

# **SERVICE PLAN**

## **FOR**

### **COMMUNITY SERVICES**

#### **2025/26**

#### **AIMS AND OBJECTIVES OF THE SERVICE**

The council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote the use of community facilities by community groups and members of the public.
- To assist the alleviation of poverty and disadvantage and otherwise assist with the development of the local community.
- To encourage health and well-being amongst the community and support in community activities and events.
- To provide financial assistance to local organisations to help further the council's aims.
- To promote local government and the council's civic role in the local community by working closely with schools and colleges.
- The promotion of civic pride throughout the community.
- To encourage joint partnership agreements with local authorities, the private sector and voluntary organisations.
- To act as a local voice for the community served by the council and to diligently perform our consultative role with both the public and private sectors.
- To facilitate on behalf of the community the delivery of the Llanelli Rural Area Whole Place Plan 2015-2030.

## **DESCRIPTION OF SERVICE**

The provision of nine community halls for a wide range of community events and activities. Hall management committees have been established to run the day to day management and administration of the halls on a voluntary basis. The council's halls are located throughout the administrative area.

Provision of a growing space for horticultural activities.

Assistance is given to school work placements for pupils interested in local government administration.

To co-ordinate (in partnership with Tempo) a Time Credits Programme to promote volunteering and as a means of generating new community activities.

The council maintains two War Memorials within its administrative area.

The council administers the burial service provided at Llanelli District Cemetery.

To consider all matters requiring consultation with the council through its formal decision making system.

Providing grants to community halls and to organisations that use the buildings, e.g. Brownies, martial arts, senior citizens groups etc.

Surveys undertaken of community facilities during annual inspections.

In addition to the above, the council makes financial contributions to local groups and charitable organisations to help further their aims and to support community development.

## KEY TASKS/SERVICE DELIVERY IN 2024/25

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	OUTCOMES
Community Development CS/1/24	Nil	Produce an updated version of the Whole Place Plan. Preparation, artwork & print.	C1 C2 C3 CD1 CD3 CD4 CD5 CD7 CD8 STP1 STP4	
Community Development CS/2/24	200,000	Llwynhendy Library.  1. Support the Recreation and Welfare subcommittee meet the recommendations set out in the feasibility study to provide a community hub  2. Submit applications for capital funding during the year	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 LV3 LV5 QL2 QL3 QL5 SLC1 SLC2 LE4 LD2 LD3 PW1 PW2 PW5 PW6 C2 C3 C6 C9 R1 R2 MC2 MC3 MC4 MC5	1. Completed  2. A Welsh Government grant was awarded in October 2024. Construction work commenced in November 2024 and works are due to complete by July 2025.
Community Development CS/3/24	17,670	Dwyfor Growing Space.  Support the growing space users establish a constituted group to further develop the growing space	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 QL2 QL3 QL4 QL5 SLC1 SLC2 LE4 LD3 PW1 PW2 PW6 C9 HS1 HS2 HS3 HS5 R2 MC4 MC5	On-going Efforts have been made to form a formal group. This interaction has resulted in new terms of reference and growing space users are working better together. Constituted group is still an aspiration.
Community Development CS/4/24	1,000	Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.	CD1 CD2 CD3 CD7 CD8 CD9 CD10 STP3 STP4 STP13 LV2 QL3 QL4 QL5 LD1 PW1 PW2 PW5 PW6 C1 HS5 MC6	16 community litter picks supported. 221 bags of litter collected by 188 volunteers

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	OUTCOMES
Community Development CS/5/24	Nil	Lower Lliedi Reservoir, Swiss Valley. Establish a “Friends of Swiss Valley Reservoir” group in order to improve well-being, create volunteering opportunities and tackle issues / actions highlighted in the site management plan	CD1 CD4 CD5 CD7 CD8 CD9 CD10 STP1 STP2 STP5 STP9 LV1 LV2 LV4 QL4 SLC1 SLC2 SLC4 LE3 LD3 PW1 PW2 PW6 C1 MC6	Established January 2025. Two litter picks sessions and four Himalayan Balsam removal sessions have been completed up until the end of June 2025. 45 volunteers turned up for the six sessions held.
Community Development CS/6/24	Nil	Implement alternative management models for identified council owned community facilities because of the lack of a sustainable volunteer base.	CD1 CD7 CD10 STP1 STP3 STP4 STP6 STP9 LV1 LV2 SLC2 LD3 R1 R2 MC3 MC4 MC5 MC6	Review completed and subcommittees formed to take on next phase.

