

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

A gynhelir yn Siambr y Cyngor dydd Mawrth, 18 Mehefin, 2019, am 4.45 y.p.


CLERC y CYNGOR

12 Mehefin, 2019.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr y Gwasanaethau Claddu a Thechnegol ar waith sydd wedi ei wneud.
4. Lle Tyfu Dwyfor – derbyn adroddiad diweddarau gan y Swyddog Datblygu Cymunedol.
5. Clwb Pêl-droed Gaelic – ystyried cais a dderbyniwyd gan Mr G L Gilroy am ganiatâd i ddefnyddio un o feysydd hamdden y Cyngor ar gyfer hyfforddiant pêl-droed a gemau a chytuno ar ymatab y Cyngor.
6. Tir Hamdden Felin-foel - Darparu Cyfleusterau Cyhoeddus a balconi gwyllo yng Nghanolfan Adnoddau Cymunedol Felinfoel - ystyried llythyr a dderbyniwyd ar y cyd gan yr Ysgrifennyddion, Clwb Pel-droed, Rygbi Felinfoel a Cadeirydd Criced Felinfoel a chytuno ar ymateb y Cyngor.
7. Llyfregell Llwynhendy - yn ychwanegol at Gofnod Rhif 508 (16 Ebrill, 2019), derbyn adroddiad diweddarau llafar gan Swyddog Datblygu Cymunedol

Aelodau'r Pwyllgor:

Cyng. P. M. Edwards (Cadeirydd y Pwyllgor), S. N. Lewis (Is-Gadeirydd y Pwyllgor),
S. L. Davies (Cyngor y Pwyllgor), M. V. Davies, T. Devichand, T. M. Donoghue, J. P. Hart,
T. J. Jones, A. G. Morgan, E. Simmons, W. V. Thomas and I. G. Wooldridge.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE
To be held at the Council Chamber on Tuesday, 18 June, 2019, at 4.45 p.m.


CLERK to the COUNCIL

12 June, 2019.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works - to note for information, a progress report from the Technical and Burial Services Manager on work undertaken.
4. Dwyfor Growing Space – to receive an update report from the Community Development Officer.
5. Gaelic Football Club – to consider a request received from Mr G L Gilroy for permission to use one of the Council's recreation grounds for football training and matches and to agree the Council's response.
6. Felinfoel Recreation Ground – Provision of Public Conveniences and a viewing balcony at Felinfoel Community Resource Centre – to consider a joint letter received from the Secretaries, Felinfoel AFC, RFC and the Chairman of Felinfoel Cricket and to agree the Council's response.
7. Llwynhendy Library – further to Minute No. 508 (16 April, 2019 refers), to receive a verbal update report from the Community Development Officer.

Members of the Committee:

Cllrs. P. M. Edwards (Chairman of Committee), S. N. Lewis (Vice-Chairman of Committee), S. L. Davies (Chairman of Council) M. V. Davies, T. Devichand, T. M. Donoghue, J. P. Hart, T. J. Jones, A. G. Morgan, E. Simmons, W. V. Thomas and I. G. Wooldridge.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 18 June, 2019

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's workforce during May and June 2019.

2. WORK ACTIVITIES

The following work activities have been performed:

- (1) Vauxhall Buildings
installed bicycle and bunting on front railings
set out chamber for Annual Meeting
fit adaptations to desk following DSE assessments
water plants
- (2) Dafen Community Hall
litter pick
strim, weed
- (3) Dafen Changing rooms
purge showers
- (4) Felinfoel Resource Centre
clear bins, litter pick
empty litter bins
mow, strim, weed
repair light fitting
- (5) Five Roads Community Hall
litter pick
empty bins
mow, strim
- (6) Furnace Community Hall
bins
litter pick
mow and strim
- (7) Llanelli District Cemetery
preparation, backfilling, levelling of graves and cremation plots
inspect and make safe memorials
litter picking, empty litterbins
clear spent wreaths
tend flower beds
tend and maintain remembrance gardens

cut back trees and hedgerow
clean roads and paths
apply weedkiller to roads/paths.
transport wheelie bins
mow and strim grassed areas
clear drainage channels
erect new gate and posts
test excavations and groundwater monitoring section 11
fit wheelie bin lid restrictors
clear fly tipping
seasonal planting, flowerbeds.

- (8) MUGA Llwynhendy
litter picking, bins
mow and strim grass
- (9) Ponthenri Community Hall/ Changing rooms
litter pick
mow, strim
- (10) Pwll Pavilion
strim, weed
repairs to rainwater down pipes
repairs to fence
- (11) Sandy and Stradey Community Hall
litter pick, cut grass, weed
- (12) Saron Community Hall
litter pick, weed
cut grass
edge back paths
- (13) Swiss Valley Community Hall
litter pick
cut grass, weed
remove loose tiles from toilet wall
- (14) Trallwm Community Hall
empty bins, litter pick, weed
- (15) Porterage Services
fill fuel storage
puncture repairs, tyre replacements
removed broken chairs Felinfoel Resource Centre
consumables, materials
flowers
vehicles to garages for MOT, servicing, repairs
deliver red waste bags, various halls
chairs and tables, various halls
waste and fly tipping to waste disposal site.
- (16) Machinery and vehicles
daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools
and equipment.

clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.

