

Ffôn: 01554 774103

A gynhelir yn yr Ystafell Gynadledda ddydd Mawrth, 15 Ebrill, 2008, am 4.45 y.p.

Cyng. G. H. Wooldridge (Cadeirydd y Pwyllgor), S. N. Lewis (Is-Gadeirydd y Pwyllgor), D. J. Davies (Cadeirydd y Cyngor), T. D. Bowen, M. Davies, S. L. Davies, R. E. Evans, M. B. Hughes, M. P. Jones, T. J. Jones, A. S. Peters.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

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**RECREATION AND WELFARE COMMITTEE**  
**To be held at the Conference Room on Tuesday, 15 April, 2008, at 4.45 p.m.**  
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CLERK to the COUNCIL

9 April, 2008.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To note for information, a Progress Report from the Technical Services Officer on work undertaken.
4. To note for information, Playground Inspection Reports from the Technical Services Officer.
5. Furnace Community Hall – to receive an up-date report from the Technical Services Officer on construction works.
6. Trallwm Community Hall – Alterations – to receive correspondence from the Secretary, Trallwm Area Forum, regarding grant funding received towards up-grading the hall.
7. Land at Globe Row, Dafen – Draft Option Agreement and Draft Lease – to consider correspondence received from Evans, Powell and Co.
8. Dafen Community Hall – Fire Evacuation Procedure from Hafan-y-Coed Care Home – to consider correspondence received from:-
 - (1) Carmarthenshire County Commander, Mid & West Wales Fire and Rescue Service;
 - (2) Principal Officer Buildings/Transport/Emergency Planning, Carmarthenshire County Council.
9. To consider a request received for financial assistance from Dafen Welfare Bowls Club.

Members of the Committee:

Cllrs. G. H. Wooldridge (Chairman of Committee), S. N. Lewis (Vice-Chairman of Committee), D. J. Davies (Chairman of Council), T. D. Bowen, M. Davies, S. L. Davies, R. E. Evans, M. B. Hughes, M. P. Jones, T. J. Jones, A. S. Peters.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

ITEM No. 3.

Date of meeting: 15 April, 2008.

Dear Councillor,

The following work has been undertaken by the Council's workforce over the last month:-

1. Vauxhall Buildings:
 - decorating training door;
 - erect scaffolding and assist with structural crack repair;
 - replace defective lighting tubes;
 - clear and plant planters;
 - window cleaning.
2. Dafen Community Hall:
 - install disabled parking sign;
 - tarmac repairs.
3. Five Roads Community Hall:
 - complete hall decoration;
 - install disabled parking sign.
4. Furnace Community Hall:
 - plasterboard repairs to ceiling and decorate.
5. Ponthenri Community Hall:
 - decoration of W.C. door;
 - hall floor repairs.
6. Sandy Community Hall:
 - complete hall decoration.
7. Saron Community Hall:
 - complete hall decoration;
 - install disabled parking sign.
8. Swiss Valley Community Hall:
 - repair leaking W.C;
 - ceiling repairs in long room;
 - plaster to walls and decorate area.
9. Trallwm Community Hall:
 - fix new grill covers to fans.
10. Ponthenri Changing Rooms:
 - repair works to roller shutter.
11. Porterage Services:
 - movement of chairs and tables to various community halls;
 - petrol to cemetery.

12. ground maintenance work to children's play areas.
- (i) Cynheidre
 - clean out slot drain.
 - (ii) Five Roads
 - add bark to swings.
 - (iii) Ponthenri
 - replace timber fencing.
 - (iv) Trallwm
 - installation of multi gym equipment.
13. ground maintenance work to the recreation grounds.
- (i) Ponthenri:
 - install new manhole covers to existing chambers;
 - grass cuttings hall, parks;
 - cricket preparation works.
14. maintenance to footpaths in the following Wards:-
- (ii) Bynea:
 - Berwick Farm link road;
 - Bryncaernarfon Farm to old sewerage works;
 - Incline to Station Road;
 - Pencoed Isaf;
 - Saron Road to Station Road.
 - (ii) Glyn:
 - Heol Hen.
 - (iii) Hengoed:
 - Constitution Hill.

