

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 18 Tachwedd, 2025, am 4.45 y.p.


CLERC y CYNGOR

12 Tachwedd, 2025.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi, er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Derbyn cofnodion Cyfarfod yr Is-bwyllgor Hamdden a Lles a gynhaliwyd ar 11 Tachwedd, 2025.
5. Astroturf – Parc Dafen i dderbyn e-bost o gŵyn ynghylch cyflwr yr arwyneb artiffisial a chytuno ar ymateb y cyngor.
6. Chwarae Cymru Gyfan – Maes Chwarae Pwll – nodi, er gwybodaeth, gohebiaeth gan Gyngor Sir Caerfyrddin ynghylch cais llwyddiannus y cyngor am grant i ailosod offer chwarae ym Maes Hamdden Pwll.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Canolfan Llwynhendy:
 - (1) I dderbyn adroddiad diweddarau gan y Swyddog Datblygu Cymunedol.
 - (2) Diffibriliwr – ystyried gohebiaeth gan y Cydlynnydd Cymunedol, Ymddiriedolaeth GIG Gwasanaeth Ambiwlans Cymru, yn gofyn am adleoli diffibriliwr i Ganolfan Llwynhendy a chytuno ar ymateb y cyngor.
9. Coed Nadolig – i dderbyn dyfynbrisiau yn ôl-weithredol ar gyfer cyflenwi coed Nadolig i'w codi ar draws wardiau'r cyngor.
10. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:
 - (1) Neuadd gymunedol Ffwrnais – 31 Rhagfyr, 2024.

Aelodau'r Pwyllgor:

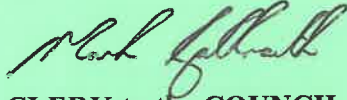
Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.
Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be hosted at the Council Chamber and via remote attendance on
Tuesday, 18 November, 2025, at 4.45 p.m.



CLERK to the COUNCIL

12 November, 2025.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. To receive the minutes of the Recreation and Welfare Sub-committee Meeting held on 11 November, 2025.
5. Astroturf – Dafen Park – to receive an email of complaint regarding the condition of the artificial surface and to agree the council's response.
6. All Wales Play – Pwll Play Area – to note for information correspondence from Carmarthenshire County Council about the council's successful grant application for the replacement of playground equipment at Pwll Recreation Ground.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
8. Canolfan Llwynhendy:
 - (1) To receive an update report from the Community Development Officer.
 - (2) Defibrillator – to consider correspondence from the Community Co-ordinator, Welsh Ambulance Service NHS Trust, requesting to relocate a defibrillator to Canolfan Llwynhendy and to agree the council's response.
9. Christmas Trees – to retrospectively receive quotations for the supply of Christmas trees to be erected across the council's wards.
10. To receive Statement of Accounts and to consider providing financial assistance to:
 - (1) Furnace Community Hall – 31 December, 2024.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.
Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 18th November, 2025

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during October 2025.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Adjust door
Fire risk assessment works
- (2) Dafen Community Hall
Unblock toilets
- (3) Dafen Changing rooms
Purge water system
- (4) Dafen Park
Litter picked
Empty bins
- (5) Felinfoel Community Resource Centre
Litter pick
Empty litter bins
Purge water system
Cut keys
- (6) Felinfoel Recreation Ground
Litter pick
Empty bins
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
- (8) Furnace Community Hall
Litter pick
- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins

Mark new burial plots

- (10) MUGA Llwynhendy/Gwili Fields
Litter pick
Monitor/cleared broken glass
Clean carpark
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
- (12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
Removed brick pillars
Removed damaged soccer posts
- (13) Sandy and Stradey Community Hall
Litter pick
- (14) Saron Community Hall and Square
Litter pick
Cleared blocked gutters
- (15) Swiss Valley Community Hall and Shops
Litter pick
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Clean toilets
Swept footpaths
Repaired toilets
Fitted smoke alarms
Installed memorial bench
Plasterboard ceiling
Fit anti-trip tape
- (17) Tir Einon play area and recreation ground
Litter pick
Empty bin
- (18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system
- (19) Berwick play area
Litter pick
Empty bins
- (20) Dan y Banc play area
Litter pick
Empty bins

