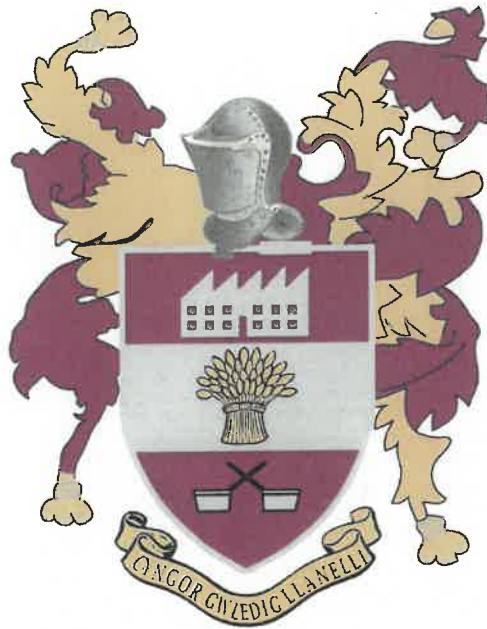


LLANELLI RURAL COUNCIL



MINUTES

LLANELLI RURAL COUNCIL

MINUTES

COUNCIL

11 November, 2025

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PLANNING AND LIAISON COMMITTEE

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PLANNING AND LIAISON COMMITTEE

8 December, 2025

-

To be tabled

.....

Mark Galbraith
Clerk to the Council

Vauxhall Buildings
Llanelli

11 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 217 – 225

At the **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 11 November, 2025, at 6.00 p.m.

Present: Cllr. S. N. Lewis (Chairman)

Cllrs.

S. R. Bowen	A. G. Morgan
M. V. Davies	K. Morgan
T. M. Donoghue	J. S. Phillips
E. M. Evans	A. J. Rogers
N. Evans	W. E. Skinner
R. E. Evans	A. G. Stephens
J. Lovell	O. Williams

Absent: A. Evans, S. M. T. Ford, J. P. Hart, S. K. Nurse

217. CHAIRMAN'S ANNOUNCEMENT

The Chairman referred to the recent demise of Mr. B. Clive M. Reynolds, former member and Past Chairman of the Council. Members and officers stood in silent tribute as a mark of respect to him and to commemorate Remembrance Day.

218. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. D. M. Cundy and S. L. Davies.

219. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

220. PUBLIC PARTICIPATION

There was no public participation in the proceedings.

11 November, 2025

221. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated to members) be confirmed and signed as a true record of proceedings:

Council	14 October, 2025
Policy and Resources Committee	15 October, 2025
Recreation and Welfare Committee	21 October, 2025
Planning and Liaison Committee	27 October, 2025
Civic and Ceremonial Committee	30 October, 2025
Learning and Development Consultative Committee	30 October, 2025

222. COUNCIL CONSTITUTION

Further to Minute No. 180, members received the Clerk's report regarding the general review of the Council Constitution, this included extant standing orders and financial regulations.

The last review had taken place in March 2022.

The Clerk then led members through the report and the amended constitution, highlighting and discussing the sections, while explaining why changes were necessary.

Following discussion, it was

RESOLVED that the amended constitution be accepted noting that further changes would be needed following the May 2027 local government elections, to take account of the Bynea electoral ward membership increasing from three to four members. Furthermore, considering the Finance and General Purposes Committee's previous decision to withdraw the petty cash imprest; paragraph 6.4 of section 6 (Payment of Accounts) of the Financial Regulations presented in Section 10 of the constitution would need to be deleted once the petty cash float had been expended because other payment methods had replaced the use of cash.

FURTHER RESOLVED that the amended constitution be published on the council's website and circulated electronically to all members for information.

