

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

A gynhelir yn Siambr y Cyngor dydd Mawrth, 19 Rhagfyr, 2017, am 4.45 y.p.


CLERC y CYNGOR

13 Rhagfyr, 2017.

AGENDA

1. Derbyd ymddiheuriadau am absenoldeb.
2. Derbyd Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr y Gwasanaethau Claddu a Thechnegol ar waith sydd wedi ei wneud.
4. Nodi er gwybodaeth Adroddiad Cynnydd gan y Swyddog Datblygu Cymunedol.
5. Darparu Cysgodfan Bysiau yn Gorsfach, Dafen – mater i'w gynnwys ar yr agenda ar gais y Cynghorydd S. L. Davies.
6. Llwybrau Diogel mewn Cymunedau – Llythyr o Gefnogaeth - i ystyried gohebiaeth gan y Cynllunydd Trafnidiaeth, Cyngor Sir Caerfyrddin yn gofyn am lythyr o gefnogaeth ac i gytuno ar ymateb y Cyngor.
7. Neuadd Gymunedol Trallwm - ymhellach i Gofnod Rhif 293, I dderbyn llythyr oddi wrth Pwyllgor Rheoli Neuadd Trallwm ac i gytuno ar ymateb y Cyngor.
8. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
9. Neuadd Llesiant Pontiets – Yn dilyn Cofnod Rhif 196, i dderbyn gwybodaeth gan y Dirprwy Glerc ar wariant amrywiol ar gyfer 2015/16 a 2016/17.
10. Llwynhendy MUGA – yn dilyn Cofnod Rhif 197 (20 Medi, 2016) i ystyried adroddiad y y Rheolwr y Gwasanaethau Claddu a Thechnegol ac i gytuno ar ymateb y Cyngor.
11. Cynlluniau Cyfalaf - i ystyried adroddiad y Dirprwy Glerc.

Aelodau'r Pwyllgor:

Cyng. S. L. Davies (Cadeirydd y Pwyllgor), P. Edwards (Is-Gadeirydd y Pwyllgor),
T. Devichand (Arweinydd Y Cyngor), M. V. Davies, T. M. Donoghue, H. J. Evans, J. P.
Hart, S. N. Lewis, A. G. Morgan, R. L. Najmi, C. A. Rees and I. G. Wooldridge.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be held at the Council Chamber on Tuesday, 19 December, 2017, at 4.45 p.m.



CLERK to the COUNCIL

13 December, 2017.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works - to note for information, a progress report from the Technical and Burial Services Manager on work undertaken.
4. To note for information, a Progress Report from the Community Development Officer.
5. Provision of a Bus Shelter at Gorsfach, Dafen – matter requested for inclusion on the agenda by Cllr. S. L. Davies.
6. Safe Routes in Communities – Letter of Support – to consider correspondence from the Transport Planner, Carmarthenshire County Council requesting a letter of support and to agree the Council's response.
7. Trallwm Community Hall – further to Minute No. 293, to receive a letter from Trallwm Hall Management Committee and to agree the Council's response.
8. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
9. Pontyates Welfare Hall – further to Minute No. 196, to receive information from the Deputy Clerk on miscellaneous expenditure for 2015/16 and 2016/17.
10. Llwynhendy MUGA – further to Minute No. 197 (20 September, 2016) to consider the report of the Technical and Burial Services Manager and to agree the Council's response.
11. Capital Schemes – to consider the report of the Deputy Clerk.

Members of the Committee:

Cllrs. S. L. Davies (Chairman of Committee), P. Edwards (Vice-Chairman of Committee), T. Devichand (Leader of Council), M. V. Davies, T. M. Donoghue, H. J. Evans, J. P. Hart, S. N. Lewis, A. G. Morgan, R. L. Najmi, C. A. Rees and I. G. Wooldridge.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 19 December, 2017

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's workforce during November.

