

**17 September, 2019**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 175 – 190**

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 17 September, 2019, at 4.45 p.m.

**Present:** Cllr. S. N. Lewis (Vice Chairman (in the Chair))

**Cllrs.**

M. V. Davies	J. P. Hart
S. L. Davies	A. G. Morgan
S. M. Donoghue	A. J. Rogers
W. V. Thomas	

**Absent:** T. J. Jones, E. Simmons

**175. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. T. Devichand, T. M. Donoghue (Cllr. S. M. Donoghue deputising), P. M. Edwards (Cllr. A. J. Rogers deputising) and I. G. Wooldridge.

**176. MEMBERS' DECLARATIONS OF INTEREST**

The following Members declared an interest in the following matters:

<i>Minute No.</i>	<i>Councillor</i>	<i>Interest</i>
178	S. L. Davies	Personal interest – member of Dafen Welfare Committee
178	S. N. Lewis	Personal interest – member of Dafen Welfare Committee
178	A. J. Rogers	Personal interest – member of Dafen Welfare Committee
181	S. L. Davies	Personal interest – involved with discussions in her capacity as a County Councillor for the area.

**177. COMMUNITY FACILITIES – MAINTENANCE WORKS**

**RESOLVED** that the report of the Technical and Burial Services Manager on work undertaken be noted.

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**178. DAFEN PARK**

*Cllr. S. L. Davies, S. N. Lewis and A. J. Rogers declared personal interests in items (1) to (3) below as they were members of Dafen Welfare Committee.*

**(1) CCTV**

Cllr. A. J. Rogers informed Members that Dafen Welfare Committee would like Council permission to install CCTV cameras on the community hall and around the park area to deter anti-social behaviour. A quotation had been received for the installation of 4 cameras.

Following lengthy discussion, covering issues such as complying with data protection legislation; how the CCTV system would be used and managed by volunteers; the need for more evidence to support the case and consideration of other methods to help eliminate future incidents, it was

**RESOLVED** that:

1. The request to install CCTV be supported in principle.
2. Further information and evidence about the level of anti-social incidents at the park be garnered from the police.
3. The issue be revisited once further enquiries had been made over the effectiveness of the scope and adequacy of the proposed CCTV equipment, including the steps needed to comply with its proper use and monitoring in a park environment.

**(2) SIGNAGE**

Cllr. A. J. Rogers enquired if a sign stating 'Dafen Park' could be purchased and erected to the entrance of the park.

**RESOLVED** that the request be accepted.

**(3) MEMORIAL BENCH**

Members received a letter from Ms A. A Dennis requesting permission for a memorial bench to be placed at Dafen Park in memory of her son.

Following discussion, it was

**RESOLVED** that permission be granted for the installation of the bench.

**179. SWISS VALLEY CAR PARK – SIGNAGE**

Cllr. A. G. Morgan informed Members that signage was required for the car park at the community hall to discourage people from using the car park facility as a general parking area. The car park was for the use of hall patrons only and following discussion, it was

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**RESOLVED** that the request be accepted and signage be purchased and erected at the community hall car park.

**180. FELINFOEL COMMUNITY RESOURCE CENTRE  
WATER QUALITY SYSTEM**

The Technical and Burial Services Manager informed Members about the water quality monitoring system and procedures in place at Felinfoel Community Resource Centre which had been introduced to help prevent Legionella bacteria from colonising the hot and cold water system.

Members were informed that as part of the Legionella control monitoring system, the council had received the periodic water test results covering the summer and which showed positive for coliforms. As a precaution a temporary stop on drinking the water was enacted while further water tests were conducted by Welsh Water. The test results presented lower test readings which were not considered to be hazardous. However, given the discrepancy with the two sets of readings a further independent test was conducted. The results of this test differed from the Welsh Water test result and showed slightly higher coliform readings but which were much lower than the initial set of readings performed by the specialist company working on behalf of the council. Everything had since settled down to within acceptable operating parameters and the control measures currently in place proved to be effective in terms of detecting potential water quality issues at a very early stage.

Members were informed that the discovery of coliforms had no correlation to Legionella but reassuringly the current set of controls were working well. During the testing period, notices were erected around the building at water control points and bottled water was purchased for occupiers of the building. It had been difficult to arrive at any conclusion as to what may have caused the spike with the readings because up until this particular incident no adverse readings had been reported. However, the situation would continue to be proactively monitored using the existing set of control measures and it was

**RESOLVED** that the information be noted.

**181. LLWYNHENDY LIBRARY  
FEASIBILITY STUDY PROJECT BRIEF**

*Cllr. S L. Davies declared a personal interest in the following item as she was involved with discussions in her capacity as a County Councillor for the area.*

Further to Minute No. 508 (16 April, 2019 refers), Members received the report of the Community Development Officer providing an update on recent developments regarding the community asset transfer of the library building and fields at Heol Gwili, Llwynhendy.

