

**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 18 Ebrill, 2023, am 4.45 y.p.



CLERC y CYNGOR

12 Ebrill, 2023.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr Cyfleusterau ar waith sydd wedi ei wneud.
4. Cronfa Ddwr Lliedi Isaf Dyffryn y Swistir - ymhellach i gofnod Rhif 415, i'w dderbyn:  
(1) Cofnodion cyfarfod yr Is-bwyllgor Hamdden a Lles a gynhaliwyd ar 4 Ebrill, 2023;  
(2) Ystyried yr argymhelliad a ganlyn gan yr Is-bwyllgor Hamdden a Lles:-

**ARGYMHELLWYD:**

1. Derbyn y tendr a dderbyniwyd oddi wrth Livefree Adventures, 26-28 Southernhay East, Caerwysg (Exeter), Dyfnaint, EX1 1NS, hyd nes y derbynnir tystlythyrau derbyniol.
2. Bydd Gweithdrefn Weithredu Safonol safle-benodol yn cael ei chynhyrchu cyn dechrau'r Drwydded.
5. Maes Hamdden Felinfoel – ystyried llythyr gan ysgrifennydd Clwb Rygbi Felinfoel i atgyweirio/adnewydd u llifoleuadau ac i gytuno ar ymateb y Cyngor.
6. Mainc – ystyried llythyr a dderbyniwyd gan Gymdeithas Hanes y Bynea a Llwynhendy am ganiatâd i osod mainc y tu allan i Neuadd Gymunedol Saron a chytuno ar ymateb y cyngor.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol oddi wrth:  
(1) Pwyllgor Gweithredol Felinfoel Cyfyngedig – 31 Gorffennaf, 2021, ymhellach i Gofnod Rhif 41(1).

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
S. N. Lewis (Arweinydd Y Cyngor) T. M. Donoghue, A. Evans, E. M. Evans, R. E. Evans,  
J. P. Hart, A. G. Morgan, S. K. Nurse, W. E. Skinner a B. M. Williams.

# LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD

Tel: 01554 774103

## RECREATION AND WELFARE COMMITTEE

To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 18 April, 2023, at 4.45 p.m.



CLERK to the COUNCIL

12 April, 2023.

### AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works – to note for information, a progress report from the Facilities Manager on work undertaken.
4. Swiss Valley Lower Lliedi reservoir - further to minute No. 415, to receive:
  - (1) The Minutes of the Recreation and Welfare Sub-Committee meeting held on 4 April, 2023;
  - (2) To consider the following recommendation of the Recreation and Welfare Sub-Committee:-

#### RECOMMENDED that:

1. The tender received from Livefree Adventures of 26-28 Southernhay East, Exeter, Devon, EX1 1NS, pending receipt of acceptable references be accepted.
  2. A site specific Standard Operating Procedure shall be produced prior to commencement of the Licence.
5. Felinfoel Recreation Ground – to consider a letter from the secretary of Felinfoel RFC to repair/replace floodlights and to agree the council's response.
  6. Bench – to consider a letter received from Bynea & Llwynhendy Historical Society for permission for the installation of a bench outside Saron Community Hall and to agree the council's response.
  7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
  8. To receive the Statement of Accounts and to consider providing financial assistance to:
    - (1) Felinfoel Executive Committee Limited – 31 July, 2021 – further to Minute No. 41(1).

#### Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), S. N. Lewis (Leader of Council), T. M. Donoghue, A. Evans, E. M. Evans, R. E. Evans, J. P. Hart, A. G. Morgan, S. K. Nurse, W. E. Skinner and B. M. Williams.

Date of meeting: 18<sup>th</sup> April, 2023.

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during March 2023

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Swept leaves and debris  
Replaced faulty tap
- (2) Dafen Community Hall  
Worked with vermin control
- (3) Dafen Changing rooms  
Purge water systems
- (4) Dafen Park  
Litter picked  
Empty bins  
Cleared stream behind MUGA
- (5) Felinfoel Community Resource Centre  
Litter pick  
Empty litter bins  
Purge water system  
Door repairs
- (6) Felinfoel Recreation Ground  
Cleared broken glass  
Litter pick  
Empty bins
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins  
Purge water system
- (8) Furnace Community Hall  
Litter pick  
Inspected leaking roof  
Organised storage area
- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots

Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins  
Reinstated grass verges  
Road repairs.

