

30 July, 2026

LLANELLI RURAL COUNCIL

Minute Nos: 132 – 139

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Thursday, 30 July 2026, at 4.45 p.m.

Present: Cllr. S. N. Lewis (Vice Chairman (in the chair))

Cllrs.

D. M. Cundy	R. E. Evans
N. Evans	J. S. Phillips
A. G. Stephens	

Absent: S. R. Bowen, O. Williams.

132. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. T. M. Donoghue.

133. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

134. APPRENTICESHIPS

Members received an informative PowerPoint presentation from the Senior Assessor/IQA on 'Your Journey Starts Here' – Open Day. The event featured many local and national businesses showcasing their products and services and provided an opportunity to discuss further business growth.

Following discussion, the Senior Assessor/IQA was thanked for the presentation, and it was

RESOLVED that the information be noted.

135. POLICIES

Members considered a report and verbal update from the Administrative Manager on the new policies. To improve clarity and accessibility, the policies had been produced as individual stand-alone documents.

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The Learner Code of Conduct; Education Contingency Policy; Induction Practice Policy and Procedures for Reviewing of Marking Centre Assessed Marks (non-examination assessments, project qualifications) policies had been revised and presented for approval.

The Administrative Manager explained that these policies had been created to ensure compliance with awarding body requirements and to ensure the council continued to meet its contractual obligations with its prime contractors. The policies were essential to safeguard funding streams, maintain accreditation status with awarding bodies, and for maintaining long-term partnerships with prime contractors.

Following discussion, members thanked the Administrative Manager for the update, and it was

RESOLVED that the information be noted and the policies be adopted.

136. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

137. JOBS GROWTH WALES + PROGRAMME

Members considered the Contract for Service Delivery from ITEC Training Solutions Ltd, which informed them of the contract value for the fiscal year 2026/27. The Deputy Clerk stated that the contract value awarded represented a reduction compared with the previous year; however, additional funding was expected to be allocated by the Welsh Government in the Autumn, following the outcome of the tender process for the Employability Support Programme.

Following discussion, members thanked the Deputy Clerk for the update, and it was

RESOLVED that the contract be accepted.

138. PEOPLEPLUS

Members considered a Letter of Intent to Collaborate with Llanelli Rural Council for the delivery of End-to-End Services in Lot 2 of the Carmarthenshire region. The non-binding letter outlined the key terms and conditions under which PeoplePlus and Llanelli Rural Council would collaborate in delivering the service.

A formal agreement would follow should the bid be successful.

Following discussion, members thanked the Deputy Clerk for the update, and it was

RESOLVED that the information be noted.

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139. JOBS GROWTH WALES + PROGRAMME

Members received a verbal update from the Employer Engagement Officer on the current delivery of the Jobs Growth Wales + Youth Programme. There were 53 learners currently on programme across both the Llanelli and Carmarthen centres, with an additional 5 learners to start imminently and a further 10 scheduled to commence in August and September. During August and September, a number of learners progressed to a higher level of learning and had also moved into employment.

Following the completion of the King's Trust Achieve Qualification cohort, it was confirmed that all learners had successfully achieved the qualification and were awaiting certification.

A new tutor had been appointed to deliver training across both the Carmarthen and Llanelli centres. The tutor brought experience in supporting young people and would primarily focus on the delivery of Essential Skills Wales (ESW) qualifications. This expertise was expected to further strengthen and enhance the high-quality provision already offered to learners.

The Youth Employment Manager was thanked for the update, and it was

RESOLVED that the information be noted.

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The Meeting concluded at 5.28 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 8 September, 2026 adopted by the Council.