

16 December, 2021

LLANELLI RURAL COUNCIL

Minute Nos: 323 – 333

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Thursday, 16 December, 2021 at 4.45 p.m.

Present: Cllr. A. J. Rogers (Vice Chairman (in the Chair))

Cllrs.

M. V. Davies	A. Evans
S. L. Davies	H. J. Evans
T. Devichand	S. N. Lewis
S. M. Donoghue	A. G. Morgan
P. M. Edwards	S. K. Nurse
I. G. Wooldridge	

323. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. M. Donoghue (Cllr. S. M. Donoghue deputising), J. P. Hart (Cllr. S. L. Davies deputising), T. J. Jones (Cllr. A. Evans deputising) and W. V. Thomas (Cllr. H. J. Evans deputising).

324. MEMBERS' DECLARATIONS OF INTEREST

<i>Minute No.</i>	<i>Councillor</i>	<i>Interest</i>
327(4)	S. L. Davies	Personal interest – personal involvement in the project in her capacity as a county councillor.
327(5)	M.V. Davies	Personal interest – Chairman of Sandy and Stradey Hall Management Committee
332	S. L. Davies	Personal interest – member of the Llwynhendy and Pemberton Forum and member of the steering group, Llwynhendy Hub, which was overseeing the project.
332	T. Devichand	Personal interest – member of the Llwynhendy and Pemberton Forum and member of the steering group, Llwynhendy Hub, which was overseeing the project.

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325. COMMUNITY FACILITIES – MAINTENANCE WORKS

RESOLVED that the report of the Facilities Manager on work undertaken be noted.

**326. COMMUNITY ASSET TRANSFERS
(1) CILSAIG PLAYGROUND, DAFEN
(2) PWLL PAVILION AND RECREATION GROUND**

Correspondence was received from the Legal Department, Carmarthenshire County Council in respect of the formal asset transfers of Cilsaig Playground, Dafen and Pwll Pavilion and Recreation Ground, Pwll, Llanelli.

Having discussed the respective transfers and further to Minute No 84 (27 January 2021 refers), members were in general agreement to proceed with the asset transfer of both facilities by entering into long term leases with the county council, and it was

RESOLVED that:

1. The community asset transfers of Cilsaig Playground, Dafen and Pwll Pavilion and Recreation Ground, Pwll, Llanelli be approved, recognising that the council already managed Pwll Pavilion and Recreation Ground under an annual licence arrangement.
2. The county council's grant offer of £486 to help facilitate the transfer of Cilsaig Playground be accepted.
3. The unallocated sum of £21,000 from the capital schemes budget (Minute No 84 – 27 January 2021 refers) be vired to the former earmarked reserve held for the transfer of Cilsaig Playground.
4. Officers be authorised to instruct solicitors to proceed with the engrossment of the draft leases as provided by the county council in the respective asset transfer document bundles and further to this, the contact details of the council's solicitor be notified to the county council's legal representatives.

**327. DRAFT ESTIMATES OF INCOME AND EXPENDITURE 2022/23
BUDGET ITEM REQUESTS**

(1) BERWICK PLAYGROUND AREA – ADDITIONAL SAFETY FLOORING

Consideration was given to email correspondence from one of the Bynea local ward members and further to this additional local member representations were received during the meeting, requesting new safety flooring to be installed to cover the whole of the playground area surface at Berwick Park, Bynea. The current safety flooring did not extend beyond the operational limits and safety zones of each of the various pieces of play equipment in the park but was nevertheless deemed satisfactory to help manage risk. The park's annual health and safety inspection had categorised the playground as low risk and no issues had been flagged up about the safety flooring so officers opined the work was not essential.

During the discussion, it was noted the cost estimate for new rubber crumb flooring (to be installed by the council's DLO team if ultimately agreed) was £19,300 plus VAT with an additional £2,000 being required for the provision of tools and machinery, and it was

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RESOLVED that this item be taken forward for possible inclusion in the council's draft estimates of income and expenditure for 2022/23.

(2) PWLL PAVILION – RECONFIGURATION OF HEATING SYSTEM

Email correspondence had been received from the Pwll Recreation Ground Development Committee expressing concern about the heating arrangements and associated increase in utility costs in connection with the control measures introduced by the council to prevent patrons contracting legionnaire's disease when using the shower outlets in the changing rooms. The committee requested how the council might help by investing in making changes to the current heating system as the current control measures were proving to be very expensive and unsustainable.

Officers confirmed that a heating engineer had been engaged to assess the local arrangements with the aim of specifying an efficient, legionella compliant system. The proposals and associated costs would be reported to members in support of the council's budget preparations in the New Year.

Following discussion, whereby Cllr. M. V. Davies asserted that as a local member, he was not being invited to the recreation ground committee meetings, it was

RESOLVED that the heating engineer's report be expedited and once provided this item be taken forward for possible inclusion in the council's draft estimates of income and expenditure for 2022/23.

(3) PWLL BACH LANE/UPPER GLOBE ROW, DAFEN – FOOTWAY LIGHTING

Further to Minute No. 161 (21 April, 2021, refers), members considered correspondence from the Public Lighting Section, Carmarthenshire County Council outlining a cost estimate for installing footway lighting along the lane.

Following lengthy discussion about the cost benefits of installing the lighting columns, it was noted that the cost estimate of £21,660 plus VAT provided by Carmarthenshire County Council did not include traffic management costs for enacting the road closure which was necessary to carry out the work. Additional costs would be incurred by the council to facilitate the road closure if it ultimately proceeded to place an order for the works, and it was

RESOLVED that this item be taken forward for possible inclusion in the council's draft estimates of income and expenditure for 2022/23.

(4) GELLI ROAD, PEMBERTON - BUS SHELTER

Cllr. S. L. Davies declared a personal interest in the following matter because of her personal involvement in the project in her capacity as a local county councillor.

