsure

Safety and Accessibility

11. What measures would help ensure the bike track is safe? (Select all that apply)

Check all that apply.

- ☐ Clear signage
- ☐ Fencing or boundaries
- ☐ Separate beginner and advanced areas
- ☐ Good visibility
- ☐ Regular inspections
- ☐ Other: _____

12. Is it important that the facility is accessible to riders of different ages and abilities?

Mark only one oval.

- ☐ Very important
- ☐ Important
- ☐ Not important

Community Benefits

13. What benefits do you think a bike track could bring to the community? (select up to two)

Check all that apply.

- ☐ More opportunities for exercise
- ☐ Improved facilities for young people
- ☐ Family activities
- ☐ Reduced anti-social behaviour
- ☐ Increased park usage
- ☐ Other: _____

14. Would you be interested in community events, coaching sessions, or cycling activities at the bike track?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Maybe

Final Comments

15. Is there anything you would like to see included in the project?

16. Do you have any concerns or suggestions regarding the proposed bike track?

17. Any other comments?

Thank you for taking part in the survey

Your views are important. There will be a series of consultations taking part over the summer. To keep up to date on what is planned please visit <https://www.llanelli-rural.gov.uk/your-community/consultations/>



This content is neither created nor endorsed by Google.

Google Forms

Llwynhendy bike track survey Summer 2026

Internal document of CDO.

Index

1. Review of surveys received
2. Post Consultation Action Plan
3. Draft community feedback update
4. Social media draft community update

1. Review of surveys received

Responses received between 17 June 2026 – 15 September 2026

The survey received **89 responses** exploring the development of a wheeled sports facility at **Parc y Gwili**. Overall, the findings demonstrate **very strong community support**, particularly for a facility combining different track elements and accommodating a range of ages and abilities. Most respondents were Llwynhendy residents, although the number answering individual questions varied slightly

Headline findings

- **83 of 88 respondents, 94%, supported the development** of the facility. Only two opposed it, while three were unsure.
- **76 of 88 respondents, 86%, said they or their family would be likely or very likely to use it.**
- **82 of 89 respondents, 92%, considered the proposed location suitable.**
- **72 of 87 respondents, 83%, lived in Llwynhendy.**
- **59 of 88 respondents, 67%, believed the facility would positively affect their use of the park.** A further 20 anticipated no impact, while only four expected a negative impact.
- **85 of 87 respondents, 98%, considered accessibility for different ages and abilities important or very important.**

Likely users

Responses indicate demand across all age groups, with the greatest anticipated use among children and young people:

- **Ages 5–11:** 45 selections
- **Ages 12–17:** 39 selections
- **Ages 18 and over:** 23 selections
- **Under five:** 22 selections

This suggests that the facility should primarily meet the needs of children and teenagers while remaining suitable for younger beginners, adults and family groups.

Preferred type of facility

Of the 85 people who answered this question:

- **57, 67%, preferred a combination of track types**
- **17, 20%, preferred a pump track**
- **Eight, 9%, preferred a learn-to-ride area**
- **Three, 4%, preferred a skills track**

The results favour a **multi-use design** rather than a facility aimed solely at one discipline or ability level. A combined layout could include accessible beginner areas alongside more challenging pump-track or skills-based features.

Most requested features

Respondents placed greatest emphasis on:

- **Beginner-friendly sections:** 75 selections
- **Seating areas:** 59
- **Jumps and rollers:** 58
- **Advanced sections:** 40
- **Berms or banked corners:** 39
- **Landscaping and planting:** 35
- **Cycle parking:** 32
- **Information and signage:** 28

The combination of beginner areas, challenging features and seating indicates support for an inclusive, family-friendly facility where riders of different skill levels can participate and accompanying adults can remain nearby

Expected community benefits

The leading anticipated benefits were:

- **Improved facilities for young people:** 68 selections
- **More opportunities for exercise:** 67
- **Family activities:** 53
- **Increased use of the park:** 32
- **Reduced anti-social behaviour:** 29

Comments also suggested that the facility could give young people somewhere safe to socialise, develop cycling or wheeled-sports skills and participate in organised activities.

