

**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**  
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 21 Ebrill, 2026, am 4.45 y.p.



CLERC y CYNGOR

15 Ebrill, 2026.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. CCTV – MUGA Llwynhendy - ystyried gohebiaeth gan Gydlynnydd CCTV, Heddlu Dyfed Powys yn gofyn am ganiatâd gan y cyngor i osod CCTV ar y golofn oleuo yn y MUGA Llwynhendy ac i gytuno ar ymateb y cyngor.
5. Canolfan Llwynhendy:
  - (1) Derbyn a nodi cofnodion cyfarfod yr Is-bwyllgor Hamdden a Lles a gynhaliwyd ar 17 Mawrth, 2026.
  - (2) Derbyn a nodi gohebiaeth gan Mr Jenkins ynghylch y brydles drwydded yng Nghanolfan Llwynhendy.

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.  
Skinner, A. G. Stephens a O. Williams.

**LLANELLI RURAL COUNCIL**  
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD  
Tel: 01554 774103

**RECREATION AND WELFARE COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 21 April, 2026, at 4.45 p.m.

  
CLERK to the COUNCIL

15 April, 2026.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. CCTV – MUGA Llwynhendy – to consider correspondence from the CCTV Coordinator, Dyfed Powys Police seeking permission from the council to install CCTV to the lighting column at the MUGA Llwynhendy and to agree the council's response.
5. Canolfan Llwynhendy:
  - (1) To receive and note the minutes of the Recreation and Welfare Sub-committee meeting held on 17 March, 2026.
  - (2) To receive and note correspondence from Mr Jenkins regarding the licence lease at Canolfan Llwynhendy.

**Members of the Committee:**

**Cllrs.** D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the  
Recreation and Welfare Committee:**

Date of meeting: 21 April, 2026

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the council's DLO workforce during March, 2026.

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Replace taps
- (2) Dafen Community Hall  
Checked toilets  
Changed barrel lock
- (3) Dafen Changing rooms  
Purge water system
- (4) Dafen Park  
Litter picked  
Empty bins  
Installed memorial bench
- (5) Felinfoel Community Resource Centre  
Litter pick  
Empty litter bins  
Purge water system  
Investigate low pressure shower issues  
Replace ACCO drain covers  
Repair shower head
- (6) Felinfoel Recreation Ground  
Litter pick  
Empty bins  
Removed damaged swing gate
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins
- (8) Furnace Community Hall  
Litter pick

- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots  
Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins  
Mark new burial plots
- (10) MUGA Llwynhendy/Gwili Fields/Canolfan  
Litter pick  
Monitor/cleared broken glass  
Installed table football  
Repaired cupboard  
Put up notice boards
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick  
Install bollard  
Repaired disabled toilet door  
Repaired downpipe  
Fix leak in toilet  
Fixed light pull cord
- (13) Sandy and Stradey Community Hall  
Litter pick  
Attend boiler issue
- (14) Saron Community Hall and Square  
Litter pick
- (15) Swiss Valley Community Hall and Shops  
Litter pick
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Prune vegetation  
Swept footpaths
- (17) Tir Einon play area and recreation ground  
Litter pick  
Empty bin
- (18) Trallwm Community Hall and park  
Empty bins, litter pick  
Purge water system  
Repair thermostat

- (19) Berwick play area  
Litter pick  
Empty bins
- (20) Dan y Banc play area  
Litter pick  
Empty bins
- (21) Pontyates Park  
Litter pick  
Empty bins
- (22) Cynheidre Park  
Litter pick
- (23) Footpaths

**Dafen Ward**

Number	Description
36/103	cycle path/Halfway

**Bynea Ward**

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

**Glyn Ward**

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

**Hengoed Ward**

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy Bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

**Pemberton Ward**

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

- (24) Porterage Services  
 Fill fuel storage  
 Consumables, materials  
 Vehicles to garages for repairs/tyres etc.  
 Litter waste and fly tipping removal to waste disposal site
- (25) Machinery and vehicles  
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
 Arrange servicing and maintenance.
- (26) General maintenance works to play areas and recreation grounds  
 Regular litter picking and emptying litter bins.  
 Sports pitch work included cutting aerating.  
 Fine turf winter work including fertiliser treatments and aeration to prepare playing surfaces for next season
- (27) Maintenance works on behalf of Llanelli Town Council  
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
 Additional work includes porterage services and playground repairs

### 3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.  
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		

Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## 5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## 6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## 7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the council's area of responsibilities and its general programme of works. This will ensure the council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using council/community facilities.

