

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN
I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 18 Ionawr, 2022, am 4.45 y.p.


CLERC y CYNGOR

12 Ionawr, 2022.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr Cyfleusterau ar waith sydd wedi ei wneud.
4. Parc Dafen - Clwb Criced Dafen – Cynnal a Chadw Caeau - ymhellach i Gofnod Rhif 203, i dderbyn gohebiaeth e-bost oddi wrth Clwb Criced Dafen.
5. Cronfa Ddŵr Swiss Valley – ystyried dogfennau oddi wrth y Rheolwr Gweithrediadau Technegol a Chyffredinol a chytuno ar ymateb y cyngor ar y canlynol:
(1) Dyluniad Brandio;
(2) Rheolau Chwaraeon Padlo.
6. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
7. Pafiliwn Pwll – Ail-gyfluniad y System Wresogi – ymhellach i Gofnod Rhif 326(2), ystyried dyfynbrisiau a dderbyniwyd gan Bullock Consulting Limited a chytuno ar ymateb y Cyngor.
8. Derbyn y Cyfriflenni ac ystyried darparu cymorth ariannol ar:
(1) Pwyllgor Datblygiad Tir Hamdden Pwll – 31 Rhagfyr, 2021;
(2) Neuadd Gymunedol Trallwm – 31 Mawrth, 2021.

Aelodau'r Pwyllgor:


Cyng. W. V. Thomas (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
T. Devichand (Cadeirydd y Cyngor), M. V. Davies, T. M. Donoghue, P. M. Edwards,
J. P. Hart, T. J. Jones, S. N. Lewis, A. G. Morgan, S. K. Nurse and I. G. Wooldridge

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be hosted at the Council Chamber and via remote attendance on
Tuesday, 18 January, 2022, at 4.45 p.m.



CLERK to the COUNCIL

12 January, 2022.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works – to note for information, a progress report from the Facilities Manager on work undertaken.
4. Dafen Park - Dafen Cricket Club – Field Maintenance - further to Minute No. 203, to receive email correspondence from Dafen Cricket Club and to agree the council's response.
5. Swiss Valley Reservoir – to consider documents from the Technical and General Operations Manager and to agree the council's response on the following:
 - (1) Branding Design
 - (2) Paddle Sport Rules
6. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
7. Pwll Pavilion – Reconfiguration of Heating System – further to Minute No. 326(2), to consider quotations received from Bullock Consulting Limited and to agree the Council's response.
8. To receive the Statement of Accounts and to consider providing financial assistance to:
 - (1) Pwll Recreation Ground Development Committee – 31 December, 2021;
 - (2) Trallwm Community Hall – 31 March, 2021.

Members of the Committee:

Cllrs. W. V. Thomas (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee), T. Devichand (Chairman of Council), M. V. Davies, T. M. Donoghue, P. M. Edwards, J. P. Hart, T. J. Jones, S. N. Lewis, A. G. Morgan, S. K. Nurse and I. G. Wooldridge.

Date of meeting: 18 January, 2022

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during December 2021.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Swept leaves and debris
Weed kill carpark and plant room
Investigated heating issues
- (2) Dafen Community Hall
Litter pick
Empty litter bins
Purge water system
- (3) Dafen Changing rooms
Purge water systems
- (4) Dafen Park
Pitch marking
Litter picked
Empty bins
Cut/roll pitches
Cleared leaves
- (5) Felinfoel Community Resource Centre
Litter pick
Empty litter bins
Purge water system
- (6) Felinfoel Recreation Ground
Cut/roll pitches
Cleared broken glass
Pitch marking
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
Completed Installation of new chain link fence
Purge water system
Repaired tap
Removed cooker