(21) Pontyates Park

Litter pick
Empty bins

(22) Cynheidre Park

Litter pick

(23) Footpaths

Swiss Valley

Number	Description
36/42	Cwm Llechrd Ganol
36/43	Llannon
36/46	Pennant
36/47b	Hilltop
36/47a	Heol Nant
36/48	Y Lan
36/52	Reservoir

Felinfoel

36/72	Pleasant View
36/73	Parc Brynmawr
36/74	Tre Baun
36/75	Tanyrhodyn
36/76	Rhandirfelin
36/76a	Panteg to Tanyrrhodyn
36/77	Rhodfa Llwyneithin
36/78	Park View
36/79	Brodawddgar

(24) Porterage Services

Fill fuel storage
Consumables, materials
Vehicles to garages for repairs/tyres etc.
Litter waste and fly tipping removal to waste disposal sites

(25) Machinery and vehicles

Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
Arrange servicing and maintenance

(26) General maintenance works to play areas and recreation grounds

Regular litter picking and emptying litter bins.
Sports pitch work included cutting aerating.
Fine turf Autumn work including fertiliser treatments and renovations to prepare playing surfaces for next season

- (27) Maintenance works on behalf of Llanelli Town Council
Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
Additional work includes portorage services and playground repairs

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Portorage activities are performed throughout the year.
The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

12 November, 2025

11 November, 2025

LLANELLI RURAL COUNCIL

Minute Nos: 9 - 12

At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 11 November, 2025 at 5.00 p.m.

Present: Cllr. D. M. Cundy (Chairman)

Cllrs.

T. M. Donoghue S. N. Lewis
A. J. Rogers

Absent : S. M. T. Ford

9. APOLOGIES FOR ABSENCE

No apologies for absence were received.

10. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

12. SARON COMMUNITY HALL

Members received the report of the Deputy Clerk advising members of the forthcoming changes to the committee at Saron Community Hall.

It had been confirmed that the Chairman, Treasurer and Secretary of Saron Community Hall Management Committee intended to step down from their roles at the end of 2025, with full withdrawal expected upon completion of the financial report February 2026.

It was understood that there were currently no committee members willing to assume the officer position necessary to maintain the existing management committee structure. However, several individuals had indicated a willingness to continue assisting with key-holding and other practical duties, provided these did not involve management responsibilities.

11 November, 2025

Without a functioning committee, the community hall could not continue to operate under its current governance model. This situation presented a potential management gap at the hall from the beginning of 2026 and required consideration of how the council might support or assume ongoing management and operational responsibilities to ensure the facility remained open and available for community use.

The Deputy Clerk discussed three management options:

Option 1 – sustain the traditional committee structure

Option 2 – transition to a hybrid model

Option 3 – conversion to a Charitable Incorporated Organisation (CIO)

During discussion, members preferred to pursue option 1, and it was

RESOLVED that:

1. Option 1 be pursued to sustain the traditional committee structure.
2. Local ward members had met with local community groups and an expressions of interest had been received to take up roles on the new management committee which would be formed at the next annual general meeting.

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The Meeting concluded at 5.05 p.m.

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Carol Lloyd

From: enquiries
Subject: FW: Dafen astro turf facility.
Attachments: 1000020069.jpg; 1000020059.jpg; 1000020063.jpg; 1000016705.jpg

From:
Sent: 04 November 2025 12:03
To: enquiries <enquiries@llanelli-rural.gov.uk>
Subject: Dafen astro turf facility.

Dear Sir/Madam

I am writing to you to share my disgust and concerns with Dafen astro turf.
 Please see pictures attached for reference.

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	05 NOV 2025
FILE REF.	
PASSED TO	ACLY / R&W

This astro turf has become a hazard for use. The joins are all loose and have become a trip hazard. Almost every piece of the astro rises. It moves under foot and is a major concern for coaches and parents alike. Trip hazards all over the pitch and the gaps between joins are getting bigger due to movement. The lines have completely risen in one corner.

The turf has been laid straight on concrete (see pictures attached) with no sub base or underlay. To allow give. This has made the astro turf very hard and heavy on users legs.

This also attributing to alot of dips and sinking in areas again making it a major Hazard.

Water continues to pool all over during periods of rain as the drainage, due to being laid straight on concrete is non existent. This has forced training and games to be cancelled at short notice. Thus lossing booking fees for clubs and parties.

