

31 January, 2019

LLANELLI RURAL COUNCIL

Minute Nos: 373 – 379

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 31 January, 2019 at 4.45 p.m.

Present: Cllr. A. J. Rogers (Chairman)

Cllrs.

S. M. Caiach H. J. Evans
J. S. Phillips

Absent : S. N. Lewis

373. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. Devichand and S. M. Donoghue.

374. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

**375. QUALITY ASSURANCE REPORTS
(1) SELF-ASSESSMENT REPORT NOVEMBER, 2018**

Members were informed this was the first report under the Common Inspection Framework and there was a need to push for more Apprenticeships. It was confirmed the total number of learners on programmes was consistent and stood at 162. The Training Manager explained learners were well motivated and making good progress in achieving qualifications. Learners develop a wide range of skills that prepare them for the world of work. Some learners found the Apprenticeships difficult with those learners who stay for more than six months progressing well. However, there had been positive feedback from learners which had been a consistent feature of course and programme evaluations for several years.

Overall the majority of observed sessions either through Estyn inspection (Jan 2018) SAW Quality Review or internal management reviews were good. There was now a 'right mix' of delivery with additional activities. Line Managers were starting to do more staff observations and there would be more feedback as a result. Internal Quality Assurance (IQA) arrangements delivered through City and Guilds had been inadequate but work had been done to improve this and it was anticipated that the February 2019 results would be better. The Training Manager also reported that Individual Learning Plans were in place, learner needs were catered for with monthly reviews for traineeships or two monthly reviews for apprenticeships.

31 January, 2019

(2) QUALITY DEVELOPMENT PLAN FOR DECEMBER, 2018

The Training Manager led members through the latest development plan highlighting key actions. Overall the plan had brought about general improvement in the delivery of apprenticeships and trainee programmes.

Following discussion of the reports it was:

RESOLVED that the reports be noted.

376. WELSH GOVERNMENT'S 'DIGITAL 2030' FRAMEWORK

The Training Manager provided an overview of this subject report, and explained that learning providers' skills and knowledge needed to be kept up to date so that learners were able to access the digital world safely. It was also important to note that the adoption of the Framework would be appropriate to the learner's needs. JISC the private company who compiled the report on behalf of the Welsh Government had consulted a variety of learner providers to inform their research.

RESOLVED that the information be noted.

377. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

378. APPRENTICESHIP PROGRAMMES – ADDITIONAL FUNDING ALLOCATION 2018/19 – SKILLS ACADEMY WALES FUNDING AVAILABLE FOR DELIVERING LOGISTICS

The Training Manager briefed Members on the additional funding (£82,000) via Skill Academy Wales for delivering logistics for 2018/2019. Members welcomed the news and it was

RESOLVED that the information be noted.

379. TRAINING PROGRAMMES

(1) WORKING WALES

The Training Manager reported that the outcome of the Tenders for the Working Wales Programme should be known by 1 February, 2019 as there had to be a re-count. LRC Training had received a formal offer from 'Kennedy Scott' to deliver the Working Wales Adult (South Wales and Mid Wales) Lot 5 should they be successfully awarded this Lot then this would benefit 18s and over and help the Prince's Trust Training programme.

31 January, 2019

(2) APPRENTICESHIP PROGRAMMES

The planned notification events for this tender were scheduled for January 2019. However due to a delay they were now expected to be announced the week commencing 18 February, 2019.

(3) THE PRINCE'S TRUST TEAM PROGRAMME

The Training Manager informed Members the Prince's Trust (PT) would not be funding the team programme but that the Working Wales Adult Lot 5 Funding would offset this. PT realised it was putting the whole of the programme at risk so would work with partners to keep the PT kite-mark. There would be no Secondee this year despite last year's success with the Secondee from the D.V.L.A. in Morriston.

Following discussion it was

RESOLVED that the information be noted.

.....

The Meeting concluded at 5.25 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 February, 2019 adopted by the Council.