Yours sincerely,

TECHNICAL SERVICES OFFICER

9 April, 2008.

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code
A - Immediate
B - 7 - 14 days
C - Within 1 Month

Date: 03/04/2008 Engineer: KIM JONES
Playground Name: BERNARD PARK
Surface: MAT + BARK Age Groups: SMALL CHILDREN
Fencing: GALV CHAIN LINK

Disabled Access	Yes	No	Bylaws	Yes	No
Disabled Equipment	☒	☐	Toilets	☐	☒
Dog Proof Fence	☒	☐	Safety Barrier	☐	☒
Gates	☒	☐	Seats	☒	☐
Highway	☐	☒	Tables	☒	☐
Safety Surfacing	☒	☐	Litter Bins	☒	☐
Planting Area	☐	☐	Sign Posts	☐	☒
No Dog signs	☐	☒			

MATERIALS AND INSTALLATION

1. Is timber sanded or painted to prevent splintering?	Yes	No
2. Are timber ends rounded?	☒	☐
3. Is drainage adequate at the base of equipment to prevent rotting or corrosion?	☒	☐
4. Is timber fastened with bolts rather than nails?	☒	☐
5. Has timber been pressure treated with preservative?	☒	☐
6. Have foundations been set at least 50mm below ground level?	☐	☐
7. Have sharp edges on concrete blocks and pipes been smoothed off?	☐	☐
8. Have steel supports been bedded in concrete?	☒	☐
9. Has steel tubing been galvanised?	☒	☐
10. Are chainlink openings too small to trap a finger?	☐	☐
11. Are chains fastened onto timbers so that they do not create pinch points?	☐	☐
12. Are all joints and connections tight?	☒	☐
13. Is the timber free of decay or insect damage?	☒	☐
14. Are end stops in position in tubular supports?	☐	☐
15. Have pinch or crush joints been eliminated?	☐	☐

Existing Equipment	Manufacturer	Condition	Priority Code
1. JUNGLE JIM		REASONABLE	
2. LARGE SWINGS		REASONABLE	(C)
3. SMALL SWINGS		GOOD	
4. SMALL ROCKERS	WICKSTEED	GOOD	
5.			
6.			
7.			
8.			

MAINTENANCE Cont'd

16. Does the roundabout turn quietly and without wobbling at speed	Yes	No
17. Are ropes free of mildew and fraying?	☒	☒
18. Are S-hooks, shackles and chainlinks completely closed and free from water?	☒	☐
19. Has loose ground cover been raked to make it more impact absorbing and to remove debris?	☒	☐
20. Has litter been removed from enclosed spaces?	☐	☒
21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism?	☒	☐
22. Are bearings lubricated and working smoothly?	☐	☒
23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc?	☐	☒
24. Are any parts broken?	☐	☒
25. Is anything protruding?	☐	☒
26. Are any parts warped, cracked or bent?	☐	☒
27. Are there signs of corrosion at the base or below the ground surface?	☐	☐
28. Has crevice or surface corrosion begun?	☒	☐
29. Is timber splitting or splintering?	☐	☒
30. Has the paint deteriorated?	☒	☐
31. Has corrosion caused separation between the sides and the chute of slides?	☐	☒

COMMENTS
LUBRICATE SWING BOLTS. (CODE B)
CHANGE SHACKLES LARGE SWINGS (CODE C)
LITTER PICK REQUIRED. (CODE B)

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code

A - Immediate
B - 7 - 14 days
C - Within 1 Month

Start:
Finish:

Date: 01/4/2008 Engineer: Huw Jones
Playground Name: CYNHARE PLAY AREA
Surface: MAT + BARK Age Groups: SMALL CHILDREN
Fencing: GALV METAL

Existing Equipment Manufacturer Condition Priority Code
1. JUNGLE JIM SMP GOOD
2. ROCKER HORSE WICKSTEED GOOD
3.
4.
5.
6.
7.
8.

