

**27 April, 2023**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 473 – 479**

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli and via remote attendance on Thursday, 27 April, 2023 at 4.45 p.m.

**Present:** Cllr. B. M. Williams (Chairman)

**Cllrs.**

T. M. Donoghue	A. G. Morgan
A. Evans	J. S. Phillips
N. Evans	N. A. Stephens
S. N. Lewis	O. Williams

**473. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**474. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**475. JOBS GROWTH WALES + CONTRACT 2023/24**

- (1) Contract Document 2023/24**
- (2) JGW+ Promotional Material**

Members received the Work Based Learning Agreement contract document for 2023/24 from the Technical and General Operations Manager who outlined the conditions set by the Welsh Government via the primary contractor Itec Training Solutions Ltd. Members were informed that with fifty learners currently on programme and given that training places for the 16-18 year age group was now guaranteed, the training programme remained buoyant.

Members were then taken through the JGW+ promotional material.

Following discussion, the Training Department staff were thanked for the work achieved thus far and it was

**RESOLVED** that the information be noted.

**27 April, 2023**

**476. ESTYN INSPECTIONS**

Members received correspondence from Neath Port Talbot College notifying of an Estyn Inspection over two weeks starting on 9 May, 2023. The inspection would include learner visits and interviews with Training Department staff delivering the Business Administration and Logistics and Transportation apprenticeship programmes. Visits to partner companies were also planned as part of the inspection framework. Formal feedback was scheduled for Friday, 19 May, 2023.

Following discussion, staff were thanked for the work achieved thus far in preparing for the impending inspection, and it was

**RESOLVED** the information be noted.

**477. BUSINESS ADMINISTRATION APPRENTICESHIPS**

- (1) Awards' Presentation – M. W.**
- (2) Welsh Apprenticeships – P. E.**

Members received an update from the Senior Assessor with regards to the current Business Administration Apprenticeship programme explaining that one apprentice M. W. had received a 'Higher Apprentice of the Year' Award despite overcoming difficulties. It was also noted that P.E. was a Welsh Ambassador and had now secured a job with the Welsh Government. The Senior Assessor was unable to share the video clips with members due to technical difficulties so these would be forwarded on to members.

Following discussion, the Senior Assessor and her team were thanked for the work achieved thus far, and it was

**RESOLVED** the information be noted.

**478. LOGISTICS AND TRANSPORTATION APPRENTICESHIPS**

- (1) Case Study - A. R.**
- (2) Case Study – Royal Mail**
- (3) Passenger Carrying Vehicle offer under Personal Learning Accounts**

Members were provided with an update on the success of the Logistics and Transportation Apprenticeship Programme by the Apprenticeship Coordinator, who presented two case studies for illustration. Members were informed the Training Department was working in partnership with the Communication Workers Union and Royal Mail and these were just two examples where the Training Department was successfully delivering training programmes in support of the Logistics and Transportation Apprenticeship Programmes. Recruitment on to programme was via company sponsorship and the current programme was virtually operating at full capacity.

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Following discussion, it was

**RESOLVED** the information be noted.

**479. JOBS GROWTH WALES +**

- (1) Case Study – J. J.**
- (2) Case Study – Glan y Mor School Pilot**
- (3) Awards’ Presentation – H.E.**

The Employment Engagement Officer gave a presentation on the range of training being delivered and illustrated two case studies for members’ information. Particular reference was made to the close relationship which had been developed with Glan y Mor Comprehensive School. Ten school pupils had been selected to work with the Training Department for a month during March 2023. The pupils participated in activities relating to employability which had proved successful. A similar programme was planned with Bryngwyn Comprehensive School.

Following discussion, the Employment Engagement officer and team were thanked for the work achieved thus far and it was

**RESOLVED** the presentation be noted.

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The Meeting concluded at 5.26 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 May, 2023 adopted by the Council.