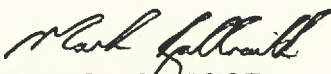


**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**  
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 19 Mawrth, 2024, am 4.45 y.p.

  
CLERC y CYNGOR

13 Mawrth, 2024.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr Cyfleusterau ar waith sydd wedi ei wneud.
4. Gofynion gwahanu gwastraff newydd – Cyfleusterau Cymunedol - i ystyried adroddiad y Dirprwy Glerc ac i gytuno ar ymateb y cyngor.
5. Prosiect Hyb Llwynhendy – Ymhellach i Gofnod Rhif 371, i dderbyn a nodi adroddiad cynnydd cyffredinol gan y Swyddog Datblygu Cymunedol mewn perthynas â chais grant y Gronfa Perchnogaeth Gymunedol a derbyn tendrau ar gyfer y gwaith arfaethedig i lyfrgell y gangen.
6. Maes Hamdden Felinfoel – Clwb Criced Felinfoel – ymhellach i Gofnod Rhif 253, i ystyried cais gan y Trysorydd, Clwb Criced Felinfoel, am ganiatâd ar gyfer lesddaliad ar gyfer y cyfleuster ymarfer a chae gêm di-dywarchen ac i gytuno ar ymateb y cyngor.
7. Ysgol y Felin – Pentref Felinfoel – i ystyried llythyr gan ddisgyblion Blwyddyn 3 a 4, Ysgol y Felin o ran sbwriel yn y pentref ac a oes modd gwneud mwy i annog cyfleoedd ailgylchu i helpu'r amgylchedd a chytuno ar ymateb y cyngor.
8. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
9. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:-
  - (1) Neuadd Gymunedol Dafen – 30 Ebrill, 2022; 30 Ebrill, 2023.
  - (2) Neuadd Gymunedol y Ffwrnais – 31 Rhagfyr, 2022; 31 Rhagfyr, 2023.
  - (3) Neuadd Gymunedol Saron - 31 Rhagfyr, 2023.
  - (4) Neuadd Gymunedol Trallwm – 31 Mawrth, 2022; 31 Mawrth, 2023.

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
S. N. Lewis (Arweinydd Y Cyngor) T. M. Donoghue, E. M. Evans, R. E. Evans,  
J. P. Hart, A. G. Morgan, J. S. Phillips, A. G. Stephens, B. M. Williams a O. Williams.

**LLANELLI RURAL COUNCIL**  
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD  
Tel: 01554 774103

**RECREATION AND WELFARE COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 19 March, 2024, at 4.45 p.m.

  
CLERK to the COUNCIL

13 March, 2024.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works – to note for information, a progress report from the Facilities Manager on work undertaken.
4. New waste separation requirements – Community Facilities - to consider the report of the Deputy Clerk and to agree the council's response.
5. Llwynhendy Hub Project – Further to Minute No. 371, to receive and note a general progress report from the Community Development Officer in respect of the Community Ownership Fund grant application and the receipt of tenders for the planned works to the branch library.
6. Felinfoel Recreation Ground – Felinfoel Cricket Club – further to Minute No. 253, to consider a request from the Treasurer, Felinfoel Cricket Club, for permission for a leasehold for the practice facility and non-turf match pitch and to agree council's response.
7. Ysgol y Felin – Village of Felinfoel – to consider a letter from pupils in Year 3 and 4, Ysgol y Felin in regard to litter in the village and whether more can be done to encourage recycling opportunities to help the environment and to agree the council's response.
8. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
9. To receive Statement of Accounts and to consider providing financial assistance to:-
  - (1) Dafen Community Hall – 30 April, 2022; 30 April, 2023.
  - (2) Furnace Community Hall – 31 December, 2022; 31 December, 2023.
  - (3) Saron Community Hall - 31 December, 2023.
  - (4) Trallwm Community Hall – 31 March, 2022; 31 March, 2023.

**Members of the Committee:**

**Cllrs.** D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), S. N. Lewis (Leader of Council), T. M. Donoghue, E. M. Evans, R. E. Evans, J. P. Hart, A. G. Morgan, J. S. Phillips, A. G. Stephens, B. M. Williams and O. Williams.

Date of meeting: 19 March, 2024.

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during February 2024.