2. WORK ACTIVITIES

The following work activities have been performed:

- (1) Vauxhall Buildings
litterpick and weed exterior;
grit paths and car park;
clean and reposition grit/salt container;
adjust heating controls;
adjust external lighting controls;
modify radiator valve controls;
remove concrete bollards in car park;
installed gas meter barrier.
- (2) Dafen Community Hall
litter pick;
re level paving slabs, rear of hall;
housekeeping checks.
- (3) Felinfoel Resource Centre
litter pick, empty litter bins;
housekeeping checks.
- (4) Furnace Community Hall
Repairs to external lights;
Housekeeping checks.
- (5) Llanelli District Cemetery
Install new security fence and posts, car park and compound;
housekeeping checks;
grass cutting and strimming;
hedge cutting;
litter picking:
empty litter bins;
levelling graves;
clearing spent wreaths:
clearing trinkets;
tend flower beds and gardens;
clean roads and paths;

transport wheelie bins;
test memorials;
attend chapel services;
preparation of graves and cremation plots.

- (6) MUGA Llwynhendy
litter picking.
- (7) Ponthenri Community Hall
litter pick;
dismantle and remove old kitchen units;
install new kitchen units.
- (8) Ponthenri Changing Rooms
empty bins and litter pick.
- (9) Pwll Pavilion
empty bins and litter pick;
install new door closers;
fit new toilet lock mechanism.
- (10) Sandy and Stradey Community Hall
litter pick;
adjust heating controls.
- (11) Saron Community Hall
empty bins and litter pick;
clean leaves from guttering;
adjust heater controls;
repairs to toilet taps;
unblock toilet.
- (12) Swiss Valley Community Hall
litter pick;
unblock kitchen sink and clean strainer.
- (13) Trallwm Community Hall
empty bins and litter pick;
repairs to broken window;
repairs to emergency exit door mechanism;
install new hose pipe points in changing rooms.
- (14) Porterage Services
Chairs to/from Furnace, Swiss Valley, Five Roads, Saron;
puncture repairs;
move furniture training department;
deliver pre-paid waste bags to Swiss Valley and Sandy halls;
Chairman's car for repairs.
- (15) Machinery and vehicles
daily maintenance, pre use checks and adjustments to vehicles, tools and equipment;
repairs to line marking machine, Ferris and Scag mowers;
wash and disinfect vehicles and equipment following litter picking and emptying bins.

- (16) Maintenance works to play areas and recreation grounds
litter pick all parks and play areas and empty bins;
grass cutting, aeration and repairs to sports pitches at Dafen, Felinfoel, Trallwm, Pontyates, Ponthenri and Pwll;
line markings for sports pitches at Dafen, Felinfoel, Trallwm, Pontyates, Ponthenri and Pwll;
grass cutting at Trallwm, Tir Einon, MUGA, Felinfoel, Swiss Valley, Ponthenri, Five Roads; Clos y Gelli, Cynheidre, Pwll, Berwick, Bryngolau, Dafen, Pontyates;
flooding issues Pwll fields;
repairs to manhole at Tir Einon.

- (17) Maintenance works on behalf of Llanelli Town Council
line marking football pitches at Penywaer, Penyfan, Seaside;
grass cutting, aeration, maintenance and repairs to sports pitches and surrounding areas at Penywaer, Penyfan, Seaside and Peoples Park.

- (18) Maintenance to footpaths in the following Wards

Bynea

Pencoed Isaf Road
Pant Glas
Penddderi Farm
Pencoed Ichaf

Glyn

Gwendraith Valley railway to Pontyberem
Pontyates crossing to Carway
Incline platform to Ponthenri
Ynyshafen
Fire Station to Pontyates
Cae Pontbren Colliery
Pontyates crossing to Carway
Ynys Fawr
Noddfa Chapel
Cae Cefn Farm
Llwynrwn, New Inn, Pontyates Park
Myrtle Hill
Sylen lakes
Mynydd Sylen
Heol Bethel
Gors Toncin Farm
Nantgaredig Farm
Ffarm Fach
Danybanc
Heberdeg/ Marael Villa
Denham Avenue
Blaen Carway Farm
Heol Hen
Horeb Chapel
Myrtle Hill

Swiss Valley

Cwn Llechryd Ganol

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities.