223. COLLABORATION ARRANGEMENT WITH LLANELLI TOWN COUNCIL: GROUNDS MAINTENANCE SERVICES SERVICE LEVEL AGREEMENT - STANDARD SERVICE SPECIFICATION

Further to Minute No. 179, (12 September 2017), a revised schedule had been prepared in support of the Grounds Maintenance Services - Service Level Agreement enacted by the Parties on 13 September 2017. The schedule had been amended to accurately reflect the current service provision which had evolved since the enactment of the original agreement. The schedule now included a 'Technical Works' specification table and appended charts provided a site-specific overview of operational activities to provide a clearer and detailed description of the services delivered by the council at each Town Council site.

11 November, 2025

It was noted that Llanelli Town Council had intended to report the revised schedule to its Building and Finance Committee later this month so that it may then be presented to its full council meeting in December 2025, for engrossment.

RESOLVED that the revised schedule be endorsed and accepted and that the Chairman be authorised to engross and seal the document once it had been approved by Llanelli Town Council.

224. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

225. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the council's assistance, received from the following organisations be noted with pleasure:

- (1) Cerebral Palsy Cymru;
- (2) Holy Trinity Pwll;
- (3) Llanelli Amateur Athletic Club.

.....

The Meeting concluded at 6.34 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025 adopted by the Council.

17 November 2025

LLANELLI RURAL COUNCIL

Minute Nos: 226 - 230

At a Meeting of the **PLANNING AND LIAISON COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Monday, 17 November, 2025 at 4.45 p.m.

Present: Cllr. A. J. Rogers (Chairman)

Cllrs.

S. R. Bowen	N. Evans
M. V. Davies	S. N. Lewis
A. Evans	J. Lovell
K. Morgan	

Absent: S. M. T. Ford, S. K. Nurse

226. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. L. Davies, E. M. Evans (Cllr. N. Evans deputising).

227. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

228. PLANNING APPLICATIONS

Consideration having been given to planning applications received, it was

RESOLVED as follows: -

17 November 2025

Application No.	Location	Development
PL/10027	Mrs A Kenyon-Thomas 9 Clos y Deri Dafen Llanelli	Proposed first floor extension to the side of existing dwelling.

Recommendation – no objection.

PL/10036	Heineken Halfway Hotel 33 Glyncoed Terrace Llanelli	Replace an existing portacabin /modular building, that was in a poor condition, currently used for storage with a new steel container that would be used for the same purpose.
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Recommendation – no objection.

PL/10053	Mr R Jones 55 Stryd Bennett Llanelli	Installation of prefabricated studio in the rear garden of the property for sports massage business.
----------	--	--

Recommendation – no objection provided:

1. The proposed business use had no detrimental impact on the amenity and privacy of neighbouring dwellings.
2. The business use had no detrimental impact on highway safety and car parking provision in the immediate area brought about by clientele vehicles parking indiscriminately when attending appointments.

PL/10056	Mr L Puternicki 1 Clos y Berllan Llwynhendy Llanelli	Retrospective planning permission for the erection of a small timber children's playhouse, located within the rear garden of the property. The structure was a lightweight, wooden playhouse designed purely for recreational use by children. It had no services, no insulation, and was entirely unsuitable for habitation. Its sole purpose was to provide a safe, dedicated space for children to play outdoors.
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Recommendation – objection on the following grounds:

While the council wouldn't normally object to retrospective planning permission being granted for the construction of a children's playhouse in a garden, the council was of the opinion that:

1. The playhouse contravened Local Development Plan Policy GP1 Sustainability and High Quality Design in that it did not conform with or enhanced the character and appearance of the site or immediate area in terms of siting, appearance, scale, height, massing, elevation treatment and detailing.

17 November 2025

Application No.	Location	Development
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PL/10056 cont.

2. The development had a significant impact on the amenity of adjacent land uses, properties, residents and the community. In particular the positioning and nature of use had the potential to cause unacceptable nuisance to pedestrians using the footpath/pavement running alongside the development because it sat at height above the boundary wall with windows opening outwards directly above the footpath/pavement.
3. The development's proximity to the property boundary wall was an incongruous form of development compared to the immediate street scene.
4. The development was likely to have a detrimental impact on the amenity and privacy of neighbouring dwellings.