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Swept leaves and debris  
Cleaned entrance path  
Cleared overhanging branches
- (2) Dafen Community Hall  
Repairs to female toilet
- (3) Dafen Changing rooms  
Purge water system
- (4) Dafen Park  
Litter picked  
Empty bins  
Change MUGA padlock code
- (5) Felinfoel Community Resource Centre  
Litter pick  
Empty litter bins  
Purge water system
- (6) Felinfoel Recreation Ground  
Litter pick  
Empty bins  
Install new litter bins play area
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins  
Paint hall and clean floor
- (8) Furnace Community Hall  
Litter pick  
Checks to decking security

- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots  
Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins
- (10) MUGA Llwynhendy  
Litter pick  
Monitor/cleared broken glass
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick  
Purge water system  
Assisted with local places for nature project  
Replaced faulty tap  
Repaired water feed isolator
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick  
Replaced damaged plug sockets  
Enhanced tennis court lines
- (13) Sandy and Stradey Community Hall  
Litter pick  
Painted hall
- (14) Saron Community Hall and Square  
Litter pick  
Adjusted boiler times
- (15) Swiss Valley Community Hall and Shops  
Litter pick
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Prune vegetation  
Clean toilets  
Swept footpaths  
Lock/unlock public toilets  
Installed shower rail  
Cleared flood debris from western path
- (17) Tir Einon play area and recreation ground  
Litter pick  
Empty bins
- (18) Trallwm Community Hall and park  
Empty bins, litter pick  
Purge water system

(19) Berwick play area

Litter pick

Empty bins

(20) Dan y Banc play area

Litter pick

Empty bins

(21) Pontyates Park

Litter pick

Empty bins

(22) Cynheidre Park

Litter pick

(23) Footpaths

**Glyn Ward**

**Number**

**Description**

36/12

Noddfa Chapel

36/14

Pontyates Park/New Inn

36/35

Heol Hen Five Roads

**Hengoed Ward**

**Number**

**Description**

36/67

Constitution Hill

36/69

Stradey Park/Sandy bridge

57/88

School memorial/Holy Trinity

72/1

middle Constitution Hill

**Pemberton Ward**

**Number**

**Description**

36/109

opposite White Lion

36/130

Parc Gitto/Tir Einon

72/27

Ivy Cottages to Parc y Scarlets

**Dafen Ward**

**Number**

**Description**

36/103

cycle path/Halfway

**Bynea Ward**

**Number**

**Description**

36/110

Pant Bryn Isaf

36/111

Cae Bryn

36/123

Saron Road

36/124

off Saron Road

36/125

Station Road

36/126

Incline

36/127

Bell Inn

36/128

Sychnant Fach

36/129

Steps

36/140

INA bearings to Loughor bridge

- (24) Porterage Services  
 Fill fuel storage  
 Consumables, materials  
 Vehicles to garages for repairs/tyres etc.  
 Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles  
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
 Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds  
 Regular litter picking and emptying litter bins.  
 Sports pitch work included cutting, aeration and marking- where possible. Very wet conditions hinder this process  
 Fine turf, winter work including fertiliser application and aeration
- (27) Maintenance works on behalf of Llanelli Town Council  
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
 Additional work includes porterage services and playground repairs.

### 3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.  
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		

Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## 5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## 6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## 7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

## 8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely,

**FACILITIES MANAGER**

13 March, 2024

## **To the Chairman and Members of the Recreation and Welfare Committee:**

Date of meeting - 19 March 2024.

Dear Councillor,

### **NEW WASTE SEPERATION REQUIREMENTS- COMMUNITY FACILITIES**

#### **1. PURPOSE OF REPORT**

- 1.1 To advise members of the new Welsh Government Regulations that will require all workplaces, charities and public sector bodies to separate recyclable materials.
- 1.2 To note the actions taken by council officers to inform the council's community facility and stakeholder committees on their obligations to comply with the Workplace Recycling Regulations.
- 1.3 To consider the councils continuing support of waste management provisions at community facilities.

