

PWYLLGOR LLES A HAMDDEN

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 21 Hydref, 2025, am 4.45 y.p.



CLERC y CYNGOR

15 Hydref, 2025.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi, er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Derbyn cofnodion Cyfarfod yr Is-bwyllgor Hamdden a Lles a gynhaliwyd ar 8 Hydref, 2025.
5. Mannau Chwarae Parc Y Gwili a Penygraig - Ymddygiad Gwrthgymdeithasol – ymhellach i Gofnod Rhif 134, ystyried adroddiad dadansoddi costau gan y Rheolwr Cyfleusterau yn amlinellu atgyweirio neu amnewid eitemau sydd wedi'u difrodi yn y ddau safle maes chwarae a chytuno ar ymateb y cyngor.
6. Parc Dafen – Draenio Tir – ymhellach i Gofnod Rhif 148(3), mater y gofynnwyd amdano i'w ailgyflwyno ar yr agenda gan y Cyngorydd A. J. Rogers.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Neuadd Gymunedol Ffwrnais – Adolygiad Rhent – ystyried gohebiaeth gan y Landlord, tir yn Heol y Strade, Ffwrnais, Llanelli a chytuno ar ymateb y cyngor.
9. Canolfan Llwynhendy – Trwydded Caffi – ymhellach i Gofnod Rhif 95, i ystyried cais gan Tiny Tots Town yn gofyn am hepgoriad rhent tymor byr cychwynnol yng Nghanolfan Llwynhendy ac i gytuno ar ymateb y cyngor.
10. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:
(1) Felinfoel Executive Committee Community Hall – 31 Gorffennaf, 2025.

Aelodau'r Pwyllgor:

Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.
Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE
To be hosted at the Council Chamber and via remote attendance on
Tuesday, 21 October, 2025, at 4.45 p.m.



CLERK to the COUNCIL

15 October, 2025.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. To receive the minutes of the Recreation and Welfare Sub-committee Meeting held on 8 October, 2025.
5. Parc Y Gwili and Penygraig Play Areas - Anti Social Behaviour – further to Minute No. 134, to consider a cost analysis report from the Facilities Manager outlining the repair or replacement of damaged items at both play area sites and to agree the council's response.
6. Dafen Park – Ground Drainage – further to Minute No. 148(3), matter requested for re-presentation on the agenda by Cllr. A. J. Rogers.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
8. Furnace Community Hall – Rent Review – to consider correspondence from the Landlord, land at Stradey Road, Furnace, Llanelli and to agree the council's response.
9. Canolfan Llwynhendy – Café Licence – further to Minute No. 95, to consider a request from Tiny Tots Town requesting an initial short-term rent waiver at Canolfan Llwynhendy and to agree the council's response.
10. To receive Statement of Accounts and to consider providing financial assistance to:
(1) Felinfoel Executive Committee Community Hall – 31 July, 2025.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.
Skinner, A. G. Stephens and O. Williams.

Date of meeting: 21 October, 2025

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during September 2025.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Prune overhanging shrubs
Put up mirror and pictures
Renew cables for projector
- (2) Dafen Community Hall
Unblock toilets
Repair toilet seat
- (3) Dafen Changing rooms
Purge water system
Fit new urinal system
Changed door lock
- (4) Dafen Park
Litter picked
Empty bins
Fit privacy screen to MUGA
- (5) Felinfoel Community Resource Centre
Litter pick
Empty litter bins
Purge water system
Attend boiler issues
- (6) Felinfoel Recreation Ground
Litter pick
Empty bins
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
Repaired fire escape door
- (8) Furnace Community Hall
Litter pick
Fire risk assessment works

- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
Mark new burial plots
- (10) MUGA Llwynhendy/Gwili Fields
Litter pick
Monitor/cleared broken glass
Installed bin storage area
Painted electric box
Constructed furniture
Fitted new safety sign
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
- (12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
Door repairs
- (13) Sandy and Stradey Community Hall
Litter pick
- (14) Saron Community Hall and Square
Litter pick
Fit new disabled parking sign
Re-pointed and replaced damaged slabs
Adjusted boiler times
Fire risk assessment works
- (15) Swiss Valley Community Hall and Shops
Litter pick
Investigate wi-fi issue
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Clean toilets
Swept footpaths
- (17) Tir Einon play area and recreation ground
Litter pick
Empty bin
- (18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system