Concerns raised

Despite the strong level of support, respondents identified several issues requiring careful consideration:

- **Anti-social behaviour:** 45 selections
- **Safety:** 33
- **Maintenance:** 26
- **Parking:** nine
- **Noise:** eight
- **Loss of green space:** three

Seventeen respondents selected “**no concerns.**” Written comments also mentioned litter, broken glass, graffiti, criminal damage, drainage, proximity to the road and the possibility of less-confident children being excluded or intimidated by more experienced users.

Safety and management measures

The most popular measures for ensuring safety were:

- **Separate beginner and advanced areas:** 62 selections
- **Fencing or clear boundaries:** 61
- **Regular inspections:** 57
- **Good visibility:** 38

- **Clear signage:** 37

Additional suggestions included lighting, prompt removal of litter and broken glass, CCTV or community policing, safe drainage, supervision or management arrangements and fencing between the facility and nearby roads.

Events, coaching and inclusion

52 respondents said they would be interested in community events, coaching sessions or cycling activities, with a further 24 responding “maybe.” Suggestions included coaching, safety classes, competitions, sessions involving local schools and organised opportunities to bring the community together.

Accessibility was a strong recurring theme. Comments highlighted the need to consider toddlers, less-confident riders, children and young people with additional learning needs, disabled users and the possible provision of adapted equipment or dedicated inclusive sessions.

Other suggestions

A small number of respondents suggested additional or alternative facilities, most notably a **splash park, paddling pool or water-play feature**. Other suggestions included football goals and improvements to lighting and landscaping. These comments do not outweigh the strong support for the wheeled sports proposal, but they identify wider aspirations for recreational investment within the park.

Overall conclusion

The consultation provides a **clear mandate to continue exploring the proposal**. Support is high, likely usage is strong and the proposed location is considered suitable by a large majority. The preferred approach is an inclusive, multi-use facility combining beginner-friendly areas with more challenging features.

The next stage should focus on a design that:

1. Separates beginner and advanced users.
2. Provides secure boundaries, particularly near roads.
3. Incorporates seating, landscaping, signage and cycle parking.
4. Maintains good visibility and considers appropriate lighting.
5. Includes a clear inspection, maintenance and litter-removal regime.
6. Addresses anti-social behaviour through thoughtful design and management.
7. Accommodates different ages, abilities and wheeled activities.
8. Supports coaching, community events and inclusive sessions.

The results should be treated as evidence of strong support among survey participants rather than a statistically representative assessment of the entire community. Some questions allowed multiple selections, and a few responses were incomplete.

DRAFT

2. Post-Consultation Action Plan

Parc y Gwili Wheeled Sports Facility

The consultation has demonstrated strong public support for the proposed wheeled sports facility. The next stage should focus on establishing feasibility, securing funding and maintaining community engagement throughout the development process. The following action plan is recommended.

Action	Description	Lead
1. Review Consultation Findings	Prepare a formal consultation report summarising survey results, key themes, concerns and recommendations for consideration by Council.	Community Development Officer
2. Council Consideration	Present consultation findings to Council and seek approval to progress to feasibility and funding stages.	Community Development Officer / Council
3. Develop Initial Specification	Prepare a draft project brief outlining the preferred facility type, key features, accessibility requirements and safety measures identified through consultation.	Community Development Officer
4. Obtain Costs and Quotations	Contact specialist wheeled sports facility providers to obtain outline designs, budget estimates and indicative quotations for pump tracks, skills tracks and mixed-use facilities.	Community Development Officer
5. Site Feasibility Assessment	Review ground conditions, utilities, drainage, access arrangements and any planning, ecological or environmental requirements.	Council / Specialist Consultants
6. Identify and Pursue Funding Opportunities	Research potential grant funding sources including Sport Wales, National Lottery Community Fund, Welsh Government programmes, local charitable trusts, community benefit funds and other relevant funding streams. Prepare funding applications where suitable opportunities are identified.	Community Development Officer
7. Develop Preferred Design Option	Work with suppliers and stakeholders to prepare a preferred concept design incorporating consultation feedback, safety requirements and accessibility considerations.	Council and Design Provider