- (17) Maintenance works to play areas and recreation grounds
cut grass and litter pick and empty bins all parks and play areas
cut back hedges and brambles at Berwick
remove waste and fly tipping
seasonal fine turf maintenance at Dafen bowls green, cricket and Felinfoel cricket
seasonal ground maintenance and repairs to sports pitches at Dafen, Felinfoel, Trallwm, Pontyates, Ponthenri and Pwll.
take down football goal posts

- (18) Maintenance works on behalf of Llanelli Town Council
seasonal ground maintenance, line marking and repairs to sports pitches at Penygaer, Penyfan, Seaside and Peoples Park.
seasonal fine turf maintenance at Havelock and Peoples Park bowls greens and Crown Park cricket outfield.
remove fire damaged benches and ship feature at Crown Park.

- (19) Maintenance to footpaths in the following Wards

<u>Glyn</u>	36/14	Llwyncrwn/New Inn/ Pontyates park
	36/35	Heol Hen
	36/09	Cae Pontbren Colliery
	36/12	Noddfa Chapel

<u>Swiss Valley</u>	36/46a,b	Syddden-Pennant, Hilltop Cribin Farm
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<u>Bynea</u>	36/129	Tanygraig
	36/127	Bell Inn
	36/128	Sychnant Fach
	36/124	Saron Rd
	36/114	Gerwen Rd - Bryn Martin
	36/125	Station Rd

<u>Pemberton</u>	36/109	Heol Elfed – White Lion
	36/130	Tir Einon – Parc Gitto
	72/27	Heol Hen - Trostre

<u>Hengoed</u>	57/95	Stradey – Penryyn
	57/96	Soar Chapel – Parc Hywel
	57/89	Cilymaenllwyd
	57-84,85	Gwraeth - New Lodge
	57/92	Pant
	36/69	Stradey Park – Sandy Bridge
	36/67	Constitution Hill
	36/60	Penyfai – B4308
	36/62	Cwmbach – B4308

<u>Felinfoel</u>	36/72	Pleasant View – Panteg
	36/78,79	Park View - Brohowddgar (Co-op)

<u>Dafen</u>	36/103,104	Halfway – Glyncoed
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3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Portorage activities are performed throughout the year. The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets

and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

8.1 That Members note this information report.

Yours sincerely

TECHNICAL AND BURIAL SERVICES MANAGER

12 June, 2019

Introduction and background

The purpose of this briefing paper is to look at the potential of a community asset transfer of the Dwyfor growing space in Llwynhendy. It outlines the potential for a community project and considers its current and most recent use.

Dwyfor Growing space is situated on land owned by Carmarthenshire County Council. It started as a Communities First Project and is now managed by Llys Caradog Children’s Centre, who rent allotments out to the community.

Location and recent activity

The space is land locked by the back gardens of the terraced houses on Llys Caradog, Dwyfor, Brynsierfel and Lon Ceiriog. Entrance for vehicles is via a lane off Dwyfor. There is decent parking outside the perimeter fencing at the entrance to the gardens. In 2016, Llwynhendy Families Taking Action Group looked after the



entrance area turning it in to an attractive community garden space utilizing grants to help pay for equipment, training and events in support of the space. A Mens Shed project never got going leaving the organiser disappointed in the lack of take up therefore losing interest. During the summer LRC Training Prince’s Trust had a one week placement there to work on one of the plots.

Current status and need

There’s a large number of allotments overgrown. There is complimentary shed space for the plots. Fencing surrounds the area which is locked up to help protect the area from anti-social behaviour. The current landlords will have an insight in to the level of demand locally. Llanelli Town Council run three allotment sites in the town centre, and have a waiting list for people interested, as all of the allotments are used. Recent consultations done by Buildings Communities Trust and the Whole Place Plan show that there is a lack of community assets in the area.

Funding

Funding for a community project, dependant on the project lead, could be accessible via Lottery grants, trust funds and Invest Local Llwynhendy.

Potential project & partner support

A scoping exercise is needed however the project potential for the space lends itself well to national policies such as the Well-being of Future Generations (Wales) Act and the Social Services and Well-Being (Wales) Act. E.g.) A project could be created where project staff could train people to grow produce and help coordinate the community garden with local residents and interest groups. Permaculture courses could be offered by the same project which will teach people to become more sustainable with the way they live by utilising the resources around them. There are a number of potential local stakeholders, groups and partners as outlined below.

Group name	Current role, No of volunteers, Connections
Men’s Sheds	National programme recently funded for 3 more years. Established to improve well-being of men who may be living in isolation. No gardening men’s sheds in Llanelli currently.
Time Credits	Opportunity to promote via the TC network. TC’s for volunteers taking part in clean up / open days.
Individuals	Offer a number of plots for individuals by charging a yearly rate

Dwyfor Growing Space - Briefing paper

Our Llwynhendy	Community group of Invest Local. They may want to include the area in to their driving change plan, thus making funds available for a project.
Local groups	Local group LFTAG developed the entrance community garden area in recent years. Produce can be used to provide free meals during school holidays.
Llys Caradog Children's Centres	Current landlords. Staff / service users will have input as to what works well currently.
Prince's Trust	Future placements at the site to help with improvements or with start and finish projects
Incredible Edible Carmarthenshire	Local branch of the Incredible Edible movement. Volunteer led programme who develop unloved areas of public land in to community growing projects.
Llanelli Food Assembly	Raise funds towards running costs by selling the produce at Llanelli Food Assembly, a co-operative with its aims at selling local produce once a week at Selwyn Samuel Centre
Trallwm Hall	Food bank, cookery demonstrations using the produce grown at Dwyfor.
Schools and colleges	Educational establishments can be included as part of their curriculum and use the produce in their school meals

END.

