

10 October 2007

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 35 - 41

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 October 2007 at 4:00 pm.

Present: Cllr. T. J. Jones (Vice Chairman (in the Chair))

Cllrs.

T. D. Bowen
S.L. Davies
M. Howells

A.G. Morgan
M. E. Prothero
C. E. Richards

E. Smith

35. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs D. J. Harries and C. C. Lucas.

36. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

37. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings subject to the inclusion of Cllr Richards' remarks and thanks regarding the helpfulness and professionalism of the cemetery staff in helping her to trace part of her family history.

Ordinary Meeting - 13 September 2007

38. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for August 2007 and the provisional report for September 2007 be noted.

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39. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for September 2007, which revealed expenditure for the month amounted to £19,305.27

RESOLVED that the information be noted.

40. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

41. UNIT 1 – LLANELLI DISTRICT CEMETERY

The Secretary reported that the Licensee of Unit 1, Llanelli District Cemetery, had decided not to renew the current licence agreement. The agreement expired on 30 September 2007, and the premises were now vacant.

The Secretary stated that given the relatively small amount of rental income generated by the Unit and the ever increasing needs of the cemetery service, it was desirable for the Burial Authority to retain the premises for its own purposes.

The Secretary recommended that the Unit be used for conducting private consultations with bereaved families. Members were informed that more and more bereaved families were personally organising the interment of cremated remains and the constant interruptions and space limitations experienced in the main office often hampered staff when it came to providing a discreet and professional advisory service to those families. A separate consultation room was therefore ideal.

Members were also informed that the former Licensee of the Unit was prepared to leave all of the furnishings in the Unit and had enquired whether the Burial Authority would be interested in purchasing them. The furniture items comprised:

Laminate flooring;
Window Blinds;
One office desk and chair; and a
Two seater settee.

Following discussion it was

RESOLVED that:

- (1) Unit 1, Llanelli District Cemetery be repossessed by the Burial Authority and that it be used for conducting private consultations with bereaved families as outlined above; and

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- (2) The Secretary be delegated power to negotiate with the former Licensee, the purchase of the said items of furniture, following a favourable inspection visit of the Unit by the Chairman and Vice Chairman of the committee.

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The meeting concluded at 4:30 pm
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