8. Community Feedback and Engagement	Share consultation findings and emerging designs with residents through the Council website, social media, newsletters and community events. Explain how feedback has shaped the proposals.	Community Development Officer
9. Secondary Community Consultation	Present concept designs and indicative costs to the community and stakeholders for comment before finalising proposals.	Council
10. Funding Applications Submission	Submit grant applications supported by consultation evidence, costings and community need data.	Community Development Officer
11. Project Review and Decision	Review funding outcomes, final costs and design proposals before determining whether the project should proceed to delivery.	Council
12. Continued Community Updates	Provide regular updates on progress, funding applications and key milestones to maintain transparency and community support.	Community Development Officer

Community Feedback Commitment

A key outcome of the consultation process should be ensuring participants understand how their views have influenced the project. This could include:

- Publishing a consultation summary report.
- Sharing key survey findings through social media and the Council website.
- Explaining which features are being incorporated into the design.
- Providing updates on funding applications and project progress.
- Inviting residents to comment on concept designs before any final decisions are made.

Key Immediate Priorities

The three most important next steps are:

- 1. Acquire outline designs and quotations from specialist contractors.**
- 2. Identify and apply for suitable grant funding opportunities.**
- 3. Provide feedback to the community on the consultation results and proposed next steps.**

3. Draft community feedback update

Below is a draft community feedback update suitable for the Council website, newsletter or social media.

Thank You for Sharing Your Views on the Proposed Wheeled Sports Facility at Parc y Gwili

Llanelli Rural Council would like to thank everyone who took part in the recent consultation regarding the potential development of a new wheeled sports facility within Parc y Gwili.

The consultation was launched in response to growing requests from local children and young people for a safe, dedicated place to ride bicycles, scooters, skateboards, roller skates and inline skates, whilst also providing opportunities to develop skills, keep active and socialise with friends.

What You Told Us

We received **89 responses** from residents and park users, with the overwhelming majority expressing support for the proposal.

Key findings include:

- **94% supported** the development of a wheeled sports facility.
- **86% said they would be likely or very likely to use the facility.**
- **92% felt the proposed location was suitable.**
- The most popular option was a **combination facility** incorporating different features and difficulty levels.
- Respondents identified **improved facilities for young people, more opportunities for exercise, and family activities** as the main benefits.
- Safety, accessibility and inclusivity were identified as important factors in the design of any future facility.

Residents also highlighted concerns relating to anti-social behaviour, ongoing maintenance and safety, which will be carefully considered as the project progresses.

What Happens Next?

The Council will now review the consultation findings in detail and use the feedback received to help shape the next stage of the project.

The next steps will include:

- ✓ Developing an outline specification based on community feedback.

- ✓ Obtaining indicative designs, costs and quotations from specialist wheeled sports facility providers.
- ✓ Exploring potential grant funding opportunities to support project delivery and reduce the financial impact on local taxpayers.
- ✓ Assessing site suitability, accessibility and maintenance requirements.
- ✓ Continuing to engage with residents and stakeholders as proposals develop.

Should the project progress, the Council intends to share concept designs and further details with the community before any final decisions are made.

Thank You

We greatly appreciate everyone who took the time to complete the survey and share their views. Your feedback will play an important role in helping the Council determine whether the project is viable and, if so, how it can best meet the needs of local residents now and in the future.

Further updates will be provided through the Council's website and social media channels as the project develops.

Llanelli Rural Council

Working with the community to improve local opportunities for children, young people and families.

4. Social media draft community update

Social Media

Parc y Gwili Wheeled Sports Facility Update

A huge **thank you** to everyone who completed our recent survey!

