

**15 May, 2008.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 9 – 14**

At the **ADJOURNED ANNUAL MEETING** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.00 p.m.

**Present:** Cllr. M. L. Davies. (Chairman)

**Cllrs.**

T. D. Bowen	M. L. Evans
L. J. Butler	Rh. Ifan
S. M. Caiach	T. J. Jones
D. J. Davies	M. J. Lewis
M. V. Davies	S. N. Lewis
S. L. Davies	A. G. Morgan
T. Devichand	B. C. M. Reynolds
S. M. Donoghue	A. C. Thomas
H. J. Evans	V. R. Thomas
G. H. Wooldridge	

**9. CHAIRMAN'S ANNOUNCEMENT**

The Chairman welcomed Members to the first meeting of the municipal year.

**10. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**11. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

15 May, 2008.

12. APPOINTMENT OF STANDING COMMITTEES

**RESOLVED** that the following Members be appointed to the under-mentioned Committees:-

<u>Committee:</u>	<u>Members:</u>	
Finance and General Purposes:	L. J. Butler	Pemberton
	S. M. Caiach	Hengoed
	D. J. Davies	Pemberton
	M. L. Davies	Hengoed
	M. V. Davies	Hengoed
	T. Devichand	Dafen
	H. J. Evans	Felinfoel
	Rh. Ifan	Swiss Valley
	T. J. Jones	Glyn
	B. C. M. Reynolds	Pemberton
	V. R. Thomas	Bynea
<u>Recreation and Welfare:</u>	M. L. Davies	(as Chairman)
	S. L. Davies	Dafen
	S. M. Donoghue	Bynea
	M. L. Evans	Hengoed
	T. J. Jones	(as Leader)
	M. J. Lewis	Felinfoel
	S. N. Lewis	Dafen
	A. G. Morgan	Swiss Valley
	C. A. Rees	Glyn
	A. C. Thomas	Dafen
	V. R. Thomas	Bynea
G. H. Wooldridge	Bynea	
<u>Planning and Liaison:</u>	T. D. Bowen	Pemberton
	M. L. Davies	Hengoed
	S. L. Davies	Dafen
	S. M. Donoghue	Bynea
	M. L. Evans	Hengoed
	T. J. Jones	Glyn
	M. J. Lewis	Felinfoel
	S. N. Lewis	Dafen
	A. G. Morgan	Swiss Valley
	B. C. M. Reynolds	Pemberton
	A. C. Thomas	Dafen

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Committee:

Members:

Policy and Resources:

T. D. Bowen	Pemberton
L. J. Butler	Pemberton
S. M. Caiach	Hengoed
D. J. Davies	Pemberton
M. L. Davies	(as Chairman)
M. V. Davies	Hengoed
T. Devichand	Dafen
H. J. Evans	Felinfoel
Rh. Ifan	Swiss Valley
T. J. Jones	(as Leader)
C. A. Rees	Glyn
G. H. Wooldridge	Bynea

Civic and Ceremonial:

T. D. Bowen  
D. J. Davies  
M. L. Davies  
T. J. Jones  
B. C. M. Reynolds

Community Development Grants Panel:

S. M. Caiach	Hengoed
D. J. Davies	Pemberton
M. L. Davies	(as Chairman)
T. Devichand	Dafen
H. J. Evans	Felinfoel
T. J. Jones	(as Leader)
A. G. Morgan	Swiss Valley
C. A. Rees	Glyn
G. H. Wooldridge	Bynea

Learning and Development Consultative Committee:

T. D. Bowen	Pemberton
M. L. Davies	Chairman of Council
T. Devichand	Dafen
H. J. Evans	Felinfoel
T. J. Jones	Leader of Council
A. G. Morgan	Swiss Valley
C. A. Rees	Glyn
G. H. Wooldridge	Bynea

In accordance with Standing Order No. 65, Members serving on any of the Council's Committees are given discretionary powers to appoint a deputy to attend in their stead.

