

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR CYLLID A DIBENION CYFFREDINOL

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar,
ddydd Mercher, 30 Gorffennaf, 2025, am 4.45 y.p.

pp. 

CLERC y CYNGOR

24 Gorffennaf, 2025.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Nodi, er gwybodaeth, adroddiadau ariannol fel ag a ganlyn:-
Adran Gweinyddiad
(1) Adroddiadau Pwyllgor 31 Mai, 2025;
(2) Rhestr am Daliadau ar gyfer Mai 2025.
Gwasanaethau Claddu
(3) Adroddiadau Pwyllgor 31 Mai, 2025;
(4) Rhestr am Daliadau ar gyfer Mai 2025.
Adran Hyfforddi
(5) Adroddiadau Pwyllgor 31 Mai, 2025;
(6) Rhestr am Daliadau ar gyfer Mai 2025.
4. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y mater canlynol oherwydd natur gyfrinachol y busnes a drafodir.
5. Atebolrwydd Ariannol – i dderbyn y matrinen cyfrifoldebau ariannol gan y Rheolwr Ariannol.

Aelodau'r Pwyllgor:

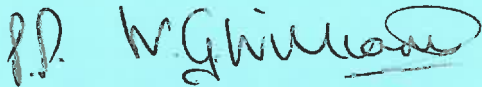
Cyng. A. G. Morgan (Cadeirydd y Pwyllgor), T. M. Donoghue (Is-gadeirydd y Pwyllgor), S. N. Lewis (Arweinydd y Cyngor), M. V. Davies, S. L. Davies, A. Evans, N. Evans, R. E. Evans, K. Morgan S. K. Nurse a J. S. Phillips.

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

FINANCE AND GENERAL PURPOSES COMMITTEE

To be hosted at the Council Chamber and via remote attendance
on Wednesday, 30 July, 2025, at 4.45 p.m.



CLERK to the COUNCIL

24 July, 2025.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To note for information, the following financial reports:-
 - Administration Department
 - (1) Committee Reports to 31 May, 2025.
 - (2) Schedule of Payments for May 2025.
 - Burial Services
 - (3) Committee Reports to 31 May, 2025.
 - (4) Schedule of Payments for May 2025.
 - Training Department
 - (5) Committee Reports to 31 May, 2025.
 - (6) Schedule of Payments for May 2025.
4. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
5. Financial Responsibilities – to receive the financial responsibilities matrix from the Finance Manager.

Members of the Committee:

Cllrs. A. G. Morgan (Chairman of Committee), T. M. Donoghue (Vice-Chairman of Committee), S. N. Lewis (Leader of Council), M. V. Davies, S. L. Davies, A. Evans, N. Evans, R. E. Evans, K. Morgan, S. K. Nurse and J. S. Phillips.

