

12 July, 2022

LLANELLI RURAL COUNCIL

Minute Nos: 97 – 108

At a **COUNCIL** Meeting of the Llanelli Rural Council hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 12 July, 2022 at 6.00 p.m.

Present: Cllr. A. G. Morgan (Chairman)

Cllrs.

S. R. Bowen	R. E. Evans
D. M. Cundy	S. N. Lewis
M. V. Davies	J. S. Phillips
S. L. Davies	W. E. Skinner
A. Evans	A. G. Stephens
E. M. Evans	N. A. Stephens
N. Evans	B. M. Williams
O. Williams	

Together with Mr J. Prosser

Absent: T. M. Donoghue, S. M. T. Ford

97. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. J. P. Hart, S. K. Nurse and A. J. Rogers.

98. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

99. PUBLIC PARTICIPATION

There was no public participation in the proceedings.

100. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated to members) be confirmed and signed as a true record of proceedings:

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Council	14 June, 2022
Recreation and Welfare Committee	21 June, 2022
Special Council	29 June, 2022
Planning and Liaison Committee	4 July, 2022

**101. HYWEL DDA UNIVERSITY HEALTH BOARD
RECONFIGURATION OF HOSPITAL SERVICES**

The Chairman welcomed Cllr. Deryk M. Cundy and Mr John Prosser, members of the Llanelli based local pressure group SOSPPAN (Save Our Services at Prince Philip Area Network campaign) to the meeting.

Cllr. Cundy thanked members for the opportunity to present to members a presentation on Hywel Dda University Health Board's (H DUHB) proposals for the reconfiguration of hospital services but particularly A&E Services and the potential impact on Prince Philip Hospital (PPH) and residents living in and around the Llanelli Area.

Cllr. Cundy proceeded to provide some background information about SOSPPAN and a brief history of PPH services and why SOSPPAN was established. For many years the residents of Llanelli had campaigned to safeguard services at PPH. There had been successive changes made to the suite of services at PPH. Reference was made to the judicial review case taken out against HDHUB in 2013 opposing HDHUB's proposals to reconfigure services at PPH. While the action did not succeed in itself, it did have some influence in helping to pave the way for the current front of house service at PPH, namely the Acute Medical Assessment Unit and Minor Injuries Unit.

However, in 2018 H DUHB put forward fresh proposals for a full A&E general hospital at Bronglais and a brand new urgent/planned care hospital somewhere in between St Clears and Narberth, with it providing all A&E services. Under the plans both Withybush Hospital and Glangwili Hospital, Carmarthen would lose their A&E services and would be downgraded to community hospitals whereas Prince Philip Hospital (PPH) would continue to provide a GP and nurse-led minor injuries and illness unit supported by a 24/7 acute medical admissions unit.

The implementation of these proposals would have a detrimental impact on residents living in and around Llanelli. A journey time of 50 plus minutes would be undertaken by some residents and this would have a detrimental impact on patient welfare, care and assistance, if suffering from a traumatic injury or having undergone a traumatic event. The 'Golden Hour' was key to a patient after a traumatic event, a patient would have the best outcome if rapid stabilisation and surgical intervention was made within an hour of sustaining the injury.

Members were reminded that H DUHB had devised three consultation proposals and option B best suited the people of Llanelli, albeit with limitations. However, SOSPPAN was proposing an alternative option which it called option B+ which would have less of an impact on people in and around the Llanelli area.

The option B+ proposal would provide the following:

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1. PPH as a general hospital (with an Acute Medical Assessment Unit and Minor Injuries Unit (AMAU) and MRI Scanner) at Llanelli connecting to the planned Community Hub with beds at the Wellness Centre in Delta Lakes Llanelli.
2. Direct access to full A&E services at Morrison Hospital by extending the Service Level Agreement that HDUHB already had with Abertawe Bro Morgannwg University Health Board.
4. A Community Hub with beds at Ammanford plus a Minor Injuries Unit (MIU).
5. A Community Hub with beds at Crosshands.
6. Glangwili as a Community Hospital with Midwives and an MIU and an AMAU.
7. PPH to have its own dedicated transport fleet to allow the disadvantaged access to services throughout Hywel Dda.