Carol Lloyd

From: [REDACTED]
Sent: 04 June 2019 09:54
To: enquiries
Subject: New GAA club in Llanelli

Dear Sir/Madam,

I have recently set up a Gaelic Football club in the community and I would like to request the use of a pitch in the community.

The use of a pitch is required for both training and competitive games.

I have the backing of the Gaelic Athletic Association of Ireland to be supplied with portable goalposts (if demand is met) as well as other training equipment such as balls, flags etc.

We would look to use the pitch for training twice a week to start, depending on availability.

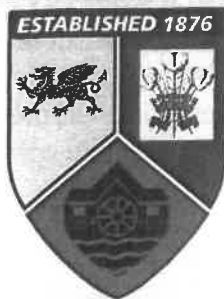
Kind regards,

Gerard Lee Gilroy
[REDACTED]

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	5 JUN 2019
FILE REF.	
PASSED TO	ASK/RBW

FELINFOEL RUGBY FOOTBALL CLUB

Affiliated to the:
Welsh Rugby Union
West Wales Rugby Union
Llanelli & District Youth Rugby Union
Llanelli & District Junior Rugby Union
Llanelli & District Rugby Union



President: P BENNETT Esq O.B.E

Patron: H. OWEN Esq

Patron: I. OWEN Esq

Patron: R FOURACRE Esq

ITEM No. 6

HEADQUARTERS:

The Club, Felinfoel, Penywaer

Dafen Road, Felinfoel

Telephone: 01554 771111

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	5 JUN 2019
FILE REF.	
PASSED TO	ASK/R&W

Felinfoel,
Llanelli,
Carms.
SA14 8AU.

Date: 25TH May 2019.

Dear Mark

Felinfoel Community has three successful sporting groups. Felinfoel RFC, Felinfoel Football and Felinfoel Cricket they all play their home games at King George's Fields Felinfoel (Felinfoel Park) and have the use of the Felinfoel Resources Centre Changing Rooms.

All three teams have been successful over the years and run teams at various age groups, a succession of volunteers working tirelessly over the years to run their groups, and secure funding which is a constant challenge.

Felinfoel RFC run a highly successful mini and junior teams, having teams from 8 to 16 year olds including participation of both boys and girls, also Felinfoel RFC run a Development team and a very successful youth and senior team, this year Felinfoel Senior team has won the Division One West Championship for the second year running, something that has not been achieved by any other club since the new league structure started about 10 years ago

The public attendance for spectators on a typical first team fixture can be substantial and attendance during mini and junior games on Sundays is also considerable as parents and grandparents bring their children along to take part and watch. Typically the mini and junior events start at 10:30am and can run until 2:00pm Spectator attendance for football matches that can also take place at the same time as Rugby means that the number of people visiting the park can be considerable.

The facilities provided by Llanelli Rural Council at Felinfoel Resources Centre for the sporting groups is outstanding and all groups are grateful to be able to use such facilities. However there is one important need that is not being met at the moment for the general public who visit the park on match days, and that is access to public toilets for what can be large amounts of supporters, parents and grandparents who provide valuable support to all the sporting groups at Felinfoel.

www.Felinfoelrfc.mywru.co.uk

As one of the Trustees who manages the Felinfoel Resources Centre for Llanelli Rural Council it isn't practical to open the toilet facilities at the Resources Centre to the public on match days. The rest of the building cannot be secured or isolated from the toilets and it is also not possible to allow the public open access to the toilets in the changing rooms. Also the security of the Centre is even more important now due to the sensitive nature of the work carried out by the Health Board that rent the office space at the centre.

Felinfoel RFC presently hire in a portalo as a toilet facility, however this is not ideal and very costly to the club. We can only afford to provide one unit which is used by all ages and both sexes from supporters of the rugby and football.

After discussions among the Rugby, Football and Cricket we feel that along with the toilets now would be an appropriate time for an addition of a balcony to the Felinfoel Resources Centre which would enhance the facility and improve enjoyment for spectators and supporters of all the sporting groups in Felinfoel.

Felinfoel RFC, Football and Cricket are asking that Llanelli Rural Council members agree to support the sporting groups in Felinfoel in the principle of providing a permanent toilet facility and spectators balcony in line with any planning issue and adequate and appropriate funding being secured. These facilities could be managed by the sports clubs and/or the Community Resources Centre Trustees/Committee in a similar way to the changing facilities. We would envisage the toilets would only be opened on match days or other organised community events at the park.

We have provided sketches and images as to our suggestion as to where the toilets and balcony could be located. Felinfoel Rural Councillors Mr John Evans and Mr Bill Thomas have expressed their support for the project subject to planning permission and funding being secure, we hope that the all members of the Council will also support the project to enable us to move forward and develop plans and secure funding.

Finally I or any of the Rugby, Football and Cricket Committees would be happy to meet with the council to answer questions they may have with regards the Project.

Yours in Anticipation.