22/07/2025

Llanelli Rural Council Current Year

Page 1

13:16

Summary Income & Expenditure by Budget Heading 30/06/2025

Month No: 2

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
101	GENERAL ADMIN'N						
	Income	0	522,848	1,580,545	1,057,697		
	Expenditure	2,323	74,016	58,645	(15,371)	1,160	(16,531)
	Movement to/(from) Gen Reserve	(2,323)	448,832				
103	FINANCIAL ASSISTANCE						
	Expenditure	0	100	13,000	12,900		12,900
104	BURIAL SERVICES						
	Income	0	0	74,374	74,374		
	Expenditure	0	0	100,000	100,000		100,000
	Movement to/(from) Gen Reserve	0	0				
105	VAUXHALL BUILDINGS						
	Income	0	0	33,350	33,350		
	Expenditure	21,443	41,254	90,795	49,541	1	49,540
	Movement to/(from) Gen Reserve	(21,443)	(41,254)				
106	DEPOTS						
	Expenditure	968	2,209	21,675	19,466	46	19,421
109	F&GP CAPITAL						
	Expenditure	0	0	590	590		590
201	BRYNMAEN COMMUNITY HALL						
	Expenditure	0	1,647	433	(1,214)		(1,214)
202	DAFEN COMMUNITY HALL						
	Expenditure	201	621	6,729	6,108		6,108
203	FIVE ROADS COMMUNITY HALL						
	Expenditure	218	1,612	4,531	2,919	285	2,634
204	FURNACE COMMUNITY HALL						
	Expenditure	0	(878)	84,908	85,786		85,786
205	PONTHENRI COMMUNITY HALL						
	Expenditure	416	695	5,500	4,805		4,805
206	SANDY COMMUNITY HALL						
	Expenditure	254	1,160	3,277	2,117		2,117
207	SARON COMMUNITY HALL						
	Expenditure	321	321	6,471	6,151		6,151
208	SWISS VALLEY COMMUNITY HALL						
	Income	908	1,700	0	(1,700)		
	Expenditure	3,466	4,585	4,501	(84)	40	(124)
	Movement to/(from) Gen Reserve	(2,558)	(2,885)				
209	TRALLWM COMMUNITY HALL						
	Expenditure	1,637	3,442	5,828	2,386		2,386
210	OTHER HALLS						
	Expenditure	0	0	14,500	14,500		14,500
212	CANOLFAN LLWYNHENDY						
	Income	0	0	20,767	20,767		
	Expenditure	616	714	20,767	20,053		20,053
	Movement to/(from) Gen Reserve	(616)	(714)				
221	FELINFOEL REC GROUND						
	Expenditure	2,703	4,010	38,938	34,928	4,624	30,304
222	DAFEN PARK						
	Income	520	1,330	0	(1,330)		
	Expenditure	860	3,202	26,584	23,382	0	23,382
	Movement to/(from) Gen Reserve	(340)	(1,872)				
223	FIVE ROADS REC GROUND						
	Expenditure	0	0	4,500	4,500		4,500
225	PONTHENRI REC GROUND						
	Expenditure	(231)	(167)	7,223	7,390	5,000	2,390
227	PWLL REC GROUND						
	Expenditure	830	1,109	13,349	12,240	791	11,449
229	TRALLWM PLAYING FIELD						
	Expenditure	277	277	1,290	1,013		1,013
230	OTHER RECREATION & WELFARE						
	Expenditure	161	133	23,139	23,006	9,781	13,225
231	PLAY AREAS						
	Expenditure	774	1,665	26,444	24,779		24,779
233	SWISS VALLEY RESERVOIR						
	Income	1,033	1,117	6,130	5,013		
	Expenditure	202	4,273	34,197	29,924	3,759	26,165
	Movement to/(from) Gen Reserve	831	(3,157)				

Continued over page

Summary Income & Expenditure by Budget Heading 30/06/2025

Month No: 2

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
234 DWYFOR GROWING SPACE	Income	0	150	60	(90)		
	Expenditure	78	78	250	172	1,064	(892)
	Movement to/(from) Gen Reserve	(78)	72				
235 ROADS & FOOTPATHS	Income	0	0	3,040	3,040		
	Expenditure	20	(789)	8,020	8,809		8,809
	Movement to/(from) Gen Reserve	(20)	789				
240 JOINT SCHEMES	Expenditure	0	0	13,150	13,150		13,150
249 CAPITAL R & W	Income	0	0	427,788	427,788		
	Expenditure	2,000	376	652,040	651,664	14,738	636,926
	Movement to/(from) Gen Reserve	(2,000)	(376)				
260 GROUNDS MAINT'NCE SERVICE	Income	0	0	138,747	138,747		
	Expenditure	9,059	16,905	98,269	81,364		81,364
	Movement to/(from) Gen Reserve	(9,059)	(16,905)				
301 CIVIC ACTIVITIES	Income	918	943	0	(943)		
	Expenditure	9,130	11,167	49,133	37,966		37,966
	Movement to/(from) Gen Reserve	(8,212)	(10,224)				
309 CIVIC CAPITAL	Expenditure	0	326	0	(326)		(326)
401 MAINTENANCE RESOURCES	Income	0	0	21,250	21,250		
	Expenditure	72,479	139,219	850,076	710,857	1,498	709,360
	Movement to/(from) Gen Reserve	(72,479)	(139,219)				
409 P & R CAPITAL	Income	0	0	19,950	19,950		
	Expenditure	750	28,455	37,249	8,794		8,794
	Movement to/(from) Gen Reserve	(750)	(28,455)				
Grand Totals:- Income		3,379	528,088	2,326,001	1,797,913		
Expenditure		130,954	341,737	2,326,001	1,984,264	42,785	1,941,479
Net Income over Expenditure		(127,574)	186,351	0	(186,351)		
Movement to/(from) Gen Reserve		(127,574)	186,351	0	(186,351)		