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**13. REPRESENTATIVES ON VARIOUS ORGANISATIONS**

**RESOLVED** that the following Members be appointed to represent the Council on the under-mentioned Committees, Bodies or Organisations:-

Members:

Carmarthenshire Tourism Association	T. D. Bowen
Carmarthenshire Youth and Children's Association	L. J. Butler V. R. Thomas
C.A.T.C.H. U.P. Ltd	S. M. Donoghue
Citizens Advice Bureau	B. C. M. Reynolds
Committee for the Improvement of Hospital Services	Clerk to the Council
Crossroads Care Attendant Scheme	M. J. Lewis
Foothold Steering Group/ Llanelli, Amman and Gwendraeth 3	M. J. Lewis
Foothold Theatrical Enterprises	M. V. Davies
Friends of Llanelli Museum	A. C. Thomas

Governing Bodies:

Primary Schools:

Bryn	S. M. Donoghue
Brynsierfel	S. M. Caiach
Bynea	V. R. Thomas
Dafen	S. L. Davies
Felinfoel Junior	H. J. Evans
Five Roads	M. L. Evans
Furnace	M. L. Evans
Halfway	S. N. Lewis
Ponthenri	C. A. Rees
Pontyates	C. A. Rees
Pwll	M. L. Davies
Swiss Valley	Rh. Ifan
Ysgol Brynteg	G. H. Wooldridge
Ysgol y Babanod	H. J. Evans
Ysgol y Felin	H. J. Evans

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Further Education Centres:

Felinfoel/Llwynhendy	D. J. Davies H. J. Evans
Pwll/Pembrey	S. M. Caiach
Gwendraeth Area Forum	T. J. Jones C. A. Rees
Heart of Wales Line Forum	M. L. Evans
Llanelli and District Shopmobility	T. D. Bowen
Llanelli and District Twinning Association	M. V. Davies
Llanelli Chamber of Trade and Commerce	V. R. Thomas
Llanelli Committee for the Disabled	M. J. Lewis
Llanelli Community Consultative Committee	B. C. M. Reynolds
Llanelli Guide Dogs for the Blind	M. L. Davies
Llanelli Joint Burial Authority	T. D. Bowen D. J. Davies S. L. Davies T. J. Jones A. G. Morgan
National Association of Councillors – Welsh Region	T. D. Bowen
Senior Citizens Day Centre Joint Management	L. J. Butler M. L. Evans S. N. Lewis G. H. Wooldridge
Ty Bryngwyn Hospice Fundraising Committee	S. L. Davies S. N. Lewis S. M. Donoghue

In the event of apologies, deputies to attend the above if appropriate.

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**14. STANDING COMMITTEES**

Arising out of Minute No. 13, it was

**RESOLVED** that attendance at any Meeting of the above Committees, Bodies or Organisations, shall be deemed as approved duties within the meaning of the Local Government Act 1972.

.....

The Meeting concluded at 6.06 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

15 May, 2008.

**LLANELLI RURAL COUNCIL**

**Minute Nos: 15 – 17**

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.07 p.m.

**Present:**

**Cllrs.**

- |              |                   |
|--------------|-------------------|
| L. J. Butler | T. Devichand      |
| S. M. Caiach | H. J. Evans       |
| D. J. Davies | Rh. Ifan          |
| M. L. Davies | T. J. Jones       |
| M. V. Davies | B. C. M. Reynolds |
| V. R. Thomas |                   |

**15. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**16. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. B. C. M. Reynolds be appointed Chairman of Committee for the ensuing year.

**17. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. T. Devichand be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.08 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

15 May, 2008.

**LLANELLI RURAL COUNCIL**

**Minute Nos: 18 – 20**

At a Meeting of the **PLANNING AND LIAISON COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.08 p.m.

**Present:**

**Cllrs.**

- |                |                   |
|----------------|-------------------|
| T. D. Bowen    | T. J. Jones       |
| M. L. Davies   | M. J. Lewis       |
| S. L. Davies   | S. N. Lewis       |
| S. M. Donoghue | A. G. Morgan      |
| M. L. Evans    | B. C. M. Reynolds |
| A. C. Thomas   |                   |

**18. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**19. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. T. D. Bowen be appointed Chairman of Committee for the ensuing year.

**20. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. S. N. Lewis be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.09 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.



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**LLANELLI RURAL COUNCIL**

**Minute Nos: 21 – 23**

At a Meeting of the **POLICY AND RESOURCES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.09 p.m.

**Present:**

**Cllrs.**

T. D. Bowen	M. V. Davies
L. J. Butler	T. Devichand
S. M. Caiach	H. J. Evans
D. J. Davies	Rh. Ifan
M. L. Davies	T. J. Jones
G. H. Wooldridge	

**21. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**22. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. G. H. Wooldridge be appointed Chairman of Committee for the ensuing year.

