

**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**  
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 17 Mehefin, 2025, am 4.45 y.p.

  
**CLERC y CYNGOR**

11 Mehefin, 2025.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi, er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Cronfa Ddŵr Dyffryn y Swistir:
  - (1) Meinciau - ystyried e-bost gan Ms R yn gofyn am osod mwy o feinciau yng Nghronfa Ddŵr Dyffryn y Swistir a chytuno ar ymateb y cyngor.
  - (2) Gosod gwrychoedd - ystyried gohebiaeth e-bost gan y Swyddog Mannau Lleol ar gyfer Natur, Cyngor Sir Caerfyrddin a chytuno ar ymateb y cyngor.
5. Canolfan Llwynhendy –
  - (1) Llogi lleoliad - i drafod cyfraddau llogi lleoliadau ac i gytuno sut y dylid symud y mater ymlaen yn y cyfamser cyn i'r Rheolwr Adeiladau Cymunedol ddechrau yn ei swydd.
  - (2) Cronfa Ffyniant a Rennir y DU Cymunedau Cynaliadwy – Gwobr Grant – i nodi er gwybodaeth gohebiaeth gan Gyngor Sir Caerfyrddin.
6. Profion Gwrthiant Pridd – Tir at Nhir Einon, Llanelli – i nodi er gwybodaeth gohebiaeth gan Reolwr Fforddfraint De Cymru, Nationalgrid
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:
  - (1) Neuadd Gymunedol Pum Heol – 31 Mawrth, 2025.
  - (2) Neuadd Gymunedol Trallwm – 31 Mawrth, 2025.

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E.  
Skinner, A. G. Stephens a O. Williams.

**RECREATION AND WELFARE COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 17 June, 2025, at 4.45 p.m.



**CLERK to the COUNCIL**

11 June, 2025.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. Swiss Valley Reservoir –
  - (1) Benches - to consider an email from Ms R requesting additional benches to be placed at Swiss Valley Reservoir and to agree the council's response.
  - (2) Hedge Laying – to consider email correspondence from the Local Places for Nature Officer, Carmarthenshire County Council and to agree the council's response
5. Canolfan Llwynhendy –
  - (1) Venue Hire - to discuss venue hire rates and to agree how the matter shall be taken forward in the interim prior to the Community Buildings Manager taking up office.
  - (2) UK Shared Prosperity Fund Sustainable Communities – Grant award – to note for information correspondence from Carmarthenshire County Council.
6. Soil Resistivity Tests – Land at Tir Einon, Llanelli – to note for information correspondence from South Wales Wayleave Manager, Nationalgrid.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
8. To receive Statement of Accounts and to consider providing financial assistance to:
  - (1) Five Roads Community Hall – 31 March, 2025.
  - (2) Trallwm Community Hall – 31 March, 2025.

**Members of the Committee:**

**Cllrs.** D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

Date of meeting: 17<sup>th</sup> June 2025

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during May 2025.

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Fire risk assessment works
- (2) Dafen Community Hall  
Investigate PIR sensor issue
- (3) Dafen Changing rooms  
Purge water system  
Unblock sink laundry room  
WD40 to locks
- (4) Dafen Park  
Litter picked  
Empty bins  
Changed MUGA light timer
- (5) Felinfoel Community Resource Centre  
Litter pick  
Empty litter bins  
Purge water system  
Replaced faulty locks elevator service door
- (6) Felinfoel Recreation Ground  
Litter pick  
Empty bins
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins  
Repaired toilet door cubicle  
Replaced damage hinge external fire door
- (8) Furnace Community Hall  
Litter pick

- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots  
Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins  
Mark new burial plots
- (10) MUGA Llwynhendy/Gwili Fields  
Litter pick  
Monitor/cleared broken glass  
Removed damaged items from play area
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick  
Purge water system
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick  
Sealant to windows  
Replaced damaged tennis net post
- (13) Sandy and Stradey Community Hall  
Litter pick  
Replaced damaged fascia/sofit.  
Removed decorative external ply boards  
Sealed/repared guttering and downpipe.
- (14) Saron Community Hall and Square  
Litter pick  
Replaced damaged guttering
- (15) Swiss Valley Community Hall and Shops  
Litter pick
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Prune vegetation  
Clean toilets  
Swept footpaths
- (17) Tir Einon play area and recreation ground  
Litter pick  
Empty bin
- (18) Trallwm Community Hall and park  
Empty bins, litter pick  
Purge water system
- (19) Berwick play area  
Litter pick  
Empty bins

