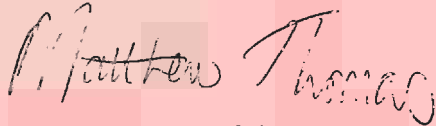


**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR POLISI AC ADNODDAU**  
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar,  
ddydd Mercher, 15 Gorffennaf, 2026, am 4.45 y.p.



**CLERC y CYNGOR**

9 Gorffennaf, 2026.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiad o Fuddiannau gan Aelodau mewn perthynas â'r busnes i'w drafod.
3. Cynlluniau Gwasanaeth 2026/27 - ystyried a derbyn y Cynlluniau Gwasanaeth ar gyfer 2026/27:
  - (a) Gweinyddol;
  - (b) Gwasanaethau Cymunedol;
  - (c) Hamdden a Hamdden;
  - (d) Hyfforddiant.
4. Gwaredu Asedau – derbyn adroddiad y Dirprwy Glerc.
5. Deddf Tarddedu 2003 – Adroddiad o'r Polisi Tarddedu ac Asesiadau Effaith Cronnus – ystyried dogfen ymgynghori a dderbyniwyd gan Gymunedau Iach a Diogelu'r Cyhoedd, Cyngor Sir Caerfyrddin a chytuno ar ymateb y cyngor.
6. Ymchwili Comisiwn Democratiaeth a Ffiniau Cymru – ystyried gohebiaeth gan yr Uwch Reolwr Cyfathrebu ac Ymgysylltu, Comisiwn Democratiaeth a Ffiniau Cymru a chytuno ar ymateb y cyngor.

**Aelodau'r Cynllunwr:**

Cyng. A. J. Rogers (Cadeirydd y Pwyllgor), N. Evans (Is-Gadeirydd y Pwyllgor),  
T. M. Donoghue (Cadeirydd y Cyngor) S. R. Bowen, D. M. Cundy, R. E. Evans, S. M. T.  
Ford, J. P. Hart, J. Lovell, W. E. Skinner, A. G. Stephens a O. Williams.

**LLANELLI RURAL COUNCIL**  
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD  
Tel: 01554 774103

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**POLICY AND RESOURCES COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Wednesday, 15 July, 2026, at 4.45 p.m.

  
**CLERK to the COUNCIL**

9 July, 2026.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members Declarations of Interest in respect of the business to be transacted.
3. Service Plans 2026/27 - to consider and accept the Service Plans for 2026/27:
  - (a) Administrative;
  - (b) Community Services;
  - (c) Recreation and Leisure;
  - (d) Training.
4. Disposal of Assets – to receive the report of the Deputy Clerk.
5. Licensing Act 2003 – Review of Licensing Policy and Cumulative Impact Assessments – to consider a consultation document received from Healthy Communities and Public Protection, Carmarthenshire County Council and to agree the council's response.
6. Democracy and Boundary Commission Cymru Research – to consider correspondence from the Senior Communications and Engagement Manager, Democracy and Boundary Commission Cymru and to agree the council's response.

**Members of the Committee:**

**Cllrs.** A. J. Rogers (Chairman of Committee), N. Evans (Vice Chairman of Committee),  
T. M. Donoghue (Chairman of Council), S. R. Bowen, D. M. Cundy, R. E. Evans, S. M.  
T. Ford, J. P. Hart, J. Lovell, W. E. Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the Policy and Resources Committee:**

Date of meeting - 15 July, 2026.

Dear Councillor,

**SERVICE PLANS**

**1. PURPOSE OF REPORT**

1.1 To present Service Plans for 2026/27 for Members’ consideration.

**2. SERVICE PLANS**

2.1 The appended Service Plans for the financial year 2026/27 are presented to the committee for review and adoption.

2.2 Each service plan begins with a description of the services for:

- Administrative
- Community Services
- Recreation and Leisure
- Training

and will detail the actions to be implemented, budgets, core values and completion dates.

**3. LONG TERM IMPLICATIONS**

3.1 It is important to produce annual service plans which provide the basis for on-going performance review and to ensure the provision of high quality services which meet the needs of our customers.

3.2 The adoption of service plans focuses the activities of members and staff on clear organisational goals and outputs.

**4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS**

4.1 The Council’s capital and revenue investment in the provision of services meet the following aims, core values and well-being goals:

| Strategic Aim           | Core Value                                                                 | National Well-Being Goal |   |   |   |   |   |   |
|-------------------------|----------------------------------------------------------------------------|--------------------------|---|---|---|---|---|---|
|                         |                                                                            | 1                        | 2 | 3 | 4 | 5 | 6 | 7 |
| Community Development   | CD1 CD2 CD3 CD4 CD5<br>CD6 CD7 CD8 CD9 CD10                                | ✓                        | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Serving the Public      | STP1 STP2 STP3 STP4 STP5<br>STP6 STP7 STP8 STP9<br>STP10 STP11 STP12 STP13 | ✓                        | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Acting as a Local Voice | LV1 LV2 LV3 LV4 LV5                                                        | ✓                        |   | ✓ | ✓ | ✓ | ✓ | ✓ |

| Strategic Aim                           | Core Value                         | National Well-Being Goal |   |   |   |   |   |   |
|-----------------------------------------|------------------------------------|--------------------------|---|---|---|---|---|---|
|                                         |                                    | 1                        | 2 | 3 | 4 | 5 | 6 | 7 |
| Quality of Life                         |                                    |                          |   |   |   |   |   |   |
| (1) Environment                         | QL1                                | ✓                        | ✓ | ✓ |   | ✓ |   | ✓ |
| (2) Social Inclusion                    | QL2 QL3                            |                          |   |   | ✓ | ✓ |   | ✓ |
| (3) Safe and Healthy Places             | QL5                                |                          |   | ✓ | ✓ | ✓ |   |   |
| Sports, Leisure and Cultural Activities | SLC1 SLC2 SLC3 SLC4                |                          |   | ✓ | ✓ | ✓ | ✓ | ✓ |
| The Local Economy                       | LE1 LE2 LE3 LE4                    | ✓                        |   |   | ✓ | ✓ | ✓ | ✓ |
| Local Democracy                         | LD1 LD2 LD3                        |                          |   |   | ✓ | ✓ |   | ✓ |
| Partnership Working                     | PW1 PW2 PW4 PW5 PW6                | ✓                        |   |   | ✓ |   |   | ✓ |
| Communication                           | C1 C2 C3 C4 C5 C6 C7 C8 C9 C10 C11 | ✓                        | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Health and Safety                       | HS1 HS2 HS3 HS4 HS5                | ✓                        |   | ✓ | ✓ | ✓ |   | ✓ |
| Resources                               | R1 R2 R3                           | ✓                        | ✓ |   |   |   |   | ✓ |
| Management and Control                  | MC1 MC2 MC3 MC4 MC5 MC6            | ✓                        | ✓ |   | ✓ |   | ✓ | ✓ |

**5. PUBLIC INVOLVEMENT**

5.1 There has been no public involvement in the production of this report.

**6. COLLABORATION OPPORTUNITIES**

6.1 There are no collaboration opportunities associated with the generation of this report.

**7. PREVENTATIVE MEASURES/CONDITIONS**

7.1 In agreeing to the service plans, the council has clear direction in going forward in the provision of its services to the public.

**8. RECOMMENDATION**

8.1 That the committee adopts the service plans presented.

I await Members’ comments at the meeting.

Yours sincerely,

**DEPUTY CLERK**

08 July, 2026.

**SERVICE PLAN**

**FOR**

**ADMINISTRATIVE SERVICES**

**2026/27**

**AIMS AND OBJECTIVES OF THE SERVICE**

The council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To assist council managers to meet their strategic aims and objectives by providing administrative services to the council.
- To enable the council to respond and react to legislation introduced.
- To provide an effective reception point for the general public and other visitors to the council's offices.
- To oversee and organise all matters which relate to the civic and ceremonial side of the Authority, such as the chairman's events and other civic occasions.
- To inform the public of the council's services and activities and to promote the corporate identity of the council.
- To provide a range of support services to councillors and officers in order to assist in the decision making process.
- To provide and maintain suitable office accommodation, meeting and function rooms to meet the needs of the council.
- To provide depots, vehicles, stores to the council's Maintenance Operatives.

## KEY TASKS/SERVICE DELIVERY IN 2025/26

| ACTIVITY                     | BUDGET<br>£ | DESCRIPTION                                      | CORE VALUE | TARGET<br>DATE   | OUTCOMES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------|-------------|--------------------------------------------------|------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| People Management<br>AS/1/25 |             | Investors in People<br>Delivery of action plans. | STP6 STP10 | December<br>2025 | <p>Investors in People Award successfully achieved February 2026. Review scheduled for February 2027.</p> <p>Action plan ongoing to -<br/>Standardise management and leadership practices across all teams.</p> <p>Undertake an assessment to identify leadership skill gaps and implement targeted development and training programme to strengthen leadership capability.</p> <p>Review and expand training provision to ensure learning opportunities accommodate a range of learning styles and preferences.</p> <p>Reinforce a culture of regular acknowledgement by promoting both formal and informal recognition of employee contributions.</p> <p>Introduce appropriate technology to</p> |

On board all employees and utilise system as standard repository and management tool for personnel, training, health & safety, incident reporting.

Review of Council Policies.

Staff resource, capacity and business continuity.

New digital platforms in use. Further staff training and resource required. File management policy required.

