

11 July 2007

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 10 - 19

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 July 2007 at 4:00 pm.

Present: Cllr. C. C. Lucas (Chairman)

Cllrs.

T. D. Bowen
D. J. Harries
M. Howells
T. J. Jones

A. G. Morgan
M. E. Prothero
C. E. Richards
E. Smith

10. APOLOGIES FOR ABSENCE

No apologies for absence were received.

11. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

12. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings

Annual Meeting - 13 June 2007

13. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for May 2007 and the provisional report for June 2007 be noted.

14. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for June 2007, which revealed expenditure for the month amounted to £16,526.90.

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RESOLVED that the information be noted.

15. MEMORIAL TESTING FIGURES

Consideration was given to the memorial testing figures for June 2007, which revealed that 330 memorials had been tested at Stage 1 level and that 4 had failed.

RESOLVED that the information be noted.

**16. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING
31 MARCH 2007**

Consideration was given to the Statement of Accounts for the financial year 2006/2007, (copies of which had been previously circulated) and, it was

RESOLVED that the Statement of Accounts be accepted.

17. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2007

Members considered the Audit Annual Return document for the financial year ending 31 March 2007, and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

18. ICCM CONFERENCE, HARROGATE 15-17 OCTOBER 2007

RESOLVED that the Chairman, Vice-Chairman and Secretary be authorised to attend the conference.

19. DUMPER TRUCK

Having considered the Secretary's report regarding the need to acquire a new dumper truck for use in the cemetery grounds and there being no meeting scheduled during the August recess, it was

RESOLVED that:

- (1) The Secretary be delegated power to procure a new machine provided that the procurement cost does not greatly exceed the anticipated cost set out by the Secretary during the meeting;
- (2) The procurement of the dumper truck be secured via formal tender and that the Secretary arrange for the Chairman to open the tenders received, in his presence;

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- (3) The procurement cost be met by hire purchase agreement on the most competitive terms available having due regard to the Authority's budgetary provision; and
- (4) Progress over the acquisition of the dumper truck be reported to committee as and when necessary.

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The meeting concluded at 4:15pm
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