

20 March, 2019

LLANELLI RURAL COUNCIL

Minute Nos: 461 – 466

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 20 March, 2019, at 4.45 p.m.

Present: Cllr. S. M. Donoghue (Chairman)

Cllrs.

S. L. Davies	J. P. Hart
T. Devichand	T. J. Jones
P. M. Edwards	S. N. Lewis
H. J. Evans	A. G. Morgan

461. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Caiach, C. A. Rees (Cllr. T. J. Jones deputising), A. J. Rogers (Cllr. S. N. Lewis deputising), E. Simmons and I. G. Wooldridge.

462. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

463. THE WELL-BEING OF FUTURE GENERATION (WALES) ACT 2015 ANNUAL REPORT 2018/19

Members considered the Council's draft proposals for producing the Council's inaugural annual report detailing the progress made in meeting the objectives contained in the Carmarthenshire Public Services Board's local well-being plan.

Following discussion, it was

RESOLVED that the draft proposals outlined for the creation of the inaugural Annual Report subject to minor amendments be accepted and that the final version of the report be presented for approval at the ordinary Council meeting to be held on 9 April, 2019.

464. INDEPENDENT REMUNERATION PANEL FOR WALES FINAL ANNUAL REPORT 2019/20

Further to Minute No. 235, Members were circulated with the Annual Report 2019/20 received from the Chairman, Independent Remuneration Panel for Wales stating the Panel's

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Annual Report dated February 2019 to be implemented in the financial year 2019/20 had now been published.

Since producing the 2018 Annual Report, the Panel had met with 244 Councillors and Clerks representing 243 Community and Town Councils in 13 meetings it held across Wales. The Panel also had given evidence to the Welsh Government's review of Community and Town Councils. The discussions re-confirmed the widely held view that the roles individual Councils undertook varied significantly and in accordance with this wide variation, the responsibilities and accountabilities of Councillors must also vary.

Members were informed that the Council was categorised as a Band A Council because its annual income and expenditure was in excess of £200,000.

Members' attention was then drawn to section 13 of the report wherein it stated the payments to members of community and town councils. Following discussion, it was

RESOLVED that the following determinations be adopted by the Council:

1. Determination 40: All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.
2. Determination 41: Community and town councils in Band A must make available an annual payment of £500 each to a minimum of one and a maximum of five members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses. In regard to this determination only one payment of £500 shall be made to the Leader of Council.
3. Determination 42: shall not be adopted as it was not applicable to Band A Councils.
4. Determination 43 - Community and town councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:
 - 45p per mile up to 10,000 miles in the year.
 - 25p per mile over 10,000 miles.
 - 5p per passenger per mile carried on Council business.
 - 24p per mile for private motor cycles.
 - 20p per mile for bicycles.
5. Determination 44: If a community and town council resolves that a particular duty requires overnight stay, it may authorise reimbursement of subsistence expenses to its Members at the maximum rates set out below on the basis of receipted claims:
 - £28 per 24 hour period allowance for meals, including breakfast where not provided.
 - £200 – London overnight.
 - £95 – elsewhere overnight.
 - £30 – staying with friends and/or family overnight.
6. Determination 45: Community and town councils can pay financial loss compensation to each of their members where such loss has actually occurred, for attending approved duties as follows:
 - Up to £54.00 for a period not exceeding 4 hours.
 - Up to £108.00 for a period exceeding 4 hours but not exceeding 24 hours.
7. Determination 46: All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by Members in order for them to

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carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer.

8. Determination 47: Community and town councils are authorised to provide a Civic Head payment to the Chairman of Council up to a maximum of £1,500 to undertake the function of that office. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed. In regard to this determination a payment of £1000 shall be made to the Chairman of Council.

9. Determination 48: Community and town councils are authorised to provide a Deputy Civic Head payment to the Vice Chairman of the Council up to a maximum amount of £500 to undertake the functions of that office. This is in addition to the £150 payments for costs and expenses and the £500 senior salary if these are claimed. In regard to this determination a payment of £500 shall be made to the Vice Chairman.

FURTHER RESOLVED that in all cases, any individual Member may make a personal decision to elect to forgo part or all of the entitlement to any of these payments by giving notice in writing to the Deputy Clerk at the appropriate time.

465. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

466. STAFFING MATTERS

Members considered the report of the Deputy Clerk informing of staffing matters.

RESOLVED that the report referenced 03:2019 be accepted.

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The meeting concluded at 5.10 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 April, 2019, adopted by the Council.