	Yes	No	Yes	No
Disabled Access	☒	☐	Bylaws	☒
Disabled Equipment	☐	☒	Toilets	☒
Dog Proof Fence	☒	☐	Safety Barrier	☒
Gates	☒	☐	Seats	☐
Highway	☐	☒	Tables	☐
Safety Surfacing	☒	☐	Litter Bins	☒
Planting Area	☒	☐	Sign Posts	☒
No Dog signs	☐	☒		

MATERIALS AND INSTALLATION

	Yes	No
1. Is timber sanded or painted to prevent splintering?	☐	☒
2. Are timber ends rounded?	☒	☐
3. Is drainage adequate at the base of equipment to prevent rotting or corrosion?	☒	☐
4. Is timber fastened with bolts rather than nails?	☒	☐
5. Has timber been pressure treated with preservative?	☒	☐
6. Have foundations been set at least 50mm below ground level?	☒	☐
7. Have sharp edges on concrete blocks and pipes been smoothed off?	☒	☐
8. Have steel supports been bedded in concrete?	☒	☐
9. Has steel tubing been galvanised?	☒	☐
10. Are chainlink openings too small to trap a finger?	☐	☒
11. Are chains fastened onto timbers so that they do not create pinch points?	☒	☐
12. Are all joints and connections tight?	☒	☐
13. Is the timber free of decay or insect damage?	☒	☐
14. Are end stops in position in tubular supports?	☒	☐
15. Have pinch or crush joints been eliminated?	☒	☐

MAINTENANCE Cont'd

	Yes	No
16. Does the roundabout turn quietly and without wobbling at speed	☐	☒
17. Are ropes free of mildew and fraying?	☒	☐
18. Are S-hooks, shackles and chainlinks completely closed and free from water?	☒	☐
19. Has loose ground cover been raked to make it more impact absorbing and to remove debris?	☒	☐
20. Has litter been removed from enclosed spaces?	☐	☒
21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism?	☒	☐
22. Are bearings lubricated and working smoothly?	☐	☒
23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc?	☒	☐
24. Are any parts broken?	☐	☒
25. Is anything protruding?	☐	☒
26. Are any parts warped, cracked or bent?	☐	☒
27. Are there signs of corrosion at the base or below the ground surface?	☐	☒
28. Has crevice or surface corrosion begun?	☐	☒
29. Is timber splitting or splintering?	☒	☐
30. Has the paint deteriorated?	☐	☒
31. Has corrosion caused separation between the sides and the chute of slides?	☐	☒

COMMENTS

LOOSE BOARD TO ANGLE CLIMBING. - (CODE B)

TIMBER BRIDGE SOME TIMBERS SPLINTERING - (MONITOR)

LITTER PICK + BIN. - (CODE B)

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code A - Immediate Engineer: HAUN JONES.
 B - 7 - 14 days Playground Name: FELIXBORO PLAY AREA
 C - Within 1 Month Surface: BARK
Date: 3/4/2008 Age Groups: SMALL CHILDREN.
Fencing: METAL FENCE.

Disabled Access	Yes	No	Bylaws	Yes	No
Disabled Equipment	☐	☒	Toilets	☐	☒
Dog Proof Fence	☐	☒	Safety Barrier	☐	☒
Gates	☒	☐	Seats	☒	☐
Highway	☒	☐	Tables	☐	☒
Safety Surfacing	☒	☐	Litter Bins	☐	☐
Planting Area	☐	☒	Sign Posts	☐	☒
No Dog signs	☐	☒			

MATERIALS AND INSTALLATION

1. Is timber sanded or painted to prevent splintering?	Yes	No
2. Are timber ends rounded?	☐	☐
3. Is drainage adequate at the base of equipment to prevent rotting or corrosion?	☐	☐
4. Is timber fastened with bolts rather than nails?	☐	☐
5. Has timber been pressure treated with preservative?	☐	☐
6. Have foundations been set at least 50mm below ground level?	☐	☐
7. Have sharp edges on concrete blocks and pipes been smoothed off?	☐	☐
8. Have steel supports been bedded in concrete?	☒	☐
9. Has steel tubing been galvanised?	☐	☒
10. Are chainlink openings too small to trap a finger?	☐	☐
11. Are chains fastened onto timbers so that they do not create pinch points?	☐	☐
12. Are all joints and connections tight?	☒	☐
13. Is the timber free of decay or insect damage?	☐	☐
14. Are end stops in position in tubular supports?	☐	☐
15. Have pinch or crush joints been eliminated?	☐	☐

Existing Equipment	Manufacturer	Condition	Priority Code
1. <u>LARGE SWINGS</u>		<u>FAIR.</u>	
2. <u>SMALL SWINGS</u>		<u>FAIR.</u>	
3. <u>SPRING ROCKERS, 3/4.</u>		<u>REASONABLE.</u>	
4.			
5.			
6.			
7.			
8.			

