

18 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 231 – 240

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 18 November, 2025 at 4.45 p.m.

Present: Cllr. D. M. Cundy (Chairman)

Cllrs.

T. M. Donoghue	J. S. Phillips
R. E. Evans	A. J. Rogers
S. N. Lewis	W. E. Skinner
A. G. Morgan	A. G. Stephens

Absent: J. P. Hart, O. Williams

231. APOLOGIES FOR ABSENCE

An apology for absence was recieved from Cllr. E. M. Evans (Cllr. R. E. Evans deputising).

232. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

233. COMMUNITY FACILITIES – MAINTENANCE WORKS

RESOLVED that the Facilities Manager's report on work undertaken be noted.

234. RECREATION AND WELFARE SUB-COMMITTEE MINUTES

Members received the following minutes of the Recreation and Welfare Sub-Committee held on 11 November, 2025:

“At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 11 November, 2025 at 5.00 p.m.

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Present: Cllr. D. M. Cundy (Chairman)

Cllrs.

T. M. Donoghue S. N. Lewis
A. J. Rogers

Absent: S. M. T. Ford

9. APOLOGIES FOR ABSENCE

No apologies for absence were received.

10. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

12. SARON COMMUNITY HALL

Members received the report of the Deputy Clerk advising members of the forthcoming changes to the committee at Saron Community Hall.

It had been confirmed that the Chairman, Treasurer and Secretary of Saron Community Hall Management Committee intended to step down from their roles at the end of 2025, with full withdrawal expected upon completion of the financial report February 2026.

It was understood that there were currently no committee members willing to assume the officer positions necessary to maintain the existing management committee structure. However, several individuals had indicated a willingness to continue assisting with key-holding and other practical duties, provided these did not involve management responsibilities.

Without a functioning committee, the community hall could not continue to operate under its current governance model. This situation presented a potential management gap at the hall from the beginning of 2026 and required consideration of how the council might support or assume ongoing management and operational responsibilities to ensure the facility remained open and available for community use.

The Deputy Clerk discussed three management options:

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- Option 1 – sustain the traditional committee structure
- Option 2 – transition to a hybrid model
- Option 3 – conversion to a Charitable Incorporated Organisation (CIO)

During discussion, members preferred to pursue option 1, and it was

RESOLVED that:

1. Option 1 be pursued to sustain the traditional committee structure.
2. Local ward members had met with local community groups and expressions of interest had been received to take up roles on the new management committee which would be formed at the next annual general meeting.

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The Meeting concluded at 5.05 p.m.
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RESOLVED that the Minutes be received and accepted.

**235. ASTROTURF
 DAFEN PARK**

Correspondence was received from a member of the public regarding the condition of the artificial surface at Dafen park.

It had been stated that the joins were loose and had become a trip hazard and the surface was holding water during periods of rain.

The Facilities Manager informed members that contact had been made with the contractor for a site visit scheduled for Thursday, 20 November, 2025, to rectify any faults and schedule repairs.

It was confirmed that the Astroturf carried a ten-year warranty, which was still valid.

The Clerk recommended to members that as a proactive preventative measure, monthly inspections of the playing surface be introduced and recorded even though the surface required very little maintenance. This would provide documented evidence going forward of the general care and management of the facility should the supplier require evidence to support any future claim for repairs made against the warranty, while eliminating the likelihood of having to react to any future complaints, and it was

RESOLVED to await the outcome of the planned site visit from the contract supplier regarding the extent of repairs required under the warranty, with the findings and actions to make good the surface being subsequently reported to the Recreation and Welfare Committee for further consideration.

FURTHER RESOLVED that a monthly inspection programme be devised and implemented once the facility had re-opened for public use.

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236. ALL WALES PLAY – PWLL PLAY AREA

Members received correspondence from the Department of Education and Children, Carmarthenshire County Council regarding the successful grant application for the replacement of playground equipment at Pwll Recreation Ground.

A grant of £12,590.00 had been awarded to the council to procure new equipment to replace the roundabout, which had been identified as a high risk health and safety hazard.

Following discussion, it was

RESOLVED that the information be noted.

237. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**238. CANOLFAN LLWYNHENDY AND PARC Y GWILI PROJECT
(1) UPDATE REPORT**

Members considered the Community Development Officer's (CDO) update report which covered the following areas of activity:

- Budget, project spend and grants expenditure to date.
- BMX pump track.
- Grand opening.
- Plans for activities and events booked at the Canolfan.