PL/10069	Courtside Padel Limited Land part of Calsonic Sports Field Felinfoel	Installation of two padel courts, with perimeter fencing and associated equipment storage.
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Recommendation – no objection.

PL/10083	Eco Rust Proofing Brynhawddgar Cynheidre, Llanelli	Commercial workshop.
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Recommendation – no objection provided:

1. The commercial use and development were appropriate in terms of scale and form and was not considered detrimental to the character and appearance of the immediate surrounding area.
2. There was no detrimental impact on the amenity and privacy of neighbouring dwellings in terms of the extent of screening of the containers/building structure and noise pollution generated from site operations as a direct result of the cleaning and repair processes associated with the commercial use.
3. There was no detrimental impact on the environment and local biodiversity associated with the chemical cleaning processes and waste residue generated from site operations.
4. If retrospective planning permission was granted, the extent of site operations and general activities should be regularised and controlled with appropriate conditions included within the permission to curtail and prevent expansion or growth beyond the current commercial enterprise, with such conditions being held in perpetuity.

PL/10094	Llanelli Motor Company Globe Row Dafen, Llanelli	Siting of modular building to facilitate a customer sales office and implementation of additional security measures in the form of palisade fencing and security gates.
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Recommendation – no objection.

17 November 2025

229. PLANNING APPLICATION DETERMINED UNDER THE CLERK'S DELEGATED POWERS

Members were informed that the Clerk had dealt with the following planning application under the scheme of delegated powers.

Application No.	Location	Development
PL/10040	Mr J Cross 6 Llandafen Road Llanelli	Four-bedroom House in Multiple Occupation (HMO) (Use Class C4).

Recommendation – objection as the council was of the view the proposal contravened the following Local Development Plan policies.

1. Policy GP1 Sustainability and High-Quality Design in that:

- (1) It did not appear from the submitted plans that appropriate access existed or could be provided, which did not give rise to any parking or highway safety concerns at the property. The development of the property into a four-bedroom house in multiple occupation was likely to generate up to four additional occupier vehicles requiring to be parked on site or within the immediate vicinity to the rear of the site (this did not include additional vehicular traffic brought about by visitors which would exacerbate the present limited parking arrangements further still). There were parking restrictions on the main road. Moreover, the access/egress from the rear/side lane on to the main highway was not adequate to accommodate this additional traffic. The lane entrance also emerged on to the busy main road very close to the traffic lights and this presented a hazard which was detrimental to highway safety.
- (2) A higher number of occupants would generate more waste. It did not appear from the submitted plans how the generation, treatment and disposal of waste could be satisfactorily accommodated and controlled.
- (3) The plans indicated that one communal living room and one bathroom would service the occupiers of the four bedrooms annotated on the plans. This was considered insufficient to service the needs of the occupants and represented a clear imbalance and was considered detrimental to the general design and planned functionality of the dwelling. Moreover, the proposal to accommodate four unrelated individuals in a small, terraced property with these limited communal facilities constituted overdevelopment. The proposed level of occupancy was considered excessive for the size and layout of the property and failed to provide adequate facilities for basic daily living.

2. Policy H3 Conversion or Subdivision of Existing Dwellings in that:

- (1) The proposal would result in an over-intensification of use.
- (2) Suitable parking provision was unavailable or could be made available.

3. It was generally felt the proposal would have a detrimental impact on the amenity and privacy of neighbouring dwellings particularly increased noise and disruption.

17 November 2025

Application No.	Location	Development
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PL/10040 cont.