Mr Clive Richards (Secretary Felinfoel RFC)



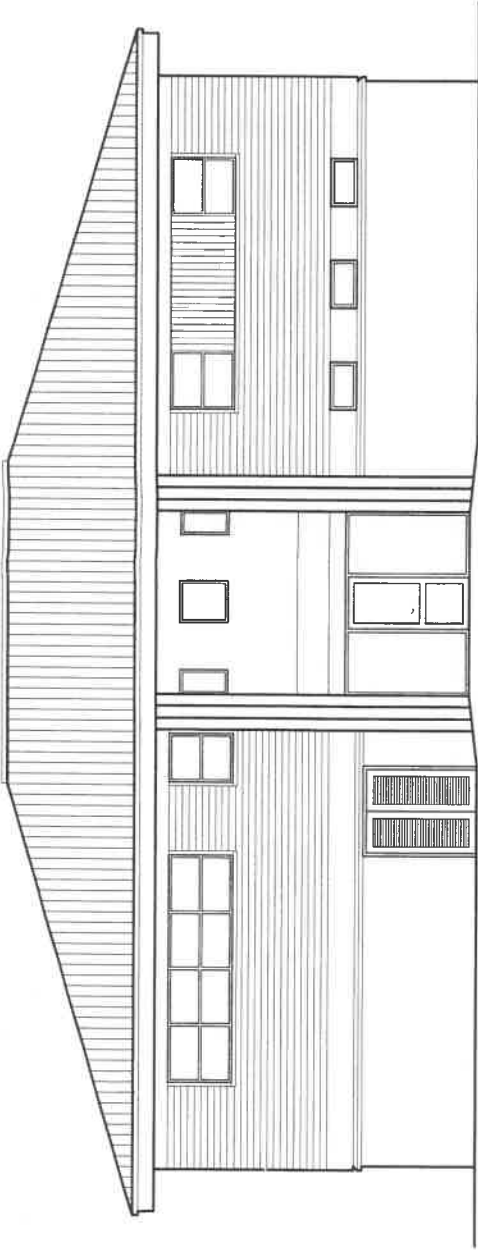
Mr Brian Edwards (Chairman Felinfoel Cricket)



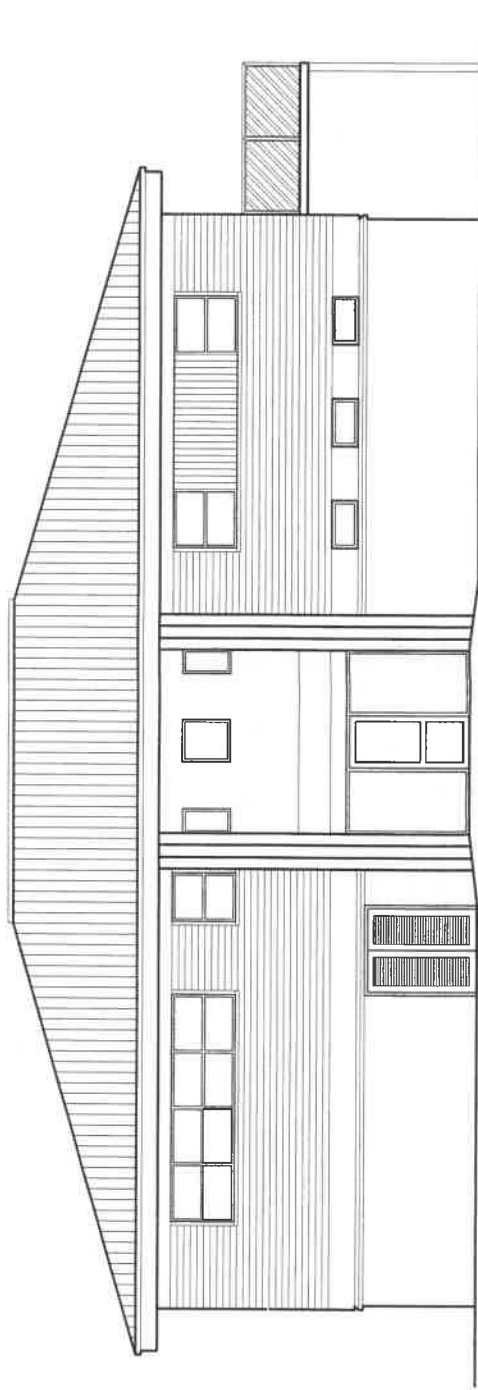
Mr Jason Rees (Secretary Felinfoel AFC)

NOTES
 1. Do not scale measurements EXCEPT figured dimensions, must be used only for reference.
 2. Contractor must check all dimensions on site & any discrepancies must be reported to the CA.
 3. All drawings must be submitted to the CA for review & approval.