Surely this is an all weather pitch?

It is not safe under foot anywhere. It is slippery with correct footwear used, on wet and dry days. Is this moss? Does it get daily brushing/attention required.

I am aware of 4 bone breaks on individuals due to slipping and many many more Injuries to adults and young children who use the facility. Several injuries recently can be attributed to a foot becoming trapped under a risen join. How is this acceptable?

Injuries/accidents can happen at any time but surely all steps should be taken to eliminate the risk. I.e proper footwear and a healthy good, maintained facility.

Unfortunately Dafen astro turf is not this.

The facility is such a hazard a serious injury is awaiting someone.

My question regarding this is.

1. Is work planned to rectify the state of the facility in motion?
2. Who actually looks after it and maintains the facility? Does it get brushed? Have they not seen the state of it. Coaches and users pick up rubbish and replace the risen touch line on a daily basis.
3. Is there liability insurance in place due to Injury, loss of earnings or medical costs due to the poor state of facility in Dafen.

I am aware people use the facility without booking at times. But they and correctly booked users are not at fault for the poor maintenance or even poor standard it is currently in. It was laid wrong to begin by the looks of it and now it is in such a state and become such a hazard something needs to be done.

Photo 1 shows the joins apart with gaps. These shouldn't be visible yet alone move and rise so easily.

Photo 2 shows the corner line nearest to the car park closest to the river completely rises.

Photo 3 shows a join that completely rises. And also just laid on concrete.

Photo 4 shows a different join that again rises as do almost every one all over the pitch And again laid on concrete.

Photo 5 shows 1 area a puddle of water that collects on the surface during rain. This happens all over the pitch in several areas. This makes the pitch and major risk and unusable as movement of users and balls is impossible.

More photos can be supplied if needed.

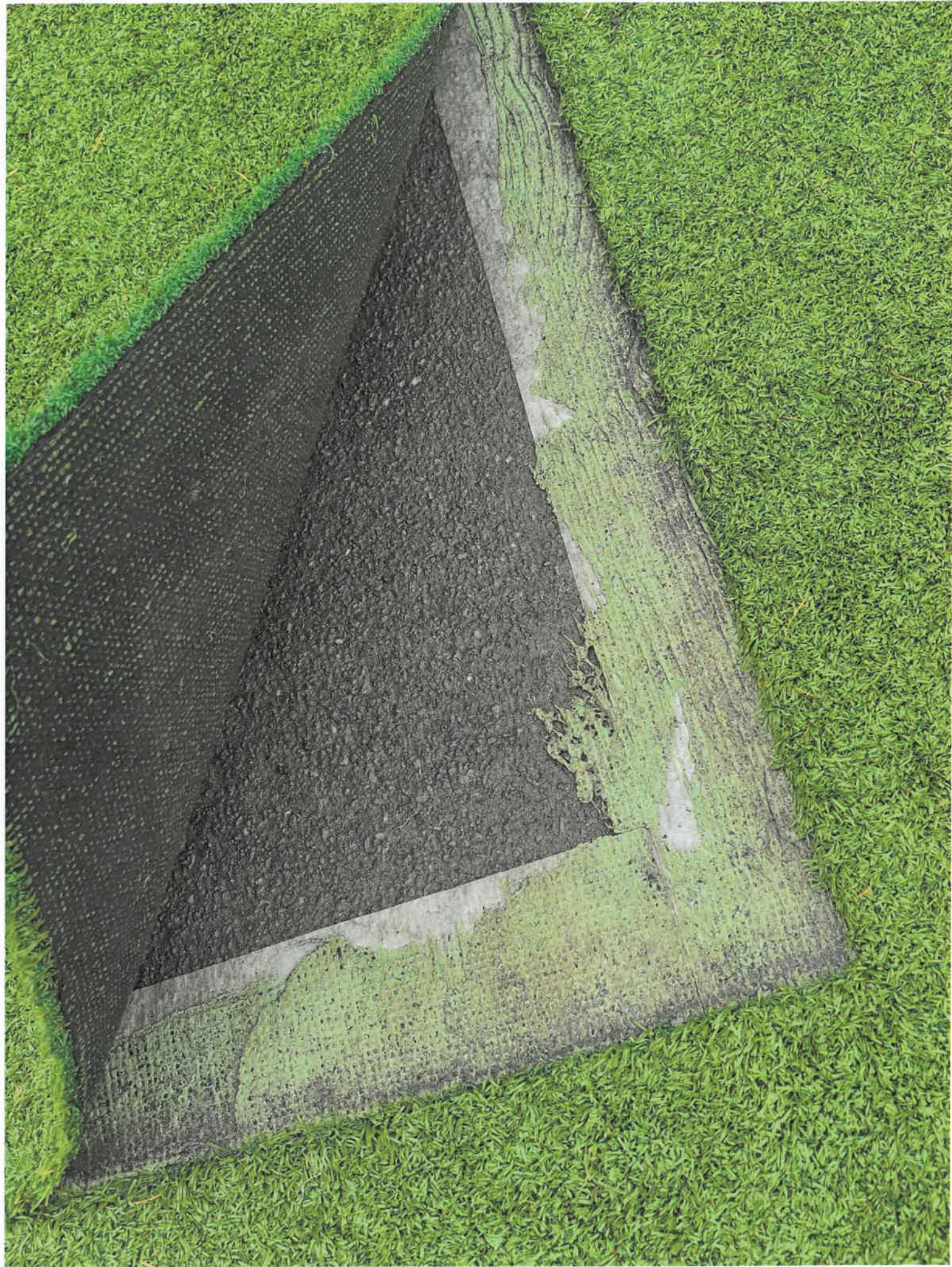
This is a much needed community facility used and enjoyed by many. But the risks of using outweighs the enjoyment currently.