4. HMOs required enhanced fire safety measures, including fire doors, smoke alarms, and safe escape routes. Upon examination of the current set of plans it was unclear whether the property could be suitably adapted to provide a safe escape route for all occupants without significant structural changes. Furthermore, the proposed layout might not meet the minimum space and amenity standards required for licensed HMOs, particularly in relation to shared facilities and room sizes. This could result in substandard living conditions.
5. The applicant had not provided a green infrastructure statement to demonstrate how biodiversity could be generally promoted or safeguarded.

RESOLVED that the information be noted.

**230. TOWN AND COUNTRY PLANNING ACT (1990) – PLANNING APPEAL
– CAS-03726-H7D4Y3 - AP-7373 – TY CLYD, FIVE ROADS, LLANELLI**

Further to Minute No. 471 (PL/07246) (29 April, 2024, refers) members received correspondence from Carmarthenshire County Council informing that an appeal had been lodged with the Planning Inspectorate by the applicant in regard to the county council's decision to refuse to allow the access arrangements, particularly retention of the construction kerbs and associated gravelled area as it was deemed this would create a significant danger to road users due to their position causing potential highway obstruction and a hazard to drivers.

RESOLVED that the information be noted.

.....

The meeting concluded at 5.00pm

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025, adopted by the Council.

18 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 231 – 240

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 18 November, 2025 at 4.45 p.m.

Present: Cllr. D. M. Cundy (Chairman)

Cllrs.

T. M. Donoghue	J. S. Phillips
R. E. Evans	A. J. Rogers
S. N. Lewis	W. E. Skinner
A. G. Morgan	A. G. Stephens

Absent: J. P. Hart, O. Williams

231. APOLOGIES FOR ABSENCE

An apology for absence was recieved from Cllr. E. M. Evans (Cllr. R. E. Evans deputising).

232. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

233. COMMUNITY FACILITIES – MAINTENANCE WORKS

RESOLVED that the Facilities Manager's report on work undertaken be noted.

234. RECREATION AND WELFARE SUB-COMMITTEE MINUTES

Members received the following minutes of the Recreation and Welfare Sub-Committee held on 11 November, 2025:

“At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 11 November, 2025 at 5.00 p.m.

18 November, 2025

Present: Cllr. D. M. Cundy (Chairman)

Cllrs.

T. M. Donoghue S. N. Lewis
A. J. Rogers

Absent: S. M. T. Ford

9. APOLOGIES FOR ABSENCE

No apologies for absence were received.

10. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

12. SARON COMMUNITY HALL

Members received the report of the Deputy Clerk advising members of the forthcoming changes to the committee at Saron Community Hall.

It had been confirmed that the Chairman, Treasurer and Secretary of Saron Community Hall Management Committee intended to step down from their roles at the end of 2025, with full withdrawal expected upon completion of the financial report February 2026.

It was understood that there were currently no committee members willing to assume the officer positions necessary to maintain the existing management committee structure. However, several individuals had indicated a willingness to continue assisting with key-holding and other practical duties, provided these did not involve management responsibilities.

Without a functioning committee, the community hall could not continue to operate under its current governance model. This situation presented a potential management gap at the hall from the beginning of 2026 and required consideration of how the council might support or assume ongoing management and operational responsibilities to ensure the facility remained open and available for community use.

The Deputy Clerk discussed three management options:

18 November, 2025

- Option 1 – sustain the traditional committee structure
- Option 2 – transition to a hybrid model
- Option 3 – conversion to a Charitable Incorporated Organisation (CIO)

During discussion, members preferred to pursue option 1, and it was

RESOLVED that:

1. Option 1 be pursued to sustain the traditional committee structure.
2. Local ward members had met with local community groups and expressions of interest had been received to take up roles on the new management committee which would be formed at the next annual general meeting.

.....”
The Meeting concluded at 5.05 p.m.
.....

RESOLVED that the Minutes be received and accepted.

**235. ASTROTURF
 DAFEN PARK**

Correspondence was received from a member of the public regarding the condition of the artificial surface at Dafen park.