We received **89 responses**, with:  **94% supporting** the proposal

 **86% likely to use** the facility

 **92% agreeing** the proposed location is suitable

The feedback shows strong support for a safe, inclusive facility where children, young people and families can ride, learn new skills and enjoy being active.

What happens next? ♦ Review the consultation findings in detail

- ♦ Develop outline designs and obtain cost estimates
- ♦ Explore grant funding opportunities
- ♦ Assess site suitability and maintenance requirements
- ♦ Keep the community informed as the project progresses

Your feedback will help shape the next stage of the project, and we will continue to share updates as more information becomes available.

Thank you for helping us plan for the future of **Parc y Gwili** and creating more opportunities for local children, young people and families. 

#ParcYGwili #Llwynhendy #CommunityConsultation #ActiveTravel #Cycling #WheeledSports
#LlanelliRuralCouncil    



DESIGN YOUR OWN BIKE TRACK!

Can you create the ultimate bike track?

Imagine you are designing a brand-new bike track for your local community. What would your track look like?

➤ Draw your ideas in the space below! ➤

MY BIKE TRACK

Give your track a name:

Draw your bike track here!



WHAT SHOULD YOUR TRACK INCLUDE?

Tick your favourites – or add your own!

- ☐  Big jumps
- ☐  Twisty turns
- ☐  Hills
- ☐  Start & finish line
- ☐  Bridges
- ☐  Wooden features
- ☐  Fast sections
- ☐  Skills challenges
- ☐  Trees & plants
- ☐  Places to sit
- ☐  Lights
- ☐  Something completely different!

My best idea is:



★ BONUS CHALLENGE!

Can you design a really tricky section of your track?

Draw it here!



ONE LAST QUESTION...

What would make your bike track **AMAZING**?



Name (optional): _____



THANK YOU!

Your ideas could help us understand what local children want from their future bike track.

Keep pedalling. Keep exploring. Keep having fun!



Dawn Jones

Subject: FW: Yellow Gate Dafen Pond

From: Liam J Cole <LCole@carmarthenshire.gov.uk>

Sent: 18 September 2026 17:50

To: enquiries <enquiries@llanelli-rural.gov.uk>

Subject: FW: Yellow Gate Dafen Pond

Good Afternoon,

Please see email received from local councillor Rob Evans regarding his concerns of children escaping Clos Cilsaig playground and entering Dafen Pond following the tragic events circulating in the national news this week.

I have informed councillor Evans that we will now address the issue of the gate between the playground and Dafen Pond however the mechanism has failed and requires replacing, from previous experience with these gates there is a requirement for specialist operatives to replace the mechanism and excessive costs involved with this which we are now obtaining quotations for.

In the meantime we have cleared the overgrown vegetation and build up of debris on the path surface currently stopping the gate from closing manually, we have today cleared this to allow the gate to be used (obviously depending on the public to close after them due to the self closing mech not functioning), we have also added a banding/loop rope that the public can use to close this after them as a secondary security.

I have also informed councillor that we would contact yourselves to ask the question to consider a secondary security closure to be added to your gate of the playground also.

Look forward to hearing your considerations or any other measures you may have put into place previously to alleviate this concern.

Regards

Liam Cole

Is-Rheolwr Gwasanaethau Seiliau a Gweithrediadau Glanhau / Assistant Manager Grounds & Cleansing Services
Lle Seilwaith a Datblygu Economaidd | Place Infrastructure and Economic Development

From: Liam J Cole

Sent: Friday, September 18, 2026 5:42 PM

To: Cllr. Rob Evans <RobEvans@carmarthenshire.gov.uk>

Cc: Cllr. Nysia Evans <NyEvans@carmarthenshire.gov.uk>

Subject: RE: Yellow Gate Dafen Pond

Good Afternoon Both,

Thank you for your email and agree what is a concern following the recent tragic events circulating on the news this week.