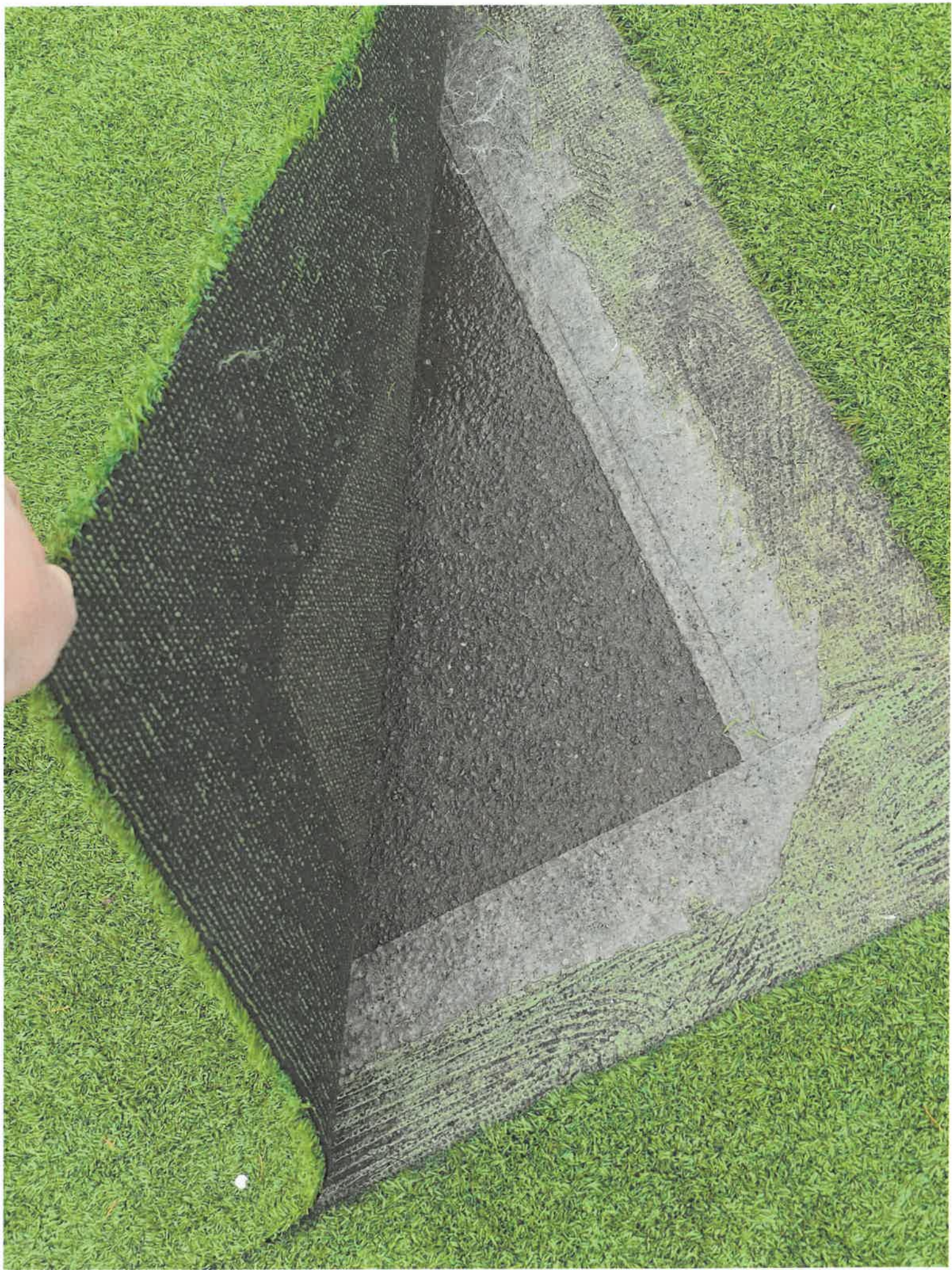
I have discussed the state of the facility with some at Dafen AFC and they have said they have passed on concerns to the rural council but not got any reply or outcome.