**23. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. D. J. Davies be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.10 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

15 May, 2008.

**LLANELLI RURAL COUNCIL**

**Minute Nos: 24 – 26**

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.10 p.m.

**Present:**

**Cllrs.**

M. L. Davies	M. J. Lewis
S. L. Davies	S. N. Lewis
S. M. Donoghue	A. G. Morgan
M. L. Evans	A. C. Thomas
T. J. Jones	V. R. Thomas
G. H. Wooldridge	

**24. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**25. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. A. G. Morgan be appointed Chairman of Committee for the ensuing year.

**26. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. S. L. Davies be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.11 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

**15 May, 2008.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 27 – 29**

At a Meeting of the **CIVIC AND CEREMONIAL COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.11 p.m.

**Present:**

**Cllrs.**

T. D. Bowen	M. L. Davies
D. J. Davies	T. J. Jones
B. C. M. Reynolds	

**27. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**28. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. D. J. Davies be appointed Chairman of Committee for the ensuing year.

**29. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. T. D. Bowen be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.12 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

**15 May, 2008.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 30 – 32**

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008 at 6.12 p.m.

**Present:**

**Cllrs.**

T. D. Bowen	H. J. Evans
M. L. Davies	T. J. Jones
T. Devichand	A. G. Morgan
G. H. Wooldridge	

**30. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**31. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. C. A. Rees be appointed Chairman of Committee for the ensuing year.

**32. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. A. G. Morgan be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.13 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

**15 May, 2008.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 33 – 35**

At a Meeting of the **COMMUNITY DEVELOPMENT GRANTS PANEL** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.13 p.m.

**Present:**

**Cllrs.**

S. M. Caiach	H. J. Evans
D. J. Davies	T. J. Jones
M. L. Davies	A. G. Morgan
T. Devichand	G. H. Wooldridge

**33. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**34. APPOINTMENT OF CHAIRMAN**

It was

**RESOLVED** that Cllr. M. L. Davies be appointed Chairman of Committee for the ensuing year.

**35. APPOINTMENT OF VICE CHAIRMAN**

It was

**RESOLVED** that Cllr. T. J. Jones be appointed Vice Chairman of Committee for the ensuing year.

.....  
The Meeting concluded at 6.14 p.m.  
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.

**15 May, 2008.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 36 - 46**

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 15 May, 2008, at 6.15 p.m.

**Present:** Cllr. M. Davies (Chairman)

**Cllrs.**

T. D. Bowen	M. L. Evans
L. J. Butler	Rh. Ifan
S. M. Caiach	T. J. Jones
D. J. Davies	M. J. Lewis
M. V. Davies	S. N. Lewis
S. L. Davies	A. G. Morgan
T. Devichand	B. C. M. Reynolds
S. M. Donoghue	A. C. Thomas
H. J. Evans	V. R. Thomas
G. H. Wooldridge	

**36. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. A. Rees.

**37. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**38. CONFIRMATION OF MINUTES**

**RESOLVED** that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:-

Council	8 April, 2008.
Planning and Liaison Committee	14 April, 2008.
Recreation and Welfare Committee	15 April, 2008.
Civic and Ceremonial Committee	15 April, 2008.
Policy and Resources Committee	16 April, 2008.
Planning and Liaison Committee	28 April, 2008.
Finance and General Purposes Committee	28 April, 2008.

**15 May, 2008.**

**39. MATTERS ARISING**

**(1) COMMITTEE FOR THE IMPROVEMENT OF  
HOSPITAL SERVICES**

Pursuant to Minute No. 512 (8 April, 2008), the Clerk informed of further developments appertaining to the financial position of the former Carmarthenshire NHS Trust and that, following a meeting to be held on 19 May, 2008, a further report would be made to Members.

**RESOLVED** that the

- (1) information be noted;
- (2) Minister of Health and Social Care, Ms. E. Hart, be called upon to meet with the C.I.H.S. and other local representatives to discuss issues relating to the newly formed Trust, Hywel Dda and Prince Philip Hospital.

