

9 December, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 257 – 268

At the **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 9 December, 2025, at 6.00 p.m.

Present: Cllr. S. N. Lewis (Chairman)

Cllrs.

S. R. Bowen	J. P. Hart
D. M. Cundy	J. Lovell
M. V. Davies	A. G. Morgan
S. L. Davies	K. Morgan
T. M. Donoghue	J. S. Phillips
E. M. Evans	A. J. Rogers
N. Evans	W. E. Skinner
R. E. Evans	A. G. Stephens
O. Williams	

Absent: S. M. T. Ford, S. K. Nurse

257. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. A. Evans.

258. MEMBERS' DECLARATIONS OF INTEREST

The following members declared an interest in the following matter:

<i>Minute No.</i>	<i>Councillor</i>	<i>Interest</i>
262	D. M. Cundy	Personal and prejudicial interest – family member was the proprietor of 'Panic! At the Bistro'.
262	A. G. Stephens	Personal interest – Trustee and Treasurer, Provision, Llwynhendy and the applicant for 'Panic! At the Bistro' was a distant relative.

259. PUBLIC PARTICIPATION

There was no public participation in the proceedings.

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260. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated to members) be confirmed and signed as a true record of proceedings:

Council	11 November, 2025
Planning and Liaison Committee	17 November, 2025
Recreation and Welfare Committee	18 November, 2025
Policy and Resources Committee	19 November, 2025
Finance and General Purposes Committee	26 November, 2025
Planning and Liaison Committee	8 December, 2025

261. HYWEL DDA UNIVERSITY HEALTH BOARD – CLINICAL SERVICES PLAN

Further to Minute No. 69 correspondence received from the Executive Medical Director, Hywel Dda University Health Board was considered alongside a verbal update report provided by the clerk regarding the health board's Clinical Services Plan (CSP) and the recent online consultation feedback session that had been arranged for town and community councils, held on 2 December 2025. Members were informed that the clerk and the council chairman had participated in the online session during which it was garnered that the health board was inviting participants to feedback any views via a consultation questionnaire, about the draft CSP consultation report findings. The report had been made available to stakeholders a few days before the online session but had been embargoed from public dissemination until the planned health board meeting to be held on 19 February 2026. The report comprised 346 pages. There was not enough time to fully examine the report prior to the online session, and this was explained to the health board representatives during the session.

At the online session health board representatives explained the next steps in the consultation process and in regard to the consultation questionnaire referenced above, invited participants to complete and return this to the health board by no later than the 11 December 2025, so that in turn responses could be fed into its 'informing plan' which would be developed by the 18 December 2025. The 'informing plan' would then be communicated and considered by the health board in mid-January 2026. Following this the health board would then finally meet on 19 February 2026, to determine the options for each of the nine service areas covered in the CSP.

The clerk confirmed that he had made several points to the health board during the online session and had followed this up by communicating these points, so they were captured in the consultation questionnaire (a copy of the completed questionnaire had been circulated with today's meeting papers for general information). He also raised the point of what would happen after the planned 19 February board meeting where the health board intended to confirm its proposals and whether there would be a further period of public consultation to potentially challenge and hold the health board to account over its ultimate decisions. He asserted to the health board representatives that it would have been helpful at this juncture for the health board to have revealed its preferred options to focus minds on the likely impact for patients and the general public. Stakeholders could then engage with the health board more meaningfully about the preferred pathway while focussing on issues or difficulties and how

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these might be overcome. By way of reply, health board officials stated it was unlikely there would be a further period of consultation after the February board meeting.

Members expressed considerable dissatisfaction with the health board still not revealing its preferred option for the reconfiguration of services, when the general feeling was the health board knew now what it was likely going to do and following lengthy discussion of the clerk's observations set out in the submitted consultation questionnaire and bearing in mind the remaining elements of the consultation process which would culminate at the health board meeting on the 19 February 2026, it was

RESOLVED that a special council meeting shall be convened on 26 February, 2026 to review the decisions made by Hywel Dda University Health Board at the planned 19 February 2026 board meeting and to assess what further action (if any) is deemed necessary.

**262. SEALING OF DOCUMENTS
CANOLFAN LLWYNHENDY – DRAFT CAFÉ LICENCE**

Cllr. D. M. Cundy declared a personal and prejudicial interest in the following item as he was related to the proprietor of 'Panic! At the Bisto' (the licensee) and took no part in the discussion or subsequent voting on the matter. Cllr. A. G. Stephens declared a personal interest in the following item as he was the Trustee and Treasurer of Pro-Vision, Llwynhendy and because he was also a distant relative of the proprietor of 'Panic! At the Bisto'.