REV	AMENDMENTS	DATE	CLIENT	CHECK



Existing Front Elevation



Proposed Front Elevation

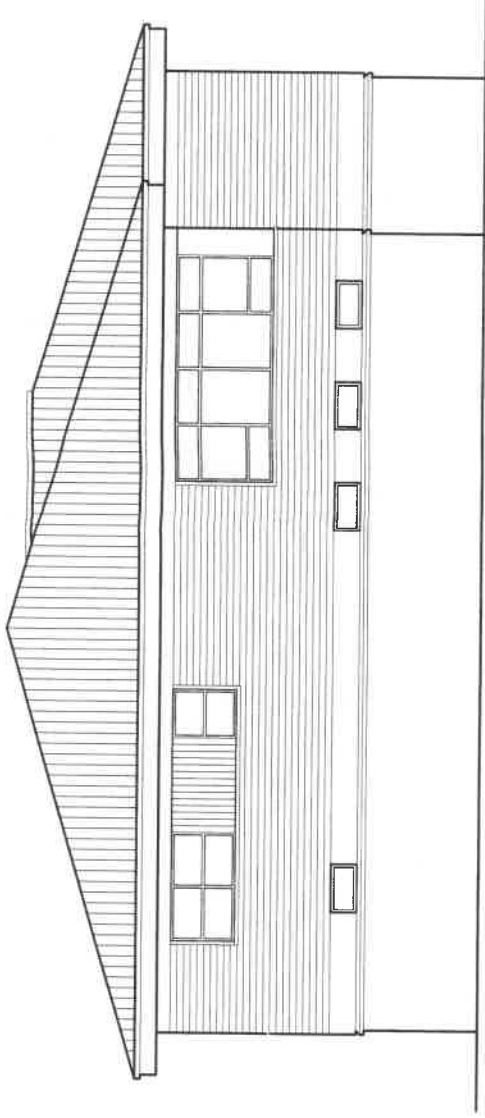
SCALE	SIZE	DATE
1/8" = 1'-0"	A1	Mar 29
1/4" = 1'-0"	A3	

TITLE	SERIES	DRAWING	REVISION
Existing & Proposed Front Elevations	FF	2	1
JOB No.			

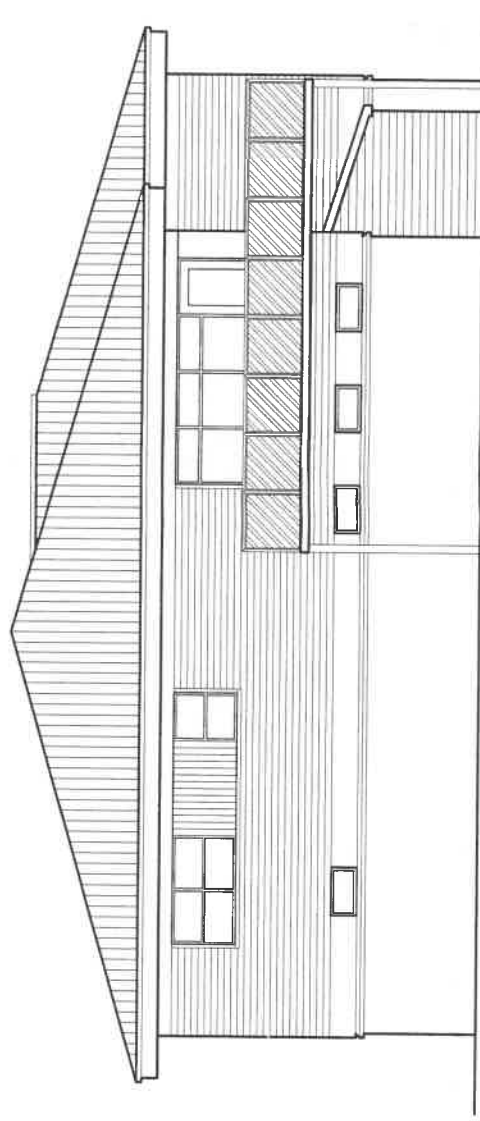
SERIES KEY: 1 - ELEVATIONS, 2 - SECTIONS, 3 - EXTERNAL WORKS, 4 - PLANS, 5 - 3D ROOM DATA, 6 - DETAILS, 7 - SCHEDULES

NOTE: Figured dimensions must be used. Do not use the measurements. EXCEPT in connection with Planning, Submitters must check all dimensions visible & any discrepancies must be reported to the CA. Contractor must check all dimensions visible & any discrepancies must be reported to the CA.