ADMINISTRATION DEPARTMENT
SCHEDULE OF PAYMENTS
MAY 2025

		£
	b/f	155,583.47
1 Refund - SSE		-841.14
2 Barclays Bank	charges	74.51
3 Barclaycard		1,679.26
Home Bargains	janitorial - Vauxhall Buildings	23.46
Amazon	stationery	4.62
Home Bargains	ppe - sunscreen	94.99
Laconi	bulbs	30.95
Click4Electronics	solar street light - Five Roads car park	527.11
The Metal Shop	solar street light - Five Roads car park	197.28
Toolstation	materials	119.12
Amazon	ppe	255.52
Amazon	office equipment	76.18
Toolstation	battery x2	159.96
B&Q	materials (x2 sites)	25.83
Charlies	ppe	130.99
Gravells	vehicle maintenance	33.25
4 EE	mobile phones	111.29
5 Dyfed Pension Fund	pension	10,430.28
6 HMRC Cumbernauld	PAYE	17,032.79
7 Prudential	AVCs	1,090.00
8 Dwr Cymru	rates - Swiss Valley Hall	36.00
9 FuelGenie	fuel	1,471.15
10 British Gas	electric	29.11
11 Croner	human resources	691.29
12 Verizon Connect UK	vehicle trackers	119.90
13 Hyundai	vehicle lease	351.84
14 OneCom	landlines	333.80
15 Trallwm Community Hall	rates	1,499.52
16 Aquatreat	janitorial	306.00
17 Albright Cleaning Services	janitorial	307.20
18 Audit Wales	audit	20,175.00
19 B&Q	ppe	92.15
20 Carmarthenshire County Council	annual charge - public lighting	12,757.32
21 Cwm Environmental	waste disposal	686.07
22 Dwr Cymru	rates - Canolfan Llwynhendy	133.74
23 Dyfed Recycling	waste disposal	306.00
24 Fleet (Line Markers) Ltd	materials	519.36
25 W. Griffiths Architects (WGA Ltd)	professional fees	2,400.00
26 Infotone	stationery	154.80
27 Jewsons Ltd	materials	54.62
28 JMW Heating & Plumbing Ltd	call out repairs - Dafen changing rooms	198.60
29 KP Tyres	tyres	105.00
30 KP Tyres	vehicle repairs	329.24
31 Llanelli Trailer Centre	trailer repair and service x3	2,174.65
32 Menter Cwm Gwendraeth	translation service	62.47
33 NetBop Technologies Ltd	website	222.00
34 Parker Plant Hire	equipment hire	58.80
35 Pisis.Net Ltd	IT support	9,323.73
36 Powercut	equipment repairs	4,268.64
37 Plexus Fire & Security	programme entry fobs	194.40
38 RBS Rialtas Business Solutions	software support and maintenance	2,998.80
39 ReGen Amenity Ltd	fertiliser (x3 sites)	6,645.78
40 Screwfix Direct	materials	155.57
41 Safetec Direct Limited	ppe	120.66
42 Thomas Glass Ltd	door repair - Furnace Hall	228.00
	cf	254,671.67

