

**16 January, 2019**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 349 – 361**

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 16 January, 2019, at 4.45 p.m.

**Present:** Cllr. H. J. Evans (Vice Chairman (in the Chair))

**Cllrs.**

S. L. Davies                      P. M. Edwards  
T. Devichand                    J. P. Hart  
A. G. Morgan

**Absent:** S. M. Caiach, E. Simmons

**349. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. S. M. Donoghue, C. A. Rees, A. J. Rogers and I. G. Wooldridge.

**350. MEMBERS' DECLARATIONS OF INTEREST**

The following Members declared an interest in the following matters:

<i>Minute No.</i>	<i>Councillor</i>	<i>Interest</i>
353	S. L. Davies	Personal and Prejudicial – worked for the NHS
357	S. L. Davies	Personal interest – Member, Dafen Welfare Committee
357	T. Devichand	Personal interest – Chairman, Dafen Welfare Committee

**351. TEMPO – TIME CREDITS**

Further to Minute No. 234, the Chairman welcomed to the meeting Ms Rebecca Rosenthal to discuss the Tempo Time Credits proposal for 2019/20.

Ms Rosenthal thanked Members for the opportunity and stated it would be the fourth consecutive year the Council had the opportunity of being involved with Tempo and Time Credits.

Ms Rosenthal gave a brief overview of how the Time Credits model worked. Time Credits opened up opportunities for people to try new things, learn, be healthier and have fun. By

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giving time to the community people could earn Time Credits. A Time Credit was earned for an hour given by an individual to their community or service. The Time Credit could then be spent on an hour's activity or event in the Tempo spend network.

It was really important that Tempo invested heavily in what time credits could do for individuals. The impact it had on people's quality of life had reportedly improved by 83% with 55% feeling more positive about their future. It could improve the health and mental wellbeing of individuals and engaged people in community activities that promoted a healthy lifestyle.

Ms Rosenthal then proceeded to discuss the cost proposal for the fourth year of Time Credits for the Council. During discussion, Members commented that the Time Credit notes that had been circulated and earned had not been returned. Various other points were put to Ms Rosenthal in respect of the Council's bespoke time credit notes, as well as areas of spend, interaction with local community groups, the role of Members and the importance of the proposed planning meeting to map the use of Time Credits and the development of the annual action plan and for the effectiveness of the plan to be reviewed in six months time.

The Chairman then thanked Ms Rosenthal for her presentation proposal and she then withdrew from the meeting.

### **352. STAND UP TO RACISM LLANELLI**

Further to Minute No. 321, Members considered correspondence requesting the Council to be an Honorary Patron of Stand Up to Racism Llanelli.

During discussion, Members recognised the praiseworthy aims of the campaign and in so doing denounced all forms of discrimination and were generally supportive of the initiative. However, Members stated the Council was already legally obliged to comply with the requirements of The Equality Act 2010 and felt it was more appropriate for Members to sign up to the local campaign as individuals if they so wished much like the signatories included in the correspondence.

Following discussion, it was

**RESOLVED** that the correspondence be noted and that the matter of supporting the local campaign group be left to Members to determine on an individual basis.

### **353. OUR PLANS IN 2019/2020**

*Cllr. S. L. Davies declared a personal and prejudicial interest in the following matter as she worked for the NHS and left the meeting before discussion commenced.*

Members received correspondence and a questionnaire document from the Chief Officer, Hywel Dda Community Health Council (HDCHC).

The HDCHC was the independent patient watchdog that helped to make sure individuals and local communities had a voice in their NHS in Carmarthenshire, Ceredigion and Pembrokeshire.

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Following discussion, Members commented that the key priorities for patients was timely access to services and doctors especially availability to GPs when patients required treatment and not having to endure long waiting times for appointments. Members also highlighted the need for the HDCHC to make itself more visible in the community by it proactively marketing its role and services.

**RESOLVED** that the Clerk completes the questionnaire highlighting Members' views and observations.

*Cllr. S. L. Davies re-joined the meeting*

**354. COMMUNITY AND TOWN COUNCIL UPDATE  
DECEMBER 2018**

Correspondence was received from Local Government Partnerships, Welsh Government informing of the recent written statement setting out the Welsh Government policy approach for the Community and Town Council sector.

A review of the Community and Town Council sector was established in July 2017 by the Welsh Government to consider how community and town councils could be strengthened so they were best able to support their communities. The review as conducted by an Independent Review Panel appointed by Welsh Government. The Panel spent around a year gathering evidence and listened to views of a range of stakeholders. The Panel's final report was submitted to the Cabinet Secretary, Local Government and Public Services, Welsh Government. From this, the Welsh Government had identified a table of actions that it proposed to develop along with other key sector stakeholders. However, the opportunities being proposed were very exciting in terms of enhancing the future role and status of local councils in support of the public services reform agenda.

