

**10 October, 2017**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 227 – 235**

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 10 October, 2017, at 6.00 p.m.

**Present:** Cllr. H. J. Evans (Chairman)

**Cllrs.**

M. V. Davies	J. P. Hart
S. L. Davies	J. S. Phillips
T. Devichand	A. J. Rogers
S. M. Donoghue	E. Simmons
P. M. Edwards	W. V. Thomas
I. G. Wooldridge	

**Absent:** A. G. Morgan, R. L. Najmi

**227. CHAIRMAN'S ANNOUNCEMENT**

The Chairman referred to the recent demise of Cllr. S. N. Lewis' husband, Mr Alun Lewis and as a mark of respect Members and Officers stood in silent tribute.

**228. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. F. Akhtar, S. M. Caiach, T. M. Donoghue, T. J. Jones, S. N. Lewis, J. S. Randall and C. A. Rees.

**229. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**230. CONFIRMATION OF MINUTES**

**RESOLVED** that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	12 September, 2017
Planning and Liaison Committee	18 September, 2017
Recreation and Welfare Committee	19 September, 2017
Policy and Resources Committee	20 September, 2017
Finance and General Purposes Committee	27 September, 2017

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Special Council  
Planning and Liaison Committee

3 October, 2017  
9 October, 2017

**231. MATTERS ARISING  
(1) REVIEW OF ELECTORAL ARRANGEMENTS  
FOR THE CARMARTHENSHIRE AREA**

Further to Minute No. 173, the Clerk informed Members that he attended the presentation held on 20 September, 2017, in regard to the review of the electoral arrangements for the Carmarthenshire area and that a consultation document would be presented to Members at the next Policy and Resources Committee meeting.

**RESOLVED** that the information be noted.

**(2) SANDY COMMUNITY HALL  
RECYCLING FACILITIES**

Further to Minute No. 189, the Clerk informed Members that the recycling facilities had been removed from Sandy Community Hall.

**RESOLVED** that the information be noted.

**232. CERTIFIED ANNUAL AUDIT RETURN FOR THE FINANCIAL  
YEAR ENDING 31 MARCH, 2017**

Members received correspondence from Grant Thornton UK LLP enclosing the certified Annual Return for the Council for the year ended 31 March, 2017. No matters had been identified requiring attention and it was

**RESOLVED** that the certified Annual Return be noted.

**233. LLANELLI JOINT BURIAL AUTHORITY**

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 14 June, 2017:

“At the Annual Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 June 2017 at 4:00 pm.

Present:

Cllrs.

F. Akhtar	H. J. Evans
S. L. Davies	S. J. Griffiths
S. M. Donoghue	B. A. L. Roberts
J. S. Edmunds	J. Williams

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together with Mr D. Gary Jones (Town Clerk)

1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman and following the motion of Cllr. B. A. L Roberts, seconded by Cllr. S. L. Davies, it was

RESOLVED that Cllr. J. Williams be appointed Chairman.

2. CHAIRMAN'S ANNOUNCEMENT

Cllr. J. Williams thanked Members for appointing her as Chairman for the ensuing year.

3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. S. L. Davies, seconded by Cllr. S. M. Donoghue, it was

RESOLVED that Cllr. F. Akhtar be appointed Vice Chairman.

4. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. P. M. Edwards.

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

6. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 12 April 2017

7. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for March and April 2017 and the provisional report for May 2017 be noted.

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**8. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for April and May 2017, which revealed expenditure for the months, amounted to £37,508.70 and £15,736.17 respectively.

RESOLVED that the information be noted.

**9. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING  
31 MARCH 2017**

Consideration was given to the Statement of Accounts for the financial year ending 31 March 2017, (copies of which had been previously circulated) and it was

RESOLVED that the Statement of Accounts be accepted.

**10. INTERNAL AUDIT REPORT 2016/2017 – FINAL REPORT**

Further to Minute No. 37 (12 October 2016), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 37 refers) and no matters needed addressing.

RESOLVED that the report be accepted.

**11. AUDIT ANNUAL RETURN FOR THE YEAR ENDING  
31 MARCH 2017**

Members considered the Audit Annual Return document for the financial year ending 31 March 2017 and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

**12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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**13. LLANELLI JOINT BURIAL AUTHORITY FUTURE STATUS AND REMIT**

Further to Minute No. 77, (12 April 2017) the Secretary welcomed Mr Derek Kemp and Mrs Melodie Beavers Directors of DCK Accounting Solutions Ltd to the meeting. Mr Kemp then proceeded to brief Members on the background of why the Burial Authority had to change its future remit and how the revised accounting arrangements should be reflected in both Llanelli Rural Council and Llanelli Town Council’s sets of accounts. Mr Kemp stated he had received confirmation from the Wales Audit Office that what was being proposed was the correct way forward and after a lengthy discussion it was

RESOLVED that:

- (1) The advice from Mr Kemp on the revised accounting arrangements be accepted;
- (2) The other matters highlighted during the meeting be deferred until such time as Llanelli Town Council is able to discuss the advice received from Mr Kemp with its Members. In support of this;
- (3) A joint meeting of the parent councils be convened once all the other matters had been addressed (notwithstanding the approval of the parent councils’ accounts by 30 June 2017) in order to confirm the necessary processes and changes associated with the transition of the Burial Authority committee to a joint advisory committee.

*Cllrs. S. L Davies and B. A. L. Roberts withdrew from the meeting during discussion of the above item.*

**14. LLANELLI CREMATORIUM**

The Secretary provided Members with information regarding the operational arrangements of Llanelli Crematorium and stated Westerleigh Group Ltd (crematorium operator) had requested a meeting to discuss the current leasing arrangements. After a brief discussion it was

RESOLVED that the information be noted and the Chairman and Vice Chairman accompany the Secretary to the meeting along with the Town Clerk.

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The meeting concluded at 5:15 pm”  
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**234. MATTERS REPORTED**

RESOLVED that the schedule of matters reported be noted.

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**235. LETTERS OF APPRECIATION**

**RESOLVED** that the letter of appreciation for the Council's assistance received from Parkinson's UK – Llanelli Branch, be noted with pleasure.

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The Meeting concluded at 6.25 p.m.

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