#### **2. BACKGROUND**

- 2.1 The Welsh Government is introducing new regulations that will require all workplaces, charities and public sector bodies to separate recyclable waste materials.
- 2.2 The Waste Separation Requirements (Wales) Regulations 2023 will apply from 6 April 2024. This will improve the quality and quantity of how waste is collected and separated.
- 2.3 The Welsh Environmental Regulator, Natural Resources Wales (NRW), will be responsible for enforcing the new Workplace Recycling obligations. Any organisations or responsible persons found to be non-compliant with the separation requirements could be liable to receive Fixed Monetary Penalties (FMP) for each occurrence of non-adherence.
- 2.4 The legal requirements to separate waste will affect:
  - All workplaces (businesses, charities, the public and third sector).
  - Those who collect the waste, or arrange for waste to be collected.
  - Those who collect, receive, keep, treat, or transport waste who will need to keep the waste separate from other types of waste or substances.
- 2.5 The following materials will need to be separated in the following defined streams at all times; including when being stored, collected and transported for disposal.
  - Paper and card
  - Glass
  - Metal, plastic, and cartons and other fibre-plastic composite packaging of a similar composition.
  - Mixed waste. Non-recyclable materials, contaminated recyclables and food waste.



- A separate food collection system is required for premises that produce more than 5kg of food waste a week.
- 2.6 All recyclable waste must be of good quality. Recyclable waste must be clean and dry, not contaminated by food or fluids and not mixed with any of the other controlled waste streams. If a recyclable waste stream has been contaminated or compromised in any way the waste collection may be declined or additional cost imposed for its disposal as mixed waste.
- 2.7 Clean and dry recyclables must not be disposed of with mixed waste. All non-recyclables items will need to be placed into designated mixed waste containers.

### **3. ACTIONS**

- 3.1 In preparation for the deadline of 6 April 2024, the committees of community and sports changing facilities have been advised of the new Regulations by council officers and encouraged to consider the type and volume of waste typically produced at their facilities and seek to revise existing waste collection and storage methods to comply with the new regulations.
- 3.2 Information has been provided by post and email and committee members were invited to attend an information meeting hosted at Trallwm Hall.
- 3.3 Officers have liaised with local licenced waste carriers to examine and establish good practise methods and contract requirements.
- 3.4 All community facilities should introduce new waste containers to collect and store the identified waste streams separately at their premises. These would need to be sized appropriately for each facility's needs. Separate containers are needed for each controlled waste stream.
- 3.5 All bodies have been asked to consider how they inform stakeholders and visitors to ensure compliance with the new waste handling requirements.

### **4. OPTIONS**

- 4.1 Community hall and sports facilities will produce different volumes of waste due to the range of activities that can take place. Some activities should not produce any waste. For example, a choir rehearsal, group meeting, keep fit or martial arts class should not produce any waste, however a children's party could probably produce significant waste.
- 4.2 Selecting the most appropriate waste disposal arrangements will differ between the facilities. This could range from formal contracts that include the hire of bins and pre-arranged regular pickups for larger volumes of waste, to an arrangement where waste bags are pre purchased from a waste carrier that are picked up for disposal as and when needed. A system more suited to low volume waste producers. Each facility is responsible to select a system that is most suited to their needs.
- 4.3 In 2017 the council elected to support community facilities in meeting their waste management obligations by providing pre-paid mixed waste disposal bags purchased from a local licenced waste carrier.