Unfortunately I am not sure why you have been informed previously that parts are on order with this gate as I am sorry to say this was not the case. I can confirm we did look into getting quotations for parts for the repairs for this however following guidance from the supplier it resulted in requiring specialist repairs which involved ordering of the parts and specialist training course to be qualified to install this style of gate. Unfortunately due to the cost implications of these requirements we investigated other avenues as we could not get confirmation on owner responsibility for the area which we conducted land registry searches which proved to confirm that the land in question was not CCC land and was under the ownership of 'Ideal homes midland limited' due to these findings we passed the issue onto these. However the issue has failed to be rectified.

Now following recent incidents and your requests received we have now committed to repairing this ourselves as a duty of care as the gate is also used as access to our land (Dafen Pond).

We have today had operatives to attend site and unfortunately they have been unable to get the gate functioning as done previously. We have now made contact with our supplier for cost of gate and training for replacement of gate mechanisms and also requested quotation from specialist contractors who deal with these style of gates to have the issue rectified ASAP, we will also consider a replacement gate if required once costs received.

In the meantime today our operatives have cleared some debris from the pathway and vegetation at the foot of the gate way to allow the gate to move more freely to allow people to close the gate after use, we have also added a temporary banding/looped rope to use as a secondary catch for the public to use to secure the gate until we have rectified the issue (obviously this will be dependant on the public closing the gate after them in the meantime. This is the 2nd gate from the playground as the initial gate to exit the playground is near the Clos Cilsaig entrance which is operating as should be. I have also contacted Llanelli Rural Council to request if they would consider adding a secondary catch to their playground gate to remove this risk in future, which we hope they will consider. If agreed this would then provide 4 separate closure mechanisms on the 2 gates (Llanelli Rural councils playground gate – Self closing plus additional secondary catch installed. Access gate to Dafen Pond which we will maintain moving forward – Self closing plus additional secondary catch installed).

I can confirm we will be actively working next week to have this issue rectified once and for all and as soon as practically possible.

Should you wish to discuss further please feel free to contact me

Regards

Liam Cole

Is-Rheolwr Gwasanaethau Seiliau a Gweithrediadau Glanhau / Assistant Manager Grounds & Cleansing Services
Lle Seilwaith a Datblygu Economaidd | Place Infrastructure and Economic Development

From: Cllr. Rob Evans <RobEvans@carmarthenshire.gov.uk>

Sent: 17 September 2026 01:59

To: Democratic Services Unit <DemocraticServices@carmarthenshire.gov.uk>; Cllr. Nysia Evans <NyEvans@carmarthenshire.gov.uk>; Wendy S Walters <WSWalters@carmarthenshire.gov.uk>

Subject: Yellow Gate Dafen Pond

Good evening, everyone, I have in the past put a request in for this gate to be repaired and functional. This gate is security for children not to wander off from a play park Clos Cilsaig into Dafen Pond this gate was put there by CCC for safety purposes. As we are all aware little Noah story is one he

wandered off and passed away in difficulty in a pond. I have in the past asked this gate to be fixed and was told waiting for parts. After the recent news that a little boy Noah has recently died through an incident in a pond I and Cllr Nysia insist this safety gate be fixed. The excuse in the past is we are waiting for parts for this gate. It's a gate children can not gain access to the pond without a grown up. Its 2pm in the morning I am writing this email such is the importance of this gate for safety of children using Clos Cilsaig play park. And no, it's our responsibility this gate not the Llanelli Rural Council. So why when requested to fix this gate we were told waiting for parts CCC.

Thank You Cllr Rob

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 20 October, 2026.

Dear Councillor,

**CLOS CILSAIG PLAY AREA AND DAFEN POND – CONSIDERATION OF A
LATCH TO THE PLAY AREA GATE**

1. PURPOSE OF REPORT

- 1.1 To consider a request from Carmarthenshire County Council that Llanelli Rural Council consider installing a latch to the existing pedestrian gate at Clos Cilsaig Play Area, Dafen, as an additional safety precaution in view of the proximity of Dafen Pond.

