

**14 November, 2017**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 262 – 272**

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 14 November, 2017, at 6.00 p.m.

**Present:** Cllr. H. J. Evans (Chairman)

**Cllrs.**

F. Akhtar	P. M. Edwards
S. M. Caiach	J. P. Hart
S. L. Davies	A. G. Morgan
T. Devichand	J. S. Phillips
S. M. Donoghue	A. J. Rogers
E. Simmons	

**262. CHAIRMAN'S ANNOUNCEMENT**

The Chairman referred to the recent demise of Cllr. W. V. Thomas' sister and as a mark of respect Members and Officers stood in silent tribute.

**263. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. M. V. Davies, T. M. Donoghue, T. J. Jones, S. N. Lewis, R. L. Najmi, J. S. Randal, C. A. Rees, W. V. Thomas and I. G. Wooldridge.

**264. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**265. CONFIRMATION OF MINUTES**

**RESOLVED** that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	10 October, 2017
Planning and Liaison Committee	19 October, 2017
Learning and Development Consultative Committee	26 October, 2017
Community Development Grants Panel	26 October, 2017
Planning and Liaison Committee	30 October, 2017

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**266. MATTERS ARISING  
(1) REVIEW OF COMMUNITY AND TOWN  
COUNCIL SECTOR IN WALES**

Further to Minute No. 240, the Clerk informed Members that he recently attended a meeting of the Community and Town Council Independent Review Panel to give evidence about the Council's work and partnership arrangements. The Panel was gathering evidence which would be assessed by the Welsh Government to determine the future structure and roles of community and town councils as part of the public services reform agenda.

Cllr. T. Devichand thanked the Clerk for representing the Council at these types of events.

**RESOLVED** that the information be noted.

**267. LLANELLI FAIRTRADE**

Further to Minute No. 339(2) (9 December, 2008), correspondence was received from the Chair, Llanelli Fairtrade requesting the Council to pass a resolution in support of Fairtrade entitled Fairtrade Nation Campaign.

Following discussion, it was

**RESOLVED** that:

1. The Council shall once again consider supporting the principle of Fairtrade on the basis that there was a greater range of Fairtrade products now available so that Fairtrade refreshments can be purchased and used in the Members' room for a trial period of six months.
2. The local Fairtrade movement be notified that Cllr. S. M. Caiach has been appointed to represent the Council on Llanelli Fairtrade.
3. Llanelli Fairtrade's request to make use of a room at Vauxhall Buildings be approved in principle provided its meetings did not interrupt the Council's normal business arrangements. Furthermore, and in this regard a suggestion be made to the local Fairtrade representative that the option of sharing meeting space with Llanelli Town Council be investigated with meetings alternating between the two Councils.

**268. LLANELLI JOINT BURIAL AUTHORITY**

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 13 September, 2017:

“At a Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 September 2017 at 4:00 pm.

Present: Cllr. J. Williams (Chairman)

Cllrs.

D. L. Darkin                      H. J. Evans  
P. M. Edwards                    J. S. Edmunds

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together with Mr D. Gary Jones (Town Clerk)

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. F. Akhtar, S. L. Davies, S. M. Donoghue, S. J. Griffiths and B. A. L. Roberts.

16. MEMBERS' DECLARATIONS OF INTEREST

Cllr. J. S. Edmunds declared a personal and prejudicial interest in Minute No. 25 because he believed he knew the individual being discussed.

17. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Annual Meeting - 14 June 2017

18. MATTERS ARISING  
LLANELLI CREMATORIUM

Further to Minute No. 14, the Secretary reported that the planned meeting with the Westerleigh Group Ltd had been cancelled at the organisation's request. Furthermore, no new date for the meeting had been requested.

RESOLVED that the information be noted.

19. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for May, June and July 2017 and the provisional report for August 2017 be noted.

20. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for June, July and August 2017, which revealed expenditure for the months, amounted to £13,419.02, £15,818.85 and £13,930.54 respectively.

RESOLVED that the information be noted.

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21. AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2017

Members received correspondence from Grant Thornton, enclosing the Burial Authority's certified Annual Return together with a copy of the Notice of Conclusion of Audit. The notice was required to be kept on public display for at least 14 days. The notice was dated 28 July 2017. Members were informed that all audit work had now been completed.

RESOLVED that the information be noted.

22. LLANELLI JOINT BURIAL AUTHORITY FUTURE STATUS AND REMIT

Further to Minute No. 13, Members were informed that Llanelli Town Council and Llanelli Rural Council had made an agreement to change the remit of the Burial Authority. From the 1 October Llanelli Joint Burial Advisory Committee would replace Llanelli Joint Burial Authority and would act in an advisory capacity to the parent councils.

Members also received for information an extract from the Memorandum of Understanding made between the parent councils, which described the advisory committee's composition, general arrangements and terms of reference.

RESOLVED that the information be noted.

23. CHILD BURIAL FEES

Members considered correspondence from the Director of Local Government, Welsh Government date 28 July 2017 addressed to the Chief Executive of the Welsh Local Government Association regarding Welsh Minister's commitment to remove child burial fees from Wales altogether. After a lengthy discussion it was

RESOLVED that the correspondence be noted and to await further developments from the Welsh Government on the matter. However, as an interim measure and as a means of seeking further clarification, the Technical and Burial Services Manager be authorised to raise the subject matter with the South Wales Bereavement Services Forum in order to garner wider opinion on the potential ramifications for the community and town council sector.

24. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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**25. STAFFING MATTER**

*Cllr. J. S. Edmunds declared a personal and prejudicial interest in the following matter because he believed he knew the individual being discussed and took no part in proceedings and withdrew from the meeting before discussion commenced.*

Consideration was given to the Secretary's verbal report together with a copy of a medical review certificate regarding an employment matter and it was **RESOLVED** that report be accepted and a further review of the individual's circumstances be conducted in 18 months.

.....  
The meeting concluded at 4:30 pm”  
.....

**RESOLVED** that the information be noted.

**269. MATTERS REPORTED**

**RESOLVED** that the schedule of matters reported be noted.

Arising out of discussion of the above, Cllr. A. G. Morgan raised an issue over the recording of Members requests on the schedule and the Clerk stated he would look into this as part of a general review of the procedure.

**270. LETTERS OF APPRECIATION**

**RESOLVED** that the letter of appreciation for the Council's assistance received from Mr J Thomas, be noted with pleasure.

**271. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

**272. CREMATORIA MANAGEMENT LTD**

**RESOLVED** that the following recommendation of the Llanelli Joint Burial Advisory Committee made at its meeting held on 8 November, 2017, be accepted:-

“**RECOMMENDED** that the rent for the ensuing year be confirmed as £31,786 and that Crematoria Management Ltd be notified accordingly.”

.....  
The Meeting concluded at 6.20 p.m.  
.....

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 December, 2017, adopted by the Council.