Porterage activities are performed throughout the year. The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities to be identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

TECHNICAL AND BURIAL SERVICES MANAGER

12 December 2017

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting – 19 December, 2017

Dear Councillor,

COMMUNITY DEVELOPMENT UPDATE

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Community Development Officer between September and November 2017.

2. WORK ACTIVITIES

The following work activities have been performed:

(1) Marketing

- Council Website updates:
 - o Community events added;
 - o Community Facilities updated;
 - o Home page scrolling banner updated;
 - o New Case Studies menu option with new Asset Transfer Case Study added;
 - o LRC Training website updated and training given to Training staff.
- Twitter page updated regularly; Total number of tweets: 612 (71 new tweets); Total number of followers: 406 (33 new followers). Please follow @LrcCommunity;
- Facebook activity; Number of page likes: 438 (30 new page likes); Please encourage others to like the page at www.facebook.com/LrcCommunity;
- E-mails sent to database regarding events, funding, time credits and training;
- Website: Information page created for Pwll former Education Centre;
- Media release: Llanelli Parks Kept from Closure (28 November);

(2) Community groups / projects supported:

- Baptist Hall, Trallwm;
- Bynea & Llwynhendy Historical Society;
- Bynea District Forum;
- Bryn & Trallwm Sports & Social Club;
- Brynsierfel & Bynea mothers & toddlers group;
- C.A.T.C.H.U.P. Ltd.;
- Carnifal Pum Heol a'r Cylch;
- Calsonic Bowls Club;
- Dafen Cricket Club;
- Dafen Forum;
- Fairtrade Llanelli;
- Felinfoel Family Centre;
- Felinfoel Litter Pick;

- Felinfoel R.F.C.;
- Holy Trinity Church Felinfoel Events Committee;
- Llanelli Epilepsy Support Group;
- Llanelli Community Heritage;
- Llanelli Literary Festival;
- Llanelli Ramblers;
- Llanelli Visually Impaired Bowls Club;
- Llanelli Youth Council;
- Llwynhendy & Pemberton Forum;
- Llwynhendy former Education Centre;
- MacMillan Cancer Care;
- Maengwynne 4 Change Community Association;
- Nia Griffith MP Ponthenri Traffic Calming;
- People Speak Up;
- Pwll Action Committee;
- Pwll former Education Centre;
- Safer Routes in Community;
- Sandy Water Park Residents Association;
- South Cefncaeau (Ty Enfys) Family Centre;
- Swiss Valley Youth Club;
- Trallwm Football Club.

(3) Partnership working

- Building Communities Trust Invest Local Llwynhendy;
- Carmarthenshire County Council:
 - o Communities First;
 - o Conservation;
 - o Corporate Property;
 - o Housing;
 - o Highways & Transport;
 - o Pride in your Patch.
- Furnace School;
- Llanelli Business Improvement District;
- Llanelli Community Partnership;
- Llanelli Community Officers Forum;
- Llanelli Emergency Planning Committee;
- Llanelli Herald;
- Llanelli Online;
- Llanelli Star;
- Llanelli Town Council;
- LRC Training;
- Pwll CP School;
- Spice Time Banking.

(4) Attended the following training / seminars / events:

- Defibrillator Training at Ponthenri Hall;
- Emergency Centre Training & Exercise;
- Fusion: Volunteer Management Training;
- Invest Local Resilient Communities Conference;
- People Speak Up launch "Tell Your Story";
- Time Credits Network Meeting.

