

LLANELLI RURAL COUNCIL

MEETING NOTES

At a Council Meeting hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Tuesday, 11 November, 2025 at 6.00 p.m.

PRESENT: Cllrs. S. R. Bowen, M. V. Davies, T. M. Donoghue, E. M. Evans, N. Evans, R. E. Evans, S. N. Lewis (Chairman), J. Lovell, A. G. Morgan, K. Morgan, J. S. Phillips, A. J. Rogers, W. E. Skinner, A. G. Stephens and O. Williams.

ABSENT: Cllrs. A. Evans, S. M. T. Ford, J. P. Hart and S. K. Nurse.

AGENDA ITEMS:

1. Chairman's announcement.

The Chairman referred to the recent demise of Mr. B. Clive M. Reynolds, former Member and Past Chairman of the Council, Members and Officers stood in silent tribute as a mark of respect to him and also to commemorate Remembrance Day.

2. Apologies for absence.

Cllrs. D. M. Cundy and S. L. Davies.

3. Members' Declarations of Interest in respect of the business transacted.

No declarations of interest were made.

4. Public Participation.

None.

5. Minutes.

(1) The following Minutes were accepted as a true record of proceedings:

Council	14 October, 2025	Page Nos: 105 - 108
Policy and Resources Committee	15 October, 2025	Page Nos: 109 - 111
Recreation and Welfare Committee	21 October, 2025	Page Nos: 112 - 117
Planning and Liaison Committee	27 October, 2025	Page Nos: 118 - 120
Civic and Ceremonial Committee	30 October, 2025	Page No: 121
Learning and Development Consultative Committee	30 October, 2025	Page Nos: 122 - 124

(2) The following matters arising from the Minutes were noted for information:

No matters arising to report.

6. Council Constitution – further to Minute No. 180 to receive the Clerk’s report regarding the general review of the Council’s Constitution including extant standing orders and financial regulations.

The Clerk led members through the report and the amended constitution, highlighting and discussing sections, explaining why the recommended changes were necessary.

It was agreed to accept the changes annotated in the constitution, noting that further changes would need to be made following the May 2027 local government elections, to take account of the Bynea electoral ward membership increasing from three to four members. Furthermore, in light of the Finance and General Purposes Committee’s previous decision to withdraw the petty cash imprest; paragraph 6.4 of section 6 (Payment of Accounts) of the Financial Regulations presented in Section 10 of the constitution would need to be deleted going forward, upon the petty cash float being expended.

It was also agreed to issue the amended constitution to all members for information and that it be published on the council website.

7. Ground Maintenance Service Level Agreement – Standard Service Specification between Llanelli Rural Council and Llanelli Town Council.

A revised schedule had been prepared in support of the Grounds Maintenance Services - Service Level Agreement enacted by the Parties on 13 September 2017. The schedule had been amended to accurately reflect the current service provision which had evolved since the enactment of the original agreement. The schedule now also included a ‘Technical Works’ specification table and appended charts provided a site-specific overview of operational activities to provide a clearer and detailed description of the services delivered by the council at each Town Council site.

It was noted that Llanelli Town Council intended reporting the agreement to its Building and Finance Committee this month with a view of then presenting it to its full council meeting in December 2025, for engrossment.

It was agreed to endorse the revised schedule and that the Chairman be authorised to engross and seal the document once it had been approved by Llanelli Town Council.

8. To note for information the schedule of matters reported.

Noted.

9. Letters of appreciation.

Letters received from the following organisations were noted with thanks:

- (1) Cerebral Palsy Cymru;
- (2) Holy Trinity Pwll;
- (3) Llanelli Amateur Athletic Club.

The meeting concluded at 6.34 p.m.