



Cyngor Gwledig LLANELLI Rural Council

Clerc i'r Cyngor
Matthew Thomas
Clerk to the Council

Adeiladau Vauxhall, Vauxhall, Llanelli, Sir Gaerfyrddin, SA15 3BD
Vauxhall Buildings, Vauxhall, Llanelli, Carmarthenshire, SA15 3BD
Ffon / Tel: 01554 774103
E.Bost / E.Mail: enquiries@llanelli-rural.gov.uk

Fy nghyf:
My ref:

Eich cyf:
Your ref:

Gofynnwch am:
Please ask for:

7 Hydref, 2026

Annwyl Gynghorydd

Gelwir arnoch i gymryd rhan mewn Cyfarfod o'r **CYNGOR** a gynhelir yn Siambr y Cyngor, Adeiladau Vauxhall, Llanelli, a thrwy bresenoldeb o bell ar Ddydd Mawrth, 13 Hydref, 2026 Medi, 2026, 6.00 y.p.

Yr eiddoch yn gywir

Matthew Thomas

CLERC y CYNGOR

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfranogiad y Cyhoedd – cyfle i aelodau'r cyhoedd ofyn cwestiynau a chyflwyno sylwadau am unrhyw eitem o fusnes sydd i'w thrafod yn ystod cyfarfod heddiw ac sy'n agored i drafodaeth gyhoeddus. Mae eitemau busnes cyfrinachol wedi'u heithrio.
4. (1) Cadarnhau ac arwyddo'r Cofnodion canlynol fel cofnod cywir o'r cyfarfod:-

Y Cyngor	8 Medi, 2026	Tud. Rhif: 76 - 80
Y Pwyllgor Lles a Hamdden	15 Medi, 2026	Tud. Rhif: 81 - 85
Y Pwyllgor Polisi ac Adnoddau	16 Medi, 2026	Tud. Rhif: 86 - 87
Y Pwyllgor Cynllunio a Chyswllt	21 Medi, 2026	Tud. Rhif: 88 - 92
Y Pwyllgor Cyllid a Dibenion Cyffredinol	30 Medi, 2026	Tud. Rhif: 93 - 94
Y Pwyllgor Cynllunio a Chyswllt	12 Hydref, 2026	I gael eu trafod



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(2) Ystyried unrhyw faterion sy'n codi o'r Cofnodion er gwybodaeth yn unig.

5. Auditing Solutions Ltd – i dderbyn gohebiaeth gan Gyfarwyddwr Auditing Solutions Ltd a chytuno ar ymateb y cyngor.
6. Bwrdd Iechyd Prifysgol Hywel Dda (HDUHB) - Ymddiriedolaeth Brifysgol GIG Gwasanaethau Ambiwylans Cymru - Cynllun Gwasanaethau Clinigol Hywel Dda, Gallu Ambiwylans a Goblygiadau Cludiant - ymhellach i Gofnod Rhif 160, i dderbyn llythyron gan y Clerc.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – i ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Adroddiad Archwilio Mewnol 2025/26 – i dderbyn a ystyried adroddiad diwedd y flwyddyn gan Archwilydd Mewnol ar gyfer Blwyddyn Ariannol 2025-26, a ystyrir yn flaenorol gan y Pwyllgor Cyllid a Dibenion Cyffredinol, Cofnod Rhif 184, ac i ystyried y canfyddiadau, y argymhellion a phob cam gweithredu sy'n deillio ohono.



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7 October, 2026

Dear Councillor

You are summoned to participate in a **COUNCIL** Meeting to be hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 13 October, 2026 at 6.00 p.m.