- (8) Furnace Community Hall
Litter pick
Liaised with contractors over heating issues
- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
Mow and strim grassed areas
Clear drainage channels and drains
Installed new timber posts to prevent parking on grass
Reinstated grass verges
- (10) MUGA Llwynhendy
Litter pick
Monitor broken glass
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
Purge water system
Attended to boiler issue
- (12) Pwll Pavilion and Recreation Ground
Empty litterbins and litter pick
Mark pitches
Cut/roll pitches
Repaired external timber gate
- (13) Sandy and Stradey Community Hall
Litter pick
Purge water system
- (14) Saron Community Hall and Square
Litter pick
Leaf clearance
Adjusted heating timer
- (15) Swiss Valley Community Hall and Shops
Litter pick
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing permits
Started work on eastern footpath repairs
- (17) Tir Einon play area and recreation ground
Litter pick
Empty bins

(18) Trallwm Community Hall
Empty bins, litter pick
Purge water system
Painted main hall and toilets
Adjusted heating timer

(19) Berwick play area
Litter pick
Empty bins

(20) Dan y Banc play area
Litter pick
Empty bins

(21) Footpaths

Glyn Ward

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

- (22) Porterage Services
Fill fuel storage
Consumables, materials
Vehicles to garages for repairs/tyres etc.
Litter waste and fly tipping removal to waste disposal sites
- (23) Machinery and vehicles
Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment. Covid hygiene measures.
Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
Arrange servicing and maintenance
- (24) General maintenance works to play areas and recreation grounds
Grass cutting has continued across all assets along with regular litter picking and emptying litter bins.
Sports pitch work included regular cutting, rolling and aeration
Continuing fine turf winter work include pesticide treatment, organic fertilisers and mowing/aeration
Marking soccer/rugby pitches
- (25) Maintenance works on behalf of Llanelli Town Council
Regular grounds maintenance services including grass cutting, hedgecutting and sports surface management to:
Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch repairs and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
Additional work includes graffiti removal and replacing litter bins. Also installing benches and spreading stone.

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year. The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

12 January, 2022.

Dawn Jones

Subject: FW: Square at Dafen Park

From: Mark Galbraith
Sent: 13 December 2021 09:11
To: Tegwen Devichand (TDevichand@hotmail.co.uk) <TDevichand@hotmail.co.uk>; Sharen Davies <SDavies@carmarthenshire.gov.uk>; Sue Lewis <sue_lewis11@hotmail.co.uk>; Andrew Rogers <andyrog1@live.co.uk>
Cc: Graham Williams <Graham.Williams@llanelli-rural.gov.uk>; Gareth Austin <gareth.austin@llanelli-rural.gov.uk>
Subject: FW: Square at Dafen Park

Good morning councillors, Graham received this email from Dafen Cricket Club on Sunday requesting the council to take back maintenance responsibility for the cricket square with immediate effect.

We will report this to the January 2022 Recreation and Welfare Committee for information. However, given the nature of maintenance and any refurbishment works we will need to act on the request as soon as possible to make the best use of time during the off season.

It is very likely that we will need to have an independent assessment of the state of the wicket and what work will be required to bring it back to an acceptable standard. Apparently the cricket club has received an independent assessment and we've requested to see a copy of this when available.

We may need to take our own separate advice too once we've seen the assessment report.

Gareth and the team will make the necessary calculations for budgeting purposes and we will also need to make an assessment on staff resources when absorbing this into our annual grounds maintenance activities. Both will have cost implications along with any remedial work identified in the assessment report.

Thanks

Mark

Mark Galbraith
Clerk to Llanelli Rural Council
01554 774103

Sent: Sunday, 12 December 2021, 10:02 pm
To: Graham Williams
Subject: Square at Dafen Park

Hi Graham
Dafen CC wish to hand back all works on cricket square at Dafen Park with immediate effect to the Rural Council.
Regards
Wayne Powell (Chairman)