Partial resource provided.

|                                 |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                           |                        |                                                                        |
|---------------------------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------|------------------------------------------------------------------------|
|                                 |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                           |                        | Five Roads Recreation ground, Parc Elin Mair - with Council solicitor. |
| Administrative Building AS/3/26 | 10,000 | Replace internal fire doors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | C6 LD2 HS1 HS4 HS5 MC9 R3 | C10 LE4 HS2 MC7 R2 MC3 | December 2026                                                          |
|                                 | 3,750  | Upgrade of audio/video conferencing system in the council chamber                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                           |                        | Completed May 2026                                                     |
|                                 | 4,210  | Install CCTV system for key internal and external areas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                           |                        | Completed June 2026                                                    |
|                                 |        | Upgrade telephone to digital system integrating with existing IT infrastructure improving communication, reliability, flexibility and customer service responsiveness                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                           |                        | December 2026                                                          |
| Information Systems AS/4/26     |        | Review existing document management systems and implement new protocols for data management structures.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CD7 MC8 QL1 SLC 4 STP5    | MC7 MC9 SLC 3 STP8     | December 2026                                                          |
|                                 | 5,000  | Implement Facility Booking Solution Software to integrate with door access system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                           |                        | December 2026                                                          |
| Governance AS/5/26              |        | Employment law and health and safety digital platforms – provide training for all staff to utilise the digital platform systems as the standard repository and management tool for personnel management, training, health and safety, risk assessment and accident/incident reporting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | QL2 QL5 HS2 HS5 MC5       | QL4 HS1 HS4 R3 MC6     | March 2027                                                             |
|                                 |        | Review of the following council policies – Age Discrimination Policy; Alcohol and Drugs Policy; Asylum and Immigration Act 1996; Child and Vulnerable Adult Protection Policy; Code of Conduct for Employees; Communication Policy; Compassionate Leave Policy; Criminal Records Disclosure Policy Statement; Data Protection Policy - LRC Training; Display Screen Equipment Assessment Policy; Disability Statement/Policy (Learners); Driver Handbook, containing Policy Statement; DSE Assessment Policy - DSEAP-1; Employee Safety Handbook; Equal Opportunities Policy; Equal Opportunities Policy (Furnace Community Hall Management Committee); Fire Risk Assessment Fraud and Corruption Policy; Health and Safety Policy Statement; Health and Safety General Policy ; Health & Safety Policy , Amendments |                           |                        | Initial review undertaken – target 5 policies per month.               |

## PERFORMANCE

| INDICATOR MEASURE                                                                   | RESULTS<br>2024/25                                                                                                                                                               | TARGET<br>2025/26 | RESULTS<br>2025/26                                                                                                                                                               | TARGET<br>2026/27                                 | RESULTS<br>2026/27 |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------|
| Number of staff working days lost to sickness absence.                              | 530<br>(279 short term < 28 days)<br>(251 long term > 28 days)                                                                                                                   | 260               | 535<br>(268 short term < 28 days)<br>(267 long term > 28 days)                                                                                                                   | 202.4 (based on UK Labour Market Statistics 2025) |                    |
|                                                                                     | Total employees 48<br>No. employees taking sick leave 30<br><br>No. employees with more than one occurrence of sickness 21<br><br>No. of employees taking long term sick leave 4 |                   | Total employees 46<br>No. employees taking sick leave 28<br><br>No. employees with more than one occurrence of sickness 19<br><br>No. of employees taking long term sick leave 4 |                                                   |                    |
| Percentage of Councillors at full Council meetings.                                 | 75%                                                                                                                                                                              | 80%               | 76%                                                                                                                                                                              | 80%                                               |                    |
| Percentage of Councillors attending at Standing Committees/ Working Group Meetings. | 72%                                                                                                                                                                              | 80%               | 79%                                                                                                                                                                              | 80%                                               |                    |
| Percentage of Agendas sent out within three clear working days of meetings.         | 100%                                                                                                                                                                             | 100%              | 100%                                                                                                                                                                             | 100%                                              |                    |
| Number of members of the public attending Council/Committee meetings.               | 0                                                                                                                                                                                | 3                 | 0                                                                                                                                                                                | 3                                                 |                    |
| Percentage of invoices paid within 30 days or within creditor terms.                | 99%                                                                                                                                                                              | 99%               | 99%                                                                                                                                                                              | 99%                                               |                    |
| Number of recommended corrections/improvements made by external auditors.           | 1                                                                                                                                                                                | 0                 | 5                                                                                                                                                                                | 0                                                 |                    |

**SERVICE PLAN**  
**FOR**  
**COMMUNITY SERVICES**  
**2026/27**

**AIMS AND OBJECTIVES OF THE SERVICE**

The council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote the use of community facilities by community groups and members of the public.
- To assist the alleviation of poverty and disadvantage and otherwise assist with the development of the local community.
- To encourage health and well-being amongst the community and support in community activities and events.
- To provide financial assistance to local organisations to help further the council's aims.
- To promote local government and the council's civic role in the local community by working closely with schools and colleges.
- The promotion of civic pride throughout the community.
- To encourage joint partnership agreements with local authorities, the private sector and voluntary organisations.
- To act as a local voice for the community served by the council and to diligently perform our consultative role with both the public and private sectors.
- To facilitate on behalf of the community the delivery of the Llanelli Rural Area Whole Place Plan 2015-2030.

## KEY TASKS/SERVICE DELIVERY IN 2025/26

| ACTIVITY                      | BUDGET<br>£ | DESCRIPTION                                                                                                                                                                                                                                                                                                 | CORE VALUE                                                                                                                                                                                 | OUTCOMES                                                                                                                                                                      |
|-------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Development CS/1/25 | Nil         | Produce an updated version of the Whole Place Plan. Preparation, artwork & print.                                                                                                                                                                                                                           | C1 C2 C3 CD1<br>CD3 CD4 CD5<br>CD7 CD8 STP1<br>STP4                                                                                                                                        | An updated plan will be considered by the council after the May 2027 local council elections                                                                                  |
| Community Development CS/2/25 | Nil         | Canolfan Llwynhendy<br><br>1. Support the running of the building by completing existing capital grant funded projects linked with the running of the building.<br><br>2. Support the running of the building by completing existing revenue grant funded projects linked with the running of the building. | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STP1<br>STP4 STP5 STP13<br>LV1 LV2 LV3 LV5<br>QL2 QL3 QL5<br>SLC1 SLC2 LE4<br>LD2 LD3 PW1<br>PW2 PW5 PW6<br>C2 C3 C6 C9 R1<br>R2 MC2 MC3<br>MC4 MC5 | 1. Grants have been claimed in full and the Canolfan building is open for public use.<br><br>2. Project is underway and runs from July 2025 – July 2026.                      |
| Community Development CS/3/25 | 250         | Dwyfor Growing Space.<br><br>1. Support the growing space users establish a constituted group to further develop the growing space.<br><br>2. Work with constituted group to improve site conditions and develop wild area for wider community use.                                                         | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STP1<br>STP4 STP5 STP13<br>LV1 LV2 QL2<br>QL3 QL4 QL5<br>SLC1 SLC2 LE4<br>LD3 PW1 PW2<br>PW6 C9 HS1<br>HS2 HS3 HS5 R2<br>MC4 MC5                    | 1. Group not yet constituted.<br><br>2. Group of growers working much better as a team than in previous years to improve the overall aesthetic of the growing and wild areas. |
| Community Development CS/4/25 | 1,000       | Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.                                                                                                                                                           | CD1 CD2 CD3<br>CD7 CD8 CD9<br>CD10 STP3 STP4<br>STP13 LV2 QL3<br>QL4 QL5 LD1<br>PW1 PW2 PW5<br>PW6 C1 HS5 MC6                                                                              | 1 April 2025 – 31 March 2026:<br>35 community litter picks supported. 91 bags of litter collected. 91 individuals volunteered on the litter picks.                            |

## KEY TASKS/SERVICE DELIVERY IN 2026/27

| ACTIVITY                         | BUDGET<br>£ | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CORE VALUE                                                                                                                                                                              | TARGET<br>DATE                                                                       |
|----------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Community Development<br>CS/1/26 | Nil         | Whole Place Plan version 2. Prepare an action plan outlining an approach to producing a new plan, for which the council elected in May 2027, will carry out.                                                                                                                                                                                                                                                                                                                                                                                    | C1 C2 C3 CD1 CD3<br>CD4 CD5 CD7 CD8<br>STP1 STP4                                                                                                                                        | March 2027                                                                           |
| Community Development<br>CS/2/26 | Nil         | Canolfan Llwynhendy<br><br>1. Support the running of the building by completing existing revenue grant funded projects linked with the running of the building.<br><br>2. Establish a Café provision within the building<br><br>3. Develop regular volunteering opportunities within Canolfan to assist with the day-to-day operations of the community hub<br><br>4. Create a programme of community events, weekly classes/clubs and drop-in advice sessions led by local organisations, supporting local residents within the community hub. | CD1 CD2 CD3 CD4<br>CD5 CD7 CD8 CD10<br>STP1 STP4 STP5<br>STP13 LV1 LV2<br>LV3 LV5 QL2 QL3<br>QL5 SLC1 SLC2<br>LE4 LD2 LD3 PW1<br>PW2 PW5 PW6 C2<br>C3 C6 C9 R1 R2<br>MC2 MC3 MC4<br>MC5 | 1. September 2026<br><br>2. September 2026<br><br>3. March 2027<br><br>4. March 2027 |
| Community Development<br>CS/3/26 | 250         | Dwyfor Growing Space.<br><br>1. Support the growing space users establish a constituted group to further develop the growing space.<br><br>2. Continue to work with growers to improve site conditions and develop wild area for wider community use.                                                                                                                                                                                                                                                                                           | CD1 CD2 CD3 CD4<br>CD5 CD7 CD8 CD10<br>STP1 STP4 STP5<br>STP13 LV1 LV2<br>QL2 QL3 QL4 QL5<br>SLC1 SLC2 LE4<br>LD3 PW1 PW2 PW6<br>C9 HS1 HS2 HS3<br>HS5 R2 MC4 MC5                       | 1. January 2027<br><br>2. March 2027                                                 |
| Community Development<br>CS/4/26 | 1,000       | Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.                                                                                                                                                                                                                                                                                                                                                                                               | CD1 CD2 CD3 CD7<br>CD8 CD9 CD10<br>STP3 STP4 STP13<br>LV2 QL3 QL4 QL5<br>LD1 PW1 PW2 PW5<br>PW6 C1 HS5 MC6                                                                              | March 2027                                                                           |