Following a lengthy discussion about the impact of the reconfiguration proposals and what this would entail for Llanelli residents, members felt it was important to impress upon HDUHB and other health stakeholders, the council's desire to secure for residents the quickest possible access to A&E services at Morryston Hospital, in preference to attending the new planned urgent care hospital to the west of Carmarthen, particularly because of the lengthy journey/transport time to the new hospital and linked to this the lack of a sustainable and regular public transport system for servicing journeys for patients and relatives alike and it was

RESOLVED that the presentation be noted and subsequently invitations be extended to representatives from Hywel Dda University Health Board, the Welsh Ambulance Service NHS Trust and Hywel Dda Community Health Council to attend separate sequenced council meetings to discuss the impact of the reconfiguration proposals on Llanelli residents.

The Chairman thanked Cllr. D. M. Cundy and Mr J. Prosser for the presentation and Mr Prosser left the meeting.

**102. REPRESENTATIVES ON OUTSIDE BODIES
LLANELLI COMMITTEE FOR THE DISABLED**

Further to Minute No. 13, the Clerk informed members that the Llanelli Committee for the Disabled no longer operated and had disbanded. Therefore, the outside body appointment would be withdrawn from the council's list of outside body appointments and year book listing.

RESOLVED that the information be noted.

103. LLANELLI JOINT BURIAL ADVISORY COMMITTEE

Members received the following Minutes of a meeting of the Llanelli Joint Burial Advisory Committee held on 25 January, 2022:

“At the Special Meeting of the Llanelli Joint Burial Advisory Committee hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Tuesday, 25 January 2022 at 4:00 pm.

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Present: Cllr. H. J. Evans (Chairman)

Cllrs.

D. L. Darkin	P. M. Edwards
T. Devichand	S. J. Griffiths
S. M. Donoghue	J. S. Phillips
J. S. Edmunds	B. A. L. Roberts

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. S. Najmi and Mr. D. G. Jones, Town Clerk.

24. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

25. MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Special Meeting - 3 November 2021

26. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

27. SCALE OF FEES

(1) Exclusive Rights of Burial Fees

	£
Conventional grave - 30 year period	732.00
Conventional grave - 50 year period	1462.00
Cremated Remains - 30 year period	198.00
Cremated Remains - 50 year period	395.00
Cremated Remains Vault – 30 year period	1068.00

(2) Cemetery Management Fees

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The following charges would be levied where purchased
Exclusive Rights of Burial was not applicable:

Cemetery management fee for a conventional grave	303.00
Cemetery management fee for a cremated remains plot	152.00

(3) Interment Charges

Grave - Depth for 2	450.00
Grave - Depth for 3	704.00
Child's Grave	0.00
Interment in existing grave	450.00
Interment of cremated remains	150.00
Interment of cremated remains in Vault	63.00
Interment of cremated remains in Garden Plot	73.00
Weekend Surcharge Interment Grave	407.00
Weekend Surcharge Interment Cremated Remains	54.00

(4) Natural Burial Area

Single Depth Grave with 30 year EROB	1182.00
Reservation Fee (10 Years)	55.00
Marker Post	110.00*
Memorial Tree	110.00*
Single Cremated Remains Plot with 30 year EROB	348.00
Reservation Fee (10 Years)	30.00
Marker Post	66.00*
Scattering	40.00

(5) Scattering Gardens

Scattering in Memorial Gardens	40.00
Garden Wall Memorial Plaque (Square) – 15 Year Lease	133.00*
Garden Wall Memorial Plaque (Square) – 30 Year Lease	210.00*
Garden Wall Memorial Plaque (Oval) – 15 Year Lease	159.00*
Garden Wall Memorial Plaque (Oval) – 30 Year Lease	237.00*
Plaque Space Reservation Fee – 15 Year Period	38.00
Plaque Lease Renewal Fee – 15 Year Period	77.00
Plaque Lease Renewal Fee – 30 Year Period	154.00
Second Inscription Fee	45.00*
Ceramic Photo Plaque – 5 cm x7 cm	67.00*
Ceramic Photo Plaque – 8 cm x10 cm	78.00*
Single Walkway Memorial – 15 Year Lease	352.00*
Single Walkway Memorial – 30 Year Lease	463.00*
Double Walkway Memorial – 15 Year Lease	446.00*
Double Walkway Memorial – 30 Year Lease	556.00*
Leaf Vault with 30 Year Exclusive Right of Burial	1027.00