REV AMENDMENTS DATE CLIENT CHECK



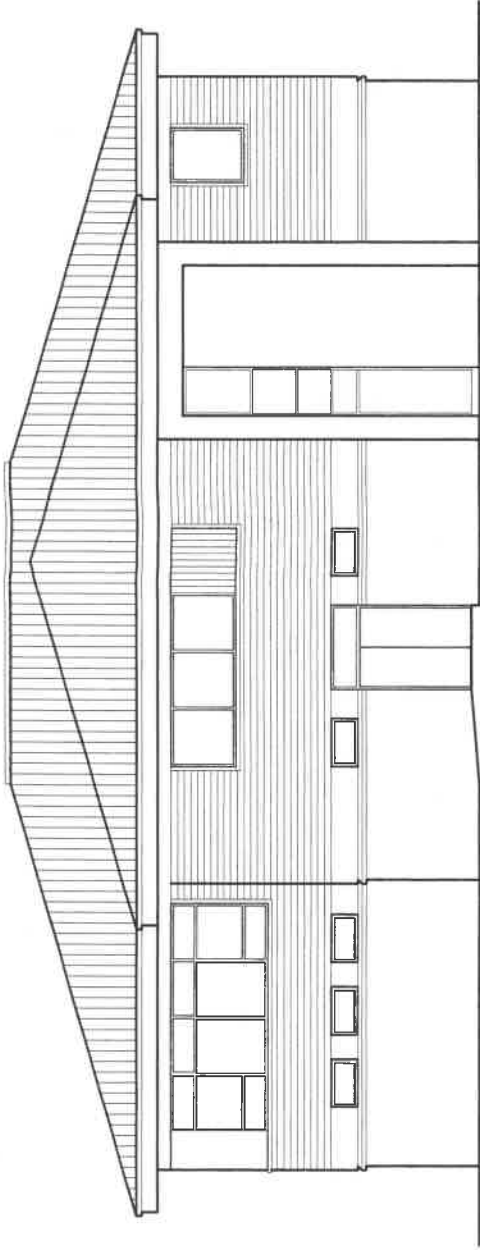
Existing Side Elevation



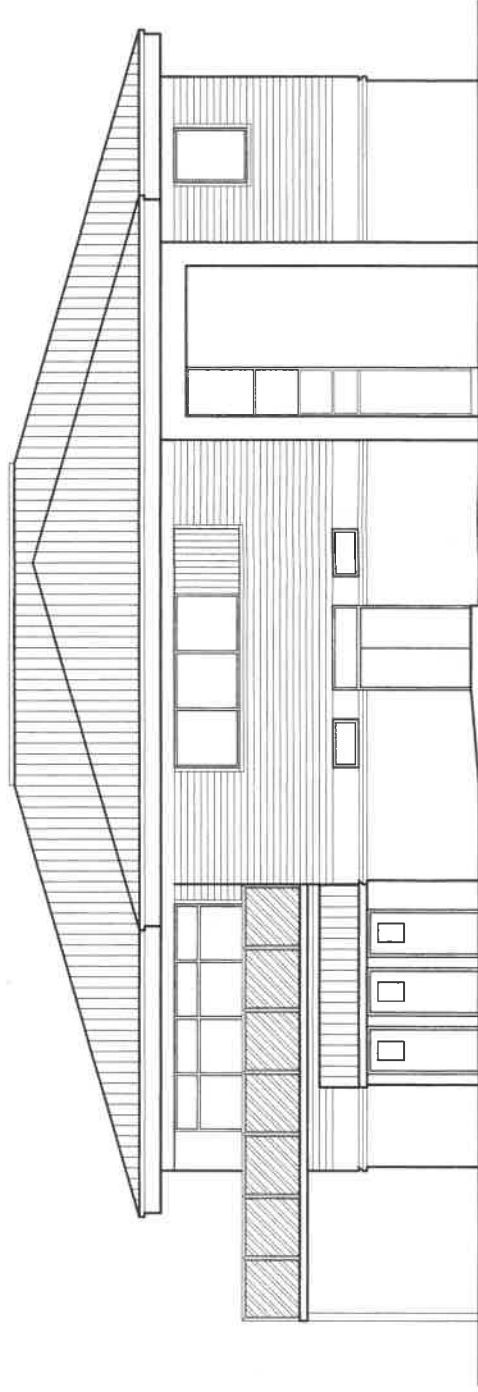
Proposed Side Elevation

NOTES
Figured dimensions must be checked in connection with planning. Submissions without figured dimensions on site & any discrepancies must be reported to the CA Contractor must check all dimensions on site & any discrepancies must be reported to the CA