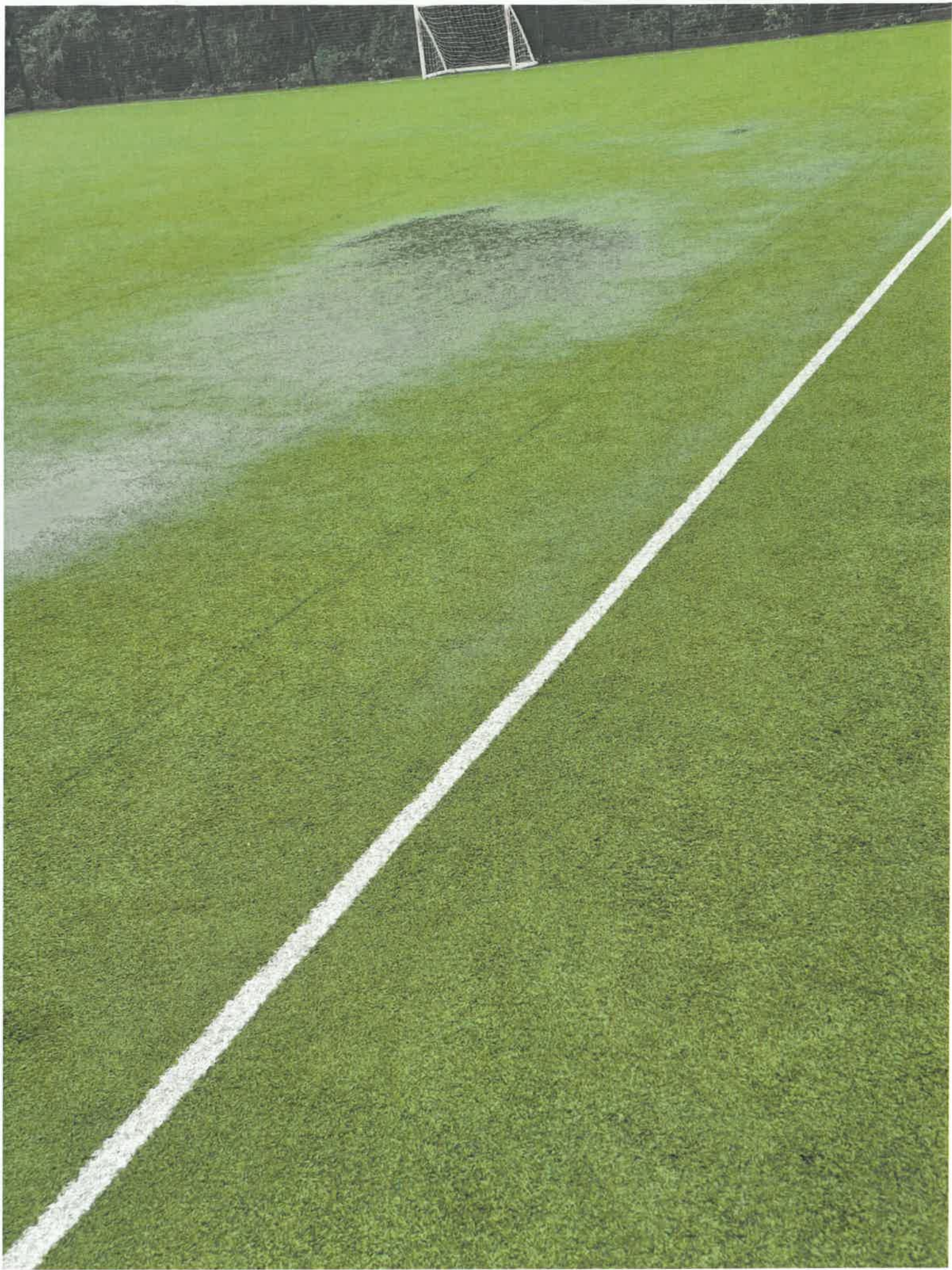
I look forward to a reply and a discussion over this.