bf 254,671.67

43	Vaughtons	past chairman badges and console	1,113.88
44	Wynnstay (Agricultural Supplies) Ltd	materials	17.62
45	Carmarthenshire County Council	rates (x4 sites)	4,392.87
46	Cor Curiad Llanelli	chairman's allowance	50.00
47	EDF Energy	electric - MUGA Llwynhendy	40.81
48	KPL Leisure	WEA buffet	360.00
49	Llanelli Town Council	chairman's allowance	30.00
50	The M J	subscription	249.00
51	Andrew Smith	driving	170.26
52	S&A Stationers Ltd	janitorial	222.28
53	Five Roads Community Hall	rates	790.66
54	Sandy & Stradey Community Hall	rates	538.46
55	Hi-Way Services Limited	FRA work - Vauxhall Buildings	145.40
56	Angor	chairman's charity	1,066.95
57	Wales Air Ambulance	chairman's charity	1,066.95
58	Albright Cleaning Services	janitorial	441.60
59	Carmarthenshire County Council	rates - Brynmaen Community Hall	300.20
60	Carms. Fed. of Young Farmers' Clubs	chairman's allowance	30.00
61	Dafen Forum	chairman's allowance	25.00
62	Fleet (Line Markers) Ltd	materials	98.17
63	Llanelli Multi-Cultural Networks	chairman's allowance	25.00
64	Llwynhendy & Pemberton Forum	chairman's allowance	25.00
65	Llanelli Chamber Choir	chairman's allowance	25.00
66	Llanelli & Mynydd Mawr Railway Co.	chairman's allowance	25.00
67	New Guard Coating Ltd	materials	131.81
68	SSE	gas - Swiss Valley Community Hall	1,637.48
69	Safetec Direct Limited	ppe	331.80
70	Total Energies	gas/electric (x2 sites)	340.93
71	Turf Direct	topsoil	672.00
72	Trallwm Community Hall	public liability insurance	80.64
73	EDF Energy	electric - 2 sites	3,720.05
74	Total Energies	electric - Swiss Valley Community Hall	69.12
75	Total Energies	electric - Swiss Valley Community Hall	199.36
76	Abbey Lifts	call out - Felinfoel Community Centre	180.00
77	Albright Cleaning Services	janitorial	307.20
78	Autodor	FRA work - Trallwm Hall	1,176.00
79	Agrovista UK Ltd	ground maintenance	1,282.08
80	B&Q	materials	3.80
81	Carmarthenshire County Council	rates (x3 sites)	2,194.00
82	Cwm Environmental	waste disposal	1,728.86
83	Dyfed Recycling	waste disposal	150.00
84	Dutypoint	service/repair pump - Phil Bennett Resource Centre	630.00
85	Excel Electrics Ltd	electrical work - Vauxhall Buildings	312.00
86	Glasdon UK Limited	recharge LTC	13.63
87	W. Griffiths Architects (WGA Ltd)	professional fees - Canolfan Llwnhendy	2,400.00
88	HAGS	replacement swing - Ponthenri	400.80
89	Hiatus Coffee	refreshments - litter pickers Swiss Valley Reservoir	62.50
90	Jewsons Ltd	materials	155.41
91	JMW Heating & Plumbing Ltd	call out to repair hot water - Felinfoel showers	1,161.00
92	KP Autocentre Ltd	vehicle maintenance	475.50
93	Llangollen Int. Musical Eisteddfod	chairman's allowance	100.00
94	Menter Cwm Gwendraeth	translation service	133.49
95	Mallard (Wales) Limited	professional fees - Canolfan Llwnhendy	540.00
96	Natural UK Ltd	janitorial (x 2 sites)	188.96

cf 286,700.20

bf 286,700.20

97	NetBop Technologies Ltd	website	240.00
98	Adrian Peters	annual services/repairs various sites	2,236.00
99	ReGen Amenity Ltd	grass seed (x 5 sites)	3,850.00
100	Screwfix	materials/tools/ppe	631.83
101	Safety Signs 4 Less	signage - FRA Vauxhall Buildings	14.76
102	S&A Stationers	janitorial	307.47
103	Toppers	ppe	416.22
104	Vision Signs & Graphics	vehicle branding	900.00
105	Wynnstay (Agricultural Supplies) Ltd	recharge LTC	47.52
106	Dafen Community Hall	financial assistance	400.00
107	DCT Accounting Solutions Ltd	accountancy fees	1,680.78
108	Llanelli Rural Council-Training	recharges	4,723.59
109	LRCBS	VAT Q4	2,178.04
110	LRCT	VAT Q4	8,153.84
111	LRC	wages/salaries	50881.00
112	LRC	members	5,339.23
TOTAL:			368,700.48