REV AMENDMENTS DATE CLIENT CHECK

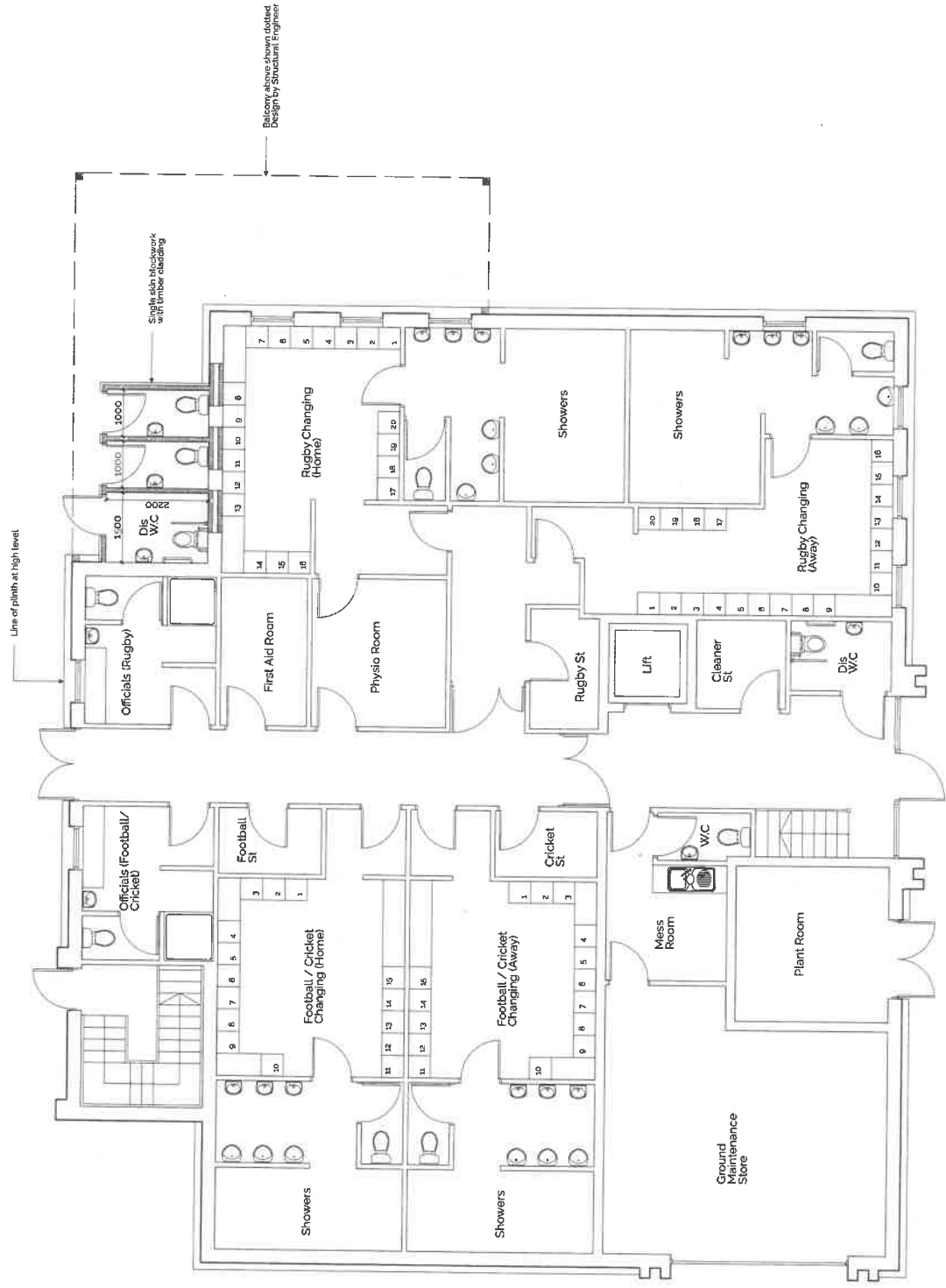


Existing Rear Elevation



Proposed Rear Elevation

NOTES
 Direct scale measurements except figured dimensions must be used only.
 Contractor must check all dimensions on site & any discrepancies must be reported to the client.
REV AMENDMENTS **DATE** **CLIENT** **CHECK**



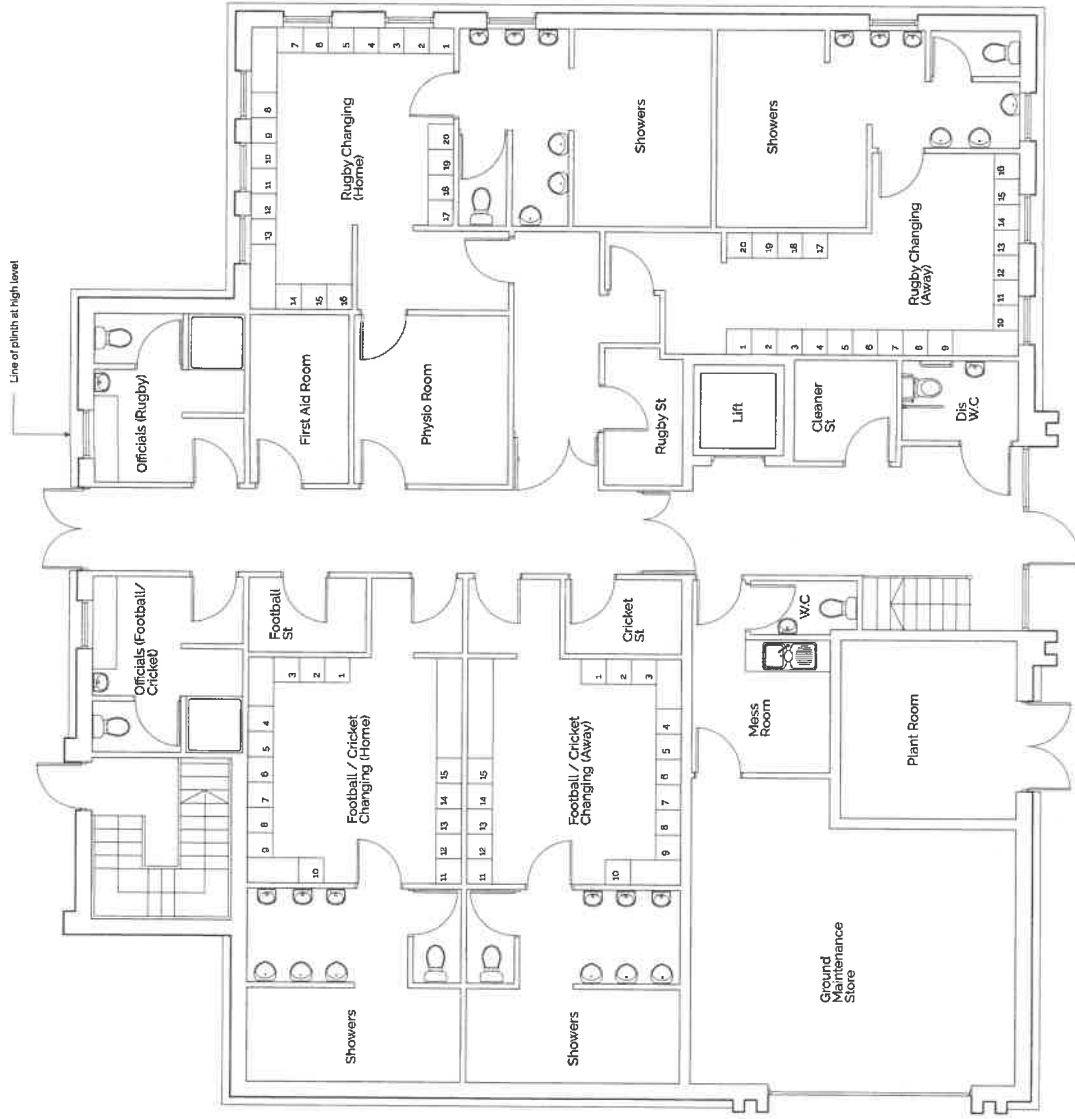
SERIES KEY: ELEVATIONS, 3. SECTIONS, 4. EXTERNAL WORKS.
 1 - PLANS, 2 - EXTERIOR FINISHES, 3 - INTERIORS, 4 - DETAILS, 5 - SCHEDULES.

