

# LLANELLI RURAL COUNCIL

## MEETING NOTES

At a Policy and Resources Committee Meeting hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Wednesday, 18 December, 2024, at 4.45 p.m.

**PRESENT:** Cllrs. S. R. Bowen, D. M. Cundy, M. V. Davies, N. Evans, R. E. Evans (committee chairman), S. N. Lewis, W. E. Skinner and A. G. Stephens.

**ABSENT:** Cllr. A. Evans.

### Agenda Items:

1. Apologies for absence.

Cllrs. J. P. Hart and S. M. T. Ford.

2. Members' Declarations of Interest in respect of the business transacted.

None.

3. Use of mobile phones in the council chamber – matter requested for inclusion on the agenda by Cllr. R. E. Evans.

The clerk re-affirmed the council's Standing Orders, specifically the use of mobile phones and other modern technology shall only be permitted at the discretion of the meeting chairman. The clerk also confirmed the general powers afforded to members when chairing meetings to help maintain order and behaviour during meeting proceedings.

4. The Finance & Governance Toolkit for Community & Town Councils:  
(1) Toolkit – to receive and accept the completed toolkit prepared by the Finance and Governance Working Group.

The completed toolkit was accepted.

(2) Community Engagement Strategy Policy Statement – to receive the policy statement prepared in response to completing the Finance and Governance Toolkit for Community and Town Councils.

Accepted and that it be published on the council website.

5. Digital Health Check Report – Llanelli Rural Council – to note for information the digital health check report received from One Voice Wales.

Noted.

The meeting concluded at 5.36 pm.