

# LLANELLI RURAL COUNCIL

## MEETING NOTES

At a Learning and Development Consultative Committee Meeting hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Thursday, 26 October, 2023, at 4.45 pm.

**PRESENT:** Cllrs. T. M. Donoghue, A. Evans, N. Evans, S. N. Lewis, J. S. Phillips, N. A. Stephens (committee vice chairman (in the chair)) and B. Williams.

**ABSENT:** Cllrs. S. R. Bowen, S. K. Nurse

### Agenda items:

1. Apologies for absence.

None.

2. Members Declarations of Interest.

No declarations of interest were made.

3. To receive updated contract details for 2023/24 from the Training Manager.

- (1) JGW+ and a prepared Service Level Agreement with Coleg Sir Gar
- (2) Princes' Trust (Team 15) contract.
- (3) Neath Port Talbot College Group – Service Level Agreement for Personal Learning Account and Further Education Funding
- (4) Section 19 permit for minibus – update from the Financial Manager.

Noted and accepted.

4. Members received information from the Training Manager on the ESTYN Inspection report on the work based learning provision of Skills Academy Wales at NPTC Group of Colleges. The inspection had taken place over two weeks in May this year. LRCT had played a full part in the inspection which had been a good experience with a pleasing report.

Noted.

5. The Training Manager updated members on the LRC Training Quality Development Plan 2022/23 and explained that the Training department had moved positively on the self-assessment plan of last Autumn with the new training website now in operation.

Noted.

6. Members were updated on the Business Administration Apprenticeships by the Senior Assessor in regard to the City and Guilds External Quality Assurance Report. Following good observations in place the Direct Claims Status (DCS) had been reinstated.

Noted.

7. The Programme Assistant gave members a presentation on the Logistics and Transportation Apprenticeships' Awards and highlighted the successes. These annual awards were organised by Skills Academy Wales, based at the NPTC Group of Colleges and the Welsh Government to recognise and honour the great achievements of Apprentices, Assessors and Partner Organisations. This year LRC Training Logistics had submitted nominations for seven awards. Employer of the Year, which had been won by Owens Group. Practitioner of the Year which had been won by Conrad Thomas at LRCT. Nominations had also been put forward for the Apprentices Awards Cymru but were still awaiting the results.

The Senior Assessor had won Practitioner of the Year with Skills Academy Wales.

Members thanked the training department for their hard work and successes.

Noted.

8. The Jobs Growth Wales+ programme Leader informed members of her appreciation of the Youth Team for their flexibility and resilience over the last couple of months as there had been a hold on new starts. Their focus had been on the currently learners.

In August/September there had been nine positive progressions – eight learners going on to further education and one learner going on to a higher level on the Jobs Growth Wales+ programme. There were a total of forty three learners currently on programme as well as five new learners. Eleven learners had work placements which were being sourced by the Training Department. There were currently thirteen learners on the Princes' Trust programme and were currently on a residential visit.

A partnership was being discussed with the University of Wales Trinity St. David's in Carmarthen to provide students there with a work based programme.

Noted.

The meeting concluded at 5.08pm.