- 4.4 To take advantage of this system the community facilities only needed to set up their own agreement with the waste carrier to pick up the filled pre-paid bags. The facilities also hired an external waste bin from the waste carrier.
- 4.5 Whilst investigating service comparisons with licenced waste carriers, officers discovered that only one local company, Cwm Environmental Services, intended to provide a pre-paid waste bag contract that supported the new regulations. This is not the company the council presently purchases the pre-paid bags from.
- 4.6 A budget of £2,000 has been set for purchasing the pre-paid waste bags. We presently pay £5 + vat per mixed waste bags.
- 4.7 Cwm Environmental Services provide a pre-paid waste bag system at the following costs:
- General Waste disposal bag                      £4.68 + vat
  - Cardboard and Paper disposal bag              £1.52 + vat
  - Plastic and Cans disposal bag                   £1.20 + vat
- 4.8 There is no minimum pick up contract; arrangements to collect the bags once full are made by contacting Cwm Environmental Services directly. They will schedule a day to pick up from the facility and the bags are left out on the kerbside or a pick up point.
- 4.9 If the pre-paid bag system is adopted the council facilities will still need to set up a waste disposal contract and will also have to ensure they have adequate storage facilities for the waste pending pick up.
- 5.0 Bin hire is not available for the pre-paid bag contracts. Cost estimates to purchase external storage bins are:
- 1100 litre bin              £ 300-400
  - 660 litre bin                £250-300
  - 360 litre bin                £100-150
  - 240 litre bin                £60-100
- 5.1 The community facility committees are largely in favour of continuing with a pre-paid bag system. The alternative is a disposal contract service that is only available with a minimum fortnightly pick up period.
- 5.2 The facilities do not produce the volume of waste to warrant the costs of a fortnightly disposal contract. An example of the costs for bin pick up services are as follows:
- 1100 litre General Waste:              £20.95 per lift
  - 660 litre General Waste:                £19.95 per lift
  - 360 litre General Waste:                £16.95 per lift
  - 1100 litre Card and Paper:              £8.90 per lift
  - 660 litre Card and Paper:                £7.90 per lift
  - 360 litre Card and Paper:                £6.10 per lift
  - 1100 litre Plastic and cans:              £8.20 per lift
  - 660 litre Plastic and cans:                £7.20 per lift
  - 360 litre Plastic and cans:                £5.40 per lift

- 5.3 If 360 litre bins were used at all community facilities on a fortnightly contract, the lowest monthly cost would be £56.90 per month. This would equate to a minimum annual cost for the councils community facilities of £6,828. It is likely that the community facilities would be seeking support from the council to meet these costs.
- 5.4 The council issued 560 pre-paid waste bags to community facilities in 2023. A stock of 60 remain with the council. It is not clear at this stage how many unused bags each facility still has. This service will not be available to support community facility waste disposal after 6 April 2024.
- 5.5 The council will be able to use the remaining existing pre-paid bags in supporting its regular mixed litter collection activities whereby the usual cost of disposal will be mitigated by using the pre-paid bags already purchased.

## 6. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 6.1 Supporting the council's facilities to operate legally compliant waste management systems meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD1 CD2 CD10	✓	✓	✓	✓	✓	✓	
Serving the Public	STP1 STP3 STP5 STP9	✓	✓		✓		✓	✓
Acting as a Local Voice	LV1 LV2 LV3 LV4 LV5	✓		✓	✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion	QL3				✓	✓		✓
Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy	LD1 LD2 LD3				✓	✓		✓
Partnership Working	PW1 PW2 PW5 PW6	✓			✓	✓		✓
Communication	C5	✓			✓		✓	✓
Health and Safety	HS1 HS2 HS3 HS5	✓		✓	✓	✓		✓
Resources	R1 R2 R3	✓	✓					✓
Management and Control	MC3 MC4 MC5	✓			✓			✓

## 7. PUBLIC INVOLVEMENT

- 7.1 The community facility and sports team management committees are volunteer groups and therefore have involvement opportunities arising from the establishment of legally compliant waste management systems.

## 8. COLLABORATION OPPORTUNITIES

- 8.1 There are no collaboration opportunities relating to this report.

## **9. PREVENTATIVE MEASURES/CONSIDERATIONS**

- 9.1 Legally compliant waste management systems promotes the principles of sustainability in council activities. Non-compliance with the Environmental Protection Act 1990 could lead to prosecution of principle individuals within the hall committees and sport teams management groups.
- 9.2 Operating waste management systems in compliance with the new Waste Separation Regulations should result in lower costs overall as the costs for disposing of clean recyclable materials is lower than the disposal costs for general mixed waste.
- 9.3 Each facility is responsible to select waste disposal arrangements that are most suited to their needs.
- 9.4 The council has set a budget for 2024-2025 that supports the pre-paid waste bag system.

## **10. RECOMMENDATIONS**

- 10.1 It is recommended to continue to support hall committees and associated sports teams in offering pre-paid waste disposal bags to maintain legally compliant waste management systems.
- 10.2 Initially the pre-paid waste disposal bags will be purchased from Cwm Environmental Services. Officers will continue to seek out the most efficient and cost effective services available to comply with the Regulations.

I await members' consideration at the meeting.