## KEY TASKS/SERVICE DELIVERY IN 2025/26

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	TARGET DATE
Community Development CS/1/25	Nil	Produce an updated version of the Whole Place Plan. Preparation, artwork & print.	C1 C2 C3 CD1 CD3 CD4 CD5 CD7 CD8 STP1 STP4	March 2026
Community Development CS/2/25	Nil	Canolfan Llwynhendy 1. Support the running of the building by completing existing capital grant funded projects linked with the running of the building.  2. Support the running of the building by completing existing revenue grant funded projects linked with the running of the building.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 LV3 LV5 QL2 QL3 QL5 SLC1 SLC2 LE4 LD2 LD3 PW1 PW2 PW5 PW6 C2 C3 C6 C9 R1 R2 MC2 MC3 MC4 MC5	1. January 2026  2. March 2026
Community Development CS/3/25	250	Dwyfor Growing Space.  1. Support the growing space users establish a constituted group to further develop the growing space.  2. Work with constituted group to improve site conditions and develop wild area for wider community use.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 QL2 QL3 QL4 QL5 SLC1 SLC2 LE4 LD3 PW1 PW2 PW6 C9 HS1 HS2 HS3 HS5 R2 MC4 MC5	1. November 2025  2. March 2026
Community Development CS/4/25	1,000	Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.	CD1 CD2 CD3 CD7 CD8 CD9 CD10 STP3 STP4 STP13 LV2 QL3 QL4 QL5 LD1 PW1 PW2 PW5 PW6 C1 HS5 MC6	March 2026
Community Development CS/5/25	Nil	Swiss Valley Reservoir. Continue to develop and support the “Friends of Swiss Valley Reservoir” group in order to improve well-being, create volunteering opportunities and tackle issues / actions highlighted in the site management plan	CD1 CD4 CD5 CD7 CD8 CD9 CD10 STP1 STP2 STP5 STP9 LV1 LV2 LV4 QL4 SLC1 SLC2 SLC4 LE3 LD3 PW1 PW2 PW6 C1 MC6	March 2026

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	TARGET DATE
Community Development CS/6/25	3,250	<p>Modernising the management structures of Llanelli Rural Community halls.</p> <p>1. Support Recreation and Welfare Subcommittee to enact recommendations set out in the Deputy Clerk's report.</p> <p>2. Follow up on the charitable legal advice and establish a Charitable Incorporated Organisation (CIO) legal structure for existing management of Felinfoel, Furnace and Ponthenri halls.</p> <p>3. Explore expanding the CIO model to any halls where volunteer management committees decide to hand back the running of the halls to the council, starting with Swiss Valley Hall.</p>	CD1 CD7 CD10 STP1 STP3 STP4 STP6 STP9 LV1 LV2 SLC2 LD3 R1 R2 MC3 MC4 MC5 MC6	March 2026
Community Development CS/7/25	Nil	Update the council's website to ensure all information is up to date and add all newly developed community facilities.	CD1 CD3 CD4 CD5 CD7 CD8 CD9 CD10 STP1 STP3 STP4 STP7 STP11 STP12 STP13 LV1 LV5 QL1 QL2 QL4 SLC1 LE3 LD1 LD2 LD3 PW3 C1 C3 C5 C6 C7 C9 C11 MC6	November 2025

## PERFORMANCE

INDICATOR MEASURE	TARGET 2024/25	RESULTS 2024/25	TARGET 2025/26
Percentage of planning applications considered within the 21 day consultation period set by Carmarthenshire County Council.	100%	100%	100%
Number of individuals into volunteering	100	231	250
Number of hours volunteered	750	371	750

## FINANCIAL INFORMATION 2025/26

ACTIVITY	BUDGET
Financial Assistance	13,000
Community Halls	163,742
Community Development	10,000
Capital Scheme – community halls	449,803
Local initiatives	10,250
Burial Services	100,000
<b>TOTAL</b>	<b>746,795</b>