

14 February 2007

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 76 - 85

At the Meeting of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 February 2007 at 4:00 pm.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

D. J. Davies
D. J. Harries
M. Howells

C. C. Lucas
M. E. Prothero
E. Smith

76. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs C. Edwards, A. S. Peters and C. E. Richards.

77. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

78. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed (subject to the second line of the resolution of Minute No. 73 of the Special Meeting held on 5 February 2007, being amended to read, "matters referred to in Minute Nos. 74 and 75" and not "matters referred to in Minute Nos. 69 and 70." as stated therein):

Ordinary Meeting - 10 January 2007

Special Meeting - 05 February 2007

79. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for December 2006 and the provisional report for January 2007 be noted.

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80. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for January 2007, which revealed expenditure for the month amounted to £25,940.08.

RESOLVED that the information be noted.

81. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 12 areas and functions requiring risk evaluation. The accompanying action plan identified the need for:

- The production of a Fire Risk Assessment (which had already been completed in draft);
- to continue with investigations regarding the installation of CCTV;
- to review the Authority's data protection arrangements to ensure compliance with legislation;
- to arrange periodic inventory checks of the Authority's assets; and
- to continue with the memorial testing programme on an on going basis.

Following discussion it was

RESOLVED that the report be endorsed and that periodic progress reports be presented to Committee when deemed appropriate and that the Secretary take appropriate action to reduce the Authority's risk rating for the five areas identified in the action plan.

82. CCTV - SITE VISIT TO BRECON

The Secretary accompanied by the Chairman, Cllr T. J. Jones, Mr Jason Edwards and Miss Simone Kingsland from Positive IT undertook a site visit to Brecon to see a demonstration of a working wind turbine to access whether it was an effective means of providing power to operate a CCTV system. The wind turbine supplied electrical power to a small office building in a remote rural area. The Secretary reported that it was evident that for the wind turbine to work effectively throughout the year it also needed a solar panel to provide an alternative back up power source. Furthermore the power generated via the turbine was channelled through a converter unit in the office building. This converted the low electrical charge generated into a standard electrical voltage. The equipment also accommodated a battery pack which was housed in a cabinet. The wind turbine was mounted on a 4 metre galvanised pole which was supported by two additional supports to help stabilise it against excessive movement. There was also a low humming noise emitted from the turbine, which could be clearly heard within a range of 20 metres from the turbine.

Members were informed that during the site visit Mr Edwards emphasised that for the CCTV cameras to be effective, they would need to be monitored. He also stated that both the turbines and the cameras needed at the cemetery would be more suited to being mounted on telegraph poles to improve stability instead of being mounted on metal poles as witnessed. Having considered the Secretary's report and the accompanying photographs of the wind turbine, it was

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RESOLVED that the wind turbine system for supplying electrical power to service a CCTV system was not appropriate for the cemetery grounds.

FURTHER RESOLVED that in order to move progress the Secretary seek an independent evaluation of the effectiveness of CCTV cameras.

83. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

84. RELOCATION OF REFUSE BIN - SECTION 10

The Secretary reported that he had received a request from Mr J to relocate the refuse bin on Section 10 because of its close proximity to his parent's grave. Having viewed photographs of the bin, Members felt that as a gesture of good will and because of the bin's lack of aesthetic appeal when compared to the family's grand memorial, the relocation of the bin was perhaps warranted. The Secretary confirmed that a suitable area on Section 10 had been identified for the bin's relocation and it was

RESOLVED that without prejudice to similar applications being received, the bin be relocated and the Secretary write to Mr J, explaining the reasons for supporting the request.

85. EXHUMATION PAYMENTS

Further to Minute No. 141 (8 December 2004), the Secretary reported that due to an administrative oversight exhumation payments for cemetery staff had not increased in line with inflation since 2004/2005. After a brief discussion it was

RESOLVED that exhumation payments be increased incrementally in line with the rate of inflation covering the 2006/2007 and 2007/2008 financial years.

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The meeting concluded at 4:50 pm

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