

**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**  
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 16 Mehefin, 2026, am 4.45 y.p.

  
**CLERC y CYNGOR**

10 Mehefin, 2026.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Canolfan Llwynhendy - Derbyn a nodi cofnodion cyfarfod yr Is-bwyllgor Hamdden a Lles a Gynhaliwyd ar 9 Mehefin, 2026.
5. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
6. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:
  - (1) Neuadd Gymunedol Pum Heol – 31 Mawrth, 2026.
  - (2) Pwyllgor Rheoli Maes Hamdden Pwll – 31 Rhagfyr, 2025.
  - (2) Neuadd Gymunedol Saron – 31 Rhagfyr, 2025.

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
R. E. Evans (Arweinydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,  
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

**LLANELLI RURAL COUNCIL**  
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD  
Tel: 01554 774103

**RECREATION AND WELFARE COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 16 June, 2026, at 4.45 p.m.

  
CLERK to the COUNCIL

10 June, 2026.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. Canolfan Llwynhendy - to receive and note the minutes of the Recreation and Welfare Sub-Committee meeting held on 9 June, 2026.
5. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
6. To receive Statement of Accounts and to consider providing financial assistance to:
  - (1) Five Roads Community Hall – 31 March, 2026.
  - (2) Pwll Recreation Ground Management Committee – 31 December, 2025.
  - (3) Saron Community Hall – 31 December, 2025.

**Members of the Committee:**

**Cllrs.** D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),  
R. E. Evans (Leader of Council), T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,  
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the  
Recreation and Welfare Committee:**

Date of meeting: 16 June, 2026

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the council's DLO workforce during May, 2026.

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Fire safety signs  
Fire Door labelling
- (2) Dafen Community Hall  
Checked toilets
- (3) Dafen Changing rooms  
Purge water system
- (4) Dafen Park  
Litter picked  
Empty bins  
Replaced Bowling green padlock lock
- (5) Felinfoel Community Resource Centre  
Litter pick  
Purge water system
- (6) Felinfoel Recreation Ground  
Litter pick  
Empty bins  
Paint main entrance gates
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins
- (8) Furnace Community Hall  
Litter pick  
Reset boiler temperatures

- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots  
Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins  
Mark new burial plots
- (10) MUGA Llwynhendy/Gwili Fields/Canolfan  
Litter pick  
Monitor/cleared broken glass  
Minor repairs to play equipment
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick  
Fitted temperature monitor logger for new boiler system
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick  
Paint pavilion  
Replaced damaged ball stop net
- (13) Sandy and Stradey Community Hall  
Litter pick
- (14) Saron Community Hall and Square  
Litter pick  
Adjusted boiler schedule
- (15) Swiss Valley Community Hall and Shops  
Litter pick
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Prune vegetation  
Swept footpaths
- (17) Tir Einon play area and recreation ground  
Litter pick  
Empty bin
- (18) Trallwm Community Hall and park  
Empty bins, litter pick  
Purge water system  
Isolated faulty toilet
- (19) Berwick play area  
Litter pick  
Empty bins

(20) Dan y Banc play area

Litter pick  
Empty bins

(21) Pontyates Park

Litter pick  
Empty bins

(22) Cynheidre Park

Litter pick

(23) Footpaths

**Glyn Ward**

<b>Number</b>	<b>Description</b>
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

**Hengoed Ward**

<b>Number</b>	<b>Description</b>
36/67	Constitution Hill
36/69	Stradey Park/Sandy Bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

**Pemberton Ward**

<b>Number</b>	<b>Description</b>
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

**Dafen Ward**

<b>Number</b>	<b>Description</b>
36/103	cycle path/Halfway

**Bynea Ward**

<b>Number</b>	<b>Description</b>
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

(24) Porterage Services

Fill fuel storage  
Consumables, materials  
Vehicles to garages for repairs/tyres etc.  
Litter waste and fly tipping removal to waste disposal site

- (25) Machinery and vehicles  
Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
Arrange servicing and maintenance.
- (26) General maintenance works to play areas and recreation grounds  
Regular litter picking and emptying litter bins.  
Sports pitch work included cutting aerating.  
Fine turf winter work including fertiliser treatments and aeration to prepare playing surfaces for next season
- (27) Maintenance works on behalf of Llanelli Town Council  
Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
Additional work includes portorage services and playground repairs

### 3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Portorage activities are performed throughout the year.  
The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓

Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## 5. PUBLIC INVOLVEMENT

5.1 There are no public involvement opportunities identified in preparing this report. However, the council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## 6. COLLABORATION OPPORTUNITIES

6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## 7. PREVENTATIVE MEASURES/CONSIDERATIONS

7.1 The work activities undertaken by the workforce are essential to support the council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the council's area of responsibilities and its general programme of works. This will ensure the council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using council/community facilities.

## 8. RECOMMENDATION

8.1 That Members note this information report.

Yours sincerely

**FACILITIES MANAGER**

10 June, 2026

9 June, 2026

**LLANELLI RURAL COUNCIL**

**Minute Nos: 1 - 4**

At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 9 June, 2026 at 4.15 p.m.

**Present:** Cllr. D. M. Cundy (Chairman)

**Cllrs.**

T. M. Donoghue	A. J. Rogers
R. E. Evans	A. G. Stephens

**Absent :** J. P. Hart, S. K. Nurse.

**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. S. L. Davies.

**2. MEMBERS' DECLARATIONS OF INTEREST**

Cllr. A. G. Stephens declared a personal interest in Minute No. 4 as he was a Trustee and Treasurer, Pro-Vision, Llwynhendy.

**3. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**4. CANOLFAN LLWYNHENDY  
CAFÉ LICENCE**

*Cllr. A. G. Stephens declared a personal interest in the following item as he was the Trustee and Treasurer, Pro-Vision Llwynhendy.*

Further to Minute No. 35(1), members consider two applications for a licence agreement to operate a café facility at Canolfan Llwynhendy.

**9 June, 2026**

The two applicants, Burchell Catering and Menter Cwm Gwendraeth Elli, were invited to attend the meeting to make representations in support of their applications to operate the café facility at Canolfan Llwynhendy. Unfortunately, Burchell Catering had not responded to correspondence.

Thereupon the Community Buildings Manager guided members and the representative from Menter Cwm Gwendraeth Elli through the draft licence agreement and the 'Principles of Working Together' document and a general question and answer session then followed.

The Chairman thanked the representative from Menter Cwm Gwendraeth Elli for attending and the representative then withdrew from the meeting.

Following discussion, it was

**RESOLVED** that Menter Cwm Gwendraeth Elli be approved as the council's preferred operator for the café franchise and that arrangements be made with the organisation to enter into a 12-month rolling licence agreement to operate the café facility at Canolfan Llwynhendy.

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The Meeting concluded at 4.38 p.m.  
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