The CDO informed that once all the grant money had been utilised, the total project spend would be overspent by £15,168.60. Moreover, a further £3,600 had been identified to turf an area of unmade ground on the western perimeter of Parc Y Gwili.

Members' attention was then drawn to the provision of a BMX pump track included in the original tender submission for the environmental and landscape works provided by Emroch Landscapes Ltd. This amounted to £14,625 but had been omitted from the current scope of works because the cost exceeded the revised project budget. Upon closer examination of the omitted expenditure item the description of the works suggested that the construction of the track and its sub-base was carried out by other suppliers. If the council elected to proceed to fund this item, then it would be prudent to carry forward a larger estimated sum into next year's budget to deliver this element of the scheme. A figure of around £30,000 was mooted for possible inclusion in the budget but further youth and community consultation would be required before any firm plans could be drawn up and quantified. It was also desirable to assess the effectiveness of the new drainage system and whether any areas of land should be avoided in case areas might be still prone to surface water flooding. Members were informed that the provision of the BMX pump track was identified for the youth in the original feasibility study but further research and consultation would be necessary before any decision could be made about delivering this element of the scheme.

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The CDO then informed members about plans for the official grand opening of the facility, predicated upon a planned visit to the premises by Welsh Government's Minister for the Cabinet for Housing and Local Government. This visit formed part of the Minister's grant monitoring duties because of the council being successfully awarded a grant of £250,000 from Welsh Government's Assets Collaboration Programme Wales Phase 3 fund.

Members' attention was then drawn to the plans identified for the hosting of various events and activities to be delivered from the venue and to the list of current bookings by local groups and organisations. Members of the public were becoming increasingly aware that the venue was now open for public use and the initial feedback from visitors was very positive and encouraging.

Following prolonged debate on the overall project spend, possible future project plans and the desire by certain members to identify funding to support capital schemes elsewhere, it was

RESOLVED that:

1. The financial update outlining the council's spend and utilisation of grants to date be noted.
2. The virement of funds from the Grounds Maintenance budget to the capital works budget for Canolfan Llwynhendy in the sum of £3,600 to turf an area of unmade ground be approved.
3. The information provided about the provision of a BMX pump track and the estimated cost estimate be noted for the time being, recognising that further research and community consultation was required before a view could be reached on how to proceed.
4. The information provided about plans for the official grand opening of the Canolfan and regarding current and planned events and activities at the Canolfan be noted with pleasure.

(2) DEFIBRILLATOR

Correspondence was received from the Community Co-ordinator, Welsh Ambulance Service NHS Trust, requesting a guardian for a defibrillator.

There was a defibrillator located at Llwyn Yr Ynys, Llwynhendy; however, there was no guardian assigned to oversee it, which was a requirement. If the council agreed to install a new defibrillator at Canolfan Llwynhendy, a nominated guardian would need to be appointed to take responsibility for its upkeep. The council would also need to cover the associated costs, including installation, connection, and the electrical supply, as well as any ongoing maintenance and operational expenses related to the defibrillator.

Following discussion, it was

RESOLVED that the request to install a defibrillator and cabinet on the outside wall of Canolfan Llwynhendy, Llanelli be approved.

239. CHRISTMAS TREES

The Deputy Clerk informed members about the sole quotation received for the installation of seven Christmas trees in the council's electoral wards, one tree per ward at various locations. In view of the timing of receiving the quotation coupled with the timeline associated with the

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receipt and installation of the trees to coincide with the community events planned across the council's area commencing in November 2025, it had been necessary to accept the quotation and place an official order for their procurement in advance of this committee meeting by using the scheme of delegated powers, having consulted with the council chairman and committee chairman beforehand.

Members were informed that unfortunately one other company had declined the invitation to submit a quotation as it no longer could offer a service.

During discussion, the issue of community groups being charged for electricity consumption was highlighted. Some groups had been charged for the first time last year, whereas others had not. It was noted that should this new development repeat itself once again this year, the council would look to recompense the community groups affected by reimbursing them the cost of the electricity consumption charge, and it was

RESOLVED that the quotation submitted by Excel Electrics Limited, Abbey View, Carway, Kidwelly, SA17 4HE, in the sum of £10,250.00 plus VAT be retrospectively accepted.

**240. FINANCIAL SUMMARY REPORT
FURNACE COMMUNITY HALL MANAGEMENT COMMITTEE
31 DECEMBER, 2024**

Members were circulated with the Statement of Accounts received from the above hall management committee.

RESOLVED that the annual grant of £400 be made to Furnace Community Hall Management Committee for the year ending 31 December, 2024.

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The Meeting concluded at 6.05 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025 adopted by the Council.