Yours sincerely,

**DEPUTY CLERK**

13 March, 2024.

**To the Chairman and Members of the  
Recreation and Welfare Committee:**

Date of meeting – 19 March, 2024

Dear Councillor,

**GWILI FIELDS COMMUNITY CONSULTATION**

**1. PURPOSE OF REPORT**

- 1.1 Further to minute 281 of this committee, meeting held 19 December, 2023, to inform members on developments in the tendering process for the proposed capital build works at the Llwynhendy Library building.
- 1.2 To inform members of a recent change to the expression of interest stage of the Community Ownership Fund and its implications on the tender process and project delivery timeline.

**2. DEVELOPMENTS**

- 2.1 The council's appointed architect issued an invitation to tender to six local contractors on 14 February, 2024. The instructions were for the tenders to be returned by 13 March, 2024. A request was made by one of the invited contractors to extend the closing date in order to complete the tender package. Due to the time bound requirements of the grant application process, this request was denied. Other contractors subsequently expressed concerns over the closing date not allowing them enough time to complete the tender. In total, four out of the six contractors got in touch to indicate that they would not be tendering.
- 2.2 On 29 February, 2024, officers received an update from the administrators of the Community Ownership Fund, whereby they indicated a change to the expression of interest (EOI) stage. The instructions were that all applicants that had received an approved EOI prior to February, 2024, had to reapply. As the previous EOI acceptance received by the council was dated 16 November, 2023, a new formal EOI had to be made by the council for the project.
- 2.3 A new EOI was submitted on 7 March, 2024. The council received a positive response to the new EOI (see Appendix 1) indicating that an invite will be made to make a full application in the upcoming window.
- 2.4 Prior to this, it was initially anticipated that the full application to the Community Ownership Fund was to be made in early April, however this is now likely to be in May.
- 2.5 With more time available to facilitate the grant application as well as acknowledging the need to get a broader range of tenders in, the tender window has been rescheduled for 13 March, 2024 – 22 April, 2024.

**3. LONG TERM IMPLICATIONS**

- 3.1 The tender process will ensure that appropriate guarantees and energy efficient measures are in the brief for the construction of the library building extension.

## 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Llwynhendy Community Hub project meets the following themes, core values and strategic aims:

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD1 CD3 CD4 CD5 CD7 CD8 CD9 CD10	✓	✓	✓	✓	✓	✓	✓
Serving the Public	STP1 STP2 STP4 STP5 STP13	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1 LV2 LV4		✓	✓	✓	✓	✓	✓
Quality of Life								
(1) Environment								
(2) Social Inclusion	QL3 QL4	✓		✓	✓	✓		✓
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1 SLC3			✓	✓	✓	✓	✓
The Local Economy	LE1	✓			✓			
Local Democracy	LD1 LD2 LD3				✓	✓		✓
Partnership Working	PW1 PW2 PW5 PW6	✓			✓	✓		✓
Communication	C2 C3		✓		✓	✓	✓	✓
Health & Safety								
Resources	R1 R2	✓	✓					✓
Management and Control	MC2 MC3 MC6	✓	✓				✓	✓

## 5. PUBLIC INVOLVEMENT

- 5.1 The public has been consulted frequently in recent years about the community hub project. The most recent consultation period has taken place with residents in order to gain their views on the current needs with a focus on the green space. Further public consultation will take place at the appropriate time in order to define the uses of the community hub building so that it reflects the needs within the community.

## 6. COLLABORATION OPPORTUNITIES

- 6.1 The council has collaborated with project stakeholders Our Llwynhendy, Pro-Vision Llwynhendy and its appointed architects in order to get to this stage.
- 6.2 The council will continue to work with Our Llwynhendy and various other partners and services such as Carmarthenshire County Council libraries, housing and communities during the grant application, project planning and delivery stage.

## 7. CONSIDERATIONS

- 7.1 The upcoming funding window is yet to be published. Advice provided by the grant administrators is that it will be a minimum six week window to develop the application. Also, all applicants that have passed the EOI stage are to be notified two weeks prior to the window opening.

- 7.2 Work is already underway on completing a strategic, management case and business plan to support a full application submission in the upcoming window.

**8. RECOMMENDATIONS**

- 8.1 Members note this report for information.