## PERFORMANCE

| INDICATOR MEASURE                                                                                                           | TARGET<br>2025/26 | RESULTS<br>2025/26 | TARGET<br>2026/27 |
|-----------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|-------------------|
| Percentage of planning applications considered within the 21-day consultation period set by Carmarthenshire County Council. | 100%              | 100%               | 100%              |
| Number of individuals into volunteering                                                                                     | 250               | 172                | 250               |
| Number of hours volunteered                                                                                                 | 750               | 527                | 750               |

## FINANCIAL INFORMATION 2026/27

| ACTIVITY                         | BUDGET         |
|----------------------------------|----------------|
| Financial Assistance             | 13,000         |
| Community Halls                  | 181,373        |
| Community Development            | 10,000         |
| Capital Scheme – community halls | 42,143         |
| Local initiatives                | 10,250         |
| Burial Services                  | 100,000        |
| <b>TOTAL</b>                     | <b>356,766</b> |

**SERVICE PLAN**  
**FOR**  
**RECREATION AND LEISURE SERVICES**  
**2026/27**

**AIMS AND OBJECTIVES OF THE SERVICE**

The council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote recreational and leisure facilities in the community.
- To encourage health and well being and generally improve the quality of life of members of the public by encouraging people to develop their participation in recreational activities and events.
- To encourage social inclusion by ensuring that play equipment is accessible to all.
- To involve the community in the development of the council's recreational facilities.
- To preserve and protect public rights of way.
- To sustain the level of provision of street furniture throughout the council's area, such as bus shelters, wayside seats and footway lighting.
- The marketing and promotion of Llanelli and district.

**DESCRIPTION OF SERVICE**

The provision and maintenance of recreation grounds at Dafen, Felinfoel, Five Roads, Ponthenri, Pwll and Trallwm. In addition, ground maintenance is also provided to the playing fields at Pontyates which is not council owned.

The provision and maintenance of a number of play areas throughout the council's area.

Maintenance and improvement to the public rights of way network.

Maintenance and improvements to Swiss Valley Reservoir.

The funding and promotion of the Christmas lights and Christmas carnival in Llanelli.

The provision of footway lighting, bus shelters and wayside seats.

The annual inspection of equipment within children's play areas to British Standards BSEN 1176-2008, BS 8409 2009

HS5 R1 R2 MC2  
MC3 MC4 MC5

replace. Awaiting plan from manufacturer & contractor to replace the decking boards.

Community Facilities  
RL/4/25

200,000

Llwynhendy, Gwili Fields  
1. Community Hub  
  
2. Play areas and landscaping project.

CD1 CD2 CD3  
CD4 CD5 CD7  
CD8 CD10 STPI  
STP3 STP4 STP5  
STP13 LV1 LV2  
LV3 QL1 QL2  
QL3 QL4 QL5  
SLC1 SLC2 SLC3  
LE4 LD2 LD3  
PW1 PW2 PW5  
PW6 C1 C2 C3 C5  
C9 C11 HS HS5  
R1 R2 R3 MC1  
MC2 MC3 MC4  
MC5 MC6

**Hub project**  
Target completion  
June 2025

**Play area and landscaping phase 2**  
completion target July 2025.

Construction completed.

The building is now occupied and operational.

Café licence operator applications under review.

Phase 2 contract for external ground works completed November 2025.

Re-turfing to complete.

Completion of the Zip Wire installation at the junior play area on hold while ground conditions improve.

Community Facilities  
RL/5/25

8,750

Refurbish solar thermal systems at Felinfoel and Furnace Community Halls.

CD1 CD2 CD3  
CD4 CD5 CD7  
CD8 CD10 STPI  
STP3 STP4 STP5  
STP13 LV1 QL1  
QL2 QL3 SLC1  
SLC2 LD2 LD3  
PW1 PW2 PW5  
PW6 C1 C2 C3 C9  
HS1 HS2 HS3  
HS5 R1 R2 MC2  
MC3 MC4 MC5

September 2025

Completed August 2025.

## KEY TASKS/SERVICE DELIVERY IN 2026-2027

| ACTIVITY                                                                    | BUDGET<br>£ | DESCRIPTION                                                                                                                                                                                                                                                                              | CORE<br>VALUE                                                                                                                                                                                     | TARGET<br>DATE | COMPLETED/<br>OUTCOMES                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safeguarding<br>Sporting and<br>Children's<br>Play<br>Facilities<br>RL/1/26 |             | Legal process for lease transfer of assets from Carmarthenshire County Council<br>1. Yspitty play area<br>2. Dafen Park<br>3. Pwll Park<br>4. Trallwm Football Pitch<br>5. Trallwm children's play area.                                                                                 | CD1 CD5 CD8<br>STPI STP4 TP5<br>STP13 QL2 QL3<br>SLC1 SLC2 LD3<br>PW1 PW2 PW5<br>PW6 CL<br>MC2 MC3 MC5                                                                                            | March 2027     | 1, 2, 3 & 4<br>On-going with CCC.<br><br>2. Dafen AFC have completed an asset transfer for the re: football pitch and environs. The area is no longer LRC responsibility.<br><br>5. Held in abeyance until ground water and installation issues affecting the play area are resolved. |
| Community<br>Facilities<br>RL/2/26                                          |             | Swiss Valley Reservoir – deliver objectives included in the Site Management Plan, e.g. provision of toilet and changing facilities, pontoon, water sports, managed fishery, fish stocking, improve car parks, visitor facility, footpaths, improve biodiversity, access to woodland etc. | CD1 CD2 CD4<br>CD5 CD7 CD8<br>CD10 STPI STP3<br>STP4 STP5 STP13<br>LV1 LV2 LV5<br>QL1 QL2 QL3<br>SLC1 SLC2 LE3<br>LE4 LD3 PW1<br>PW2 PW6 C9 HS1<br>HS3 HS4 HS5 R1<br>R2 R3 MC2 MC3<br>MC4 MC5 MC6 | August 2026    | Five year adoption agreement, expired December 2025.<br>Hold over agreement in place.<br>New 10 year agreement with Dwr Cymru solicitors.<br><br>Adoption agreement and Dwr Cymru/ LRC Site management plan has been reviewed.<br><br>Awaiting receipt of new agreement.              |
| Community<br>Facilities<br>RL/3/26                                          | 29,330      | Furnace Community Hall – Replace terrace balustrade, repair/replace                                                                                                                                                                                                                      | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STPI                                                                                                                                                       | September 2026 | Project initially completed March 2025.                                                                                                                                                                                                                                               |

|                                 |                                                         |                                                                |                                                                                                                                                                              |              |                                                                                                                                                                                                                                                                               |
|---------------------------------|---------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Facilities<br>RL/7/26 | 40,000<br>+20,000<br>contribution<br>from<br>community. | Parc Elin Mair<br>Children's play area<br>refurbishment.       | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STPI<br>STP3 STP4 STP5<br>STP13 LV1 QL1<br>QL2 QL3 SLC1<br>SLC2 LD2 LD3<br>PW1 PW2 PW5<br>PW6 C1 C2 C3 C9<br>R1 R2 MC2 MC3<br>MC4 MC5 | January 2027 | Initial public<br>consultation<br>undertaken by<br>local members.<br><br>Discussions<br>ongoing with<br>play area<br>equipment<br>providers.<br>Specification of<br>works to be<br>agreed and tender<br>requests to be<br>submitted.<br>SUDS<br>engineering plan<br>required. |
| Community Facilities<br>RL/8/26 | 45,000<br>40,000 S106<br>offset.                        | Berwick Park children's<br>play area replacement<br>equipment. | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STPI<br>STP3 STP4 STP5<br>STP13 LV1 QL1<br>QL2 QL3 SLC1<br>SLC2 LD2 LD3<br>PW1 PW2 PW5<br>PW6 C1 C2 C3 C9<br>R1 R2 MC2 MC3<br>MC4 MC5 | October 2026 | Discussions<br>ongoing with<br>play area<br>equipment<br>providers.<br>Specification of<br>works to be<br>agreed and tender<br>requests to be<br>submitted.                                                                                                                   |
| Community Facilities<br>RL/9/26 | 15,000                                                  | Dafen Park children's play<br>area                             | CD1 CD2 CD3<br>CD4 CD5 CD7<br>CD8 CD10 STPI<br>STP3 STP4 STP5<br>STP13 LV1 QL1<br>QL2 QL3 SLC1<br>SLC2 LD2 LD3<br>PW1 PW2 PW5<br>PW6 C1 C2 C3 C9<br>R1 R2 MC2 MC3<br>MC4 MC5 | January 2027 | Discussions<br>ongoing with<br>play area<br>equipment<br>providers.<br>Specification of<br>works to be<br>agreed and<br>quotation<br>requests to be<br>submitted.                                                                                                             |

# SERVICE PLAN OR TRAINING SERVICES

2026/27

## AIMS AND OBJECTIVES OF THE SERVICE

The council's aims and objectives, and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context, the aims of the service are –

- To secure and deliver Welsh Government funded 'Work based Learning' contracts as part of the Skills Academy Wales Consortium, achieving good to excellent results in relation to compliance, performance, and quality benchmarks.
- To contribute towards the management and development of Skills Academy Wales consortia.
- To secure a viable subcontract with prime providers delivering the Job's Growth Wales + programme.
- To meet all the programme requirements and key performance indicators as stipulated by the IGW+ specification.
- To respond sensitively to Welsh Government priorities for Post 16 Education and Training in Wales. Currently these include: Carbon Literacy, Welsh Language and Culture, Literacy & Numeracy, Safeguarding, Wellbeing, Data Security and Quality, Inclusion and Diversity.
- To deliver high quality teaching, training and assessment and provide a range of appropriate, relevant, and motivating learning programmes.
- To undertake a rigorous self-evaluation process annually and to continually plan for improvement. To use a variety of methods to capture the opinion of our learners, employers, and partners.
- To involve the department wherever possible in partnership working within Skills Academy Wales Local Initiatives, 14-19 Network delivery, Regional Learning Partnerships, Skills Sector Councils, Community Learning, Department for Work and Pensions delivery, etc.
- To maintain an independent financially viable status for the Training Department.