AVCs Additional Voluntary Contributions
 CSA Child Support Agency
 CMS Child Maintenance Service
 DEO Deduction of Earnings Order
 DWP Department of Work and Pensions
 ppe - personal protective clothing
 LTC Llanelli Town Council

HMRC Her Majesty's Revenue and Customs
 LJBA Llanelli Joint Burial Authority
 LRC Llanelli Rural Council
 PAYE Pay As You Earn
 SLCC Society of Local Council Clerks
 VAT - value added tax

23/07/2025

Llanelli Rural Council Current Year

Page 1

08:50

Summary Income & Expenditure by Budget Heading 31/05/2025

Month No: 2

Burial Services Income & Expenditure May 2025

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
500 BURIAL BUDGET CONTRIBUTION	Income	0	0	100,000	100,000		
501 BURIAL OVERHEADS	Income	0	10,365	49,898	39,533		
	Expenditure	586	3,438	90,822	87,384		87,384
	Movement to/(from) Gen Reserve	(586)	6,927				
502 BURIAL ACTIVITIES	Income	9,036	15,786	108,239	92,453		
503 CEMETERY MAINTENANCE	Expenditure	2,982	3,314	189,342	186,028		186,028
Grand Totals:- Income		9,036	26,151	258,137	231,986		
Expenditure		3,568	6,752	280,164	273,412	0	273,412
Net Income over Expenditure		5,469	19,399	(22,027)	(41,426)		
Movement to/(from) Gen Reserve		5,469	19,399	(22,027)	(41,426)		

BURIAL SERVICES

SCHEDULE OF PAYMENTS FOR MAY 2025

		b/f cumulative	£3,450.11 £
1	Adrian Peters	Gas Boiler Service	115.00
2	Allbright	Office Cleaning	546.00
3	Barclays	Bank Charges	20.05
4	G J Bowen	Security & Gate Closure	475.00
5	Carmarthenshire County Council	Business Rates	4,032.80
6	Dyfed Recycling	Refuse	648.00
7	EDF Energy	Electricity	590.03
8	EDF Energy	Gas	68.37
9	Gideons	Window Cleaning	35.00
10	ICCM	Annual Membership	105.00
11	J H Jenkins	Top Soil	240.00
12	Jewson	Materials	71.77
13	MSW Plants	Grounds Maintenance & Plants	378.00
14	Netbop	Annual SSL Certificate	222.00
15	PHS Group	Annual Sharps Disposal	96.74
16	Powercut	Machinery Maintenance	1,115.73
17	Screwfix	Materials	62.40
18	Securical UK Ltd	Alarm Call Outs	198.00
19	Snow White Laundries	Laundry	40.09
20	Strim 'n' Trim	Plants & Planting	440.00
21	Trade & DIY Products	Replacement Memorial Bench	528.00
22	Welsh Water	Water Rates	943.33
23	O J Williams	Diesel	953.35
24	Viking Direct	Stationery & Stamps	364.21
25	Barclaycard		
	Amazon	Stationery	11.08
	Rarewaves	Stationery	63.18

Total: £15,813.24

24/07/2025

LRC Training Current Year

Page 1

09:10

Summary Income & Expenditure by Budget Heading 24/07/2025

Month No: 2

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
602 APPRENTICESHIP	Income	46,735	91,419	0	(91,419)		
	Expenditure	44,943	90,321	0	(90,321)	5,547	(95,868)
	Movement to/(from) Gen Reserve	<u>1,791</u>	<u>1,098</u>				
611 JOBS GROWTH WALES +	Income	34,873	69,445	0	(69,445)		
	Expenditure	29,693	58,952	0	(58,952)	378	(59,330)
	Movement to/(from) Gen Reserve	<u>5,179</u>	<u>10,493</u>				
699 SUPPORT COSTS	Income	15,237	27,666	0	(27,666)		
	Expenditure	11,603	25,375	0	(25,375)		(25,375)
	Movement to/(from) Gen Reserve	<u>3,634</u>	<u>2,291</u>				
911	Expenditure	0	0	0	0	8	(8)
912 CARMARTHEN TRAINING CENTRE	Expenditure	0	9,049	0	(9,049)	602	(9,651)
913 VAUXHALL TRAINING CENTRE	Expenditure	0	76	0	(76)		(76)
921 ADMINISTRATION	Expenditure	12,280	25,313	0	(25,313)	2,574	(27,887)
Grand Totals:- Income		96,844	188,530	0	(188,530)		
Expenditure		98,519	209,086	0	(209,086)	9,109	(218,195)
Net Income over Expenditure		<u>(1,675)</u>	<u>(20,556)</u>	<u>0</u>	<u>20,556</u>		
Movement to/(from) Gen Reserve		<u>(1,675)</u>	<u>(20,556)</u>	<u>0</u>	<u>20,556</u>		