It had been stated that the joins were loose and had become a trip hazard and the surface was holding water during periods of rain.

The Facilities Manager informed members that contact had been made with the contractor for a site visit scheduled for Thursday, 20 November, 2025, to rectify any faults and schedule repairs.

It was confirmed that the Astroturf carried a ten-year warranty, which was still valid.

The Clerk recommended to members that as a proactive preventative measure, monthly inspections of the playing surface be introduced and recorded even though the surface required very little maintenance. This would provide documented evidence going forward of the general care and management of the facility should the supplier require evidence to support any future claim for repairs made against the warranty, while eliminating the likelihood of having to react to any future complaints, and it was

RESOLVED to await the outcome of the planned site visit from the contract supplier regarding the extent of repairs required under the warranty, with the findings and actions to make good the surface being subsequently reported to the Recreation and Welfare Committee for further consideration.

FURTHER RESOLVED that a monthly inspection programme be devised and implemented once the facility had re-opened for public use.

18 November, 2025

236. ALL WALES PLAY – PWLL PLAY AREA

Members received correspondence from the Department of Education and Children, Carmarthenshire County Council regarding the successful grant application for the replacement of playground equipment at Pwll Recreation Ground.

A grant of £12,590.00 had been awarded to the council to procure new equipment to replace the roundabout, which had been identified as a high risk health and safety hazard.

Following discussion, it was

RESOLVED that the information be noted.

237. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**238. CANOLFAN LLWYNHENDY AND PARC Y GWILI PROJECT
(1) UPDATE REPORT**

Members considered the Community Development Officer's (CDO) update report which covered the following areas of activity:

- Budget, project spend and grants expenditure to date.
- BMX pump track.
- Grand opening.
- Plans for activities and events booked at the Canolfan.

The CDO informed that once all the grant money had been utilised, the total project spend would be overspent by £15,168.60. Moreover, a further £3,600 had been identified to turf an area of unmade ground on the western perimeter of Parc Y Gwili.

Members' attention was then drawn to the provision of a BMX pump track included in the original tender submission for the environmental and landscape works provided by Emroch Landscapes Ltd. This amounted to £14,625 but had been omitted from the current scope of works because the cost exceeded the revised project budget. Upon closer examination of the omitted expenditure item the description of the works suggested that the construction of the track and its sub-base was carried out by other suppliers. If the council elected to proceed to fund this item, then it would be prudent to carry forward a larger estimated sum into next year's budget to deliver this element of the scheme. A figure of around £30,000 was mooted for possible inclusion in the budget but further youth and community consultation would be required before any firm plans could be drawn up and quantified. It was also desirable to assess the effectiveness of the new drainage system and whether any areas of land should be avoided in case areas might be still prone to surface water flooding. Members were informed that the provision of the BMX pump track was identified for the youth in the original feasibility study but further research and consultation would be necessary before any decision could be made about delivering this element of the scheme.

18 November, 2025

The CDO then informed members about plans for the official grand opening of the facility, predicated upon a planned visit to the premises by Welsh Government's Minister for the Cabinet for Housing and Local Government. This visit formed part of the Minister's grant monitoring duties because of the council being successfully awarded a grant of £250,000 from Welsh Government's Assets Collaboration Programme Wales Phase 3 fund.

Members' attention was then drawn to the plans identified for the hosting of various events and activities to be delivered from the venue and to the list of current bookings by local groups and organisations. Members of the public were becoming increasingly aware that the venue was now open for public use and the initial feedback from visitors was very positive and encouraging.

Following prolonged debate on the overall project spend, possible future project plans and the desire by certain members to identify funding to support capital schemes elsewhere, it was

RESOLVED that:

1. The financial update outlining the council's spend and utilisation of grants to date be noted.
2. The virement of funds from the Grounds Maintenance budget to the capital works budget for Canolfan Llwynhendy in the sum of £3,600 to turf an area of unmade ground be approved.
3. The information provided about the provision of a BMX pump track and the estimated cost estimate be noted for the time being, recognising that further research and community consultation was required before a view could be reached on how to proceed.
4. The information provided about plans for the official grand opening of the Canolfan and regarding current and planned events and activities at the Canolfan be noted with pleasure.