## KEY TASKS/SERVICE LIVER IN 2025/26

| ACTIVITY                                                                                                                          | BUDGET<br>£ | DESCRIPTION                                                                                                                                                                                                                                                       | CORE<br>VALUE                  | OUTCOME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To deliver a sustainable and financially viable budget to increase department reserves and safeguard future provision.<br>TS/1/25 | £0          | Increase occupancy levels and meet recruitment targets across programmes to meet maximum contract values. Continue to deliver best value programmes and maintain control on expenditure.                                                                          | CD6 –<br>CD9<br>LE1 LE2<br>PW1 | March 2026 Monitoring of income, contract profiles and expenditure is robustly controlled. JGW+ occupancy levels have decreased due to high number of leavers with record number of learners entering employment and college courses achieving 75.5%. Since the summer, learner numbers have been increasing to regain levels ending the year on 71 learners on JGW+ programme. Apprenticeship recruitment is consistently strong to maintain high occupancy levels reaching 83 apprentices at the end of March 2026. PLA recruitment is consistent to ensure that all training provisions are consistently performing well.                            |
| To increase recruitment and occupancy of Coleg Sir Gar learners on JGW+ to achieve maximum contract value.<br>TS/2/25             | £0          | Start and occupancy levels monitored monthly in line with profiles. Maintain ITEC occupancy and increase Coleg Sir Gar numbers to achieve viable learner occupancy. Work closely with Working Wales/Careers to ensure referrals are signposted to both contracts. | CD6<br>CD9<br>LE1 LE2<br>PW1   | March 2026 - CSG recruitment affected by ITEC contract. direct referrals in addition to Careers generated referrals will need to be targeted by marketing and promotion events and campaigns to attract interest in the Not in Employment, Education or Training (NEET) group to fill spaces on the CSG contract. Plans are underway for events early in 2026/27 to target direct referrals and increase CSG cohort in learning. CSG numbers have remained consistent and an increase in learners with additional learning needs (ALN) has resulted in more support funding claims which has translated into an increase in CSG income being drawn down |
| To meet Apprenticeship recruitment targets<br>TS/3/25                                                                             | £0          | Monthly meetings with SAW to manage profiles to achieve viable contract. Strict profile management required to meet Welsh Government thresholds.                                                                                                                  | CD6 –<br>CD9<br>LE1 LE2<br>PW1 | March 2026 71 apprentices recruited from April 2025 to March 2026. Targets are monitored robustly to achieve contract value. Financial profile is increasing and being met as of 31 March 2026. Apprenticeship recruitment has been consistent, promotion events throughout the year have ensured profiles are met and, in some cases, exceeded monthly targets. Apprenticeship week at the Senedd promoted LRC's logistics and transport frameworks demonstrating a strong profile translating to additional interest in the employer network.                                                                                                         |

| ACTIVITY                                                                                                                                                        | BUDGET<br>£ | DESCRIPTION                                                                                                                                                                                                                         | CORE<br>VALUE                  | OUTCOME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Develop qualifications for JGW+ Advancement learners.<br>TS/8/25                                                                                                | £0          | Develop level 1 qualifications to deliver to the Advancement learners on JGW+. Customer Service qualifications shall be reviewed to roll out pilot delivery in 2026.                                                                | LE1 LE2<br>CD5<br>CD6          | March 2026 - Staff participate in regular standardisation meetings for the King's Trust Achieve qualification. Staff use these meetings to identify new units to develop for delivery. Following successful implementation of a number of generic employability units, staff are focusing on the customer service unit to develop practical occupational skills for Advancement learners at Level 1.                                                                                                                                                                                                                                                                         |
| To develop IQA staff resource to undertake internal quality assurance for qualifications. Appointment of IQA to new role creates a gap in provision.<br>TS/9/25 | £0          | Apprenticeship team have qualified IQAs to undertake vocational qualifications. Identify competent person for the ESW Tutor's assessment decisions.<br><br>Identify a competent person to perform IQA role for JGW+ qualifications. | CD6 –<br>CD9<br>LE1 LE2<br>PW1 | March 2026 - There are 4 qualified Vocational Assessors on the Apprenticeship team after 3 assessors successfully achieved the IQA qualifications during the year. IQA work for logistics and transport is shared amongst the team as well as the addition of Business Administration. Customer Service and ESW qualifications. ESW Tutor has developed in IQA role for other tutors delivering ESW on apprenticeships. A competent person has been identified on the JGW+ to undertake IQA for employability and essential skills qualifications. IQA training has been arranged to enhance the in-house training and support received during the handover period in March. |
| To secure PLA funding from August 2025<br>TS/10/25                                                                                                              | £0          | To secure funding for the academic year August 2025 – July 2026 for LGV and CV licences.                                                                                                                                            | CD6 –<br>CD9<br>LE1 LE2<br>PW1 | August 2025 this contract is under monthly review due to demand for licences. The college have stated they will not refuse any learners interested in the licence courses. From August to March the number of learners recruited is 48. Recruitment is continuing to the end of the academic year, at 6 learners per month, providing a total of 72 learners annually.                                                                                                                                                                                                                                                                                                       |
| Increase use of Welsh Language and resources across programmes.<br>TS/11/25                                                                                     | £0          | Develop practitioner use of translation tools and resources. Increase use of bilingual commentary during review, assessment, and feedback.                                                                                          | CD6 –<br>CD9<br>LE1 LE2<br>PW1 | March 2026 - Welsh application forms and a Welsh-medium induction have been developed for the Customer Services Apprenticeship framework. Practitioners are now routinely using translation tools to provide bilingual comments in learner reviews and feedback. Learners are actively encouraged to use the Welsh language in classroom activities and assessments, supporting the standardisation of bilingual practice and contributing to the aim of increasing the use of Welsh in everyday life and within education and training settings.                                                                                                                            |

| <b>ACTIVITY</b>                                         | <b>DGET<br/>£</b> | <b>DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>CORE<br/>VALUE</b>       | <b>TARGET<br/>DATE</b> |
|---------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------|
| Increase progressions to Apprenticeships<br>TS/7/26     | £0                | <p>Improve collaborative working partnership within the training department to increase apprenticeship opportunities for JGW+ learners.</p> <p>Agree Annual meeting Planner and Improve member attendance at the Department's Operational Management Team meetings. Add youth progression into Apprenticeship programmes as an Agenda item at these meetings.</p> <p>Identify progression pathway from youth to Apprenticeship and monitor its effectiveness.</p>                                                                                                                                           | CD6 – CD9<br>LE1 LE2<br>PW1 | March 2027             |
| Increase use of Welsh Language and resources<br>TS/8/26 | £200              | <p>Develop practitioner's use of translation tools and resources. Increase use of bilingual commentary during review assessment, and feedback.</p> <p>Encourage applications from Welsh speakers when advertising jobs.</p> <p>Improve the Training Departments' Welsh Language Standards in relation to communication and marketing for learners and external audiences. All Communication and Marketing work for learners and external audiences will be produced, wherever possible, in both Welsh and English.</p> <p>Comply with Welsh Language Standards: communication and marketing guidelines.</p> | CD6 – CD9<br>LE1 LE2<br>PW1 | March 2027             |
| Apprenticeship recruitment<br>TS/9/26                   | £0                | <p>To meet recruitment targets monthly meetings are held with SAW to manage profiles and monitor contract performance. Strict profile management required to meet Welsh Government thresholds. Profiles under review. Demand submitted to secure additional contact value to support DGV apprenticeships.</p>                                                                                                                                                                                                                                                                                               | CD6 – CD9<br>LE1 LE2<br>PW1 | March 2027             |
| JGW+ Recruitment<br>TS/10/26                            | £0                | <p>To increase recruitment and occupancy of Coleg Sir Gar learners on JGW+ to achieve maximum contract value. Start and occupancy levels monitored monthly in line with profiles.</p> <p>Maintain ITEC occupancy and increase Coleg Sir Gar numbers to achieve viable learner occupancy. Work closely with Working Wales/Careers to ensure referrals are signposted to both contracts. CSG numbers needed to increase capacity of learners on programme to perform this year to safeguard future operations.</p>                                                                                            | CD6 – CD9<br>LE1 LE2<br>PW1 | March 2027             |

**To the Chairman and Members of the  
Police and Resources Committee:**

Date of meeting: 15 July, 2026.