- (20) Dan y Banc play area  
Litter pick  
Empty bins
- (21) Pontyates Park  
Litter pick  
Empty bins  
Replaced rusted frame bolts
- (22) Cynheidre Park  
Litter pick
- (23) Footpaths

### **Glyn Ward**

Number Description

- 36/12 Noddfa Chapel  
36/14 Pontyates Park/New Inn  
36/35 Heol Hen Five Roads

### **Hengoed Ward**

Number Description

- 36/67 Constitution Hill  
36/69 Stradey Park/Sandy bridge  
57/88 School memorial/Holy Trinity  
72/1 middle Constitution Hill

### **Pemberton Ward**

Number Description

- 36/109 opposite White Lion  
36/130 Parc Gitto/Tir Einon  
72/27 Ivy Cottages to Parc y Scarlets

### **Dafen Ward**

Number Description

- 36/103 cycle path/Halfway

### **Bynea Ward**

Number Description

- 36/110 Pant Bryn Isaf  
36/111 Cae Bryn  
36/123 Saron Road  
36/124 off Saron Road  
36/125 Station Road  
36/126 Incline  
36/127 Bell Inn  
36/128 Sychnant Fach  
36/129 Steps  
36/140 INA bearings to Loughor bridge

- (24) Porterage Services  
Fill fuel storage  
Consumables, materials  
Vehicles to garages for repairs/tyres etc.  
Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles  
Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds  
Regular litter picking and emptying litter bins.  
Sports pitch work included cutting aerating.  
Fine turf summer work including fertiliser treatments and grass cutting to maintain playing height of cut
- (27) Maintenance works on behalf of Llanelli Town Council  
Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
Additional work includes porterage services and playground repairs

### **3. LONG TERM IMPLICATIONS**

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.  
The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### **4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS**

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## 5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## 6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## 7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

## 8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

**FACILITIES MANAGER**

11 June, 2025

**Dawn Jones**

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**Subject:** FW: Swiss valley reservoir

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**From:**

**Sent:** 29 May 2025 09:10

**To:** enquiries <[enquiries@llanelli-rural.gov.uk](mailto:enquiries@llanelli-rural.gov.uk)>

**Subject:** Swiss valley reservoir

Hi ,  
I visit Swiss valley reservoir often and enjoy walking around the reservoir. I feel the attraction would benefit from more benches on the uneven side. I had to sit on a log yesterday. I am 72 years of age and on occasions I am unable to attempt to walk it as there is no where to take a rest. I managed to complete it yesterday, as my daughter who was visiting from London was able to support me.  
I am sure that many more people could enjoy the experience if there were benches to rest on.  
On completing the walk, I felt refreshed and my mood had lifted.

Thank you for reading my email

Regards



**Dawn Jones**

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**Subject:** FW: Swiss Valley Reservoir

**From:** Matthew Collinson <[MCollinson@carmarthenshire.gov.uk](mailto:MCollinson@carmarthenshire.gov.uk)>

**Sent:** 06 May 2025 09:51

**To:** Darren Rees <[Darren.Rees@Llanelli-Rural.gov.uk](mailto:Darren.Rees@Llanelli-Rural.gov.uk)>; Stephen Samuel <[stephen.samuel@llanelli-rural.gov.uk](mailto:stephen.samuel@llanelli-rural.gov.uk)>

**Cc:** Malcolm Edwards <[gwenlaischarcoal@gmail.com](mailto:gwenlaischarcoal@gmail.com)>

**Subject:** RE: Swiss Valley Reservoir

Bore da!

After meeting with you on Friday (Darren), Malcolm and I measured out all of the hedges identified for laying (or coppicing and planting) – as marked in purple below.

This includes the hedgerow that travels along the road side – however we are not sure where the boundary of the CC land is – are you able to confirm whether all of that length can be included?



As discussed, I will look to secure the costs of this work through my Local Places for Nature fund. The intention is to include some teaching days for volunteers to learn how to hedgelay – Malcolm has agreed to quote for 2 x 2 day courses, however we will need to see what the demand is there.