- (10) MUGA Llwynhendy  
Litter pick  
Monitor/cleared broken glass  
Monitored floodlight system, reset trip switch
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick  
Purge water system
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick
- (13) Sandy and Stradey Community Hall  
Litter pick
- (14) Saron Community Hall and Square  
Litter pick  
Porterage- move tables
- (15) Swiss Valley Community Hall and Shops  
Litter pick  
Leaf clearance
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Removed fly tipping  
Prune vegetation  
Clean toilets  
Swept footpaths  
Lock/unlock public toilets  
Adjust CCTV camera  
Adjustments to toilet locking systems
- (17) Tir Einon play area and recreation ground  
Litter pick  
Empty bins
- (18) Trallwm Community Hall and park  
Empty bins, litter pick  
Purge water system  
Checked toilets and drains
- (19) Berwick play area  
Litter pick  
Empty bins

- (20) Dan y Banc play area  
Litter pick  
Empty bins
- (21) Pontyates Park  
Litter pick  
Empty bins
- (22) Cynheidre Park  
Litter pick
- (23) Footpaths

#### **Glyn Ward**

<b>Number</b>	<b>Description</b>
36/12	Noddfa Chapel
36/14/1	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

#### **Hengoed Ward**

<b>Number</b>	<b>Description</b>
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

#### **Pemberton Ward**

<b>Number</b>	<b>Description</b>
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

#### **Dafen Ward**

<b>Number</b>	<b>Description</b>
36/103	cycle path/Halfway

#### **Bynea Ward**

<b>Number</b>	<b>Description</b>
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

- (24) Porterage Services

Fill fuel storage  
 Consumables, materials  
 Vehicles to garages for repairs/tyres etc.  
 Litter waste and fly tipping removal to waste disposal sites

(25) Machinery and vehicles

Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
 Arrange servicing and maintenance

(26) General maintenance works to play areas and recreation grounds

Regular litter picking and emptying litter bins.  
 Sports pitch work included cutting, aeration and line marking  
 Fine turf winter/spring work continuing

(27) Maintenance works on behalf of Llanelli Town Council

Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
 Additional work includes rubber crumb playground repairs and graffiti removal

### 3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Portage activities are performed throughout the year.  
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural	SLC1			✓	✓		✓	

Activities								
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## **5. PUBLIC INVOLVEMENT**

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## **6. COLLABORATION OPPORTUNITIES**

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## **7. PREVENTATIVE MEASURES/CONSIDERATIONS**

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

## **8. RECOMMENDATION**

- 8.1 That Members note this information report.

Yours sincerely

**FACILITIES MANAGER**

18<sup>th</sup> April. 2023

**LLANELLI RURAL COUNCIL**

**Minute Nos: 10 - 12**

At a meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council, at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli on Tuesday, 4 April, 2023 at 2.00 p.m.

**Present:** Cllr. D. M. Cundy (Chairman)

**Cllrs.**

S. N. Lewis

A. G. Morgan

A. J. Rogers

**Absent:** S. R. Bowen

**10. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**11. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**12. SWISS VALLEY LOWER LLIEDI RESERVOIR  
OPERATOR LICENCE**

Further to Minute No. 415, a meeting was held to consider the tender applications received. Tender invitations had been issued to six providers, having previously registered expressions of interest in undertaking an operator licence to provide water sports and outward bound activities at the Lower Lliedi Reservoir, Swiss Valley. The tender opportunity was also advertised on the council's social media pages and website.

One tender proposal was received, submitted by Livefree Adventures of 26-28 Southernhay East, Exeter, Devon, EX1 1NS. Members were informed that the tender proposal satisfied the operational parameters and maximum pricing for self-launch activities as detailed in the tender invitation. The tender proposal included detailed business case projections, generic operational risk assessments, proof of appropriate insurance and demonstrated the operators qualifications, training and experience in providing water and land based adventure activities. Furthermore, the tender proposal demonstrated awareness of environmental and social issues and detailed initiatives to engage with the community and other stakeholders.



Following discussion, it was

RECOMMENDED that:

1. The tender received from Livefree Adventures of 26-28 Southernhay East, Exeter, Devon, EX1 1NS, pending receipt of acceptable references be accepted.
2. A site specific Standard Operating Procedure shall be produced prior to commencement of the Licence.

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The Meeting concluded at 2.25 p.m.