Dear Councillor,

**DISPOSAL OF ASSETS**

1. PURPOSE OF REPORT

1.1 To inform Members of the disposal of obsolete IT equipment that had become surplus to operational requirements.

2. DISPOSAL OF EQUIPMENT

2.1 A number of IT assets, including laptops, hard drives and the decommissioned server, have been disposed of following replacement with newer equipment.

2.2 The equipment had reached the end of its operational life and was no longer suitable for use due to age, hardware limitations and cyber security requirements. Many of the learner computers had previously been decommissioned following hardware failure, removed from the council's network and placed in storage at Vauxhall Buildings.

2.3 In addition, Microsoft support for Windows 10 ended in October 2025. A review of staff and learner devices identified a number of computers that were incompatible with upgrading to Windows 11 because their hardware specification and processor capability did not meet the minimum requirements and were therefore replaced to ensure continued operational resilience and compliance.

2.4 The council's decommissioned server was also included within the disposal process.

2.5 The council explored opportunities to recycle the equipment through charitable organisations. However, due to the age and specification of the devices, most did not meet the charities' acceptance criteria. In addition, collection and transportation charges would have resulted in additional costs to the council. As the equipment had no residual value, secure disposal was therefore considered the most appropriate and cost-effective option.

2.6 The council's IT support provider, Pisys, managed the secure destruction process and issued a certificate confirming the destruction of data by the third-party contractor. This provides assurance that all information has been permanently removed in accordance with cyber security and data protection requirements. The cost to the council for this service was £20 for the certificate.

2.7 All disposed IT assets removed from service have been recorded on the council's Asset Register to ensure that asset records remain accurate and up to date and will inform the completion of accounts for 2026/27

### 3. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

3.1 Compliance with cyber security and the data protection of assets supports the council’s commitment to efficient service delivery and aligns with the following strategic aims, core values, and well-being goals:

| Strategic Aim                           | Core Value                       | National Well-Being Goal |   |   |   |   |   |   |
|-----------------------------------------|----------------------------------|--------------------------|---|---|---|---|---|---|
|                                         |                                  | 1                        | 2 | 3 | 4 | 5 | 6 | 7 |
| Community Development                   |                                  |                          |   |   |   |   |   |   |
| Serving the Public                      | STP1 STP2 STP3 STP4<br>STP6 STP9 | ✓                        |   |   | ✓ | ✓ | ✓ | ✓ |
| Acting as a Local Voice                 |                                  |                          |   |   |   |   |   |   |
| Quality of Life                         |                                  |                          |   |   |   |   |   |   |
| (1) Environment                         | QL1                              | ✓                        | ✓ | ✓ |   | ✓ |   | ✓ |
| (2) Social Inclusion                    |                                  |                          |   |   |   |   |   |   |
| (3) Safe and Healthy Places             |                                  |                          |   |   |   |   |   |   |
| Sports, Leisure and Cultural Activities |                                  |                          |   |   |   |   |   |   |
| The Local Economy                       | LE3 LE4                          | ✓                        |   |   |   | ✓ | ✓ | ✓ |
| Local Democracy                         |                                  |                          |   |   |   |   |   |   |
| Partnership Working                     |                                  |                          |   |   |   |   |   |   |
| Communication                           | C1 C10                           |                          |   |   | ✓ | ✓ | ✓ | ✓ |
| Health and Safety                       |                                  |                          |   |   |   |   |   |   |
| Resources                               | R1 R2 R3                         | ✓                        | ✓ |   |   |   |   | ✓ |
| Management and Control                  | MC3 MC4 MC5                      | ✓                        |   |   | ✓ |   |   | ✓ |

### 4. PUBLIC INVOLVEMENT

4.1 There are no public involvement opportunities arising from this report.

### 5. COLLABORATION OPPORTUNITIES

5.1 The council continues to work collaboratively with Pisys to identify opportunities to improve the management of IT assets throughout their lifecycle. This includes reviewing replacement programmes, ensuring the secure decommissioning and disposal of equipment, maintaining compliance with Cyber Essential Plus and data protection requirements, and identifying cost-effective solutions that support service delivery and maximise value for money.

### 6. PREVENTATIVE MEASURES/CONSIDERATIONS

6.1 The replacement of obsolete hardware strengthens the council’s IT infrastructure and reduces the risk of ransomware, data breaches and other cyber security threats.

6.2 The programme supports compliance with Cyber Essentials Plus accreditation and helps ensure the council continues to meet its obligations under data protection legislation and recognised cyber security standards.

6.3 Replacing unsupported devices improves compatibility with current software and business applications, helping to maintain reliable service delivery.

6.4 The disposal of obsolete equipment and secure destruction of data reduces the risk of unauthorised access to council information and protects the council from potential financial, legal and reputational risks associated with non-compliance.

**7. RECOMMENDATION**

7.1 Members are requested to note the disposal of obsolete IT equipment and the secure destruction of data, as evidenced by the data destruction certificate.

Yours sincerely

**DEPUTY CLERK**

7 July, 2026.



**Matthews  
Confidential Shredding**

**Certificate of Destruction**

This document is to certify that MCS has destroyed and recycled

Multiple: PC's, Laptops, Tablets, Routers & Monitors: Serial Numbers: YL0075JK, 1ZJK8X2, YL006KRN, YL006KQW, 5CB4113NWD, CND838Q8QS, 5CB4191WPS, 5CB4113NSJ, 5CB4113NPJ, CND0080WD4, 22131324H, 355VXRZ, C6XDD22, 223004649257, 5CB4162R33, 5CB4191WGN, 5CB4113NTH, 5CB4191WMM, 5CB4191WQG, 5CB4191WSW, PC033LFJ, 7099U6G, PBBFTP4, 1S75M94S4X4101, 89757BG, 80847DG, MCNXCUI64609518, 5CD050276W, 5CD050272U, 5CD05027LI, 5CD05027NP, 5CD0502769, 5CD05026ZP, 5CD05027JJ, 5CD050282W, 5CD050526TZ, TCD05626YC, 5CD0502864, 5CD0502764, 5CD0502766, 5CD050276P, 5CD05026YW, 5CD050274K, 5CD050273D, 5CD050275W, ST6378507, ST380775, ST380771, ST378509, ST378505, ST384198, ST384202, ST384203, ST378506, HGT7SLM, HGT7GNXI, HGT7NZDN, HGT7GQJL, HGT7GQJJ, HGT7GNWR, HGT7GNX9, HGT7NSL5, HGT7NSM5, P89M254, P89M835, P89M262, P89M828, P89M258, P89M833, RWE111001725, RWE111001726, CND0104NS4, CND01010WH, CND8487J9G, CND8487J9F, CB34051925, CB33786638, JVHFEI, 5C9LXR2

In line with BS EN 15713 protocols

on behalf of

**Llanelli Rural Council**

Signed:



Date: 29th May 2026

01792 897271

Cyfoeth  
Naturiol  
Cymru  
Natural  
Resources  
Wales  
CBDU3540

enquiries@mcswales.com

Unit 1 Old Crown House, Gorseinon Road,  
Penllergaer, Swansea SA4 9GE

**Dawn Jones**

**Subject:** FW: Licensing Act 2003. Review of Licensing Policy and Cumulative Impact Assessments

**From:** SCH Licensing <SCHLicensing@car-mar-thenshire.gov.uk>

**Sent:** 12 June 2026 11:58

**Subject:** Licensing Act 2003. Review of Licensing Policy and Cumulative Impact Assessments

Dear Sir / Madam,

**RE: Licensing Act 2003.  
Review of Licensing Policy and Cumulative Impact Assessments**

Carmarthenshire County Council is currently undertaking a review of its Licensing Policy which outlines the Authority's approach to licensing Premises, Clubs, Temporary Events and Personal Licences.

The current licensing policy was adopted by the authority in February 2024, following a consultation, which included a review of the existing Cumulative Impact Assessments for Lammas Street, Carmarthen and Station Road, Llanelli.

However, the authority must undertake a full review of the Cumulative Impact Assessments at least every three years to ensure that they are still appropriate. As part of this consultation the authority is reviewing the existing Cumulative Impact Assessments in force for Station Road, Llanelli, Lammas Street, Carmarthen and Nott Square, King Street and Queen Street, Carmarthen.

### **What is Cumulative Impact?**

Further detailed information regarding Cumulative Impact Assessments and the consultation process can be found in the Consultation Document which can be accessed via this link :- [consultation-doc-2026-20-05-26.pdf](#)

As part of the review the Council is consulting a number of interested parties including licence holders, businesses, local residents and their representatives.

This is an opportunity for local residents, businesses, existing licence holders and their representatives to formally comment on the proposal and provide feedback to the Authority.

To assist respondents , we have created an online survey on the council's website :- [Licensing Policy Review - Carmarthenshire County Council](#)

The authority welcomes peoples' views on not only the questions posed in the consultation, but also on any other issues arising out of the current statement of licensing policy and the implementation of the Licensing Act in Carmarthenshire.

Participants are advised that supplementary information such as statistics and supporting statements can be uploaded as an attachment to the survey in word or PDF form.

If you are unable to access the documents online, the consultation document can be posted out and the reference documents can be viewed at the Council's customer service centres.

Responses to the consultation must be submitted by the **11th August 2026**, although an earlier response would be appreciated.

If you require any further information or assistance please contact the Department's Licensing Officers using the e-mail address or telephone number given above.