Of course, we need to ensure that these hedges are not cut back before then!

Let me know your thoughts/concerns.

**Cofion cynnes,  
Kind regards,**

**Matthew Collinson**

Swyddog Prosiect Lleoedd Lleol Natur | Local Places for Nature Officer  
Cadwraeth a Chefn Gwlad | Conservation Section  
Adran Lle a Seilwaith | Department of Place and Infrastructure

**sirgar.llyw.cymru | carmarthenshire.gov.wales**

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg  
You are welcome to contact us in Welsh or English



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**From:** Darren Rees <[Darren.Rees@Llanelli-Rural.gov.uk](mailto:Darren.Rees@Llanelli-Rural.gov.uk)>  
**Sent:** 02 May 2025 09:29  
**To:** Stephen Samuel <[stephen.samuel@llanelli-rural.gov.uk](mailto:stephen.samuel@llanelli-rural.gov.uk)>; Matthew Collinson <[MCollinson@carmarthenshire.gov.uk](mailto:MCollinson@carmarthenshire.gov.uk)>  
**Subject:** Re: Swiss Valley Reservoir

**Caution:** This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments. When in doubt, use the 'Report Message' button.

**Rhybudd:** E-bost allanol yw hwn ac nid oedd yn tarddu o'r Cyngor. Byddwch yn ofalus wrth glicio dolenni neu atodiadau agoriadol. Pan fyddwch yn ansicr, defnyddiwch y botwm 'Report Message'.

Hi Matthew.

I will be there at 2.

Thanks

Darren Rees  
Swyddog Datblygu Cymunedol | Community Development Officer  
Cyngor Gweldig Llanelli | Llanelli Rural Council  
☎ 01554 774103 / 07876 066 606  
🌐 <http://www.llanelli-rural.gov.uk/>



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**From:** Stephen Samuel <[stephen.samuel@llanelli-rural.gov.uk](mailto:stephen.samuel@llanelli-rural.gov.uk)>  
**Sent:** 02 May 2025 09:24

**To:** Matthew Collinson <[MCollinson@carmarthenshire.gov.uk](mailto:MCollinson@carmarthenshire.gov.uk)>; Darren Rees <[Darren.Rees@Llanelli-Rural.gov.uk](mailto:Darren.Rees@Llanelli-Rural.gov.uk)>  
**Subject:** Re: Swiss Valley Reservoir

Unfortunately not what about you Darren

Sent from [Outlook for Android](#)

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**From:** Matthew Collinson <[MCollinson@carmarthenshire.gov.uk](mailto:MCollinson@carmarthenshire.gov.uk)>  
**Sent:** Friday, May 2, 2025 9:12:09 AM  
**To:** Darren Rees <[Darren.Rees@Llanelli-Rural.gov.uk](mailto:Darren.Rees@Llanelli-Rural.gov.uk)>  
**Cc:** Stephen Samuel <[stephen.samuel@llanelli-rural.gov.uk](mailto:stephen.samuel@llanelli-rural.gov.uk)>  
**Subject:** Swiss Valley Reservoir

Heya,

Good to meet yesterday.

Would you be free today at 2pm? The hedge laying contractor is available and nearby then, so would be great to discuss. I can meet him to how the area and discuss otherwise, but it would be great to see you there.

Cofion cynnes,  
Kind regards,

Matthew Collinson

Swyddog Prosiect Lleoeedd Lleol Natur | Local Places for Nature Officer  
Cadwraeth a Chefn Gwlad | Conservation Section  
Adran Lle a Seilwaith | Department of Place and Infrastructure

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Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg  
You are welcome to contact us in Welsh or English