MAINTENANCE Cont'd

16. Does the roundabout turn quietly and without wobbling at speed	Yes	No
17. Are ropes free of mildew and fraying?	☒	☒
18. Are S-hooks, shackles and chainlinks completely closed and free from water?	☒	☐
19. Has loose ground cover been raked to make it more impact absorbing and to remove debris?	☒	☐
20. Has litter been removed from enclosed spaces?	☐	☒
21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism?	☒	☐
22. Are bearings lubricated and working smoothly?	☐	☒
23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc?	☐	☒
24. Are any parts broken?	☐	☒
25. Is anything protruding?	☐	☒
26. Are any parts warped, cracked or bent?	☐	☒
27. Are there signs of corrosion at the base or below the ground surface?	☐	☒
28. Has crevice or surface corrosion begun?	☒	☐
29. Is timber splitting or splintering?	☐	☒
30. Has the paint deteriorated?	☒	☐
31. Has corrosion caused separation between the sides and the chute of slides?	☐	☒

COMMENTS

SMALL SWING SHACKLES NEED REPLACING. (CODE C)
LUBRICATE SWING BEARINGS. (CODE B)
CHANGE SHACKLES LARGE SWINGS. (CODE C)
GATE NOT CLOSING. (CODE C.)
LITTER PICK-UPS FULL. (CODE A.)

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code
A - Immediate
B - 7 - 14 days
C - Within 1 Month

Start:
Finish:

Date: 03/04/2008 Engineer: HUN JONES
Playground Name: FIVE ROADS PLAY AREA
Surface: MAT + BARK Age Groups: SMALL CHILDREN
Fencing: VERTICAL TIMBERS

	Yes	No	Yes	No
Disabled Access	☐	☒	Bylaws	☒
Disabled Equipment	☐	☒	Toilets	☒
Dog Proof Fence	☒	☐	Safety Barrier	☒
Gates	☒	☐	Seats	☐
Highway	☒	☐	Tables	☒
Safety Surfacing	☒	☐	Litter Bins	☐
Planting Area	☐	☒	Sign Posts	☒
No Dog signs	☐	☒		

MATERIALS AND INSTALLATION

- | | Yes | No |
|---|-------------------------------------|---|
| 1. Is timber sanded or painted to prevent splintering? | ☒ | ☐ |
| 2. Are timber ends rounded? | ☒ | ☐ |
| 3. Is drainage adequate at the base of equipment to prevent rotting or corrosion? | ☒ | ☐ |
| 4. Is timber fastened with bolts rather than nails? | ☒ | ☐ |
| 5. Has timber been pressure treated with preservative? | ☒ | ☐ |
| 6. Have foundations been set at least 50mm below ground level? | ☐ | ☒ NOT KNOWN |
| 7. Have sharp edges on concrete blocks and pipes been smoothed off? | ☒ | ☐ |
| 8. Have steel supports been bedded in concrete? | ☐ | ☒ NOT KNOWN |
| 9. Has steel tubing been galvanised? | ☒ | ☐ |
| 10. Are chainlink openings too small to trap a finger? | ☐ | ☐ |
| 11. Are chains fastened onto timbers so that they do not create pinch points? | ☐ | ☐ |
| 12. Are all joints and connections tight? | ☒ | ☐ |
| 13. Is the timber free of decay or insect damage? | ☒ | ☐ |
| 14. Are end stops in position in tubular supports? | ☒ | ☐ |
| 15. Have pinch or crush joints been eliminated? | ☐ | ☐ |

Existing Equipment	Manufacturer	Condition	Priority Code
1. <u>SMALL SWINGS</u>	<u>SNP</u>	<u>REASONABLE</u>	
2. <u>JUNGLE JIM</u>	<u>SNP</u>	<u>FAIR</u>	
3.			
4.			
5.			
6.			
7.			
8.			