Yours faithfully

 **Emyr Jones**

Arweinydd Trwyddedu | Licensing Lead

Cymunedau Iach a Diogelu'r Cyhoedd | Healthy Communities and Public Protection

Adran Addysg a Hamdden | Department for Education and Leisure

**01267 228717 | 2717**

# Learning Policy Review

Consultation Document 026

[armarthenshire.gov.wales](http://armarthenshire.gov.wales)

Cyngor Sir Gâr  
Carmarthenshire  
County Council



# Licensing Policy review

## Consultation Document 2026

### Introduction

1. The current licensing policy was adopted by the authority in February 2024, following a consultation, which included a review of the existing Cumulative Impact Assessments for Lammas Street, Carmarthen and Station Road, Llanelli, and the consideration of adopting a further Cumulative Impact Assessment for Nott Square, King Street and Queen Street, Carmarthen.
2. However, the authority must undertake a full review of the Cumulative Impact Assessments at least every three years to ensure that they are still appropriate.
3. As part of this consultation the authority is reviewing the existing Cumulative Impact Assessments in force for Station Road, Llanelli , Lammas Street, Nott Square, King Street and Queen Street Carmarthen.
4. The policy review is an opportunity for local residents, businesses, existing licence holders and their representatives to formally comment on the document and provide feedback on licensing matters. This could include details of events, businesses and activities such as live music, which you would like to see encouraged in the county. Alternatively you may wish to highlight problems associated with licensed premises, which affect a certain community or area.
5. The consultation commences on the 18<sup>th</sup> of May 2026 and finishes on the 11<sup>th</sup> of August 2026.
6. Under the Licensing Act 2003 the council, as Licensing Authority, is responsible for issuing the following authorisations.

### Personal licence

- For supplying alcohol, or authorising its supply in accordance with a premises licence.

### Premises licences and club premises certificates

- For supplying alcohol; and/or
  - For providing regulated entertainment including plays, films, indoor sporting events, music and dancing or similar entertainments, in the presence of an audience; and/or
- For supplying hot food or drink to the public between 11.00 pm and 5.00 am.

7. As mentioned above, the consultation document is seeking views and evidence as to whether the existing Cumulative Impact Assessments contained within the current policy relating to a portion of Station Road, Llanelli and Lammas Street, Nott Square, King Street and Queen Street Carmarthen should be retained.
8. The Licensing Act 2003 sets out a formal process which must be followed by the licensing authority when looking to review Cumulative Impact Assessments at least every three years.
9. The following paragraphs have been reproduced from the guidance issued by the Home Office under section 182 of the Licensing Act 2003.

### **What is Cumulative Impact?**

14.20 The concept of “Cumulative impact” has been described within this guidance and used by licensing authorities within their statements of licensing policy since the commencement of the 2003 Act. ‘Cumulative impact assessments’ were introduced in the 2003 Act by the Policing and Crime Act 2017, with effect from 6 April 2018. Cumulative impact is the potential impact on the promotion of the licensing objectives of a number of licensed premises concentrated in one area.

14.21 In some areas where the number, type or density of licensed premises, such as those selling alcohol or providing late night refreshment, is high or exceptional, serious problems of nuisance and disorder may arise outside or some distance from those premises. Such problems generally occur as a result of large numbers of drinkers being concentrated in an area, for example when leaving premises at peak times or when queuing at fast food outlets or for public transport.

14.22 Queuing in itself may lead to conflict, disorder and anti-social behaviour. Moreover, large concentrations of people may also attract criminal activities such as drug dealing, pick pocketing and street robbery. Local services such as public transport, public lavatory provision and street cleaning may not be able to meet the demand posed by such concentrations of drinkers leading to issues such as street fouling, littering, traffic and public nuisance caused by concentrations of people who cannot be effectively dispersed quickly.

14.23 Variable licensing hours may facilitate a more gradual dispersal of customers from premises. However, in some cases, the impact on surrounding areas of the behaviour of the customers of all premises taken together will be greater than the impact of customers of individual premises. These conditions are more likely to arise in town and city centres, but may also arise in other urban centres and the suburbs, for example on smaller high streets with high concentrations of licensed premises.

### **Cumulative impact assessments**

14.24 A cumulative impact assessment (CIA) may be published by a licensing authority to help it to limit the number or types of licence applications granted in areas where there is evidence to show that the number or density of licensed premises in the area is having a cumulative impact and leading to problems which are undermining the licensing objectives. CIAs relate to applications for new

premises licences and club premises certificates and applications to vary existing premises licences and club premises certificates in a specified area.

14.25 Section 5A of the 2003 Act sets out what a licensing authority needs to do in order to publish a CIA and review it, including the requirement to consult with the persons listed in section 5(3) of the 2003 Act. The 2003 Act does not stipulate how the CIA should be used once published, because the requirements for determining applications for new licences or variations are the same in areas with a CIA as they are elsewhere, as set out in sections 18, 35, 72 and 85 of the Act. However, any CIA published by a licensing authority must be summarised in its statement of licensing policy. Under section 5(6D) a licensing authority must also have regard to any CIA it has published when determining or revising its statement of licensing policy.

14.26 The CIA must include a statement saying that the licensing authority considers that the number of premises licences and/or club premises certificates in one or more parts of the area described is such that it is likely that granting further licences would be inconsistent with the authority's duty to promote the licensing objectives. As part of the publication a licensing authority must set out the evidential basis for its opinion.

14.27 CIAs may relate to premises licensed to carry on any licensable activity, including the sale of alcohol for consumption on or off the premises, and the provision of late night refreshment. This includes late night refreshment providers which are not licensed to sell alcohol. A CIA may relate to all premises licences and club premises certificates in the area described in the assessment or parts thereof, or only to premises of a particular kind described in the assessment. For example, it may be appropriate for the licensing authority to only include off-licences or nightclubs within the scope of its assessment. The licensing authority must make clear, when publishing its CIA, which premises types it applies to. CIAs do not apply to TENs; however it is open to the police and environmental health authority (as relevant persons) to refer to evidence published within a CIA when objecting to a TEN.

### **Effect of Cumulative Impact Assessments**

14.39 When publishing a CIA a licensing authority is required to set out evidence of problems that are being caused or exacerbated by the cumulative impact of licensed premises in the area described. The evidence is used to justify the statement in the CIA that it is likely that granting further premises licences and/or club premises certificates in that area (limited to a kind described in the assessment), would be inconsistent with the authority's duty to promote the licensing objectives.

14.40 In publishing a CIA a licensing authority is setting down a strong statement of intent about its approach to considering applications for the grant or variation of premises licences or club premises certificates in the area described. Having published a CIA a licensing authority must have regard to the assessment when determining or revising its statement of licensing policy. It is therefore expected that, in respect of each relevant application in the area concerned, the licensing authority will be considering whether it is appropriate to make a representation to its committee as a responsible authority in its own right. The CIA does not, however,

change the fundamental way that licensing decisions are made. It is therefore open to the licensing authority to grant an application where it considers it is appropriate and where the applicant can demonstrate in the operating schedule that they would not be adding to the cumulative impact. Applications in areas covered by a CIA should therefore give consideration to potential cumulative impact issues when setting out the steps that will be taken to promote the licensing objectives. Where relevant representations are received and a licensing authority decides to grant an application it will need to provide the applicant, the chief officer of police and all parties who made relevant representations with reasons for granting the application and this should include any reasons for departing from their own policy.

14.41 The CIA must also stress that it does not relieve responsible authorities (or any other persons) of the need to make relevant representations where they consider it appropriate to do so for the promotion of the licensing objectives. Anyone making a representation may base it on the evidence published in the CIA, or the fact that a CIA has been published. It remains incumbent on all responsible authorities and other persons to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing. As with all licensing applications under the 2003 Act, if there are no representations, the licensing authority must grant the application in terms that are consistent with the operating schedule submitted.

14.42 The absence of a CIA does not prevent any responsible authority or other person making representations on an application for the grant or variation of a licence on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives. However, in each case it would be incumbent on the person making the representation to provide relevant evidence of cumulative impact.

14.43 As noted above, CIAs may apply to the impact of a concentration of any licensed premises, including those licensed for the sale of alcohol on or off the premises, and premises licensed to provide late night refreshment. When establishing its evidence base for publishing a CIA, licensing authorities should be considering the contribution to cumulative impact made by different types of premises within its area, in order to determine the appropriateness of including different types of licensed premises within the CIA.

## **Reviewing the CIA**

14.35 After publishing a Cumulative Impact Assessment (CIA) the licensing authority must, within three years, consider whether it remains of the opinion set out in the assessment. In order to decide whether it remains of this opinion it must again consult the persons listed in section 5(3). If having consulted with the statutory list of persons the licensing authority decides that it is no longer of the opinion set out in the CIA, it must publish a statement to that effect. The statement must make clear that any reference to the CIA in its licensing policy statement no longer applies. The licensing authority should remove any reference to the CIA within its licensing policy statement at the earliest opportunity.

14.38 As Cumulative Impact Policies (CIPs) were not part of the 2003 Act, there are no transitional provisions that apply to CIPs that were in place before 6 April 2018.

However, any existing CIPs should be reviewed at the earliest practical opportunity to ensure they comply with the legislation. It is recommended that the review should take place within three years of the commencement of the legislation on CIAs or when the licensing policy statement is next due for review, whichever is sooner. This will ensure that any CIPs in place before the commencement of the provisions on CIAs adhere to the principles in the legislation (in particular concerning relevant evidence and consultation).

10. The full statutory guidance relating to Cumulative Impact Assessment may be found [here](#).

11. The Licensing Policy has four main purposes, these are:

- To reinforce to elected members on the licensing committee, the boundaries and power of the local authority, and to provide them with parameters under which to make their decisions. The committee will be able to test the application against criteria set out in the policy and if necessary add conditions to those set out in the operating schedule.
- To inform the licence applicants of the parameters under which the authority will make licence decisions, set out examples of good management practice and therefore how a licensed premises is likely to be able to operate within an area. (Note however that each case must be examined on an individual basis).
- To inform residents and businesses of the parameters under which the authority will make licence decisions, and therefore how their needs will be addressed.
- To inform a court of law how the council arrived at its decisions when these are challenged in a court, and to support these decisions.