- (5) Community Halls:
- Meetings held with:
 - o Felinfoel Community Resource Centre Committee;
 - o Furnace Community Hall;
 - o Ponthenri Community Hall Committee;
 - o Trallwm Hall Committee.
- (6) Whole Place Plan:
- Keep Llanelli Tidy:
 - o Llwynhendy Litter Pick on 30 November.
 - Time Credits:
 - o Community Group sign up day held on 20 September with 3 groups joining the network:
 - 2nd Llanelli Guides;
 - Fairtrade Llanelli;
 - Llwynhendy & Pemberton Forum.
 - o Year 2 mid-term report presented to November R&W Committee.
 - Street/Village buddies:
 - o Project brief updated and discussed with Llanelli Business Improvement District in relation to their future Town Ambassador volunteer project;
 - o Promoted the project amongst networks to gauge interest in holding a meeting amongst stakeholders in January.
- (7) External Grants Applied towards:
- On behalf of Llanelli Rural Council:
 - o Awards for All Wales: Defibrillators 4 Llanelli Rural Not-Spots – applied in November and awaiting decision.
 - Supporting community groups:
 - o Awards for All Wales: Bryn & Trallwm Sports & Social Club - Rejected;
 - o Awards for All Wales: Bynea & Llwynhendy District Forum – applied in September and awaiting decision;
 - o Awards for All Wales: Felinfoel Senior Citizens Groups - Rejected.

3. LONG TERM IMPLICATIONS

- 3.1 The work carried out over this report period has helped promote both new and existing services available within the Council. Interactions with the community and various projects has provided the opportunity to promote various internal and external sources of support available to our communities.
- 3.2 All work is being considered in line with the Council's Whole Place Plan and its impact on the Wellbeing of Future Generations Act (Wales) 2015.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The work undertaken by the Community Development Officer meets the following aims, core values and well-being goals:

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD9 CD10	✓	✓	✓	✓	✓	✓	✓
Serving the Public	STP1 STP2 STP3 STP4 STP5 STP6 STP9	✓			✓	✓	✓	✓
Acting as a Local Voice	LV1 LV2 LV3 LV4 LV5	✓		✓	✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion	QL3				✓	✓		✓
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1 SLC2			✓	✓		✓	
The Local Economy	LE3	✓				✓	✓	✓
Local Democracy	LD1 LD3				✓	✓		✓
Partnership Working	PW1 PW2 PW5 PW6	✓			✓	✓		✓
Communication	C1 C2 C4 C5 C6 C8 C9 C10 C11	✓	✓	✓	✓	✓	✓	✓
Health & Safety	HS2 HS5			✓		✓		✓
Resources	R2		✓					✓
Management and Control	MC1 MC6	✓	✓				✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 The majority of the work undertaken by the Community Development Officer is for the benefit of the community. The interventions from the Whole Place Plan are derived from the consultation done within our communities. The public will be asked for their views at various intervals throughout the delivery of the Plan.

6. COLLABORATION OPPORTUNITIES

- 6.1 Various collaborative working approaches are being considered in order to provide the Council and end user with cost effective solutions.
- 6.2 See “Partnership working” under section 3 of this report for examples of collaborative working.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 Any matters for concern will be raised for Council Members to consider on a case for case basis. Potential opportunities will likewise be raised for the Members attention.

8. CONCLUSION

8.1 That Members note this information report.

Yours sincerely

COMMUNITY DEVELOPMENT OFFICER

13 December 2017

Darren Rees

From: Cllr. Sharen Davies <SDavies@carmarthenshire.gov.uk>
Sent: 18 June 2017 22:39
To: Nicola J Smith
Cc: Simon Charles; Robert D Rees; Rhys Davies; D Alwyn Evans; Democratic Services Unit; Melanie Thomas; Darren Rees
Subject: RE: ENQ No.18,531 - Cost of a bus shelter and fitting
Categories: follow up

Please could arrangements be made to provide the exact cost including planning costs.