Further to Minute No. 203, correspondence was received from Evans Powell & Co enclosing the counterpart Licence documents for operating the café concession at the Canolfan, and it was

RESOLVED that the counterpart Licence be engrossed and that the council chairman and clerk be authorised to sign and affix the council's seal to the Licence.

**263. REPRESENTATIVES ON OUTSIDE BODIES – GOVERNING BODIES
FEDERATION BETWEEN TRIMSARAN COMMUNITY SCHOOL
AND YSGOL GYMRAEG FFWRNES**

Correspondence was received from the Principal School Governance Officer, Carmarthenshire County Council informing of a decision by the Governing Bodies to create a Federation between Trimsaran Community School and Ysgol Gymraeg Ffwrnes and that from 5 January, 2026 arrangements were being made to establish the governing body for the Federation in accordance with The Federation of Maintained Schools (Wales) Regulations 2014.

The writer stated there would be a vacancy for one additional Community Governor and the council was therefore invited to nominate a representative but the nominee did not need to be a councillor. Following discussion, it was

RESOLVED that Cllr. J. Lovell be nominated as the council's representative to serve on the school governing body for the newly formed Federation.

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264. SOCIETY OF LOCAL COUNCIL CLERKS CIVILITY AND RESPECT PLEDGE

Correspondence was received from the Deputy Monitoring Officer, Carmarthenshire County Council informing that as part of the Code of Conduct Data gathering exercise conducted earlier this year, councils were asked whether they had signed up to the above pledge as a means of demonstrating their commitment to standing up to poor behaviour and to support civil and respectful conduct.

Responses to that exercise had been reported to the County Council's Standards Committee in September and committee members were disappointed to note that only seven councils were able to confirm that they had signed up to the pledge.

The Standards Committee therefore urged all councils that have not already done so to sign up to the pledge and make a clear commitment to promoting the highest standards of behaviour in the future.

Following discussion, it was

RESOLVED that the matter be referred to the Policy and Resources Committee for further consideration.

265. LLANELLI JOINT BURIAL ADVISORY COMMITTEE

Members received the following Minutes of a meeting of the Llanelli Joint Burial Advisory Committee held on 11 June, 2025:

“At the Annual Meeting of the Llanelli Joint Burial Advisory Committee held at Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 11 June 2025 at 4:00 p.m.

Present: Cllr. A. J. Rogers (Vice-Chairman (in the Chair))

Cllrs.

T. M. Donoghue	S. Greaney
N.. Evans	S. N. Lewis
B. A. L. Roberts	

Together with Mr A. Davies (Town Clerk)

1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman for the ensuing year and it was

RESOLVED that Cllr. A. J. Rogers be appointed Chairman.

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2. APPOINTMENT OF VICE CHAIRMAN

Members proceeded to appoint a Vice Chairman for the ensuing year and it was RESOLVED that Cllr. D. L. Darkin be appointed Vice-Chairman.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. D. L. Darkin, J. S. Phillips and J. R. Williams.

4. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

5. MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Special Meeting - 22 January 2025

6. MATTERS ARISING

Further to Minute No. 29, the Secretary informed members of an omission on the draft scale of fees for 2025/2026. The administration fee that was introduced in June 2024 had not been listed.

RESOLVED that the administration fee be set at £67 and included in the published scale of fees for 2025/2026.

7. INCOME AND EXPENDITURE REPORT

RECOMMENDED that the income and expenditure report up to 31 March 2025 be noted.

8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

9. MEMORIAL MASONS

Members considered applications from S. D. of Ross Stonecraft UK Ltd, J. S. of South Wales Monuments Ltd and Z. A. of Memorials of Worcester T/A Stonemasons of Worcester Ltd for inclusion on the Burial Service's approved list of memorial masons, and it was

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RESOLVED that the applications be approved.

.....”
The meeting concluded at 4.10pm
.....

RESOLVED that the minutes and the recommendations contained therein be received and accepted.

Cllr. A. G. Morgan left the meeting.

266. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

267. LETTER OF APPRECIATION

RESOLVED that a letter of appreciation for the council’s assistance, received from the following organisation be noted with pleasure:

- (1) Marie Currie.

268. SEASONAL GREETINGS

The Chairman wished members and staff a Happy Christmas and a prosperous New Year.

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The Meeting concluded at 6.46 p.m.
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 13 January, 2026 adopted by the Council.