

**11 November, 2025**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 217 – 225**

At the **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 11 November, 2025, at 6.00 p.m.

**Present:** Cllr. S. N. Lewis (Chairman)

**Cllrs.**

S. R. Bowen	A. G. Morgan
M. V. Davies	K. Morgan
T. M. Donoghue	J. S. Phillips
E. M. Evans	A. J. Rogers
N. Evans	W. E. Skinner
R. E. Evans	A. G. Stephens
J. Lovell	O. Williams

**Absent:** A. Evans, S. M. T. Ford, J. P. Hart, S. K. Nurse

**217. CHAIRMAN'S ANNOUNCEMENT**

The Chairman referred to the recent demise of Mr. B. Clive M. Reynolds, former member and Past Chairman of the Council. Members and officers stood in silent tribute as a mark of respect to him and to commemorate Remembrance Day.

**218. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. D. M. Cundy and S. L. Davies.

**219. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**220. PUBLIC PARTICIPATION**

There was no public participation in the proceedings.

**11 November, 2025**

**221. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated to members) be confirmed and signed as a true record of proceedings:

Council	14 October, 2025
Policy and Resources Committee	15 October, 2025
Recreation and Welfare Committee	21 October, 2025
Planning and Liaison Committee	27 October, 2025
Civic and Ceremonial Committee	30 October, 2025
Learning and Development Consultative Committee	30 October, 2025

**222. COUNCIL CONSTITUTION**

Further to Minute No. 180, members received the Clerk's report regarding the general review of the Council Constitution, this included extant standing orders and financial regulations.

The last review had taken place in March 2022.

The Clerk then led members through the report and the amended constitution, highlighting and discussing the sections, while explaining why changes were necessary.

Following discussion, it was

**RESOLVED** that the amended constitution be accepted noting that further changes would be needed following the May 2027 local government elections, to take account of the Bynea electoral ward membership increasing from three to four members. Furthermore, considering the Finance and General Purposes Committee's previous decision to withdraw the petty cash imprest; paragraph 6.4 of section 6 (Payment of Accounts) of the Financial Regulations presented in Section 10 of the constitution would need to be deleted once the petty cash float had been expended because other payment methods had replaced the use of cash.

**FURTHER RESOLVED** that the amended constitution be published on the council's website and circulated electronically to all members for information.

**223. COLLABORATION ARRANGEMENT WITH LLANELLI TOWN COUNCIL: GROUNDS MAINTENANCE SERVICES SERVICE LEVEL AGREEMENT - STANDARD SERVICE SPECIFICATION**

Further to Minute No. 179, (12 September 2017), a revised schedule had been prepared in support of the Grounds Maintenance Services - Service Level Agreement enacted by the Parties on 13 September 2017. The schedule had been amended to accurately reflect the current service provision which had evolved since the enactment of the original agreement. The schedule now included a 'Technical Works' specification table and appended charts provided a site-specific overview of operational activities to provide a clearer and detailed description of the services delivered by the council at each Town Council site.

**11 November, 2025**

It was noted that Llanelli Town Council had intended to report the revised schedule to its Building and Finance Committee later this month so that it may then be presented to its full council meeting in December 2025, for engrossment.

**RESOLVED** that the revised schedule be endorsed and accepted and that the Chairman be authorised to engross and seal the document once it had been approved by Llanelli Town Council.

**224. MATTERS REPORTED**

**RESOLVED** that the schedule of matters reported be noted.

**225. LETTERS OF APPRECIATION**

**RESOLVED** that the letters of appreciation for the council's assistance, received from the following organisations be noted with pleasure:

- (1) Cerebral Palsy Cymru;
- (2) Holy Trinity Pwll;
- (3) Llanelli Amateur Athletic Club.

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The Meeting concluded at 6.34 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 December, 2025 adopted by the Council.