I'm currently looking at grants to be able to support this proposal and need full costs.
 Regards
 Sharen

From: Nicola J Smith
Sent: 16 June 2017 16:06
To: Cllr. Sharen Davies
Cc: Simon Charles; Robert D Rees; Rhys Davies; D Alwyn Evans; Democratic Services Unit; Cllr. Hazel Evans; Melanie Thomas
Subject: RE: ENQ No.18,531 - Cost of a bus shelter and fitting

Dear Councillor Davies

Thank-you for your enquiry regarding bus shelter costs.

I have undertaken some enquiries and have been advised on recent prices for the manufacture of a bus shelter being in the region of £4,250; however, this figure only provides an initial indicator – please be advised that overall costs can substantially increase due to associated civil engineering design and works [e.g. site preparation, concrete base, utilities, raised kerbing, road markings etc] dependent on the siting/location specifics of such installations.

Kind regards,
 Nicola

Nicola Smith

Uwch Dechnegydd / Senior Technician
 Strategaeth a Seilwaith Trafnidiaeth / Transport Strategy and Infrastructure
 Is-Adren Priffyrdd a Trafnidiaeth / Highways and Transport Division
 Adran yr Amgylchedd / Environment Department
 Ebost/Email: njsmith@sirgar.gov.uk / njsmith@carmarthenshire.gov.uk
 Rhif ffon/Telephone number : 01267 228387 Est/Ext: 5387

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'Mae croeso i chi gysylltu gyda'r Cyngor trwy gyfrwng y Gymraeg neu'r Saesneg. You are welcome to contact the

Council through the medium of Welsh or English' 

Gyda'n gilydd gallwn lunio'n Hamgylchedd
Your Environment - let's shape it together

Darren Rees

From: Thomas J Evans <TJEvans@carmarthenshire.gov.uk>
Sent: 08 December 2017 10:47
To: enquiries
Cc: Darren Rees
Subject: Letter of Support - Safe Routes in Communities (Llanelli West)

Good morning,

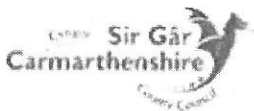
I am currently working on a bid to submit to Welsh Government for Safe Routes in Communities 18/19. The funding will be used to support a number of schemes in Llanelli West to make walking and cycling easier and more convenient. I am writing to the Town Council to consider providing a letter of support for this bid that will enhance our chances of receiving the funding.

Darren has been involved supporting the bid and will be able to provide additional details and a scheme plan. Alternatively I am happy to provide specifics if required. Could the Council consider the letter of support for it to go before the Recreation and Welfare Committee on December 19th?

Kind Regards,

Thomas Evans

Bsc (Hons) CMILT
 Cyllunydd Trafnidiaeth - Is-Adren Priffyrdd a Trafnidiaeth
 Transport Planner – Highways and Transport Division
 Adran Yr Amgylchedd
 Environment Department
 Ffon/Tel: 01267 228258
 Est/Ext: 5258
 Epost/Email: tjevans@sirgar.gov.uk
tjevans@carmarthenshire.gov.uk



'Mae croeso i chi gysylltu gyda'r Cyngor trwy gyfrwng y Gymraeg neu'r Saesneg. You are welcome to contact the Council through the medium of Welsh or English'

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	1 DEC 2017
FILE REF.	
PASSED TO	R&W

Trallwm and District Community Hall

Amanwy

Llanelli

Carmarthenshire

SA14 9AH

Chairperson: - Jonathan Williams

Contact email: - Trallwmcommunityhall@gmail.com6th December 2017

To Llanelli Rural Council

We the Hall Committee are writing this letter to inform you, that with regard to the use of the shower and changing room facilities at the Hall, the sole users of this facility at the Hall is the Trallwm A.F.C.

The showers and changing rooms are not used by any of the other organisations who hire the Hall.

We hope this clarifies the usage of the facilities.

Yours sincerely



Trallwm Hall Management Committee

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	12 DEC 2017
FILE REF.	
PASSED TO	WE/R&W