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# ITEM NO. 4(2)

## R&W AGENDA

Swiss Valley Lower Lliedi reservoir - further to minute No. 415, to receive

- (1) The Minutes of the Recreation and Welfare Sub-Committee meeting held on 4 April, 2023;
- (2) To consider the following recommendation of the Recreation and Welfare Sub-Committee:-

RECOMMENDED that:

1. The tender received from Livefree Adventures of 26-28 Southernhay East, Exeter, Devon, EX1 1NS, pending receipt of acceptable references be accepted.
2. A site specific Standard Operating Procedure shall be produced prior to commencement of the Licence.

# FELINFOEL RUGBY FOOTBALL CLUB

Affiliated to the  
Welsh Rugby Union  
West Wales Rugby Union  
Llanelli & District Youth Rugby Union  
Llanelli & District Junior Rugby Union  
Llanelli & District Rugby Union



President: H. OWEN Esq, MBE  
Patron: I. OWEN Esq  
Patron: R. FOURACRE Esq

HEADQUARTERS  
The Club, Felinfoel, Penygarn  
Dafen Road, Felinfoel  
Telephone: 01554 771 111

LLANELLI RURAL  
COMMUNITY COUNCIL

DATE 08 APR 2023

FILE REF.

PASSED TO ACK/R&W

S, Heol-Westfa,  
Felinfoel,  
Llanelli,  
Carmarthen,  
SA14 8AU

Dated: 4<sup>th</sup> April 2023

For the Attention of Llanelli Rural Council Recreation and Welfare Committee

I am writing to you on behalf of Felinfoel RFC who run Minis, Juniors and Senior rugby teams, involving over 250 children, parents and 70 Senior players. For the last 30 years we have had floodlights at Felinfoel Recreational Ground which has enabled us to maintain all these rugby teams and provide Rugby for the community of Felinfoel.

After our last survey of the floodlights, it was found that the lights were no longer functioning properly so we have had to isolate them at the Main fuse box and they can no longer be used until work is done on them. It's important for the community of Felinfoel to be able to maintain growth and sustainability for rugby in the village that we have floodlights without them Rugby in Felinfoel would struggle to survive.

Felinfoel RFC are actively seeking grant funding for the floodlights project and are asking Llanelli Rural Council Recreation and Welfare Committee for its support with the grant application and that they agree to allow appointed Contractors by Felinfoel RFC to access the recreation ground and electrical substation to replace the underground cable and also replace the existing lights with LED units on the existing posts which have been inspected and will be coated with appropriate paint to prevent any damage.

The underground cable is old and inadequate and new cable, complying with current legislation needs to be installed. The lamps are old halogen bulbs and were expensive to maintain and operate, they will be replaced by modern LED units which will be much more efficient and cost effective. Felinfoel RFC also confirms that all groundwork will be carried out in collaboration with the approved contractors and Llanelli Rural Council Facilities Management Officer. All disturbed ground and excavations will be reinstated to the satisfaction of Llanelli Rural Council Officer.

Yours Thankfully

Mr Clive Richard (Secretary Felinfoel RFC)

[www.Felinfoelrfc.mywru.co.uk](http://www.Felinfoelrfc.mywru.co.uk)

Chairman  
Geraint Havard

Secretary  
Clive Richards

Treasurer  
Mark Sayers

Fixture Secretary  
Emyr Griffiths

**Carol Lloyd**

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**From:** Anne Llewelyn <annellewelyn@sky.com>  
**Sent:** 23 March 2023 10:05  
**To:** enquiries  
**Cc:** Darren Rees  
**Subject:** Request for placing a bench

**Request from Bynea & Llwynhendy Historical Society**

Dear Sir

I have been requested by the above Society to ask if we could have permission to place a bench outside Saron Hall Bynea to commemorate their 25 years as an Historical Society in the area.

Unfortunately we have from March 17th 2023 had to disband so it was felt that a bench outside the hall would be purposeful for the village.

As you see from the photographs there were two benches there previously, and therefore we would place the bench in the same place. The Society will pay for this work.

I enclose a photo of the bench and the required placement

I hope you will look on this request favourably, and we look forward to hearing from you soon so that the bench can be ordered and that the work can be completed

Yours sincerely

Anne  
Llewelyn

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	24 MAR 2023
FILE REF.	
PASSED TO	ACK / GA / R&W