Yours sincerely

Matthew Thomas

CLERK to the COUNCIL

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Public Participation – an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during today's meeting and which is open for public discussion. Confidential items of business are excluded.
4. (1) To confirm and sign the following Minutes as a true record of proceedings:-

Council	8 September, 2026	Page Nos: 76 - 80
Recreation and Welfare Committee	15 September, 2026	Page Nos: 81 - 85
Policy and Resources Committee	16 September, 2026	Page Nos: 86 - 87
Planning and Liaison Committee	21 September, 2026	Page Nos: 88 - 92
Finance and General Purposes Committee	30 September, 2026	Page Nos: 93 - 94
Planning and Liaison Committee	12 October, 2026	To be tabled



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- (2) To consider any matters arising from the Minutes for information purposes only.
5. Auditing Solutions Ltd – to receive correspondence from the Director of Auditing Solutions Ltd and to agree the council's response.
 6. Hywel Dda University Health Board (HDUHB) - Welsh Ambulance Services University NHS Trust – Hywel Dda Clinical Services Plan, Ambulance Capacity and Transport Implications - further to Minute No. 160, to receive correspondence from the Clerk.
 7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
 8. Internal Audit Report 2025/26 – to receive and consider the Internal Auditor's end of year report FY2025-26, previously considered by the Finance & General Purposes Committee, Minute No. 184, and to consider the findings, recommendations and any actions arising.



Llanelli Rural Council
 Vauxhall Buildings,
 Vauxhall, Llanelli,
 Carmarthenshire, SA15 3BD

September 2026

Dear Sirs

The purpose of this letter is to set out the basis on which we (are to) act as internal auditors of the Council and the respective areas of responsibility of the Council and of ourselves.

As Councillors of the above Council, you are responsible for maintaining proper accounting records and preparing financial statements, which give a true and fair view and comply with the Local Government Act Accounts and Audit Regulations 1996, as amended periodically. You are also responsible for making available to us, as and when required, the Council's accounting records and all other necessary records and related information for us to undertake our review in accordance with the requirements of the "Governance and Accountability Manual – The Practitioner's Guide", including minutes of all Council and Committee meetings.

As a privately owned company we conform our total independence from the Council's decision-making processes and maintenance of accounting and other records. Our annual programme of work is as set out in our standardised detailed programme of work, suitably tailored to meet the requirements of the Council and to take account of the various financial systems in operation and is based on the requirements of the detail set out in the Governance and Accountability Manual – "The Practitioner's Guide".

We have a responsibility to report to the members whether, in our view, the financial statements, as summarised at Section 2 of the statutory Annual Governance and Accountability Return (AGAR), are in accordance with the Council's accounting records, whether they are supported by appropriate systems of internal financial control in the areas specified in the Internal Audit Report embodied in the AGAR and our detailed annual report to the Council, also whether they comply with all relevant legislation. In arriving at our view, we are required to consider the requirements set out in the Governance and Accountability Manual – "The Practitioner's Guide", and to report on any in respect of which we are not satisfied.

We have a professional responsibility to report if the financial statements do not comply in any material respect with Statements of Standard Accounting Practice and Financial Reporting Standards, as applicable to local Councils, unless in our opinion the non-compliance is justified in the circumstances.

Our audit will be conducted in accordance with Part 2, Regulation 5 of the Accounts and Audit Regulations as set out in the Local Audit and Accountability Act 2014 (as amended periodically) and the Auditing Standards issued by the accountancy bodies and will have regard to relevant Auditing Guidelines. Furthermore, it will be conducted in such a manner as we consider necessary to fulfil our responsibilities and will include such tests of transactions and of ownership and valuation of assets and liabilities as we consider necessary.

We shall expect to obtain such relevant and reliable evidence as we consider sufficient to enable us to draw reasonable conclusions therefrom. The nature and extent of our tests will vary according to our assessment of the Council's accounting systems, and where we may wish to place reliance on the systems of internal control and may cover any aspect of the Council's business operations.

We shall report to you any significant weaknesses in or observations on, the Council's systems which come to our notice and which we consider should be brought to your attention. We will also examine annually the Council's approach to the assessment and formal adoption of the risks associated with the various financial and related systems in the Council.

We shall obtain an understanding of the accounting systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether proper accounting records have been maintained.

All evidence obtained, whether in electronic or hard copy format, will be retained in accordance with the General Data Protection Legislation, Auditing Solution's GDPR, and Document & Data retention policies, and the General Data Protection Regulation Non-Disclosure Agreement issued in concert with this Agreement.

As part of our normal audit procedures, we may request you to provide written confirmation of oral representations, which we have received from you during the audit.

In order to assist us with the examination of your financial statements, as summarised in the AGAR, we shall request sight of all relevant supporting documents, including those relating to the chairman's certification of the AGAR, which are due to be issued with the financial statements. We reserve the right to attend relevant meetings of the Council and to receive notice of all meetings.