Location	Regular use (hr)	Inon-regular use (hr)	Party	Reg Commercial Use	Additional hours (per hr)	Non-regular Commercial Use	Additional hours (per hr)	Other Event set rate
Dafen Block booking	7	No information	No information	No information	No information	No information	No information	No information
Dafen Single booking	8	No information	No information	No information	No information	No information	No information	No information
Five Roads	6	7.5	60.00 (5 hrs)	15.00(12 hrs)	5	20.00(12 hrs)	7.5	No information
Furnace	12.00 (min 2 hrs)	No information	No information	No information	No information	No information	No information	No information
Phil Bennett Centre	5-20 No breakdown provided	No information	No information	No information	No information	No information	No information	No information
Ponthemri	Cylch Discounted - No information	10	No information	No information	No information	No information	No information	No information
Pwll Pavillion	7.5	No information	No information	No information	No information	No information	No information	No information
Sandy/Stradey	5	7.5	50	No information	No information	No information	No information	Pwll AFC/Dafen CCC - No info
Saron	10	15	15.00 (per hr)	15.00 (per hr)	NA	No information	No information	Charitable -5.00 (Per hr)
Swiss Valley	9	No information	40.00 (3hrs)	No information	No information	No information	£9.00	No information
Trallwm	15	No information	60.00 (3hrs)	No information	No information	No information	No information	No information
								25 (Changing room per game)



## ITEM 5 (2)



## Cymunedau cynaliadwy 2 | Sustainable Communities 2 [SPF-SC2-089]

From Community Bureau <CommunityBureau@carmarthenshire.gov.uk>

Date Fri 23/05/2025 11:05

To Darren Rees <Darren.Rees@Llanelli-Rural.gov.uk>

Bore da

Mae'n bleser eich hysbysu bod eich cais i'r Gronfa Cymunedau Cynaliadwy wedi bod yn llwyddiannus. Yn anffodus, oherwydd y cyllid cyfyngedig sydd ar gael, mae eich cais am grant wedi'i ostwng 11%, bydd eich Swyddog Arweiniol mewn cysylltiad yn fuan i rhedeg trwyddo'r camau nesaf gyda chi.

**Sylwch nad yw'r e-bost hwn yn llythyr i fynd ymlaen a'ch prosiect a bod eich dyfarniad yn amodol ar wiriadau diwydrwydd dyladwy boddhaol.**

Nid yw unrhyw costau sy'n cael eu gwario cyn derbyn y Cytundeb Ariannu a'r llythyr cynnig grant yn gymwys, felly gwnewch yn siŵr nad ydych yn gwario unrhyw gostau sy'n gysylltiedig â'r grant cyn y dyddiad hwn.

Dymuniadau gorau

Good morning

We are pleased to inform you that your Sustainable Communities Fund application has been successful. Unfortunately, due to the limited funds available your grant request has been reduced by 11%, your Lead Officer will be in touch shortly to run through the next steps with you.

**Please note that this email is not a letter to proceed and your award is subject to satisfactory due diligence checks.**

Any costs incurred before the Funding Agreement and grant offer letter have been sent are ineligible so please ensure that you do not incur any costs associated with the grant before this date.

Best wishes

Biwro | Bureau

01269 590216

**sirgar.llyw.cymru | [carmarthenshire.gov.wales](http://carmarthenshire.gov.wales)**

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg  
You are welcome to contact us in Welsh or English



Llanelli Rural Council  
Vauxhall Buildings  
Vauxhall  
Llanelli  
Carmarthenshire  
SA15 3BD

By Post and Email

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	10 JUN 2025
FILE REF.	
PASSED TO	ACK/ GW/RW

Electricity Distribution  
Millbrook Drive  
Swansea Vale  
Swansea  
SA7 0AB

Email:  
[slewis@nationalgrid.co.uk](mailto:slewis@nationalgrid.co.uk)

Mobile: +44 (0)7549 212214

Date: 3<sup>rd</sup> June 2025  
Ref: CW52873

Dear Sirs,

**Re: Soil Resistivity Tests at Land at Tir Einon, Llanelli**

We have been asked to arrange access for a member of our earthing contractor RINA to undertake soil resistivity tests on land we believe to be owned by you as shown indicated by reference to SR2 on the attached plan, and contained within Title Number CYM615904.

We are hoping for the works to be completed dated 4<sup>th</sup> August 2025. The duration of the works is expected to be no longer than a day. We have attached an information sheet which will explain what RINA intend to do.

**Please note that should any damage be caused to your property as a result of our works, repairs will be carried out or compensation paid to your reasonable satisfaction.**

We thank you for your assistance with this matter.