Yours Sincerely

Concerned parent of and regular user of the facility.









Eich cyf / Your ref:

Fy nghyf / My ref:

Dyddiad /
Date:06/10/2025

Gofynner am / Please ask for: Caryl Alban
Llinell Uniongyrchol / Direct Line:01267246561

E-bost / E-mail: calban@carmarthenshire.gov.uk

Dear Sir/Madam,

Re: All Wales Play Opportunities Grant – Application Outcome

Thank you for your recent application to the All Wales Play Opportunities Grant.

Following a detailed assessment process, we are pleased to inform you that your application has been **successful**.

All applications were reviewed by a panel of officers and assessed against a scoring matrix and a set of quality criteria designed to ensure fairness, transparency, and alignment with the grant's objectives. Your submission met the required standards and demonstrated a strong alignment with the aims of the grant, particularly in supporting inclusive and high-quality play opportunities.

Assessment Criteria Included:

- Completion of all required documentation:
 - Proposal form
 - Inspection report
 - Evidence of work completed by a competent person
 - Written quote(s)
- Clear links to the Play Sufficiency Assessment (PSA)
- Consideration of the play needs of children with disabilities

Your proposal scored well across these areas, and we commend the quality and thoughtfulness of your application.

Next steps: please find details of the funding allocation below. Please sign and return to myself by no later than 15th October 2025 to confirm you agree to the Terms and Conditions as set below.

Thank you for your commitment to enhancing play opportunities for children in Wales. We look forward to working with you as your project progresses.

Yours sincerely,

Caryl Alban

Caryl Alban, Early Years & Play Officer

Jan Coles

Pennaeth Plant a Theuluoedd,
Adran Addysg a Phlant, 3 Heol Spilman, Caerfyrddin, SA31 1LE

Head of Children and Families,
Department of Education and Children, 3 Spilman Street, Carmarthen, SA31 1LE

Applicant: Llanelli Rural Council
Total Amount awarded: £12,590.00

Item to be purchased for
Pwll Park
Thunder roundabout
Wet pore
Preliminaries

Evidence

Applicants must be able to provide evidence (timesheets, invoices, receipts, photos) to support the full expenditure of the grant. Failure to provide evidence will result in grant monies not being released. All funding will be paid in retrospect upon receipt of the required evidence. As funding is paid in retrospect, we will also require evidence of defrayment to support your claim

Key dates:

- All activities/items purchased must have been completed/delivered by 31st March 2026. NO EXCEPTIONS.

Please note that funding is only eligible up to the 31st March 2026. Any evidence showing purchases/delivery after 31st March 2026 will not be eligible and applicants will be liable for the costs.

If you are in agreement with the above please sign and date below and return this form to calban@carmarthenshire.gov.uk by **Wednesday 22nd October 2025**. Once we have received the signed form we will inform you of the next steps.

NAME.....Signature.....

Organisation.....Date.....

Jan Coles

Pennaeth Plant a Theuluoedd,
Adran Addysg a Phlant, 3 Heol Spilman, Caerfyrddin, SA31 1LE

Head of Children and Families,
Department of Education and Children, 3 Spilman Street, Carmarthen, SA31 1LE