Yours sincerely,

**COMMUNITY DEVELOPMENT OFFICER**


12 March, 2024

## Darren Rees

---

**From:** Access Funding <access.funding@notifications.service.gov.uk>  
**Sent:** 07 March 2024 16:35  
**To:** Darren Rees  
**Subject:** Your Community Ownership Fund Expression of Interest: Reference COF-EOI-R1-AGAEEN

**Categories:** follow up

 Department for Levelling Up, Housing & Communities

Dear Darren Rees,

Thank you for expressing an interest in applying for the Community Ownership Fund (COF).

Your answers suggest that your project could be a good fit for the fund, but you are at risk of not meeting all the requirements at application stage.

### **What to do before you apply**

Before you complete your full application, you should address the following issues.

- Understand the rules on acquiring public sector assets: COF funding can only be used for renovation and refurbishment costs once a publicly owned asset has been



transferred to you. We cannot fund capital receipts, unless the costs incurred in transferring the asset to you are nominal (very small and far below the real value). In your application, you should show that you are not asking COF to fund a capital receipt to a public authority (for example, by sharing a letter confirming the authority is willing/has already agreed a long-term lease and no capital receipt is involved). We also cannot fund you to acquire a publicly owned asset if this involves transferring responsibility for delivering statutory services (services paid for by tax payers) from the public authority to your organisation

## **Get support**

You can access [guidance and webinars on the My Community website](#) to help you prepare a good application. Remember to consult the fund's [Prospectus and Assessment Criteria Guidance](#) closely when preparing your full application.

If eligible, you may be contacted by our development support partner (DSP) and offered targeted application support. Only organisations which meet certain criteria will be offered this support ([read more about this decision-making process](#)).

## **Applying for revenue funding**

You told us that you plan to apply for revenue funding from COF. We encourage all organisations to apply for revenue funding to help cover the initial running costs of your project.

When you apply, you'll need to show us how you plan to use any revenue funding. [See Section 9 of the COF prospectus](#) for more [guidance](#).

### **When you're ready to apply**

You should only apply when you have addressed the above issues, and if you are confident you meet the eligibility criteria as set out in the prospectus.

Find out whether a Community Ownership Fund application window is currently open. Please note that this link is not for further sharing.

If the application window is currently closed, we will send you an email when the next bidding window opens.

**Your reference code is COF-EOI-R1-AGAEEN. You will need to enter this code when you apply.**

Yours sincerely,

The Community Ownership Fund team

Please note that this is an automated service, and that this email has been generated based on the responses you provided in your Expression of Interest. Your full application to the fund will be subject to further gateway, eligibility, and due diligence checks, as set out in our explanatory note on decision making.

### **Your answers to the Expression of Interest**

[https://documents.service.gov.uk/d/UFvigr\\_eT66Niv8JkGoi-g/X4EwkizRDGxtMJl73\\_ihw?key=y6ZYLZjqMnpVGbINOYHg3H0GJTKk5sCiZAbkzb6A5jc](https://documents.service.gov.uk/d/UFvigr_eT66Niv8JkGoi-g/X4EwkizRDGxtMJl73_ihw?key=y6ZYLZjqMnpVGbINOYHg3H0GJTKk5sCiZAbkzb6A5jc)

# Felinfoel Cricket Club

ITEM NO. 6

(Affiliated to Welsh Cricket Association, South Wales Cricket Association, South Wales Junior Cricket League)

**President:** John Davies, Esq., **Patrons:** Paul Johns Esq, Colin Samuel Esq.

**Chairman and  
Safeguarding Officer:** Brian Edwards, Esq.  
**Honorary Secretary:** Andrew Thomas, Esq.



**Honorary Treasurer:** Richard Samuel, Esq.

**Vice-Chairman:** Clive Harding, Esq

Website: [www.felinfoelcc.org.uk](http://www.felinfoelcc.org.uk)

Recreation and Welfare Committee  
Llanelli Rural Council,  
Vauxhall Buildings,  
Vauxhall,  
Llanelli,  
SA15 3BD.

9<sup>th</sup> March, 2024

RE: Request for Leasehold for Practice Facility and Non-Turf Match Pitch

Dear Committee Members,

Further to our previous written requests to you regarding a practice net facility and a non-turf match pitch, we write to you again requesting your further support.