ITEM 3 (6)

TRAINING DEPARTMENT Schedule of Payments May 2025

			b/f	£	79,862.92
1	Barclays	bank charges		8.50	
2	Dyfed Pension Fund	pension contributions		10,346.94	
3	LRCT	salaries		39,437.28	
4	HMRC Cumbernauld	PAYE		14,353.24	
5	Prudential	AVC's		922.34	
6	Learner support costs	allowances and travel expenses		10,903.98	
7	O2	dongles		28.58	
8	Fuel Genie	fuel		153.38	
9	Plan.Com	mobile phone & dongles		90.26	
10	ALD	vehicle lease		438.34	
11	Arval	vehicle lease		345.05	
12	Barclaycard			1,085.45	
	Adobe	monthly subscription	24.97		
	EWC	annual renewal	900.00		
	Home Bargains	stationery	3.90		
	ACW	registrations	50.00		
	DVSA	theory & cpc tests	120.00		
	Pearson	registration - refund	- 40.00		
	Amazon	adblue, hdmi cable	26.58		
13	WJEC	registrations		109.65	
14	Susan Williams	reimbursement		23.00	
15	Ellis Leighton	reimbursement		30.00	
16	Catherine Wright	ALS assistant		96.00	
17	Willow Daycare	DBS check		54.20	
18	Training Professionals & Associates	assessor		3,610.00	
19	Toppers Wales Ltd	PPE		104.83	
20	PJE Driver Training & Consultancy Ltd	LGV training & test		3,175.01	
21	Pearson Education	registrations		375.60	
22	Neath Port Talbot College	Maytas annual subscription		415.67	
23	Monex Cranes	LGV training & test		2,900.00	
24	Lyreco	stationery		158.26	
25	Highfield	registrations		738.00	
26	Gatewen	LGV training & test		1,415.00	
27	ETB Auto Centres	vehicle maintenance		247.69	
28	Driver Training Wales	LGV training & tests		43,320.00	
29	Driving Test Success	registrations		288.00	
30	Days Rental	vehicle hire		186.70	
31	City & Guilds	registrations, smart screen renewal		2,268.80	
32	CC Repairs	minibus maintenance		445.95	
33	Crosshands Industrial Training Park	forklift course		474.00	
34	Carmarthen Cleaning Service	janitorial services		196.00	
35	Clare P Brown Associates	assessor		290.00	
36	Rhiannon Blakeway	ALS assistant		574.00	
36	Llanelli Rural Council	service recharges		5,097.65	
36	Latham, Latham and Berry	service charges		410.35	
36	Carmarthenshire County Council	council tax		492.60	
				Total	225,473.22

Glossary

ACW - Apprentice Certification Wales

AVC - Additional Voluntary Contributions

ALS - Additional Learning Support

CPC - Certificate of Professional Competence (Drivers)

DBS - Disclosure and Barring Service

DVLA - Driver and Vehicle Licencing Agency

DVSA - Driver and Vehicle Standards Agency

WEST - Wales Essential Skills Toolkit

PCV - Passenger Carrying Vehicle

IQA - Internally Quality Assurance

LGV - Large Goods Vehicle

NVQ - National Vocational Qualification

WJEC - Welsh Joint Education Committee

PAYE - Pay As You Earn

PPE - Protective Clothing

NTFW - National Training Federation Wales

EWC - Education Workforce Council

ATW - Access To Work

PLA - Personal Learning Account