MAINTENANCE Cont'd

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 16. Does the roundabout turn quietly and without wobbling at speed | ☐ N/A | ☐ |
| 17. Are ropes free of mildew and fraying? | ☒ | ☐ |
| 18. Are S-hooks, shackles and chainlinks completely closed and free from water? | ☒ | ☐ |
| 19. Has loose ground cover been raked to make it more impact absorbing and to remove debris? | ☒ | ☐ |
| 20. Has litter been removed from enclosed spaces? | ☐ | ☒ |
| 21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism? | ☒ | ☐ |
| 22. Are bearings lubricated and working smoothly? | ☐ | ☒ |
| 23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc? | ☐ | ☒ |
| 24. Are any parts broken? | ☒ | ☐ |
| 25. Is anything protruding? | ☒ | ☐ |
| 26. Are any parts warped, cracked or bent? | ☐ | ☒ |
| 27. Are there signs of corrosion at the base or below the ground surface? | ☐ | ☒ |
| 28. Has crevice or surface corrosion begun? | ☒ | ☐ |
| 29. Is timber splitting or splintering? | ☐ | ☒ |
| 30. Has the paint deteriorated? | ☒ | ☐ |
| 31. Has corrosion caused separation between the sides and the chute of slides? | ☐ | ☒ |

COMMENTS

JUNGLE JIM CLIMBING WALL NEED REPLACING. (PURCHASE PARTS.)

CLIMBING ROPE FARE WEAKING - (MONITORING)

LITTER PICK.

(CODE B)

CHECK FENCE UPKICKS SOME LOOSE

(CODE B)

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code
A - Immediate
B - 7 - 14 days
C - Within 1 Month

Date: Engineer: Huw Jones
Playground Name: PONTYMERI PLAY AREA
Surface: MAT + BARK Age Groups: MIXED
Fencing: VERTICAL TIMBERS.

Existing Equipment Manufacturer Condition Priority Code

1. ROPE PILLAR
2. JUNGLE JIM
3. SMALL JUNGLE JIM
4. SMALL SWINGS
5. SLIDE
6. SPRING ROCKERS
7. SKATE BOARD APPARATUS.
8. _____

Disabled Access	Yes	No	Bylaws	Yes	No
Disabled Equipment	☐	☒	Toilets	☐	☒
Dog Proof Fence	☐	☒	Safety Barrier	☐	☒
Gates	☒	☐	Seats	☒	☐
Highway	☒	☐	Tables	☐	☒
Safety Surfacing	☒	☐	Litter Bins	☐	☒
Planting Area	☐	☒	Sign Posts	☐	☒
No Dog signs	☐	☒			

MATERIALS AND INSTALLATION

1. Is timber sanded or painted to prevent splintering?	Yes	No
2. Are timber ends rounded?	☒	☐
3. Is drainage adequate at the base of equipment to prevent rotting or corrosion?	☒	☐
4. Is timber fastened with bolts rather than nails?	☒	☐
5. Has timber been pressure treated with preservative?	☒	☐
6. Have foundations been set at least 50mm below ground level?	☐	☒
7. Have sharp edges on concrete blocks and pipes been smoothed off?	☒	☐
8. Have steel supports been bedded in concrete?	☐	☒
9. Has steel tubing been galvanised?	☒	☐
10. Are chainlink openings too small to trap a finger?	☒	☐
11. Are chains fastened onto timbers so that they do not create pinch points?	☐	☐
12. Are all joints and connections tight?	☒	☐
13. Is the timber free of decay or insect damage?	☐	☒
14. Are end stops in position in tubular supports?	☒	☐
15. Have pinch or crush joints been eliminated?	☒	☐

MAINTENANCE Cont'd

16. Does the roundabout turn quietly and without wobbling at speed	Yes	No
17. Are ropes free of mildew and fraying?	☒	☒
18. Are S-hooks, shackles and chainlinks completely closed and free from water?	☒	☐
19. Has loose ground cover been raked to make it more impact absorbing and to remove debris?	☒	☐
20. Has litter been removed from enclosed spaces?	☐	☒
21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism?	☒	☐
22. Are bearings lubricated and working smoothly?	☐	☒
23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc?	☒	☐
24. Are any parts broken?	☒	☐
25. Is anything protruding?	☒	☐
26. Are any parts warped, cracked or bent?	☒	☐
27. Are there signs of corrosion at the base or below the ground surface?	☐	☒
28. Has crevice or surface corrosion begun?	☒	☐
29. Is timber splitting or splintering?	☐	☐
30. Has the paint deteriorated?	☒	☐
31. Has corrosion caused separation between the sides and the chute of slides?	☐	☒

COMMENTS

JUNGLE JIM LOOSE TIMBER. - CODE B.
LUBRICATE SWINGS. - CODE C
LARGE JUNGLE JIM - TIMBERS MISSING. - VANDALISM.
BIN MISSING. VANDANISED. - CODE C
PENDING REPAIRING NAIL - CODE A.
LITTER PICK REQUIRED. - CODE B.