Following on from your approval for both of our requests, we have progressed both projects with the support of the the national governing body, Cricket Wales. A grant application was submitted to Sport Wales for funds to install a non-turf match pitch. However, the grant for the non-turf match pitch was rejected based on Felinfoel Cricket Club not being the leaseholder for the land where the facility would be installed. The same would apply to the location where we propose to construct the practice net facility.

A non-turf match pitch is an important requirement for our growth as a cricket club. The national governing body, Cricket Wales, is a strong advocate for having a non-turf match pitch for all junior and womens matches as it provides a consistent pitch for the development of the players. For the summer of 2024, we will have two senior mens teams, two senior womens teams, four junior teams and a mid-week mens team. This means that there will be, as a minimum, matches on Saturday, Sunday and Wednesdays. In addition, there will be junior matches on alternate Mondays, Tuesdays and Thursdays. Without a non-turf match pitch this means grass wickets (of varying lengths) will need to be prepared for these matches. With a non-turf match pitch only one of the matches on a weekly basis would need to be played on grass.

## 2 Adult Teams

1<sup>st</sup> XI – SWCA Division 2: Captain – Andrew Dyer

2<sup>nd</sup> XI – SWCA Division 9 West: Captain – Rhys Brown

Two teams – Women's South West Softball League – Zone B

Junior Section – Under 13's, Under 11's, Under 10's, Under 9's, All Stars Cricket

**Junior Organiser: Rohan Nangalia**

**Club Coaches:** Rohan Nangalia, Stuart Parmenter, Daniel Laytham, Richard Samuel, Rachel Thomas, Sian Waters, Andrew Thomas, Isaac Thorne, Lee Mason, Gareth Smith

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	11 MAR 2024
FILE REF.	
PASSED TO	ACK/R&W

# Felinfoel Cricket Club

(Affiliated to Welsh Cricket Association, South Wales Cricket Association, South Wales Junior Cricket League)

**President:** John Davies, Esq., **Patrons:** Paul Johns Esq, Colin Samuel Esq.

**Chairman and  
Safeguarding Officer:** Andrew Thomas, Esq.  
Brian Edwards, Esq.

**Honorary Secretary:**  
Andrew Thomas, Esq.



**Honorary Treasurer:**  
Richard Samuel, Esq.

**Vice-Chairman:**  
Clive Harding, Esq

We write to you to request that a minimum 7 year leasehold is provided to Felinfoel Cricket Club to allow us to secure funding to install the non-turf match pitch. As per previous correspondence, Felinfoel Cricket Club will progress all of the required applications and will fund the installation of the work. We would also appreciate the opportunity to meet with you as a committee so that we can discuss the requirement in detail and help to finalise the request.

We look forward to your response. If you have any further queries, please feel free to contact the undersigned. Thank you.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Samuel'.

Richard Samuel

Honorary Treasurer

For and on behalf of Felinfoel Cricket Club

## 2 Adult Teams

1<sup>st</sup> XI – SWCA Division 2: Captain – Andrew Dyer

2<sup>nd</sup> XI – SWCA Division 9 West: Captain – Rhys Brown

Two teams – Women's South West Softball League – Zone B

Junior Section – Under 13's, Under 11's, Under 10's, Under 9's, All Stars Cricket

**Junior Organiser: Rohan Nangalia**

Club Coaches: Rohan Nangalia, Stuart Parmenter, Daniel Laytham, Richard Samuel, Rachel Thomas, Sian Waters, Andrew Thomas, Isaac Thorne, Lee Mason, Gareth Smith

# ITEM NO. 7

Ysgol y Felin,

Ynyswen,

Felinfoel,

Llanelli,

Sir Gaerfyrddin,

SA14 8BE

Chwefror 7fed, 2024

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	1 9 FEB 2024
FILE REF.	
PASSED TO	ACK/P&W

Cyngor Gwledig Llanelli,  
Adeiladau Vauxhall,  
Vauxhall,  
Llanelli,  
Sir Gaerfyrddin,  
SA15 3BD

Annwyl Syr neu Fadarn,

Rydym yn ysgrifennu atoch i ddweud pa mor flin yr ydym i weld cymaint o sbwriel o amgylch pentref Felinfoel. Ar ôl mynd ar daith o amgylch y pentref sylwom fod dim ond 3 bin ailgylchu yn y pentref i gyd! Dydy hyn ddim yn ddigon er mwyn helpu'r amgylchedd.