We may ask, additionally, for confirmation in writing that all the transactions undertaken by the Council have been properly reflected and recorded in the accounting records, and our audit report on your Council's financial statements may refer to this confirmation.

The responsibility for the prevention and detection of irregularities and fraud rests with the Council. Notwithstanding this, we shall endeavour to plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records resulting from irregularities or fraud, but our examination should not be relied upon to disclose irregularities and frauds that may exist. We also require that, in the event of any suspected irregularity being identified by members or the Council's Clerk, we are advised immediately and, if appropriate, consulted on the appropriate courses of action that should be applied to examine the position further.

We shall not be treated as having notice, for the purposes of our audit responsibilities, of information provided to members of our firm other than those engaged on the audit (e.g. information provided in connection with accounting and other services).

Agreement of terms

Once it has been agreed, this letter and contract will remain effective for future years, until it is either cancelled by the Council or ourselves. We respectively ask that, should the Council wish to cancel the contract, due notice is given by 30th September latest in the financial year under review, as work on the year's review will have either commenced prior to or shortly after that date. We shall be grateful if you could confirm in writing your agreement of the terms of this letter or let us know if they are not in accordance with your understanding of our terms of appointment.

Please indicate your agreement by signing this letter and returning to this office.

On behalf of Auditing Solutions Ltd	Signature	Llanelli Rural Council	Signature
Stuart J Pollard Director	<i>Stuart Pollard</i>	Dated:	



Cyngor Gwledig LLANELLI Rural Council

Ms Emma Wood
Chief Executive
Welsh Ambulance Services NHS Trust
Ty Elwy
Richard Davies Road
St Asaph Business Park
St Asaph
LL17 0JL

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Dear Ms Wood,

Re: Hywel Dda Clinical Services Plan – Ambulance Capacity and Transport Implications

Thank you for your letter dated 25 August 2026 in response to Llanelli Rural Council's invitation to the Welsh Ambulance Services University NHS Trust to attend a meeting of the Council.

Members were grateful for the detailed and constructive response provided and welcomed the assurance that WAST remains actively involved in the development of the Hywel Dda University Health Board Clinical Services Plan. In particular, the Council notes that WAST representatives are involved in the relevant programme and project groups and that further detailed modelling and scenario planning will consider the potential implications for emergency ambulance provision, non-emergency patient transport, workforce, fleet and overall operational capacity.

The Council also welcomes the commitment that identified risks, dependencies and resource requirements will be considered with the Health Board as the proposals develop.

Members did, however, wish to record their disappointment that WAST does not presently consider attendance at a Council meeting to be appropriate until the more detailed analysis has been completed.

Whilst the Council understands the reasoning set out in your letter, members remain of the view that there would be value in engaging with WAST at an earlier stage. The concerns being raised by members and residents relate not only to the eventual conclusions of the modelling exercise, but also to the assumptions, local circumstances and practical issues which should inform that work.

In particular, members remain concerned about the potential implications of changes to clinical services for ambulance availability, journey and transfer times, non-emergency patient transport and access to healthcare for residents of Llanelli and the surrounding communities.



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The Council would therefore be grateful if WAST could reconsider whether a representative might attend a forthcoming meeting, even if the purpose at this stage were primarily to hear members' concerns, explain the work currently underway and outline how local issues are being incorporated into the developing evidence base.

The Council fully appreciates that WAST may not yet be in a position to provide definitive answers, and members would not expect representatives to do so before the necessary analysis has been completed. The Council's intention is instead to maintain constructive engagement at an early stage and to ensure that the concerns of the communities it represents are understood as the proposals continue to develop.

If attendance at this stage remains impracticable, the Council would welcome an indication of the anticipated timetable for completion of the detailed modelling and a commitment to attend a future meeting at the earliest appropriate opportunity.

Thank you again for the comprehensive response and for WAST's continued engagement with the Clinical Services Plan. The Council looks forward to maintaining a positive and constructive dialogue as the work progresses.

Yours sincerely,

Matthew Thomas

Matthew Thomas

Clerk to Llanelli Rural Council

01554 774103



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