## 8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

**FACILITIES MANAGER**

15 April, 2026

**Dawn Jones**

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**Subject:** FW: CCTV

**From:** <calvin.griffiths@dyfed-powys.police.uk>  
**Sent:** 12 March 2026 14:46  
**To:** Graham Williams <Graham.Williams@Llanelli-Rural.gov.uk>  
**Subject:** RE: CCTV

OFFICIAL / SWYDDOGOL

Afternoon Graham, thanks for yesterday and great to have met you.

As regards to our meeting yesterday I would like to confirm the following:-

As it stands at this time we are seeking an agreement in principle to place our CCTV camera and links onto one of the lighting columns owned by the council in the ball court park at Llwynhendy. This is subject to the pole being adequate to take the weight.

Work to be carried out by Esotec the engineering company used by us.

The electric being supplied by centrica and all works carried out and our expense.

The signing of the relevant Wayleave documents if we have an agreement to proceed.

An agreement as to the cost of the electricity to run the links and camera which we will pay a sum to Llanelli Rural Council.

I look forward to hearing from you and thank you for your help with this.



Calvin Griffiths  
Cydlynnydd TCC – CCTV Coordinator  
Canolfan Gyfathrebu'r Heddlu - Force Communication Centre  
Heddlu Dyfed Powys Police  
Tel – 01267 615301  
Estyniad/Extension: 65301

17 March, 2026

**LLANELLI RURAL COUNCIL**

**Minute Nos: 13 - 16**

At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 17 March, 2026 at 3.30 p.m.

**Present:** Cllr. D. M. Cundy (Chairman)

**Cllrs.**

S. L. Davies                      S. N. Lewis  
A. G. Stephens

**Absent :** J. P. Hart, S. K. Nurse

**13. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. A. J. Rogers.

**14. MEMBERS' DECLARATIONS OF INTEREST**

Cllr. A. G. Stephens declared a personal interest in Minute No. 16 as he was a Trustee and Treasurer, Pro-Vision, Llwynhendy.

**15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**16. CANOLFAN LLWYNHENDY  
CAFÉ LICENCE**

*Cllr. A. G. Stephens declared a personal interest in the following item as he was the Trustee and Treasurer, Pro-Vision Llwynhendy.*

Further to Minute No. 317, members consider two applications for a licence agreement to operate a café facility at Canolfan Llwynhendy.

17 March, 2026

The Community Buildings' Manager informed members that ten expressions of interest forms were issued to applicants. Of these, eight applicants viewed the facility and three submitted applications before the closing date, with one subsequently withdrawing.

The two remaining applicants, Burchell Catering and Menter Cwm Gwendraeth Elli, were invited to attend the meeting to make representations to members and officers in support of their applications to operate the café facility at Canolfan Llwynhendy. Unfortunately, Burchell Catering was unable to attend.

Following a question and answer session with Menter Cwm Gwendraeth Elli, members agreed that further investigation was required by the council to address several issues raised during the discussion.

In particular, the council would need to provide more information about the café's operating costs and clarify access to kitchen facilities outside of normal café opening hours, amongst other considerations.

Following discussion, it was

**RESOLVED** that officers further investigate the matters highlighted during the meeting and produce a further report to a future Recreation and Welfare Sub – Committee meeting.

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The Meeting concluded at 4.30 p.m.