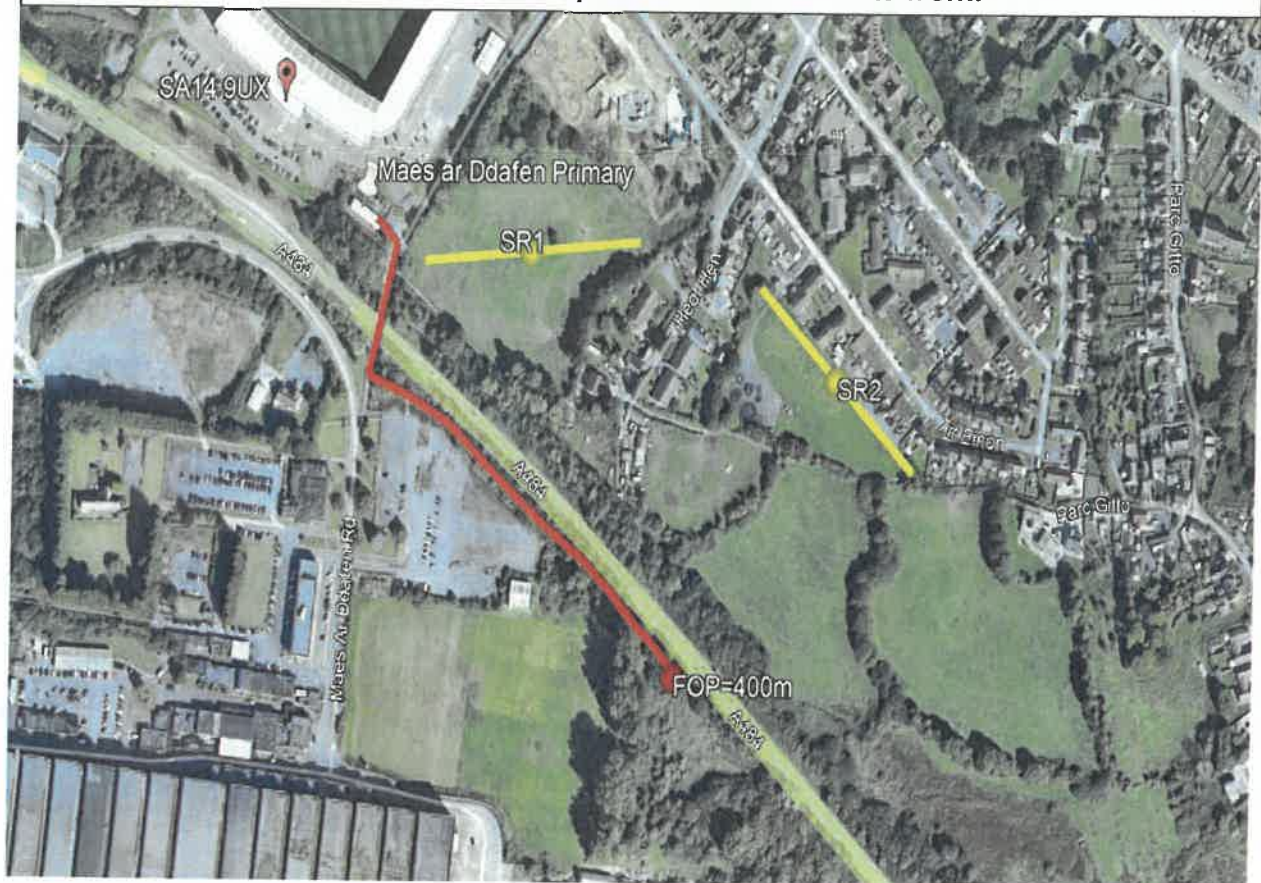
Yours faithfully,

Sharon Lewis

South Wales Wayleave Manager



**Maes ar Ddafen Primary – Proposed Measurement Routes**  
**Address (SA14 9UX, [cooks.trend.cure](https://www.cooks.trend.cure))**  
**SR2 (origin.works.finely)**  
**FOP is roadside so please ensure Hi Viz is worn!**



**SR** – Soil Resistivity Test using Wenner Method

**FOP** – Earth Resistance Measurement using Fall of Potential Method

All access required on foot – no vehicles

Work involves small test leads run along the ground and small probes inserted by hand at intervals along the route.

No excavation is required and no other intentional damage will be caused.

All equipment is recovered following the testing which is normally completed within one day.