(2) DEFIBRILLATOR

Correspondence was received from the Community Co-ordinator, Welsh Ambulance Service NHS Trust, requesting a guardian for a defibrillator.

There was a defibrillator located at Llwyn Yr Ynys, Llwynhendy; however, there was no guardian assigned to oversee it, which was a requirement. If the council agreed to install a new defibrillator at Canolfan Llwynhendy, a nominated guardian would need to be appointed to take responsibility for its upkeep. The council would also need to cover the associated costs, including installation, connection, and the electrical supply, as well as any ongoing maintenance and operational expenses related to the defibrillator.

Following discussion, it was

RESOLVED that the request to install a defibrillator and cabinet on the outside wall of Canolfan Llwynhendy, Llanelli be approved.

239. CHRISTMAS TREES

The Deputy Clerk informed members about the sole quotation received for the installation of seven Christmas trees in the council's electoral wards, one tree per ward at various locations. In view of the timing of receiving the quotation coupled with the timeline associated with the

18 November, 2025

receipt and installation of the trees to coincide with the community events planned across the council's area commencing in November 2025, it had been necessary to accept the quotation and place an official order for their procurement in advance of this committee meeting by using the scheme of delegated powers, having consulted with the council chairman and committee chairman beforehand.

Members were informed that unfortunately one other company had declined the invitation to submit a quotation as it no longer could offer a service.

During discussion, the issue of community groups being charged for electricity consumption was highlighted. Some groups had been charged for the first time last year, whereas others had not. It was noted that should this new development repeat itself once again this year, the council would look to recompense the community groups affected by reimbursing them the cost of the electricity consumption charge, and it was

RESOLVED that the quotation submitted by Excel Electrics Limited, Abbey View, Carway, Kidwelly, SA17 4HE, in the sum of £10,250.00 plus VAT be retrospectively accepted.

**240. FINANCIAL SUMMARY REPORT
FURNACE COMMUNITY HALL MANAGEMENT COMMITTEE
31 DECEMBER, 2024**

Members were circulated with the Statement of Accounts received from the above hall management committee.

RESOLVED that the annual grant of £400 be made to Furnace Community Hall Management Committee for the year ending 31 December, 2024.

.....

The Meeting concluded at 6.05 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025 adopted by the Council.

19 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 241 – 245

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 19 November, 2025 at 4.45 p.m.

Present: Cllr. R. E. Evans (Chairman)

Cllrs.

S. R. Bowen	J. Lovell
D. M. Cundy	S. N. Lewis
N. Evans	W. E. Skinner
A. G. Stephens	

Absent: S. M. T. Ford, J. P. Hart

241. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. O. Williams.

242. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

243. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**244. CLERK TO THE COUNCIL
RECRUITMENT AND SELECTION PROCESS**

Members received the report of the clerk informing of the recruitment and selection process developed by the Recruitment and Selection Working Group.

The Clerk to the Council intended to retire on 31 July, 2026. A working group was established and tasked with developing a recruitment and selection process to appoint a successor.

19 November, 2025

The working group met on 5 November, 2025 to consider a recruitment and selection process and a draft job application pack prepared by the clerk. Subsequently, the working group endorsed the recruitment and selection process (made up of several assessment methods) and the content of the job application pack, subject to some minor amendments and suggestions. The full details of which were attached as separate appendices to the covering report. The clerk then guided members through the appendices and responded to questions and other matters highlighted in the report, but particularly the job advertisement and where it ought to be placed and the anticipated timeline associated with completing the recruitment and selection process to appoint a successor, and it was

RESOLVED that:

1. The working group's report and accompanying appendices (including the job advertisement) be accepted and fully endorsed.
2. The job advertisement shall be placed with:
 - (1) The Society of Local Council Clerks, with it being listed on the SLCC website and its social media channels with a hyper-link to the job application pack downloadable from the council website. The job advertisement would also be distributed with the SLCC's fortnightly electronic news bulletin for an all-inclusive price of £347 plus VAT.
 - (2) The services of Council HR and Governance Support recruitment agents also be engaged to assist with advertising the post on the following job boards: Indeed; Reed; TotalJobs; LinkedIn and Guardian Jobs the price of which was likely to range between £250 to £400 exclusive of VAT depending on whether all job boards were ultimately utilised.
3. The interview panels for the first and second stage interviews be approved with Cllrs. R. E. Evans (Chairman of Committee) and S. N. Lewis (Chairman of Council) conducting the first stage interviews supported by senior officers and that Cllrs. R. E. Evans (Chairman of Committee), S. N. Lewis (Chairman of Council), S. R. Bowen, J. Lovell, A. G. Stephens and O. Willams be appointed to sit on the second stage interview panel supported by senior officers.
4. In addition to the two stage interview process candidates shall undergo a practical test to support the first stage interview and following successful completion of the second stage interview candidates shall make a presentation to full council, following which the full council will appoint its preferred candidate.

245. STAFFING MATTER

Members considered the report of the Deputy Clerk informing of staffing matters.

RESOLVED that the report referenced 11:2025 be accepted.

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The meeting concluded at 5.32 p.m.

.....

The fore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025, adopted by the Council.

26 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 246 – 252

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 26 November, 2025 at 4.45 p.m.

Present: Cllr. A. G. Morgan (Chairman)

Cllrs.

M. V. Davies	R. E. Evans
S. L. Davies	S. N. Lewis
A. Evans	K. Morgan
N. Evans	J. S. Phillips
W. E. Skinner	

Absent: S. K. Nurse

246. APOLOGIES FOR ABSENCE

An apology for absence was recieved from Cllr. T. M. Donoghue (Cllr. W. E. Skinner deputising).

247. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

248. FINANCIAL REPORTS

RESOLVED that the committee income and expenditure reports for the Administration Department, Burial Services and the Training Department to 30 September, 2025 be noted.

249. SCHEDULES OF PAYMENTS

Consideration was given to the schedules of payments for the Administration Department, Burial Services and the Training Department for the months of August and September 2025 (copies of which had been previously circulated) which revealed that the expenditure amounted to £427,839.45; £264,965.22; £9,634.59; £2,192.40; £83,659.57 and £103,915.40 respectively.

26 November, 2025

RESOLVED that the reports be noted.

250. FINANCIAL ASSISTANCE

Consideration was given to applications received for financial assistances and it was

RESOLVED that:

1. Carmarthenshire County Council – Christmas Toy Appeal 2025 – that the application be noted.
2. Carmarthen & District Swimming Club – that the application be noted.
3. RYW Run Club – that the application be noted.
4. Urdd:
 - (i) National Eisteddfod Ynys Mon 2026 – that a contribution of £100.00 be made.
 - (ii) Fund for All appeal – that the application be noted.

251. ENHANCED LEARNING CREDITS ADMINISTRATION SERVICE – (ELCAS)

Consideration was given to registering the council's training department with ELCAS, a UK Ministry of Defence programme that provided potential training opportunities for higher level learning to members of the Armed Forces and veterans.

The Apprenticeship Manager explained the benefits of registering the council under the ELCAS programme, and it was

RESOLVED that the request to register the council under the programme be approved.

252. CHAIRMAN'S ANNOUNCEMENT

The Chairman referred to the sad demise of Mr R. Akhtar, whose mother had been a former member of the council. Members and officers stood in silent tribute as a mark of respect to him.

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The meeting concluded at 5.29 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December 2025, adopted by the Council.