

16 September, 2026

LLANELLI RURAL COUNCIL

Minute Nos: 169 – 173

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 16 September, 2026 at 4.45 p.m.

Present: Cllr. N. E. Evans (Vice Chairman (in the Chair))

Cllrs.

T. M. Donoghue	A. J. Rogers
R. E. Evans	W. E. Skinner
J. Lovell	A. G. Stephens

Absent: S. R. Bowen, S. M. T. Ford, J. P. Hart.

169. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. M. Cundy.

170. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

171. POLICIES COVERAGE AND ADOPTION GUIDE

Members considered the Policies Coverage and Adoption Guide from the Clerk. The guide covered the council's complete replacement suite of 76 policies and supporting documents. The 76 form one coordinated policy review, and replacement programme for review, local completion and adoption. The suite included policies, procedures, plans, schedules and operational toolkits.

All 76 documents would be presented as drafts as part of the same replacement programme. Each document would require the appropriate review, local information and formal approval before taking effect. Record which superseded document each adopted policy replaces and its effective date; preserve binding contractual rights and continuing statutory obligations during the transition.

Following discussion, it was

RESOLVED that the Policies Coverage and Adoption Guide setting out the 76 policies that the Council would review during the current financial year was noted. Members agreed that

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10 policies would be reviewed at each scheduled meeting, together with the Employee Handbook.

172. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

173. STAFFING MATTERS

Members considered the report of the Deputy Clerk informing of staffing matters.

RESOLVED that the report referenced 09:2026 be accepted.

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The meeting concluded at 4.50 p.m.

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The fore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 13 October, 2026, adopted by the Council.