(19) Berwick play area

Litter pick
Empty bins

(20) Dan y Banc play area

Litter pick
Empty bins

(21) Pontyates Park

Litter pick
Empty bins

(22) Cynheidre Park

Litter pick

(23) Footpaths

Glyn Ward

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

- (24) Porterage Services
Fill fuel storage
Consumables, materials
Vehicles to garages for repairs/tyres etc.
Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles
Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds
Regular litter picking and emptying litter bins.
Sports pitch work included cutting aerating.
Fine turf Autumn work including fertiliser treatments and renovations to prepare playing surfaces for next season
- (27) Maintenance works on behalf of Llanelli Town Council
Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
Additional work includes porterage services, playground repairs and

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.
The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

14 October, 2025

8 October, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 5 - 8

At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 8 October, 2025 at 4.45 p.m.

Present: Cllr. A. J. Rogers (Vice – Chairman (in the Chair))

Cllrs.

S. N. Lewis
J. Lovell

J. S. Phillips
W. E. Skinner

Absent : M. V. Davies

5. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. D. M. Cundy.

6. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

7. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**8. FURNACE COMMUNITY HALL
GOVERNANCE, FINANCE AND MANAGEMENT**

Further to Minute No. 40, members received the report of the Deputy Clerk addressing the current challenges associated with Furnace Community Hall management arrangements.

The Deputy Clerk advised that, in light of the identified risks and the absence of an active volunteer-led committee, the council should take urgent action to mitigate those risks. It was therefore recommended that the council assume full operational management of the facility on an interim basis, including oversight of administration, bookings, maintenance and financial management.

8 October, 2025

Furthermore, the council should seek legal advice regarding the charitable status and any associated obligations.

Following discussion, it was

RESOLVED that in the interim:

1. Furnace Community Hall be placed under direct council management to stabilise operations and ensure statutory compliance.
2. Arrange for an urgent health and safety inspection, fire and electrical checks and ensure waste and hygiene compliance.
3. Assume responsibility for the hall's finances.
4. Establish a 'Licence to Occupy' with the Llanelli Woodturning Club outlining responsibilities, insurance and rental obligations.

FURTHER RESOLVED that the council should seek legal advice regarding the charitable status and any associated obligations.

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The site visit concluded at 5.23 p.m.

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ITEM 5

	Gwili fields	Penygraig
Replacement parts (swing/chains/track rotor/table top)	£1204	£343
Additional materials (graffiti remover/nuts & bolts/bin security)	£150	£100
Labour (22 hrs)	£293	£110
Total	£1647	£553
Combined spend	£2200	

Dawn Jones

Subject: FW: Dafen Park - Drainage

From: Cllr. Andrew J. Rogers <Andrew.Rogers@llanelli-rural.gov.uk>

Sent: 03 October 2025 12:35

To: Mark Galbraith <Mark.Galbraith@Llanelli-Rural.gov.uk>; Graham Williams <Graham.Williams@Llanelli-Rural.gov.uk>; Gareth Power <gpower@cararthenshire.gov.uk>; Cllr Susan N Lewis <sue_lewis11@hotmail.co.uk>; Cllr. Rob E. Evans <Rob.Evans@llanelli-rural.gov.uk>

Subject: Dafen Park - Drainage

Hi Mark, please could I ask that we discuss Drainage at Dafen Park again at the next Recreation and Welfare meeting. I have spoken to both Dafen Cricket and Football and they are not prepared to commit to any funding towards the Drainage as they are both voluntary organisations with limited finance.

As I have mentioned in previous meetings, it is essential that this Drainage issue is fixed, otherwise the vibrant, busy social hub which is what Dafen Park represents not just for Dafen but to other communities within the rural area will be at risk.

Kind regards

Andrew Rogers

Sent from [Outlook for Android](#)