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(6) Other Charges

Hire of Chapel (including speaker)	42.00
Testing of Grave	113.00
Exhumation of Ashes	150.00*
Exhumation of Body	(Actual and necessary costs)
New memorial - headstone	132.00
New memorial - kerbset	155.00
Additional names cut on headstones	66.00
Memorials within Garden of Remembrance	90.00
Memorial Bench Permit Fee	155.00
Additional Excavation Fee for Bricked Grave	427.00
Family History Search (per individual name)	10.00
Chapel Memorial Plaque	51.00*
Chapel Memorial Plaque Reservation	20.00
Vault Lease Renewal Fee – 30 Year Period	358.00
All fees marked with * are subject to VAT @ the current prevailing rate of 20%	

RECOMMENDED that the above fees be approved from 1 April 2022.

28. ESTIMATES OF INCOME AND EXPENDITURE

The Secretary presented Members with a detailed report in respect of the Estimates of Income and Expenditure for 2022 / 2023, and after discussion it was

RECOMMENDED that a budget contribution of £100,000 be requested from Llanelli Rural Council for the financial year 2022 / 2023, and that in turn it requests £50,000 from Llanelli Town Council as its contribution towards service costs.

FURTHER RECOMMENDED that the report recommendations regarding the future use of earmarked reserves be accepted, noting that the current total of earmarked reserves stood at £138,881. Furthermore that the recommendation to transfer a sum of at least £57,904 from general reserves to earmarked reserves in support of a new cemetery compound at year end be accepted.

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The meeting concluded at 4.20 pm
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RESOLVED that the Minutes and the recommendations contained therein be received and accepted.

104. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

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105. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the council's assistance received from the following organisations be noted with thanks:

- (1) Llanelli Veterans Association;
- (2) Wales Air Ambulance Charity.

106. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**107. REPRESENTATION ON OUTSIDE BODIES
GOVERNING BODIES – FURNACE PRIMARY SCHOOL**

Further to Minute No. 13, members considered email correspondence from the Chair of Governors, Furnace Primary School seeking a fresh nomination for the position of a Community Governor at Furnace Primary School.

Following discussion, it was

RESOLVED that Cllr. B. M. Williams be nominated to represent the council as a Community Governor for Furnace Primary School.

**108. ESTIMATES OF INCOME AND EXPENDITURE 2022/23
TRAINING DEPARTMENT**

Members were presented with a report on the Estimates of Income and Expenditure for the Training Department for 2022/23.

Members were informed about the purchase of a replacement vehicle under delegated powers, following consultation with the Leader of Council and Chairman of the Finance Committee, at a cost of £18,000. The vehicle was 12 months old and within budget. There was a six month waiting list for brand new vehicles across the market with the demand driving up prices well above the council's original cost estimate. The original plan to acquire a vehicle in 2021/22 had been delayed until the new logistics assessor had taken up post in June 2022. Therefore, the budget for the vehicle had been earmarked from the previous year's budget.

Members were then provided with information on the department's earmarked reserves in the form of a table to support the detailed accompanying financial report. It was further suggested that £5,000 be reallocated from the vehicle earmarked reserves and used to procure 10 new computers to improve efficiency in the digital recruitment process, leaving a vehicle reserve balance of £21,600.

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The Finance Manager then led members through the general budget calculations with supporting commentary about contract values awarded by the prime contractors for 1 April, 2022 to 31 March, 2023. The Apprenticeship programme continued to be funded through the contract with Skills Academy Wales. However, the new youth provision Jobs Growth Wales+ programme had been successfully awarded to ITEC Skills Ltd, for new learners and ACT Ltd for existing learners transferring from the Traineeship programme in March 2022.

Income was also generated through delivering Personal Learning Accounts and Further Education courses funded by NPTC Group of Colleges and also through delivering The Prince's Trust programme.

The anticipated income for 2022/23 was £1,213,441 with the anticipated expenditure of £1,208,312.

Following discussion, it was

RESOLVED that:

1. The detailed financial report be accepted.
2. The procurement of a used vehicle under delegated powers at a cost of £18,000 (exclusive of VAT) from C.E.M. Day Ltd, Beaufort Road, Plasmarl, Swansea, SA6 8HR be noted.
3. The virement proposal of £5,000 from the vehicle earmarked reserve to budget code 925/4913 to purchase 10 new computers be accepted.
4. The Estimates of Income and Expenditure 2022/23 be accepted.

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The Meeting concluded at 7.10 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 October, 2022 adopted by the Council.