Rydym yn siomedig i weld bod y sbwriel yn gorlifo o nifer o'r biniau du i'r llawr am eu bod mor llawn. Mae hyn yn achosi perygl i bobl a bywyd gwyllt. Mae Felinfoel yn edrych yn hyll am y ffaith bod sbwriel ym mhob man. Doedd bendant dim digon o finiau yn y parc neu ar hyd y llwybr cerdded ar hyd yr afon ar bwys caeau Penysaer. Mae rhain yn llefydd lle mae llawer o bobl yn ymweld ag felly rydym yn credu y dyle bod mwy o finiau yma. Teimlwn fod naill ai angen casglu'r sbwriel yn fwy aml neu fod angen mwy o finiau ar draws y pentref. Ydych chi'n cytuno ac yn gallu trefnu hyn os gwelwch yn dda?

Mae ailgylchu yn helpu'r blaned a hoffwn fod pentref Felinfoel yn cyfrannu mwy tuag at hyn. Dim ond 3 bin ailgylchu gwelsom yn Felinfoel a doedd dim arwydd ar y biniau yma i ddweud wrth bobl beth i ailgylchu. Mae angen i ni amddiffyn y ddaear a'r amgylchedd er mwyn osgoi cynhesu byd eang. Gall ailgylchu helpu hyn achos mae'n arbed egni ac yn lleihau llygredd. Petai mwy o finiau ailgylchu yn Felinfoel gallwn ni helpu'r amgylchedd a'r blaned. Teimlwn yn gryf y bod angen i'r cyngor gwneud mwy am hyn. Ydych chi'n cytuno gyda ni?

Ffordd arall sylwom gall pentref Felinfoel helpu'r amgylchedd yw trwy blannu mwy o goed. Gwelsom rhai coed newydd wedi'u plannu yn agos i'r afon ar bwys y Felin ond teilwn fod potensial o blannu mwy o goed yma ac yn y parc. Mae coed yn helpu osgoi cynhesu byd eang hefyd trwy amsugno carbon deuocsid o'r aer a chynhyrchu mwy o ocsigen.

Edrychwn ymlaen at glywed yn ôl gennych chi yn fuan er mwyn clywed eich barn chi am y sefyllfa yma yn Felinfoel ac i glywed os ydych chi'n cytuno bod angen mwy o finiau ailgylchu yn y pentref. Byddwn yn ddiolchgar o gael eich cymorth i ddatrys y mater hwn.

Yr eiddoch yn gywir,

Disgyblion Blwyddyn 3 a 4 Dosbarth Mrs Bowen

Ysgol y Felin, Felinfoel

Dear Sir or Madam,

We are writing to you to say how sorry we are to see so much rubbish around the village of Felinfoel. After taking a tour around the village we noticed that there were only 3 recycling bins in the whole village! This is not enough to help the environment.

We are disappointed to see that the rubbish overflows from many of the black bins onto the floor because they are so full. This poses a danger to people and wildlife. Felinfoel looks ugly because there is rubbish everywhere. There were definitely not enough bins in the park or along the walking path along the river near Penygaer fields. These are places where many people visit so we believe there should be more bins here. We feel that either the rubbish needs to be collected more often or that more bins are needed across the village. Do you agree and can you arrange this please?

Recycling helps the planet and I would like the village of Felinfoel to contribute more towards this. We saw only 3 recycling bins in Felinfoel and there was no sign on these bins to tell people what to recycle. We need to protect the earth and the environment to avoid global warming. Recycling can help this because it saves energy and reduces pollution. If there were more recycling bins in Felinfoel we could help the environment and the planet. We feel strongly that the council needs to do more about this. Do you agree with us?

Another way we noticed the village of Felinfoel can help the environment is by planting more trees. We saw some new trees planted close to the river near the Mill but we believe there is potential to plant more trees here and in the park. Trees also help avoid global warming by absorbing carbon dioxide from the air and producing more oxygen.

We look forward to hearing back from you soon in order to hear your opinion about this situation in Felinfoel and to hear if you agree that more recycling bins are needed in the village. We would be grateful for your help in resolving this matter.

Yours faithfully,

Year 3 and 4 pupils in Mrs Bowen's class

Ysgol y Felin, Felinfoel