It had been identified by the local community asset transfer working group that the commissioning of a feasibility study was needed to help determine the full potential of the site prior to a formal asset transfer taking place. The main objective would be to create a site plan and business case that would satisfy various grant funding organisations.

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A feasibility study project brief had been prepared and reviewed by the working group. The brief outlined the research required from the commission and would be issued to consultants who would be invited to quote for the work. The cost of the commission would be met by an award of £15,000, inclusive of VAT, from the Building Communities Trust, Invest Local Programme in Llwynhendy.

The feasibility study project brief included an indicative date of 10 October, 2019, to hold interviews with the prospective consultants that were likely to quote for the work. It was suggested that Members be represented on the interviewing panel together with a representative of Our Llwynhendy steering group.

Following discussion during which Members thanked the Community Development Officer for preparing the project brief, it was

**RESOLVED** that Members of the Recreation and Welfare Committee sub-committee be appointed to the interview panel along with a representative from the 'Our Llwynhendy' steering group in anticipation of the planned interviews on 10 October, 2019.

#### **182. STREET BUDDIES**

The Community Development Officer updated Members with a summary of the Street Buddies Network meetings that had previously been held.

Furthermore, a Street Buddies logo had been designed and was now being displayed on the Street Buddies Facebook page and would also be printed on future marketing material. Moreover, the volunteer agreement had been approved and was now available online to volunteers.

**RESOLVED** that the information be noted.

#### **183. SOCIAL FARM AND GARDENS – SITE VISIT ALLOTMENTS**

Members were informed of a site visit that had been arranged by Officers to Llandaff North allotments on Thursday, 26 September, 2019, to garner information and ideas for the Dwyfron Growing Space.

The Llandaff North allotments had been transformed from fields into allotment plots which helped to promote biodiversity.

Following discussion, it was

**RESOLVED** that interested Members attend with Officers on the site visit to Llandaff North allotments on Thursday, 26 September, 2019.

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**184. FELINFOEL RECREATION GROUND  
ANTI SOCIAL BEHAVIOUR**

Members considered an Environmental Visual Audit (EVA) report for Felinfoel Recreation Ground from Dyfed Powys Police.

The EVA report was requested due to complaints received by patrons of the Felinfoel Community Resource Centre about anti-social behaviour.

The report recommended that the area should be kept clean and litter free and through partnership working a voluntary neighbourhood watch or residents group be established.

Following discussion, Members suggested that the report be forwarded to the Felinfoel Executive Committee for comment and it was

**RESOLVED** that the report be noted and to await further developments in terms of addressing the recommendations contained in the report by working in collaboration with the various community stakeholders that have an interest in the recreation ground.

**FURTHER RESOLVED** that given the value from the exercise and in view of the EVA report being produced as a free service then Dyfed Powys Police be approached about conducting a similar exercise for Dafen Park and Tir Einon play area, Llwynhendy. To this end an invitation be extended to the police officer who completed the report to attend a future committee meeting to discuss this further.

**185. PWLL RECREATION GROUND**

Members received a request from Pwll Recreation Ground Management Committee for the council to erect a fence between the football pitch and cycle path. The fence was needed for safety reasons to prevent path users from being struck by a football during a match.

Following discussion, Members agreed that a high fence was required to safeguard members of the public on the cycle track when a football match was being played particularly as the orientation of the pitch goal-mouth areas ran from north to south, with the southern goal-mouth area abutting the cycle track. This posed an increased risk to path users of being struck by a football when a match was being played. Comment was made that a fence had been erected on the southern perimeter of the former second football pitch but for some unknown reason it was not extended to cover the main pitch by the previous owners.

Members also commented that Officers should make enquiries with Carmarthenshire County Council (CCC) to establish if CCC would contribute towards the provision of a fence due to CCC being the land owners of the cycle path and because the path was constructed many years after the football pitch had been established, and it was

**RESOLVED** that:

1. The request be agreed to in principle.
2. Quotations be obtained for the fencing for consideration for budgeting purposes for next year.

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3. Contact be made with Officers managing the Millennium Coastal Park, Carmarthenshire County Council to enquire if a contribution could be made towards the fencing works.

**FURTHER RESOLVED** that an assessment be carried out of the fencing located on the perimeter of the former second football pitch to ascertain whether it could be re-located behind the goal mouth area on the southern end of the main football pitch as an alternative to purchasing a new fence.

**186. PONTHENRI RECREATION GROUND  
(1) PARK FACILITIES**

Correspondence was received from Ms Smith, Ponthenri Junior Committee Football Team relating to the condition of the facilities at Pontheri play area.

Ms Smith was concerned that the park had been divided into two sections with one of those sections being closed and fenced off. She felt that some of the park areas were dangerous for children and was aware that children had been injured in the park.

