

**21 November, 2018**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 295 – 298**

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 21 November, 2018, at 4.45 p.m.

**Present:** Cllr. S. M. Donoghue (Chairman)

**Cllrs.**

S. L. Davies	H. J. Evans
T. Devichand	J. P. Hart
P. M. Edwards	I. G. Wooldridge

**295. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. S. M. Caiach, A. G. Morgan, C. A. Rees A. J. Rogers and E. Simmons.

**296. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**297. COMMUNITY DEVELOPMENT FUND**

Pursuant to Minute No. 248 and the recommendation made by the Community Development Grants Panel for this committee to consider the action to be undertaken by officers when incomplete applications were received, it was

**RESOLVED** that henceforth and in the event of the receipt of incomplete Community Development Fund applications, Officers are only required as standard practice to contact the organisation once to serve as a reminder to supply the outstanding information followed by one final reminder should it be necessary to tie up loose ends. The effect of non-compliance to supply the required information after the reminders have been sent will result in applications being rejected at the preliminary assessment stage and will not be presented to the Panel for consideration.

**298. ORGANISED EVENT GUIDE**

Members considered the report and supporting documents presented by the Technical and Burial Services Manager in regard to an organised event guide to support the Council manage risk when outside bodies wished to use Council property including land or premises to stage community events.

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Following discussion, it was

**RESOLVED** that the organised event guide be accepted and adopted.

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The meeting concluded at 5.05 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 December, 2018, adopted by the Council.