**(2) PLANNING APPLICATIONS  
TOWN AND COUNTRY GENERAL  
DEVELOPMENT PROCEDURE ORDER 1995**

Further to Minute No. 550 (28 April, 2008), Application No. S/18743, Cllr. S. M. Caiach informed of a recent meeting held with Ms. Nia Griffith, M.P. and of matters appertaining to the application.

**RESOLVED** that the information be noted.

**40. THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT)  
(WALES) ORDER 2008**

Correspondence and the above document were received from the Partnerships and Ethics Team, Local Government Policy Division, Welsh Assembly Government.

The 'Local Authorities (Model Code of Conduct) (Wales) Order 2008 - SI 2008 No. 788' ("the 2008 Order") issued a new model code of conduct for Members and co-opted Members of county/county borough councils, community and town councils, fire and rescue authorities and national park authorities in Wales. The 2008 Order revoked and replaced the model code of conduct introduced by the National Assembly for Wales in 2001.

Under section 51 of the Local Government Act 2000, relevant authorities had to pass a resolution adopting a code of conduct based on the new model code before 20 September, 2008.

**RESOLVED** that the new model code as prescribed in the 'Local Authorities (Model Code of Conduct) (Wales) Order 2008 - SI 2008 No. 788' be adopted.

**15 May, 2008.**

**41. MINOR AUTHORITY REPRESENTATIVES ON SCHOOL GOVERNING BODIES**

- (1) DAFEN PRIMARY SCHOOL**
- (2) HALFWAY PRIMARY SCHOOL**
- (3) SWISS VALLEY PRIMARY SCHOOL**

**RESOLVED** that

- (1) Cllr. S. L. Davies be re-affirmed as this Authority's representative on the Governing Body of Dafen Primary School;
- (2) Cllr.S. N. Lewis be appointed to represent this Authority on the Governing Body of Halfway Primary School; and
- (3) Cllr. Rh. Ifan be appointed to represent this Authority on the Governing Body of Swiss Valley Primary School.

**42. DYFED-POWYS POLICE – END OF YEAR REPORT**

Members were circulated with an End of Year report received from Inspector E. Bailey, Dyfed-Powys Police, appertaining to the performance of staff at Llwynhendy and Felinfoel for the year April 2007-March 2008.

Following discussion, during which newly elected Members were encouraged to make contact with their local police representative, it was

**RESOLVED** that the report be noted and that Inspector Bailey be invited to address Members at the next meeting of Council to be held on 10 June, 2008.

**43. EXTERNAL EVENTS**

Members having received invitations for the Council to be represented at the following, it was

**RESOLVED** that

- (1) The Carmarthenshire Partnership - Llanelli Community Network Meetings -12 June and 7 October, 2008, respectively – that interested Members attend;
- (2) National Association of Councillors – 'Equality and Opportunity Conference' – Mercure Holland House Hotel & Spa, Cardiff – 6-8 June, 2008 – that the Council's delegate be authorised to attend.

**44. MATTERS REPORTED**

**RESOLVED** that the schedule of matters reported be noted.



**15 May, 2008.**

**45. LLANELLI JOINT BURIAL AUTHORITY**

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 12 March, 2008:-

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 12 March 2008 at 4:00 pm.

Present: Cllr. T. J. Jones (Vice Chairman (in the Chair))

Cllrs.

T. D. Bowen  
S. L. Davies  
D. J. Harries

M. Howells  
M. E. Prothero  
C. E. Richards

E. Smith

**98. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. C. C. Lucas.

**99. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**100. CONFIRMATION OF MINUTES**

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 20 February 2008

**101. MATTERS ARISING**

**CEMETERY CAR PARK – BRYNGOLAU**

Arising out of Minute No. 92 (2), the Secretary reported that the housing department of Carmarthenshire County Council had accepted responsibility for the lane and land adjacent to the parking strip at Bryngolau and would be resolving the problems highlighted by the Burial Authority as soon as possible.

RESOLVED that the information be noted.

**15 May, 2008.**

102. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for January 2008 and the provisional report for February 2008 be noted.

103. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for February 2008, which revealed expenditure for the month amounted to £17,609.99.

RESOLVED that the information be noted.

104. MEMORIAL TESTING FIGURES

Consideration was given to the memorial testing figures for February 2008, which revealed that no memorials had been tested. The Secretary stated that it was important to benchmark monthly results nonetheless and that Members scrutinise on-going performance. The Secretary reported that the cemetery supervisor had not informed management of any problems or difficulties prohibiting testing and therefore was unable to provide members with an explanation for the lack of progress. Following discussion it was

RESOLVED that clarification be sought from the cemetery supervisor as to why no memorial testing had been undertaken.

105. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 11 areas and functions requiring risk evaluation. The accompanying action plan identified the existing controls in place for managing the risk areas, all of which were deemed satisfactory. The only slight area of concern was vandalism, which was a bit of an unknown quantity. However, the Secretary confirmed that additional control measures had been introduced which entailed closer liaison with the Police, who were carrying out evening patrols of the cemetery grounds whilst working alongside the Authority's patrol officer. During discussion a question was raised over the provision of safety equipment for the workforce. The Secretary confirmed that all necessary and essential protective equipment and clothing was provided as a matter of course.

RESOLVED that the report be endorsed and that a progress report on general security arrangements and the like be presented to Committee when deemed appropriate.

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106. LANCE CORPORAL RYAN LEE FRANCIS

Further to Minute No. 92 (1), the Secretary reported that the Dedication Service for Lance Corporal Francis would be held on the 31 March 2008 at 11:30 am at Llanelli District Cemetery Chapel. Mr Gareth Evans of T. J. Lloyd Memorial Masons had been engaged to produce the memorial plaque to be erected in the cemetery chapel. General discussion then ensued during which permission was sought to incur expenditure on light refreshments and hospitality after the Dedication Service had concluded and other incidental costs associated with organising the event.

Following discussion it was

RESOLVED that the information be noted and that the Secretary be authorised to incur all actual and necessary expenditure associated with the event.

107. MEMORIAL BENCH

Members considered a letter from Mrs L. H requesting permission to install a memorial bench in the cemetery grounds. The Secretary confirmed that a suitable location had been identified.

RESOLVED that:

- (1) That the request be approved;
- (2) Permission is given on the understanding that Mrs H would install the bench at her own expense and would be responsible for future maintenance;
- (3) As a gesture of good will, the Burial Authority would install the concrete foundation to receive the bench; and
- (4) The request would not prejudice similar requests in the future, with each request being considered on its own merits.

108. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters referred to in Minute Nos. 109, 110, 111 and 112 be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

109. STAFFING MATTERS

The Secretary presented Members with a report regarding the current bank holiday closure arrangements at the cemetery, which proposed changes to workforce leave patterns.

**15 May, 2008.**

Following discussion, it was

**RESOLVED** that the report be accepted and that the Secretary be authorised to consult the workforce over the proposed changes.

**110. CLEANING CONTRACT**

Further to Minute No. 50 (3), the Secretary reported that D. H. had handed in his notice to terminate the cleaning contract with immediate effect. No explanation had been provided and the news came as a complete surprise. Members were informed that tenders had been requested from several local firms to take over the service and they were due to be returned by 20 March 2008. Once arrangements had been made with the Chairman to open the tenders, the outcome of the exercise would be reported to committee.

**RESOLVED** that the information be noted.

**111. CEMETERY OPENING TIMES**

The Secretary requested permission to bring forward the summer opening times due to Easter falling earlier than normal. Currently the cemetery closed at 5:00 pm despite the fact that the nights were drawing out and it was still light until after 6:00 pm.

**RESOLVED** that the request be supported and the cemetery opening times be extended to 6:00 pm with immediate effect.

**112. DUMPER TRUCK**

Further to Minute No. 88 and the Secretary's detailed report in respect of the Estimates of Income and Expenditure for 2008/2009, permission was sought to vire £7280 from cost code 4017 to 4100 to allow for the outright purchase of the dumper truck from the 2007/2008 budget.

**RESOLVED** that the virement proposal be approved.

.....  
The Meeting concluded at 4:25 pm”  
.....

**RESOLVED** that the Minutes be noted.

**15 May, 2008.**

**46. LETTERS OF APPRECIATION**

**RESOLVED** that the following letters of appreciation for the Council's assistance be noted with pleasure:-

- (1) Dyfed Powys Police – Bobby Van Scheme;
- (2) Felinfoel Events Committee;
- (3) Llys-y-Dderwen Complex, Ponthenri;
- (4) Tŷ Mair Care Home.

.....

The Meeting concluded at 6.30 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 June, 2008, adopted by the Council.