Following discussion, it was

**RESOLVED** that the information be noted and to await further developments.

**355. DISABILITY CONFIDENT EMPLOYER SCHEME**

Members considered the report of the Training Manager on the Government's Disability Confident Scheme and for the Council to sign up to the programme which was run by the Department of Work and Pensions.

The 'Disability Confident' scheme supported employers to make the most of the talents disabled people could bring to the workplace. Signing up to the scheme presented an opportunity for the Council to become a leader in the sector, helping to positively change attitudes, behaviours and cultures.

Attaining the 'Disability Confident' status was a pre-requisite for the Training Department to deliver Working Wales programmes.

Following discussion, it was

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**RESOLVED** that the report be accepted and arrangements be made for the Council to register and sign up to the programme.

**356. MANAGEMENT OF WATER SYSTEMS POLICY**

Members received a policy document on the Management of Water Systems from the Technical and Burial Services Manager.

Members were informed the purpose of the policy document was to build upon the Council's existing measures to control the risk of legionnaires disease in water systems provided in Council facilities. It aimed to reduce and control the risk of harming the health of employees or others, by the Council undertaking to resource, as far as reasonably practicable, all appropriate actions to reduce risk and introduce a compliant management system as detailed in the Health and Safety Executive Technical Guidance documents (HSG274) and the Approved Code of Practice and Guidance on regulations (ACOP 18).

Following discussion of the ongoing issues facing the Council, including the challenge presented as a consequence of asset transferring various buildings and facilities from Carmarthenshire County Council it was

**RESOLVED** that the Council's draft policy document on Management of Water Systems be approved and adopted.

**357. TERMS AND CONDITIONS OF USE OF CHANGING ROOMS**

*Cllr. S. L. Davies declared a personal interest in the following matter as she was a member, Dafen Welfare Committee. Cllr. T. Devichand declared a personal interest in the following matter as she was Chairman, Dafen Welfare Committee.*

Following discussion, it was

**RESOLVED** that the policy be amended to reflect:

1. Reference to the Bond payable:

"2 PAYMENT OF MONIES

2.2 The Bond will be levied on the number of playing teams within each senior User group as follows:

1-2 teams                      £250

3 teams or more              £500

2.3 A Bond would not be levied on juniors Users but the teams would be expected to abide by the Terms and Conditions."

2. A 'Cause for Concern' section be inserted as point 14:

"14. CAUSE FOR CONCERN

14.1 It is expected that the User will pay hire charge fees to the Premises management committee within payment terms for use of the changing facilities. Breach of this condition could necessitate the Council having to pay the debt from the Bond should non-payment occur. The User will then be expected to replenish the Bond to its previous value.

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14.2 The Council's Recreation and Welfare Committee has the right to increase the value of the Bond should there be concern at the continued misuse of the changing facilities or non-payment of hire charge fees."

3. The sequence of numbering in the Terms and Conditions be amended to take into account the inclusion of 2. above.
4. Safe use of changing facilities' guidelines be created to identify the measures to be in place to lower the risk to children in dual use premises such as community rooms and changing rooms.

**358. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted, the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

**359. TEMPO - TIME CREDITS**

Further to Minute No. 351, the Community Development Officer, informed Members that a meeting had been held with the Clerk, Community Development Officer and the Regional Manager, South Wales and South West England, Tempo to discuss the cost proposal for 2019/20.

Building on the success of previous years the Council wished to continue to further develop initiatives previously started under the Council's 'Whole Place Plan 2015 – 2030' and which supported local priorities for Llanelli, these included Keep Llanelli Tidy activities and the Street Buddies scheme. The introduction of Time Credits had supported wider engagement across the community and local action to meet local needs over the past few years. It was important to continue this growth.

Following discussion, whereby Members raised concern that Time Credits were not being returned to the Council and the high cost involved for the support from Tempo for 2019/20, it was

**RESOLVED** that:

1. The Council continues with Time Credits and accepts the Tempo proposal for 2019/20; and
2. A progress report be presented to Members of the Recreation and Welfare Committee in six months time.

*Cllr. S. L. Davies left the meeting.*

**360. LGPS EMPLOYER DISCRETIONARY POLICIES**

Members received correspondence from the Dyfed Pension Fund enclosing the new discretionary functions within the LGPS (Amendment) Regulations 2018. The new

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regulations required a review of the Council’s discretionary policies that needed to be formulated as part of the adoption and introduction of the said regulations.

Members were then led through the discretionary functions which the new regulations had brought about. To assist Members in this regard a full list of the discretionary functions had been prepared by Dyfed Pension Fund officers in an accompanying table within the Full Policy Statement together with appropriate policy recommendations annotated alongside each new discretionary function. Following consideration of the policy recommendations, it was

**RESOLVED** that all of the proposed policy recommendations be accepted without modification.

**361. STAFFING MATTERS**

Members considered the report of the Deputy Clerk informing of staffing matters.

**RESOLVED** that the report referenced 01:2019 be accepted.

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The meeting concluded at 6.45 p.m.

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