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**Dawn Jones**

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**Subject:** FW: Request to Re-open Applications for Community Café Opportunity

**From:**

**Sent:** 30 March 2026 11:23

**To:** Mark Galbraith <[Mark.Galbraith@Llanelli-Rural.gov.uk](mailto:Mark.Galbraith@Llanelli-Rural.gov.uk)>

**Cc:** Chris Burton <[Chris.Burton@llanelli-rural.gov.uk](mailto:Chris.Burton@llanelli-rural.gov.uk)>; enquiries <[enquiries@llanelli-rural.gov.uk](mailto:enquiries@llanelli-rural.gov.uk)>

**Subject:** Request to Re-open Applications for Community Café Opportunity

Dear Mark,

I hope this message finds you well.

I am writing to respectfully request that the application process for the community café at Canolfan Llwynhendy be re-opened, following the recent round which as I understand attracted a limited number of applicants.

Unfortunately, I was unable to submit my application within the original timeframe due to personal family circumstances. However, I remain very interested in the opportunity and would greatly appreciate the chance to be considered should the application process be reopened.

As someone who lives within the local area and has a strong interest in the success of the café, I believe there is a valuable opportunity here to ensure the right candidate comes forward—particularly one with both a genuine connection to the community and a clear vision for delivering the café's full potential.

The café has the potential to be far more than just a food service—it can become a true community hub. With offerings such as affordable hot meals, children's initiatives like "kids eat for £1" during school holidays, buffet and event catering, and a meals-on-wheels service for more vulnerable residents, it could play a vital role in supporting and connecting the local community. It would also serve as a lifeline for some within the deprived area of Llwynhendy, and the surrounding area, providing accessible, affordable support where it is most needed.

Re-opening applications would allow for:

- Greater awareness and reach within the community
- The opportunity to attract applicants with strong local ties
- A higher likelihood of securing an operator aligned with the café's social and community-driven objectives

I strongly believe that having a local person run the café brings added value—through understanding the needs of residents, building relationships, and ensuring the space becomes a welcoming and well-used asset for everyone.

I would be happy to forward my business proposal for consideration upon request.

Thank you for considering this request, and I look forward to your response.

**Dawn Jones**

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**Subject:** FW: Request to Re-open Applications for Community Café Opportunity

**From:**

**Sent:** 01 April 2026 14:13

**To:** Mark Galbraith <[Mark.Galbraith@Llanelli-Rural.gov.uk](mailto:Mark.Galbraith@Llanelli-Rural.gov.uk)>

**Cc:** Chris Burton <[Chris.Burton@llanelli-rural.gov.uk](mailto:Chris.Burton@llanelli-rural.gov.uk)>; enquiries <[enquiries@llanelli-rural.gov.uk](mailto:enquiries@llanelli-rural.gov.uk)>

**Subject:** Re: Request to Re-open Applications for Community Café Opportunity

Good morning,

Thank you for your response and for taking the time to consider my request.

While I am naturally disappointed that the application process is not being re-opened at this stage, I do appreciate you forwarding my request to the Recreation and Welfare Committee for their consideration.

I would be very grateful if my interest could be kept on file for any future opportunities relating to the community café. As a local resident, I am passionate about the potential the café has to support the community in Llwynhendy, particularly as a valuable resource for those who may rely on accessible and affordable services.

Should there be any opportunity to submit a business proposal, whether formally or informally, I would welcome the chance to do so. I would be more than happy to provide further details at your convenience.

Thank you again for your time and consideration.

Best wishes,

On Tue, 31 Mar 2026, 10:50 Mark Galbraith, <[Mark.Galbraith@llanelli-rural.gov.uk](mailto:Mark.Galbraith@llanelli-rural.gov.uk)> wrote:

Good morning Mr Jenkins, thank you for your interest and request. Regrettably, the time for submitting expressions of interest has passed and currently there are no plans to re-open the process to receive further applications currently, unless instructed to do so by the council's Recreation and Welfare Committee for whatever reason.

I will report your request to the next Recreation and Welfare Committee meeting for members' information and consideration as they may wish to keep your request on file for possible future reference.

Thank you for contacting the council.

Best wishes,

Mark

**Mark Galbraith**