12. This consultation paper is aimed at local residents, businesses, existing licence holders and their representatives. Indeed, the council is anxious to receive the views of all interested parties.

13. The council has identified people and organisations that may be interested in responding to this consultation. However, the council would welcome the views of any interested parties and recipients should feel free to draw the attention of this paper to others who might be interested in responding to the consultation.

14. In order to comment in detail on the Cumulative Impact Assessments, respondents may first wish to refer to the guidance issued under the Act to local authorities by the Secretary of State, as well as the current Licensing Policy and the Licensing Act itself. These documents may be viewed on the council's website at [www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk) by searching for current consultations.

Copies of these documents have also been deposited for reference purposes at the council's customer service Hwbs at Unit A St Catherine's Walk, Carmarthen.

SA31 1GA or 41 Quay Street Ammanford SA18 3BS or 36 Stepney Street,  
Llanelli, SA15 3TR.

## Responding to the Consultation

15. Respondents are advised that any amendments to the content of the licensing policy must reflect the four (4) statutory licensing objectives. These are:-

- **The prevention of Crime and Disorder**
- **Public Safety**
- **The prevention of Public Nuisance**
- **The protection of Children from Harm**

16. Your views and evidence are important to the council in reaching a fair and proportionate licensing policy. **Please could you ensure that we receive your views by the 11th of August 2026, although an earlier response would be appreciated.**

17 To assist respondents, we have created an online survey, which includes questions requesting feedback on particular matters. Participants are advised that supplementary information such as statistics and supporting statements can be uploaded as an attachment to the survey in Word or PDF form

If you wish to receive a hardcopy of the questionnaire, please contact Emyr Jones whose contact details are given below.

The response document can also be e-mailed to us at  
[public.protection@cararthenshire.gov.uk](mailto:public.protection@cararthenshire.gov.uk)

18. All consultation responses will be taken into account during the policy review process. Unfortunately, it will not be possible to reply in detail to each consultation response.

19. Contact

**Emyr Jones**  
**Licensing Lead**  
**Healthy Communities and Public Protection**  
**Department for Education and Leisure**

**Carmarthenshire County Council  
3, Spilman Street  
Carmarthen  
SA31 1LE**

**Or by e-mail to: [public.protection@carmarthenshire.gov.uk](mailto:public.protection@carmarthenshire.gov.uk)**

**Thank you for taking time to respond to this consultation.**

20. If you require any further information regarding the consultation document or the Licensing Act, please contact the licensing section on 01267 228717.  
This document is also available at :- [www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk)

**If you would like this document  
in large print, Braille or on audiotape,  
please phone:  
01267 228717**

# Licensing Act 2003 Review of Licensing Policy and Cumulative Impact Assessments Consultation Document 2026

## ABOUT YOU:

### 1. Are you responding as an...

- Premises licence holder
- Personal licence holder
- Club premises certificate holder
- Member of the public
- Local business
- Body representing licence holders/clubs
- Body/person representing members of the public (Town & Community Council, County Councillors etc)
- Body representing local businesses
- Responsible authorities (i.e. Police, Health board, etc.)

### 2. Are you responding as an individual or on behalf of the premises/club?

- Individual
- On behalf of the premises/club

### 3. If responding as a *business, town & community council, or other organisation or group*, please write its name here.

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## Part Two

To what extent are the following alcohol related issues a problem in your area.

|                          | Serious problem          | Moderate problem         |
|--------------------------|--------------------------|--------------------------|
| Anti social behaviour    | <input type="checkbox"/> | <input type="checkbox"/> |
| Alcohol related violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Alcohol related litter   | <input type="checkbox"/> | <input type="checkbox"/> |
| Street drinking          | <input type="checkbox"/> | <input type="checkbox"/> |
| Noise disturbance        | <input type="checkbox"/> | <input type="checkbox"/> |
| Criminal damage          | <input type="checkbox"/> | <input type="checkbox"/> |
| Other                    | <input type="checkbox"/> | <input type="checkbox"/> |

5. **Please identify the location and briefly outline the nature of the anti social behaviour issue:**

Street

Town/village

Nature of the problem

[Redacted form content]

6. **Please identify the location and briefly outline the nature of the alcohol related violence issue**

Street

Town/village

Nature of the problem

[Redacted form content]

7. **Please identify the location and briefly outline the nature of the alcohol related litter issue**

Street

Town/village

Nature of the problem

[Redacted form content]

8. **Please identify the location and briefly outline the nature of the street drinking issue:**

Street

Town/village

Nature of the problem

[Redacted form content]

9. **Please identify the location and briefly outline the nature of the noise disturbance issue:**

Street

Town/village

Nature of the problem

[Redacted form content]

10. **Please identify the location and briefly outline the nature of the criminal damage issue:**

Street

Town/village

Nature of the problem

[Redacted form content]

11. **Please describe the nature of the 'other' alcohol-related issue:**
12. **Please identify the location and briefly outline the 'other' alcohol-related issue:**
- Street
- Town/village
- Nature of the problem
13. **Are there any types of business, activities or events that should be encouraged by the policy? e.g Festivals, restaurants, late night takeaways or bars.**
- Yes
- No
14. **Please state the type of business, activity or event that should be encouraged by the policy.**
15. **Where do you believe they should be located and why? Please outline your reasons below.**

## Hot Spots of Alcohol Related Crime and Disorder

At present the Licensing Policy identifies areas as hot spots of alcohol related crime and disorder. The hot spot areas have been identified by Dyfed Powys Police and are intended to highlight areas within the county where applicants and existing licence holders are strongly advised to have appropriate measures in place to prevent crime and disorder on these streets.

(Please refer to section 6.12 of the Licensing Policy for further information).

These areas are:

Ammanford - Quay Street, Wind Street.

Carmarthen - Coracle Way, Lamma Street, Water Street, Priory Street, Queen Street, King Street, Nott Square. Llanelli - Murray Street, Station Road, Stepney Street, Ann Street.

16. **Please tell us:**

Should these areas remain?

Should any others be added?

Yes



No

17. Please outline the reasons that these areas should remain:

18. Please outline the reasons that these areas should be removed:

19. Please tell us which areas should be added and give your reasons for this:

## Cumulative Impact Assessments (Previously Cumulative Impact Policies)

The Council's licensing policy identifies **three** specific locations within the County which are subject to Cumulative Impact Assessments :-

- 1) Lammas Street, Carmarthen. (**see plan**)
- 2) Nott Square, King Street, Queen Street, Carmarthen. (**see plan**)
- 3) A specific section of Station Road, Llanelli. (**see plan**)

There is a presumption that additional licences or variations of existing licences for the sale of alcohol, late night refreshment and regulated entertainment will not be granted for premises in the defined areas.

The assessments were adopted as a result of clear evidence from residents and other organisations that the licensed premises in that area were a source of late-night noise, alcohol related anti-social behaviour and crime and disorder. The assessments allow for exceptions to be made in certain circumstances.

The legislation now requires Licensing Authorities to review each Cumulative Impact Assessment at least every three years to ensure that there is evidence that it is still required.

Please follow this link to section 10 of the current Licensing Policy which sets out details of the existing Cumulative Impact assessments.

For further detailed information please follow this link to sections 14.20 – 14.48 of the Statutory Guidance issued by the Home Office relating to Cumulative Impact Assessments.

## Cumulative Impact Assessment Lammas Street, Carmarthen. (See Plan)

20 **To what extent do you agree that there continues to be a problem with alcohol related anti-social behaviour in Lammas Street, Carmarthen?**

- Strongly agree
- Agree
- Neither
- Disagree
- Strongly disagree

21 **Please tell us why?**

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22. **Where in Lammas street is it a problem?**

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23. **What time is it a problem?**

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24. **Why do you think it is a problem?**

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25. **To what extent do you agree with the following statements...**

|                                                                                                                                                                                                                | Strongly<br>Agree        | Agree                    | Neither                  | Disagree                 | Strongly<br>disagree     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A cumulative impact assessment is still needed for Lammas Street, Carmarthen (For information on cumulative impact assessments see paragraphs 14.20 - 14.48 of the S182 guidance published by the Home Office) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises.                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. (Please see paragraph 14.27 of the statutory guidance).                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises).                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

26. You agree that a cumulative impact assessment is still needed for Lammas Street, Carmarthen. Please provide your reasons and evidence to support your answer.

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27. You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).

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28. You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).

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29. You agree that the cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises). Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).