Members were informed that the Technical and Burial Services Manager had responded to Ms Smith informing her that the park was inspected every year by an independent inspector who assesses the equipment for compliance with the appropriate standards and in regard to the 2018 report the inspector categorised Ponthenri park with a medium/low risk with no major concerns highlighted to the council.

In view of the comments received and given Ms Smith had indicated in her correspondence that there was a willingness within the community to help support the park, Members suggested that a new play area could be considered for the Council's capital schemes list and for this to be further discussed during next year's budget process.

**(2) REPLACEMENT BASKET SWING**

Members considered the Technical and Burial Services Manager's report addressing the need to replace the basket swing in the play area. The purchase cost to replace a new swing seat assembly was £595.

Members were informed there was no budget in place to provide for a new unit in the current budget but given the unsafe nature of the existing swing it was recommended to fence off the facility or meet the unforeseen expenditure from general reserves. Following discussion, it was

**RESOLVED** that:

1. A new play area for Ponthenri Recreation Ground be discussed during next year's budget process for possible inclusion on the Council's list of capital schemes.
2. That a new basket swing be purchased for £595 with the expenditure being met from general reserves.

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**187. TRALLWM PLAYING FIELDS – PLAY AREA**

Further to Minute No. 52, the Clerk provided Members with an update report about the arrangements to replace the play area with a brand new facility as well as outlining the next steps in preparing for the planned community consultation exercise.

Members were informed that the footprint of the play area as originally proposed encroached upon the football pitch used by Trallwm AFC and so a revised plan had been agreed with Carmarthenshire County Council which was rectangular in shape and which was larger than the original square that had been used for obtaining the necessary planning permission. Moreover, clarification had been sought over respective capital contributions and how the council's contribution would be applied to the scheme. At a meeting held over the summer with county officers, it was agreed that the Housing Department would make a contribution of £60,000; the Rural Council would make a contribution of £25,000; a £12,000 contribution from section 106 monies for the area and the remainder of the capital pot being drawn from the ring-fenced section 106 monies held for the former management and upkeep of the redundant play area located in the adjoining housing estate – Pant Bryn Isaf. This would take the value of the project to circa £105,000 in total.

Furthermore, and at the same meeting, it was confirmed by county council officers that the standard contract management fee to be applied by the building contractor overseeing the housing project would not be applied and levied against the new capital pot of money identified for the play area; meaning all the money could be invested in the play scheme and used by the play providers when invited to draw up schemes having first attended the planned community consultation event.

In regard to satisfying the county council's procurement rules for selecting the preferred play scheme provider, county officers would provide the Rural Council with procurement and evaluation forms to highlight the community benefit to be delivered through the scheme.

Following discussion, during which the level of section 106 monies being made available to support the scheme was challenged on the basis that a significant amount of section 106 money had been assigned to the Bynea electoral ward and therefore the particular scheme should be assigned a larger contribution from the general pot, it was

**RESOLVED** that a meeting be arranged with Officers and representatives of Carmarthenshire County Council together with the Chairman of Committee, Chairman of Council, Leader of Council and the Bynea local ward Members to discuss the section 106 capital contribution and that the matter be reported back to the Recreation and Welfare Committee before moving forward with the scheme.

*Cllr. S. L. Davies left the meeting.*

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**188. SWISS VALLEY RESERVOIR  
UPPER LLIEDI AND LOWER LLIEDI**

Further to Minute No. 419(2) (19 February, 2019, refers), Members considered the draft licence and boundary plan for Swiss Valley Reservoir from the Head of Visitor Attraction Strategy, Welsh Water.

During general discussion, the Clerk outlined the proposed collaboration arrangement with Welsh Water and the capital contribution to be made to the council. Members' attention was drawn to the activity schedule appended to the licence which had been prepared by the council and which highlighted a number of future development proposals and potential income generating opportunities. Members welcomed the draft licence and it was

**RESOLVED** that the draft licence and boundary plan for Swiss Valley Reservoir be accepted and Welsh Water be provided with the contact details of the council's appointed solicitor in order to progress to the next stage of the proposed community adoption arrangement.

**189. REPRESENTATION ON OUTSIDE BODIES  
GWENDRAETH VALLEY RAILWAY**

Members received email correspondence from the Community Development Officer, Menter Cwm Gwendraeth Elli requesting the council's representation on the Gwendraeth Valley Railway project.

Following discussion, it was

**RESOLVED** that the local ward Members for the Glyn electoral ward be nominated to attend future meetings of the Gwendraeth Valley Railway project group.

**190. FINANCIAL SUMMARY REPORT  
SWISS VALLEY COMMUNITY HALL**

Members were circulated with a Statement of Accounts received from the above Management Committee.

**RESOLVED** that the annual grant of £400 be made to Swiss Valley Community Hall Committee for the year ending 31 May, 2019.

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The Meeting concluded at 6.55 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 8 October, 2019, adopted by the Council.