LLANELLI RURAL COUNCIL
PLAYGROUND INSPECTION SHEET

Key to Priority Code
A - Immediate
B - 7 - 14 days
C - Within 1 Month

Date: 03/04/2008 Engineer: HUN JONES
Playground Name: TRE ELLON
Surface: MAT + TARP Age Groups: MIXED
Fencing: CHAIN LINK

Yes	No	Yes	No
Disabled Access	☐	Bylaws	☒
Disabled Equipment	☐	Toilets	☒
Dog Proof Fence	☐	Safety Barrier	☒
Gates	☒	Seats	☐
Highway	☒	Tables	☐
Safety Surfacing	☒	Litter Bins	☒
Planting Area	☐	Sign Posts	☒
No Dog signs	☒		

MATERIALS AND INSTALLATION

Yes No

1. Is timber sanded or painted to prevent splintering? ☐ ☒

2. Are timber ends rounded? ☐ ☒

3. Is drainage adequate at the base of equipment to prevent rotting or corrosion? ☒ ☐

4. Is timber fastened with bolts rather than nails? ☒ ☐

5. Has timber been pressure treated with preservative? ☐ ☒

6. Have foundations been set at least 50mm below ground level? ☐ ☒

7. Have sharp edges on concrete blocks and pipes been smoothed off? ☐ ☐

8. Have steel supports been bedded in concrete? ☒ ☐

9. Has steel tubing been galvanised? ☒ ☐

10. Are chainlink openings too small to trap a finger? ☐ ☐

11. Are chains fastened onto timbers so that they do not create pinch points? ☐ ☐

12. Are all joints and connections tight? ☒ ☐

13. Is the timber free of decay or insect damage? ☐ ☐

14. Are end stops in position in tubular supports? ☐ ☐

15. Have pinch or crush joints been eliminated? ☐ ☒

Existing Equipment	Manufacturer	Condition	Priority Code
1. <u>LARGE SWINGS</u>		<u>POOR</u>	<u>(B)</u>
2. <u>SMALL SWINGS</u>		<u>FAIR</u>	
3. <u>BALL TOWER</u>		<u>FAIR</u>	
4. <u>SMALL SLIDE</u>		<u>GOOD</u>	
5.			
6.			
7.			
8.			

MAINTENANCE Cont'd

Yes No

16. Does the roundabout turn quietly and without wobbling at speed? ☐ ☒

17. Are ropes free of mildew and fraying? ☐ ☒

18. Are S-hooks, shackles and chainlinks completely closed and free from water? ☒ ☐

19. Has loose ground cover been raked to make it more impact absorbing and to remove debris? ☐ ☒

20. Has litter been removed from enclosed spaces? ☐ ☒

21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism? ☒ ☐

22. Are bearings lubricated and working smoothly? ☒ ☐

23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc? ☒ ☐

24. Are any parts broken? ☒ ☐

25. Is anything protruding? ☐ ☒

26. Are any parts warped, cracked or bent? ☐ ☒

27. Are there signs of corrosion at the base or below the ground surface? ☐ ☒

28. Has crevice or surface corrosion begun? ☒ ☐

29. Is timber splitting or splintering? ☐ ☒

30. Has the paint deteriorated? ☒ ☐

31. Has corrosion caused separation between the sides and the chute of slides? ☐ ☒

COMMENTS

LARGE SWINGS SEATS VANDALISED NEED REPAIR. (CODE B)
PARK NEEDS LITTER PICK TO REMOVE RUBBISH. (CODE A)
SEAT & TABLE NEEDS PAINT. (CODE C)

LLANELLI RURAL COUNCIL PLAYGROUND INSPECTION SHEET

Key to Priority Code A - Immediate Start: Finish: Priority Code
 B - 7 - 14 days
 C - Within 1 Month

Date: 3/4/2008 Engineer: MUN JONES
 Playground Name: TRACULUM PARK
 Surface: TAR + BARK Age Groups: SMALL CHILDREN
 Fencing: CHAINLINK (+ MULTI-GYM 12 - ADULT)

