

11 April 2007

**LLANELLI JOINT BURIAL AUTHORITY**

**Minute Nos. 98 - 109**

At the Meeting of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 April 2007 at 4:00 pm.

**Present:** Cllr. T. J. Jones (Chairman)

**Cllrs.**

D. J. Harries  
M. Howells

C. E. Richards  
E. Smith

**98. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs D. J. Davies, C. C. Lucas, A. S. Peters and M. E. Prothero.

**99. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**100. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings

Ordinary Meeting - 14 March 2007

**101. MATTERS ARISING**

**SECTION 11 – EASEMENT OVER COUNTY COUNCIL LAND**

Further to Minute No. 92, the Secretary reported the receipt of a letter from Mr Rhys Davies, Corporate Property, Carmarthenshire County Council, dated 3 April 2007, informing that the land at Bryngolau had been disposed of to the Gwalia Group, Swansea.

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The writer apologised for the oversight and for not relaying the information sooner, and advised that enquiries regarding the Easement should now be directed to the Gwalia Group as the new landowners.

The Secretary stated that since receipt of the letter he had telephoned Mr Davies for an explanation whilst enquiring about the terms agreed with the County Council for granting the Easement and how matters might be taken forward with the new landowners.

Mr Davies recognised that negotiations had been on going for quite sometime and confirmed that he would be happy to assist and support the Burial Authority's position when negotiating with the Gwalia Group by forwarding the original terms and also setting out the background to the negotiations.

**RESOLVED** that the information be noted.

#### **102. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure report for February 2007 and the provisional report for March 2007 be noted.

#### **103. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for March 2007, which revealed expenditure for the month amounted to £16,719.74.

**RESOLVED** that the information be noted.

#### **104. NO SMOKING POLICY**

Members were circulated with a No Smoking Policy. The Secretary informed that the Policy was to ensure the Burial Authority complied with the relevant legislation including the Smoke-Free Premises etc (Wales) Regulations 2007, which had come into force on 2 April 2007.

The policy had been developed to protect all employees, service users, elected Members and visitors from exposure to second-hand smoke and to assist compliance with the smoke-free provisions of the Health Act 2006 and the Smoke-Free Premises etc (Wales) Regulations 2007.

**RESOLVED** that the No Smoking Policy be accepted and adopted by the Burial Authority.

#### **105. GARDEN OF REMEMBRANCE – LIBANUS CHAPEL**

The Secretary reported the receipt of a letter dated 19 March 2007, from the Secretary of Libanus Chapel, Pwll, seeking grant assistance from the Burial Authority for the construction of a garden of remembrance in the chapel grounds.

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Following discussion it was

**RESOLVED** that the letter be noted and that the Secretary notify the chapel that the Burial Authority does not have the power to provide grant assistance to outside bodies.

**106. STONECRAFT MEMORIALS**

The Secretary reported that he had received a verbal request from Graham Williams proprietor of Stonecraft Memorials to extend the variety of merchandise sold in the unit within the cemetery grounds. He requested that he be allowed to sell fresh and artificial flowers in addition to the memorials already stocked in the unit. Members felt that it would be a valuable service enhancement for the cemetery and so it was

**RESOLVED** that the request be approved.

**107. MEMORIAL BENCH**

Members considered a letter from Mr & Mrs Morris requesting permission to install a bench close to the grave of their son. After a brief discussion, it was

**RESOLVED** that:

- (1) The request be approved in principle, subject to both parties being able to agree upon a suitable location for the bench;
- (2) Permission is given on the understanding that Mr & Mrs Morris would install the bench at their own expense and would be responsible for its future maintenance;
- (3) As a gesture of good will, the Burial Authority would install a concrete foundation to receive the bench; and
- (4) The request would not prejudice similar requests in the future, with each request being considered on its own merits.

**108. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**109. LEGAL ADVICE AND SUPPORT**

Further to Minute No. 96, the Secretary informed Members that correspondence had been received from the Burial Authority's solicitors dated 15 March 2007 regarding the recovery of court costs

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following the recovery of rent arrears, from Llanelli Crematorium Ltd. Following a lengthy discussion it was

**RESOLVED** that:

- (1) The amount of £480.50 which had been used from a payment received to cover costs be transferred back into the rent account; and
- (2) The Secretary seek urgent clarification from the Authority's solicitors regarding the latest position on the option deed enquiry made by Llanelli Crematorium Ltd. Furthermore the firm of solicitors be notified of the Burial Authority's intention to seek formal redress against them for failure to act in a timely and responsive manner particularly when in receipt of formal instruction from the Authority, unless positive action is taken to progress the enquiry.

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The meeting concluded at 4:50 pm

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