Further to Minute No. 282, email correspondence was received from the Highways and Transport Department, Carmarthenshire County Council informing of the county council's position regarding the possibility of installing a bus shelter at Gelli Road, Pemberton.

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In response to the communication Cllr Davies provided the committee with an update on the proposal stating a decision had been made to remove the public bus route at Gelli Road, informing that in future the bus stop location would only be used by school children and so the item should be withdrawn.

RESOLVED that the information be noted and the item be withdrawn.

(5) SANDY AND STRADEY COMMUNITY HALL - FLOORING

Cllr. M. V. Davies declared a personal interest in the following item as he was the Chairman, Sandy and Stradey Community Hall.

Members received correspondence from the Secretary, Sandy and Stradey Community Hall seeking permission from the council to have a new hall floor laid, at the hall committee's expense.

Members were informed the provision of floor coverings was a discretionary expenditure item, the cost of which could be met by the hall committee or the council if it was necessary and deemed essential. Officers opined the condition of the hall flooring was adequate for the most part except for the hall foyer entrance which required some attention and so the council did not need to take action in this instance but it could make repairs to the floor covering in front entrance under its general maintenance responsibilities if required. Given the work was not deemed essential it was

RESOLVED that in principle permission be given to the hall management committee to replace the hall flooring at its expense, should it ultimately decide to proceed with the work.

**328. SAFER ROUTES IN THE COMMUNITY 2022/23
SWISS VALLEY AND FELINFOEL NORTH**

Members received a covering report from the Community Development Officer and correspondence from the Transport Planner, Carmarthenshire County Council informing of proposals for a Safer Routes in Communities (SRIC) application on behalf of Swiss Valley and the Felinfoel North area. The Transport Planner was currently working on a bid to submit to the Welsh Government for SRIC 2022/23 and members were invited to get behind the bid in the form of providing a letter of support for the scheme and to also consider making a nominal financial contribution towards it.

Following discussion of the planned traffic control measures annotated on a route map circulated with the Community Development Officer's report, it was

RESOLVED that:

1. The report be noted.
2. A letter of support be approved and forwarded to Carmarthenshire County Council in favour of the Safer Routes bid.
3. A financial contribution of £1,000 towards the scheme be included in the council's draft estimates of income and expenditure for 2022/23.

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**329. SWISS VALLEY RESERVOIR
THE WOODLAND INVESTMENT GRANT**

Correspondence was received from Rural Payments Wales, Welsh Government, enclosing the Woodland Investment Grant Contract for the lower Lliedi Reservoir.

It had been confirmed that the council would receive a grant of £52,919.74 to spend on upgrading areas of the lower reservoir. The grant money had to be spent by 31 March 2022.

Following discussion of the proposals set out in the grant offer and members having also thanked the Community Development Officer for his diligence in submitting a successful grant bid it was

RESOLVED that the information be noted and that officers proceed with organising the necessary works and the procurement of the materials and equipment set out in the grant offer.

**330. THE QUEEN'S PLATINUM JUBILEE BEACONS
2 – 5 JUNE, 2022**

Correspondence was received from the Pageantmaster, The Queen's Platinum Jubilee Beacons, enclosing a guide to taking part in The Queen's Platinum Jubilee Beacons initiative being celebrated on the weekend of 2 – 5 June, 2022.

Following discussion, it was

RESOLVED that the information be noted.

331. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

332. LLWYNHENDY HUB PROJECT

Cllrs. S. L. Davies and T. Devichand declared personal interests in the following item as both were members of Llwynhendy and Pemberton Forum and also served as members of the steering group, Llwynhendy Hub, which was overseeing the project.

Further to Minute No. 284, members received an information report from the Community Development Officer (CDO) on recent developments with the creation of a Charitable Incorporated Organisation (CIO); the full planning application process and the supporting actions and costs required and also a risk analysis of the various factors involved with the timely delivery of the pre and post construction project phases.

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Members were guided through the report and the focus of attention centred around the risk analysis and to activities which attracted a risk rating of higher than a score of three. The CDO suggested what measures were required to mitigate these risks and the following key actions and considerations were highlighted:

- (1) Four trustees had been recruited to establish the CIO. The CIO registration paperwork had been completed for submission to the Charity Commission with the CIO being named as Pro-Vision Llwynhendy. Charitable objectives and committee roles had also been confirmed and agreed with the four trustees.
- (2) The council’s architects had confirmed the works required and likely fees needed in order for the full planning application to be submitted to Carmarthenshire County Council in January 2022. The expected costs would be £7,150 plus VAT. ‘Our Llwynhendy’ had agreed to meet these costs but from its original capital contribution of £340,000. This reduced the match funding for the capital works element from ‘Our Llwynhendy’ to £332,850.
- (3) Project funding contributions needed to be firmed up from the current list of project partners, but specifically the Housing Department at Carmarthenshire County Council. However, in anticipation of not receiving further pledges of financial support then a report on the council’s contribution potentially being increased would be presented for further consideration by committee members in the New Year. This could then be included in the budget preparations when formulating the council’s draft estimates of income and expenditure for 2022/23, but recognising the need for affordability and that the council’s capital contribution was entirely made up and dependent upon submitting a borrowing approval application to the Welsh Government.

Following full discussion of the areas of highest risk rating set out in the risk analysis, it was

RESOLVED that the report be noted and to await further project updates as the pre-construction phase of the project gathers pace in the New Year.

During discussion of the above, Cllrs S. L. Davies and. S. N. Lewis left the meeting.

333. SEASONAL GREETINGS

The Chairman wished members and staff a Merry Christmas and a Happy New Year.

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The Meeting concluded at 6.27 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 January, 2022 adopted by the Council.