

27 March, 2019.

LLANELLI RURAL COUNCIL

Minute Nos: 470 – 480

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 27 March, 2019 at 4.45 p.m.

Present: Cllr. S. N. Lewis (Vice Chairman (in the Chair))

Cllrs.

S. L. Davies T. Devichand
H. J. Evans

Absent: F. Akhtar, R. L. Najmi, J. S. Randall

470. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Caiach, S. M. Donoghue, T. J. Jones, J. S. Phillips and W. V. Thomas (Cllr. H. J. Evans deputising).

471. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

472. INTERNAL AUDIT REPORT (FIRST INTERIM) 2018/19

Members considered the Internal Audit Report (First Interim) 2018/19 received from the Director, Auditing Solutions Ltd which concluded that the Council continued to have effective systems in place and consequently, there were no significant matters arising at present.

RESOLVED that the report be noted.

473. FINANCIAL REPORTS

RESOLVED that the committee reports for the Administration Department, Burial Services and Training Department to 28 February, 2019, be noted.

27 March, 2019.

474. SCHEDULES OF PAYMENTS

Consideration was given to the Schedules of Payments for the Administration Department, Burial Services and Training Department for February 2019 (copies of which had been previously circulated) which revealed that the expenditure amounted to £141,332.16; £9,505.71; £121,988.20 respectively.

RESOLVED that the reports be noted.

**475. TRAINING PROGRAMMES - CONTRACT VALUES
2018/19**

RESOLVED that the contract values report covering the period 1 August, 2018 to 31 July, 2019, be noted.

476. FINANCIAL ASSISTANCE

Consideration was given to applications received for financial assistance and it was

RESOLVED that:

- (1) Cruse Bereavement Care – that a contribution of £100 be made;
- (2) Mr S Green – that the application be noted;
- (3) Radio BGM – that a contribution of £100 be made.

It was

FURTHER RESOLVED that any underspend in the budget for the Financial Assistance budget at 31 March, 2019, be earmarked and carried forward to 2019/20.

477. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

478. PURCHASE OF VEHICLE

Members considered the report of the Technical and Burial Services Manager on tenders received for a new medium wheelbase van.

Following discussion, it was

RESOLVED that the tender submitted for the Citroen Dispatch Vehicle from Bassetts Group Swansea, Swansea Enterprise Park, Swansea, SA7 9F3 in the sum of £13,786.02 plus VAT be accepted.

27 March, 2019.

479. INSURANCE

Members received the report of the Deputy Clerk on tenders received for the Council's insurance requirements from 1 April, 2019.

Following discussion, it was

RESOLVED that the tender submitted by Zurich Municipal, The Zurich Centre, 3000 Parkway, Whiteley, Fareham to provide insurance indemnity of a five year long term agreement in the sum of £26,144.06 be accepted.

It was

FURTHER RESOLVED that the need for cyber/data liability be investigated.

**480. EMPLOYMENT LAW
HEALTH AND SAFETY CONSULTANCY**

Members considered the report of the Deputy Clerk on tenders received for Employment Law and Health and Safety consultancy from 1 April, 2019.

Members requested that the Stress Counselling Helpline offered by Thomas Carroll to staff be extended to include Councillors.

Following discussion, it was

RESOLVED that the tender submitted by Thomas Carroll, Pendragon House, Crescent Road, Caerphilly in the sum of £5,606.80 plus VAT per annum for a period of five years be accepted.

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The Meeting concluded at 5.20 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 April, 2019, adopted by the Council.