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## Cumulative Impact Assessment Nott Square, King Street and Queen Street, Carmarthen. (See Plan)

30. To what extent do you agree that there is a problem with alcohol related anti-social behaviour in Nott Square, Kings Street and Queen Street, Carmarthen.

|              | Strongly agree           | Agree                    | Neither                  | Disagree                 | Strongly agree           |
|--------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Nott Square  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| King Street  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Queen Street | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Nott Square

31. Please tell us why?

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32. **Where in Nott Square, Carmarthen is it a problem?**

33. **What time is it a problem?**

34. **Why do you think it is a problem?**

### King Street

35. **Please tell us why?**

36. **Where in King Street, Carmarthen is it a problem?**

37. **What time is it a problem?**

38. **Why do you think it is a problem?**

### Queen Street

39. **Please tell us why?**

40. **Where in Queen Street, Carmarthen is it a problem?**

41. **What time is it a problem?**

42. **Why do you think it is a problem?**

# Nott Square

## 43. To what extent do you agree with the following statements...

|                                                                                                                                                                                                                                            | Strongly agree           | Agree                    | Neither                  | Disagree                 | Strongly disagree        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A cumulative impact assessment is still needed for the specific area of <b>Nott Square, Carmarthen</b> . (For information on cumulative impact assessments see paragraphs 14.20 - 14.48 of the S182 guidance published by the Home Office) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises.                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. (Please see paragraph 14.27 of the statutory guidance).                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises).                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

44. **You agree that a cumulative impact assessment is still needed for the specific area of Nott Square, Carmarthen. Please provide your reasons and evidence to support your answers.**

45. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).**

46. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents)**

47. **You agree that the cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises). Please outline your reasons and evidence for requiring the above.(e.g. Examples of incidents)**

# King Street

## 48. To what extent do you agree with the following statements...

|                                                                                                                                                                                                                                          | Strongly agree           | Agree                    | Neither                  | Disagree                 | Strongly disagree        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A cumulative impact assessment is still needed for the specific area of <b>King Street, Carmarthen</b> (For information on cumulative impact assessments see paragraphs 14.20 - 14.48 of the S182 guidance published by the Home Office) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises.                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. (Please see paragraph 14.27 of the statutory guidance).                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises).                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

49. **You agree that a cumulative impact assessment is still needed for the specific area of King Street, Carmarthen. Please provide your reasons and evidence to support your answers.**

50. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).**

51. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents)**

52. **You agree that the cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises). Please outline your reasons and evidence for requiring the above.(e.g. Examples of incidents)**

# Queen Street

## 53. To what extent do you agree with the following statements...

|                                                                                                                                                                                                                                     | Strongly agree           | Agree                    | Neither                  | Disagree                 | Strongly disagree        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A cumulative impact assessment is still needed for the specific area of Queen Street, Carmarthen. (For information on cumulative impact assessments see paragraphs 14.20 - 14.48 of the S182 guidance published by the Home Office) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises.                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. (Please see paragraph 14.27 of the statutory guidance).                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises).                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

54. **You agree that a cumulative impact assessment is still needed for the specific area of Queen Street, Carmarthen. Please provide your reasons and evidence to support your answers.**

55. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).**

56. **You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents)**

57. **You agree that the cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises). Please outline your reasons and evidence for requiring the above. (e.g. Examples of incidents)**

# Cumulative Impact Assessment Station Road, Llanelli. (See Plan)

58. To what extent do you agree that there continues to be a problem with alcohol related anti-social behaviour in the specific area of Station Road, Llanelli.

- Strongly agree
- Agree
- Neither
- Disagree
- Strongly disagree

59. Please tell us why?

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60. Where in Station road, Llanelli is it a problem?

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61. What time is it a problem?

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62. Why do you think it is a problem?

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63. To what extent do you agree with the following statements...

|                                                                                                                                                                                                                                  | Strongly<br>agree        | Agree                    | Neither                  | Disagree                 | Strongly<br>disagree     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A cumulative impact assessment is still needed for the specific area of Station Road, Llanelli (For information on cumulative impact assessments see paragraphs 14.20 - 14.48 of the S182 guidance published by the Home Office) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises.                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. (Please see paragraph 14.27 of the statutory guidance).                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises).                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

64. You agree that a cumulative impact assessment is still needed for the specific area of Station Road, Llanelli. Please provide your reasons and evidence to support your answers.

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65. You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption on the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents).

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66. You agree that the cumulative impact assessment should continue to apply to premises that wish to sell alcohol for consumption off the premises. Please outline your reasons and evidence for requiring the above (e.g. Examples of incidents)

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67. You agree that the cumulative impact assessment should continue to apply to premises that wish to provide late night refreshment (e.g. Take away premises). Please outline your reasons and evidence for requiring the above. (e.g. Examples of incidents)

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## Any further comments...

68. Is there anything else that you want us to take into account when reviewing the Licensing Policy?

Yes

No

69. Please outline the matter you wish us to consider:

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70. Please give us the reasons and provide evidence below:

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## Part 3: Your Details

## How we will use your information

We are collecting personal data about you on this form to comply with requirements in the Licensing Act 2003 on carrying out consultations.

This personal data will only be used for the purpose of this consultation exercise by the Licensing team and will not be shared with any other Council service or external organisation. When we publish a report on this consultation this will not contain your personal details.

To find out more about how we will use your information, including your Data Protection rights, please contact the Licensing Section on 01267 228717.

The following demographic questions are asked within the survey so that we can find out the views of people with different characteristics, such as those listed in the Equality Act 2010.

Your responses cannot be traced back to you as an individual.

71. **Age: What is your age group?**

- Under 20
- 20-24
- 25-29
- 30-44
- 45-59
- 60-64
- 65-74
- 75+
- Prefer not to say

72. **Pregnancy and maternity/paternity: Please indicate if any of the following apply to you (please tick all that apply).**

- I am expecting a baby
- I have had a baby in the last six months
- I am currently on maternity leave
- I am currently on paternity leave
- None of these
- Prefer not to say

73. **Sex: How would you describe yourself?**

- Male
- Female
- Prefer another term
- Prefer not to say

**If 'prefer another term', please specify.**

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74. **Disability: Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least another 12 months? (Please tick only one)**

- Yes
- No
- Prefer not to say

75. **Gender reassignment: Is your present gender the same as the one assigned to you at birth? (please tick only one)**

- Yes
- No
- Prefer not to say

76. **Caring Responsibilities: Do you provide regular, unpaid, substantial care for a relative, friend or neighbour who is unable to manage at home without help because of sickness, age or disability? (please tick only one)**

- Yes
- No
- Prefer not to say

77. **Sexual Orientation: What is your sexual orientation (please tick only one)**

- Heterosexual/straight
- Gay Man
- Gay woman/lesbian
- Bisexual
- Other
- Prefer not to say

**If other, please specify:**

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78. **Ethnic Group: What is your ethnic group? (Please tick only one)**

- White (Welsh, English, Scottish, Irish, British)
- Other White, including Gypsy or Irish Traveller
- Mixed/multiple ethnic groups
- Asian/Asian British
- Black/African/Caribbean/Black British
- Prefer not to say
- Any other ethnic group (please specify)

**Please specify 'any other ethnic group':**

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79. **Marriage and civil partnership: Are you? (please tick only one)**

- Single
- Married
- In a Civil Partnership
- In a relationship/partnered
- Divorced/separated
- Widowed
- Prefer not to say

80. **Religion: What is your religion? (please tick only one)**

- No religion
- Christian (all denominations)
- Buddhist
- Hindu
- Jewish
- Muslim
- Sikh
- Prefer not to say
- Any other religion (please specify)

**If 'any other religion' please specify:**

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81. **Welsh Language: Can you understand, speak or write Welsh? (Tick all that apply)**

- Understand spoken Welsh
- Speak Welsh
- Read Welsh
- Write Welsh
- None of the above

82. **What is your main language?**

- Welsh
- English
- Other (please specify)

**If 'other' please specify:**

83. **Are you or your partner serving OR have you, or your partner, ever served in His Majesty's Armed Forces? This includes Regular or Reserves Forces, National Service and the Merchant Navy.**

- Yes
- No
- Prefer not to say

84. **We would like to know your views on the effects that these proposals would have on the Welsh language, specifically on opportunities for people to use Welsh and on treating the Welsh language no less favourably than English. What effects do you think there would be? How could positive effects be increased, or negative effects be mitigated?**

85. **Please also explain how you believe the proposed policy approach could be formulated or changed so as to have positive effects or increased positive effects on opportunities for people to use the Welsh language.**

86. **Following 'SA', what are the first two numbers of your postcode? (e.g. if your postcode was SA50 2PG the numbers we require are 50).**

87. **Under certain circumstances, we may wish to contact you to follow-up on your response, either to ask for additional comment or to reply to the points you have raised. Do you consent to CCC using your details in this way?**

- Yes - I am happy to be contacted
- No - I do not wish to be contacted

88. **Please enter your details below:**

Name:

Address:

E-mail:

Telephone:

**Thank you for taking the time to complete this survey**

**Dawn Jones****Subject:** FW: Ymchwil CDFfC - DBCC Research**From:** Rhydian Fitter <rh\_dian.fitter@dbcc.gov.wales>**Sent:** 19 June 2026 11:09**To:** Rhydian Fitter <rh\_dian.fitter@dbcc.gov.wales>**Subject:** Ymchwil CDFfC - DBCC Research

Dear Council,

The Democracy and Boundary Commission Cymru (DBCC) has been asked to explore attitudes and perceptions of Town and Community Councillors with particular consideration to their views on the size and structure of such councils and how they vary according to local circumstances.

This online questionnaire forms one part of a review and will ask for information about your area, and your views and experiences of being a Councillor. The questionnaire is being carried out on DBCC's behalf by Opinion Research Services (ORS), an independent research company and will take around 15 minutes to complete.

Your feedback will help DBCC make recommendations on whether there is an appetite for a review of the size and structure of such councils across Wales. We welcome and encourage responses from individual councillors as well as agreed submissions from Councils as a whole.

The information you provide will be processed securely by ORS and whilst Council based responses will be shared with DBCC, any individual responses will be anonymised.

The link to the English survey can be accessed here - [www.opinionresearch.co.uk/DBCC\\_Town\\_and\\_Community\\_Council\\_Survey](http://www.opinionresearch.co.uk/DBCC_Town_and_Community_Council_Survey)

Additional information on the survey can be found here - [DBCC Town and Community Council survey - Frequently Asked Questions - Opinion Research Services](#)

**Rhydian Fitter**  
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Ymgysylltu | Senior  
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