TITLE	SERIES	DATE	REVISION
Proposed Ground Floor	FF	1	3
JOB No.			

SCALE	SIZE	DATE	DATE
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1:30	A3		

NOTES
 Do not scale measurements. Except in figured dimensions must be used only.
 Contractor must check all dimensions on site & any discrepancies must be reported to the CA.

REV	AMENDMENTS	DATE	CLIENT	CHECK



SERIES KEY: 1 - ELEVATIONS, 2 - SECTIONS, 4 - EXTERNAL WORKS,
 5 - PLANS, 6 - 120 ROOM DATA, 7 - DETAILS, 8 - SCHEDULES

FF	1	1	1
JOB No.	SERIES	DRAWING	REVISION

TITLE
 Existing Ground Floor

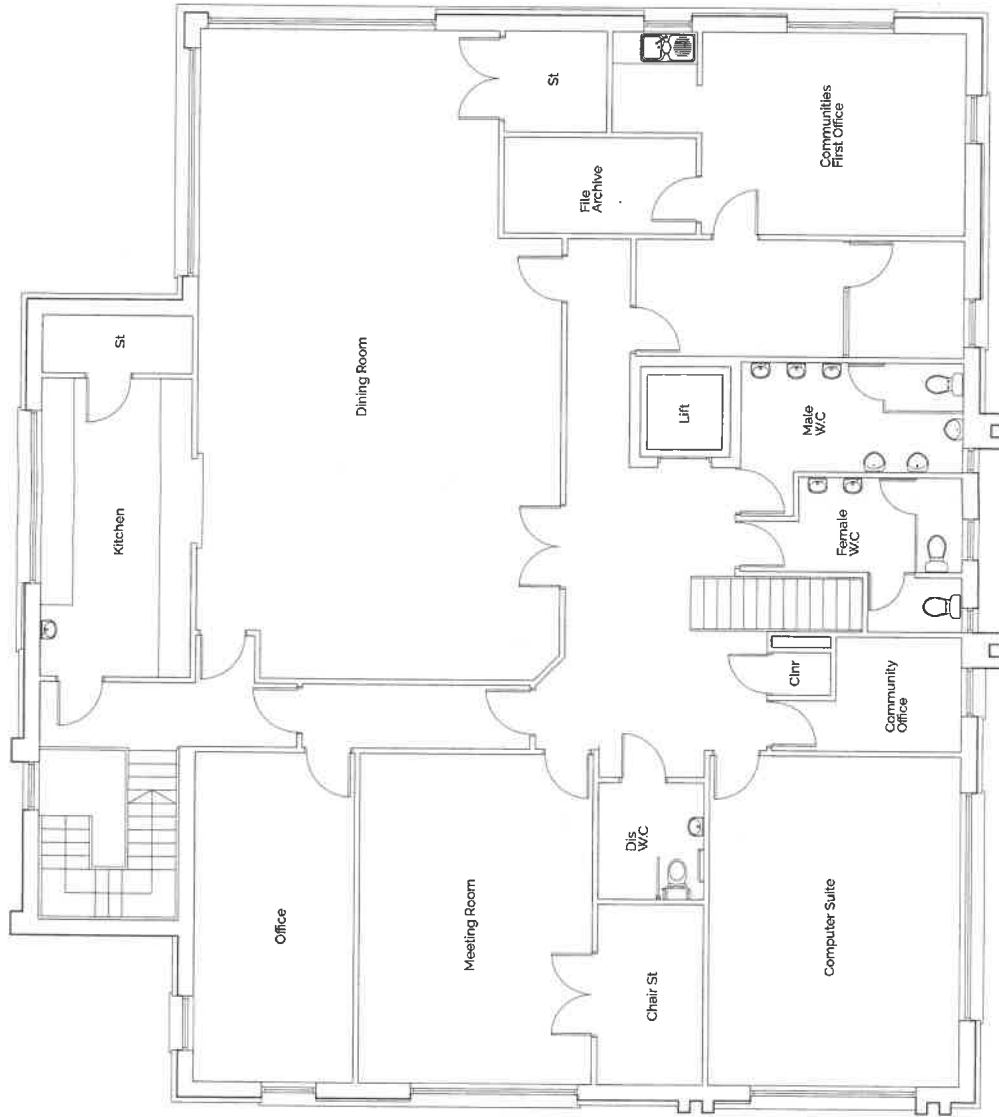
SCALE	SIZE	DATE
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1:100	A3	

DRAWN	CHECKED
JAE	

KEY

NOTES
 Do not scale measurements. Refer to connection with planning. Submit size of Contractor must check all dimensions on site & any discrepancies must be reported to client.
 FIGURED DIMENSIONS MUST BE USED ONLY
 CHECK CHECK

REV AMENDMENTS DATE



JOB NO.	FF
SERIES	1
DRAWING	2
REVISION	