2. BACKGROUND

- 2.1 Concerns have been raised regarding the possibility of children leaving the play area and subsequently gaining access to Dafen Pond if the separate pond access gate is open or its self-closing mechanism is defective.
- 2.2 Carmarthenshire County Council has advised that the self-closing mechanism to the pond access gate has failed. Temporary measures have been taken to allow the gate to be secured manually, while quotations are being obtained for specialist repair or replacement. Llanelli Rural Council has been asked to consider adding a secondary closure to its own play area gate.

3. SITE LAYOUT AND EXISTING CONTROLS

- 3.1 The pond access gate does not lead directly from the play area. It is positioned on the boundary between the pond area and a footpath on private land which runs adjacent to the play area. A person leaving the play area must therefore enter the adjoining route and travel towards the separate pond access point before reaching the pond area.
- 3.2 When the play area was redeveloped, the proximity of the access gate to Dafen Pond was expressly considered. The play area entrance was deliberately relocated to the furthest practical point away from the pond access gate. This provides spatial separation and reduces the likelihood of a child leaving the play area and immediately encountering the pond access point. The existing controls therefore include:
- A functioning spring-loaded, self-closing play area gate.
 - Deliberate positioning of the play area entrance away from the pond access point.
 - Physical and spatial separation created by the adjacent footpath corridor.
 - A separate gated access point between the footpath and the pond area.
 - Adult supervision of children using the play area.

4. REQUEST UNDER CONSIDERATION

- 4.1 The proposal from Carmarthenshire County Council is for Llanelli Rural Council to add a secondary latch or catch to the existing spring-loaded play area gate. The intention would be to provide an additional barrier should a child attempt to leave the play area and move towards the pond access route.

5. MATTERS TO CONSIDER

- 5.1 **Accessibility and Inclusive Use:** Any additional gate fitting should be assessed for its effect on disabled people, wheelchair users, people with reduced strength or dexterity, carers using pushchairs, older people and children. A mechanism requiring a high reach, two-handed action, twisting, significant force or an unfamiliar sequence could create an avoidable barrier to access.
- 5.2 **Safe and Uncomplicated Exit:** The gate must remain straightforward to open from inside the play area. An additional fastening could delay exit, cause confusion or result in a child or less able person being unable to leave without assistance. This is particularly relevant during an emergency or where someone is managing several children, a pushchair or mobility equipment.
- 5.3 **Potential for Entrapment:** A latch designed primarily to prevent young children from operating the gate may also prevent an unaccompanied child, or a person with limited reach or dexterity, from leaving. A lockable or overly complex device would create a greater concern and should not be introduced as a routine control on a publicly accessible play area gate.
- 5.4 **Customary Play Area Gate Arrangement:** Secondary locks are not normally used on publicly accessible play area gates during opening hours. The usual arrangement is a suitably designed self-closing and self-latching pedestrian gate, supported by appropriate siting, inspection, maintenance and adult supervision. Where an exceptional adjacent hazard exists, any additional control should be site-specific, proportionate and designed so that accessibility and safe egress are not compromised.
- 5.5 **Effectiveness and User Behaviour:** A manually operated secondary catch would only provide benefit if each user re-engaged it after passing through. It could be left open, misused, vandalised or damaged, and would create an additional inspection and maintenance liability without reliably addressing the underlying defect at the pond access gate.
- 5.6 **Responsibility for the Principal Defect:** The Council's play area gate is reported to be operating as intended. The immediate defect identified is the failed mechanism on the separate pond access gate. The most direct control is therefore the prompt repair or replacement of that mechanism and effective future inspection and maintenance by the party responsible for it.

6. OPTIONS APPRAISAL

Option	Approach	Potential benefits	Key considerations
1	Install a secondary latch	Provides an additional physical control and may offer some reassurance.	May hinder accessibility or emergency exit; possible entrapment; reliant on users; added inspection and maintenance responsibilities for LRC.
2	Do not install at present; monitor after pond gate repair	Preserves accessible entry and exit; focuses action on the defective pond gate; recognises existing spatial controls.	May be perceived as limited additional action unless the reasons and monitoring arrangements are clearly explained.

