

12 July 2006

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 12 - 20

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 12 July 2006 at 4:00 pm.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

D.J. Davies
C. Edwards
D.J. Harries
M. Howells

C. C. Lucas
A. S. Peters
C. E. Richards
E. Smith

Together with PC Kevin Evans, Community Safety Unit, Dyfed Powys Police,
Miss Simone Kingsland and Mr Jason Edwards, Positive IT.

Apologies: Cllr M. E. Prothero

12. CHAIRMAN'S ANNOUNCEMENT

Cllr. T. J. Jones, prior to proceeding with the business of the meeting welcomed Cllr. A. S. Peters on to the Committee.

13. CEMETERY SECURITY ARRANGEMENTS

Further to Minute No. 59 (11 January 2006), the Chairman welcomed Mr Phillip Boon to the meeting. Mr Boon had presented a petition to the Burial Authority Committee meeting in September 2005, calling for the installation of CCTV cameras and had been invited to attend the meeting because the arrangements for the possible installation of a CCTV system in the cemetery grounds were being reviewed.

The Chairman then welcomed PC Kevin Evans to the meeting and invited him to address members about the general security of the cemetery and to share his views about the installation of CCTV. He proceeded to give Members a detailed analysis of reported crime over the last two years. He informed Members that there were twenty-four calls to the police from the premises and the majority were for anti-social behaviour incidents. He then outlined various ways of improving security at the cemetery and stated that the Authority should improve the boundary fencing before considering installing CCTV cameras.

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PC Evans felt that because of the vast size of the cemetery, the Authority would need to install a substantial system in order to guarantee facial recognition, culminating in quite a large number of cameras being erected, if the intention was to submit camera images as admissible court evidence.

PC Evans suggested placing cameras at strategic points within the cemetery grounds to mainly serve as a deterrent. He recommended that if CCTV was ultimately installed then initially a camera unit should be installed to provide coverage of the main entrance and office block.

The Chairman thanked PC Evans for his report and PC Evans then withdrew from the meeting.

The Chairman then welcomed Miss Simone Kingsland and Mr Jason Edwards to the meeting and invited them to address Members and present their proposals to install CCTV cameras in the cemetery. They proceeded to outline the various possibilities for the installation of the cameras and suggested using solar powered cameras, thus avoiding the need for extensive ground works for the supply of electricity across the site.

Mr Edwards stated that because of the large size of the cemetery it was not possible to provide for full facial recognition with the amount of budget currently available. He suggested that a maximum of five camera units be installed at strategic locations.

Following a lengthy question and answer session it was

RESOLVED that Positive IT be invited to draw up a detailed plan for the installation of a CCTV system for presentation at the September meeting and that the company also produce examples of the quality of the photographs obtained from the cameras in both day/ night mode.

Miss Kingsland, Mr Edwards and Mr Boon then withdrew from the meeting.

14. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed

Annual Meeting - 14 June 2006

15. MATTERS ARISING

(1) LLANELLI CREMATORIUM LTD

The Secretary reported that the Authority's solicitors had delayed acting upon Burial Authority instructions. However, arrangements were now in hand to pursue matters as quickly as possible. Furthermore, in respect of the additional enquiry raised at the last meeting (to which Minute No. 9 refers) Mr Hogg, of Jennings Solicitors had been asked to attend the September meeting to appraise Members.

RESOLVED that the information be noted and that a letter be sent to Jennings Solicitors expressing Members' concerns and disappointment over the length of time taken to act upon the Authority's instructions.

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(2) RIDE ON MOWER

Further to Minute No. 11, Cllr. Smith enquired whether any progress had been made over his suggestion to extend the warrantee on the new ride on mower. After a brief discussion, it was

RESOLVED that the Secretary make the necessary enquiries with the company supplying the machine.

16. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for May 2006 and the provisional report for June 2006 be noted.

**17. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING
31 MARCH 2006**

Consideration was given to the Statement of Accounts for 2005/2006 (copies of which had been previously circulated) and, it was

RESOLVED that the Statement of Accounts be accepted.

18. ICCM CONFERENCE, HARROGATE – 16 – 18 OCTOBER 2006

RESOLVED that the Chairman, Vice-Chairman and Secretary be authorised to attend the conference.

19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

20. STAFFING MATTERS

Consideration having been given to the Secretary's report on staffing matters and following general discussion, it was

RESOLVED that the report and its proposals be accepted.

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The meeting concluded at 5:35 pm

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