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LLIEDI ISAF**

Dyffryn y Swistir



**LOWER LLIEDI
RESERVOIR**

Swiss Valley



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Swiss Valley





**CRONFA DDŴR
LLIEDI ISAF**
DYFFRYN Y SWISTIR



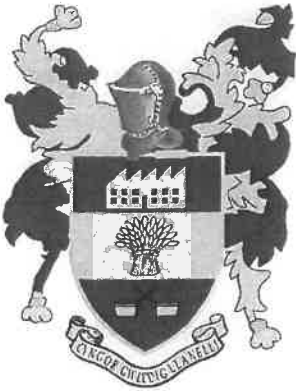
**LOWER LLIEDI
RESERVOIR**
SWISS VALLEY



DYFFRYN Y SWISTIR
CRONFA DDŴR LLIEDI ISAF

LOWER LLIEDI RESERVOIR
SWISS VALLEY





Cwm Lleidi/Lower Lleidi (Swiss Valley)

Paddle Sports Rules and Code of Conduct

Please read and observe these rules. The council reserves the right to suspend or terminate launch permits with immediate effect at its discretion.

Please follow the Code of Conduct at all times.

Llanelli Rural Council (LRC) reserves the right to amend its rules from time to time. Changes will be notified via the Clubmate booking portal.

Paddle Sport Launch Permit

All participants must obtain a permit to access the water from Llanelli Rural Council.

Llanelli Rural Council paddle sport launch permits can only be obtained online at: <https://clubmate.fish/websites>

Annual and day permits are available.

It is advisable to purchase day permits in advance as availability may be restricted due to numbers.

LRC Launch Permit Fees 2021-2022

Annual permit: £100

Day permit: £5

Under 18 concession: half price

All Paddle Sport activity participants (including annual permit holders) must register their attendance at the reservoir online at: <https://clubmate.fish/websites>.

Permits are not transferable.

Under the age of 18 must be accompanied by an adult.

Kayak, canoe or SUP anglers must also purchase an angling permit.

All Paddle Sport participants must possess applicable public liability insurance.

Proof of launch permit, attendance registration and insurance must be provided when requested by an authorised officer of Llanelli Rural Council.

Safety considerations:

Lifeguards do not monitor this facility.

Those using the water are expected to be fully equipped and competent for the activity they are taking part in.

Buoyancy aids must be worn at all times while on a craft in the water.

Appropriate clothing must be worn at all times taking into consideration weather conditions and water temperature.

All SUPS must be inflated prior to being taken down to the slipway/pontoon.

No equipment or belongings of any kind to be left on the slipway/pontoon.

Swimming in the reservoir is prohibited.

Red marker buoys indicate an exclusion zones at the pump tower and run off area for paddlers.

Red marker buoys also indicate the angling zone. Recreational paddling activities are not permitted within the angling zone.

If accessing from the North car park (between the upper and lower reservoirs), recreational paddlers are permitted to launch from beach areas within the angling zone but must immediately paddle out of the angling zone.

The council reserves the right to amend, remove or introduce exclusion zones at its discretion.

Biosecurity:

Anyone accessing the water must follow the onsite guidance for safety and biosecurity in order to stop the spread of any non-native invasive species (i.e. Check Clean Dry). All users must ensure that all equipment has been cleaned thoroughly before getting on the water and again before leaving the venue.

If it is not possible to use the wash-down facilities provided, all equipment must be washed as soon as possible before getting onto any other body of water.

Code of Conduct:

All waste must be removed from site and disposed of appropriately and legally. Take all personal litter home.

Unruly or abusive behaviour (verbal or physical) towards Llanelli Rural Council personnel, property, and other facility users will not be tolerated and may result in exclusion and retraction of permits without refund.

Liaise courteously with any anglers on a beach before launching and when exiting the water.

Be aware of others on the water and anglers who may be located on the shore.

Maintain an appropriate distance from the shore.

All visitors must conduct themselves in a courteous and respectful manner at all times.

Loud music is not permitted.

Open Fires are not permitted.

Llanelli Rural Council (LRC) reserves the right to amend its rules from time to time. Changes will be notified via the Clubmate booking portal.

LRC Paddle Sport Rules: Version 1.



Cronfa Ddŵr Lliedi Isaf, Dyffryn y Swistir
 Lower Lliedi Reservoir, Swiss Valley