Option	Approach	Potential benefits	Key considerations
3	Commission a site-specific independent risk and accessibility review	Provides additional specialist assurance and could identify suitable engineered alternatives.	Additional cost and administration; should not delay repair of the defective pond gate.
4	Explore an accessible supplementary device only if justified	Allows consideration of a purpose-designed solution after assessment.	Any product would require careful specification, trial, inspection and confirmation that it does not impede egress or inclusive access.

7. OFFICER ASSESSMENT

- 7.1 Officers recognise the seriousness of the concern raised and the need for a precautionary, evidence-led response. However, the site does not have a direct gate from the play area into the pond. The play area entrance has already been deliberately positioned at the furthest practical point from the pond access, and a separate gate provides a further boundary between the adjacent footpath and the pond area.
- 7.2 The existing spring-loaded play area gate is functioning as intended. The identified failure relates to the separate pond access gate. In officer opinion, the most proportionate immediate response is to ensure that the defective pond gate is repaired or replaced promptly and thereafter subject to suitable inspection and maintenance.
- 7.3 Installing a manually operated secondary latch on the play area gate could introduce new risks, particularly for less able users and those needing to leave the play area quickly. It could also create a risk of temporary entrapment and would depend on consistent operation by the public.
- 7.4 Officers therefore advise that a secondary latch should not be installed at this time. The Council should retain the option to review the position if inspection identifies a deficiency in its gate, if the pond gate cannot be reliably maintained as self-closing, or if a competent site-specific assessment recommends an accessible supplementary control that preserves safe egress.

Photographs are appended to this report for information.

8. RECOMMENDED COUNCIL RESPONSE TO CARMERTHENSHERE COUNTY COUNCIL

- 8.1 Acknowledge the concerns and confirm that the Council has considered the request carefully.
- 8.2 Explain that the pond access gate does not lead directly from the play area and is situated on the boundary between the pond and an adjacent footpath on private land.
- 8.3 Confirm that the play area gate was deliberately relocated to the furthest practical point from the pond access as an existing risk-reduction measure.
- 8.4 Confirm that the Council's spring-loaded play area gate is currently operating as intended.
- 8.5 Advise that an additional latch will not be installed at present because it may impede inclusive access, safe exit and create a risk of temporary entrapment.

- 8.7 Request confirmation from Carmarthenshire County Council when the pond access gate has been permanently repaired or replaced, together with the intended inspection and maintenance arrangements.
- 8.8 Confirm that officers will undertake appropriate monitoring and review the position if circumstances or the assessed risk materially change.

9. RECOMMENDATION

- 9.1 It is recommended that members note the correspondence and the concerns raised.
- 9.2 Note the physical separation between the play area entrance and the pond access gate, including the deliberate relocation of the play area gate away from the pond access.
- 9.3 Agree that a secondary latch is not fitted to the play area gate at this time.
- 9.4 Request that the separate pond access gate be repaired or replaced by Carmarthenshire County Council as a priority and maintained in effective working order.
- 9.5 Authorise officers to continue to undertake appropriate monitoring and review the position if circumstances or the assessed risk materially change.

Yours sincerely

Governance and Projects Manager

13 October, 2026















Dawn Jones

Subject: FW: Cymdeithas Treftadaeth Pum Heol a'r Cylch - Five Roads & District Heritage Society
Attachments: Minutes 17-09-26.doc

From: Darren Rees <Darren.Rees@Llanelli-Rural.gov.uk>

Sent: 18 September 2026 16:09

Subject: FW: Cymdeithas Treftadaeth Pum Heol a'r Cylch - Five Roads & District Heritage Society

For information, please note that the Five Roads & District Heritage Society has been dissolved.

The society has received LRC funding in the past. The attached minutes state that responsibility for the war memorial and interpretation panel has now transferred to the council.

Regards,
Darren

Darren Rees
Swyddog Datblygu Cymunedol | Community Development Officer
Cyngor Gweldig Llanelli | Llanelli Rural Council
 01554 774103 / 07876 066 606
 <http://www.llanelli-rural.gov.uk/>

Good afternoon.

It is my duty to inform you that, at our Annual General Meeting held last night, it was resolved to **dissolve the Society**. The final allocation of the Society's remaining assets and closure of accounts will be overseen by the outgoing Chair (Bryan), Treasurer (Spencer) and Secretary (me) as 'custodians'.

Please see the attached minutes for more information.

Finally, in our fifteen years as a Heritage Society, we have valued the support and involvement of every one of our members. Without this, we would not have achieved so much, and had such fun in doing so.

Kindest regards,



MINUTES

The ANNUAL GENERAL MEETING of the Five Roads & District Heritage Society, held in The Waun Wylt Inn, Horeb on Thursday 17th September 2026 at 7.00pm.

The Chair welcomed all, and thanked our hosts, the proprietors of the Waun Wylt, for their hospitality. He explained that the meeting was a continuation of the process initiated at the Special General Meeting of 14th October 2025.

1. **In attendance:** Bryan Hitchman, Spencer Hughes, Tim & Helen Day, Dale Fry, Iwan Jenkins, Bill and Ann Martin, Helen Sargent, Mark Timothy, John Williams, Eric Payne
2. **Apologies:** Susanne Jenkins, Andrew and Judith Palka, Julia Timothy, Elonwy Williams, Dave and Karen Thomas, Rhian Francis
3. **OFFICER VACANCIES:**
 - There were no nominations for the vacancy of President.
 - Resignations of the current officers (Chair - Bryan; Treasurer - Spencer; Secretary - Tim) were *accepted* unanimously.

THE FUTURE OF THE SOCIETY:

- As there were no nominations for the officer vacancies, it was *resolved* for the out-going officers to be appointed as temporary 'custodians' of the Heritage Society's business assets, and for Bryan to continue to chair the meeting.
- Tim outlined the Society's achievements, including the War Memorial and annual Remembrance Service, Interpretive Panel, books, and website. There was unanimous *acclaim* for all that had been done by the Society, but a recognition that its future was now in question.
- Members *approved* unanimously the recommendation of the outgoing officers that the Society should be dissolved with effect from the conclusion of the AGM, after which the final allocation of assets and closure of accounts would be overseen by Bryan, Spencer and Tim as 'custodians'.

THE ALLOCATION/DISTRIBUTION OF THE SOCIETY'S ASSETS:

It was *resolved* unanimously that:

- The website is to be deleted;
- Responsibility for the War Memorial is to be assumed by Llanelli Rural Council (already agreed);
- Options would be considered by the Llanelli Community Heritage Society and the Llanelli Rural Council for relocating the Interpretive Panel, in order to secure its future;
- The remaining stocks of the Society's books (currently stored in the Village Hall) would be offered to Ysgol Pum Heol;
- The balance of the Society's bank account would be settled once all Remembrance Service costs and contributions have been accounted for (including dividing the net balance from the congregational collection between Capel Rehoboth and Ysgol Pum Heol).



- The remainder of the Society's bank account balance would then be offered to Ysgol Pum Heol in order to establish a bursary for the promotion of Heritage activities through an annual Heritage Prize for pupils (until the balance has been exhausted).

4. AOB

- Members **approved** unanimously that the arrangements for the Community Remembrance Sunday Service at 3pm on Sunday, 8th November 2026 at Five Roads Village Hall would be overseen by Bryan, Spencer and Tim.
- Members expressed their gratitude for, and pride in, the achievements of the Society during its 15 years of work in the community.
- Bryan thanked all for their attendance, contributions and support.

The meeting concluded at 7.55pm, at which point the Five Roads and District Heritage Society was dissolved, with allocation/distribution of its assets (as approved above) to be concluded by Bryan, Spencer and Tim.