Disabled Access	Yes ☒ No ☐	Bylaws	Yes ☐ No ☒
Disabled Equipment	Yes ☐ No ☒	Toilets	Yes ☐ No ☒
Dog Proof Fence	Yes ☒ No ☐	Safety Barrier	Yes ☐ No ☒
Gates	Yes ☒ No ☐	Seats	Yes ☒ No ☐
Highway	Yes ☐ No ☒	Tables	Yes ☐ No ☒
Safety Surfacing	Yes ☒ No ☐	Litter Bins	Yes ☒ No ☐
Planting Area	Yes ☐ No ☒	Sign Posts	Yes ☐ No ☒
No Dog signs	Yes ☐ No ☒		

MATERIALS AND INSTALLATION

1. Is timber sanded or painted to prevent splintering?	Yes ☐ No ☐
2. Are timber ends rounded?	Yes ☒ No ☐
3. Is drainage adequate at the base of equipment to prevent rotting or corrosion?	Yes ☐ No ☐
4. Is timber fastened with bolts rather than nails?	Yes ☒ No ☐
5. Has timber been pressure treated with preservative?	Yes ☒ No ☐
6. Have foundations been set at least 50mm below ground level?	Yes ☐ No ☐
7. Have sharp edges on concrete blocks and pipes been smoothed off?	Yes ☐ No ☐
8. Have steel supports been bedded in concrete?	Yes ☐ No ☐
9. Has steel tubing been galvanised?	Yes ☐ No ☐
10. Are chainlink openings too small to trap a finger?	Yes ☐ No ☐
11. Are chains fastened onto timbers so that they do not create pinch points?	Yes ☐ No ☐
12. Are all joints and connections tight?	Yes ☒ No ☐
13. Is the timber free of decay or insect damage?	Yes ☒ No ☐
14. Are end stops in position in tubular supports?	Yes ☐ No ☐
15. Have pinch or crush joints been eliminated?	Yes ☐ No ☐

Existing Equipment	Manufacturer	Condition	Priority Code
1. <u>LARGE SWINGS</u>		<u>C/S.</u>	
2. <u>SMALL SWINGS</u>		<u>REPAIRED.</u>	
3. <u>JUNGLE JIM</u>		<u>REPAIRED.</u>	
4. <u>SMALL SLIDE</u>		<u>GOOD.</u>	
5. <u>SPRING ROCKERS</u>		<u>GOOD.</u>	
6. <u>MULTI GYM.</u>	<u>WICKSTEED.</u>	<u>GOOD.</u>	
7.			
8.			

MAINTENANCE Cont'd

16. Does the roundabout turn quietly and without wobbling at speed?	Yes ☐ No ☒
17. Are ropes free of mildew and fraying?	Yes ☒ No ☐
18. Are S-hooks, shackles and chainlinks completely closed and free from water?	Yes ☒ No ☐
19. Has loose ground cover been raked to make it more impact absorbing and to remove debris?	Yes ☐ No ☒
20. Has litter been removed from enclosed spaces?	Yes ☐ No ☒
21. Have ropes, rubber, fibreglass and other vulnerable items been checked for vandalism?	Yes ☒ No ☐
22. Are bearings lubricated and working smoothly?	Yes ☐ No ☒
23. Are there any components missing such as seats, bolts, nuts, rungs, rails and platform boards etc?	Yes ☐ No ☒
24. Are any parts broken?	Yes ☐ No ☒
25. Is anything protruding?	Yes ☐ No ☒
26. Are any parts warped, cracked or bent?	Yes ☐ No ☒
27. Are there signs of corrosion at the base or below the ground surface?	Yes ☐ No ☐
28. Has crevice or surface corrosion begun?	Yes ☒ No ☐
29. Is timber splitting or splintering?	Yes ☐ No ☒
30. Has the paint deteriorated?	Yes ☒ No ☐
31. Has corrosion caused separation between the sides and the chute of slides?	Yes ☐ No ☒

COMMENTS

BARK NEED TO BE REPLACED. (CODE A)

LITTER PICK UP BIN. (CODE B)

LUBRICATE SWING BEARINGS. (CODE C)

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of Meeting: 15 April, 2008

Dear Councillor

FURNACE COMMUNITY HALL

1. PURPOSE OF REPORT

- 1.1 To inform Members of the progress of the hall construction.

2. PROGRESS WORK

- 2.1 External brickwork of the building has been completed and the contractors have started on the facing brickwork of the external works.
- 2.2 Roof trusses have been completed together with fascia and soffits.
- 2.3 Roof tiling has been completed and the building is waterproof.
- 2.4 Window are due to be installed on 9 April, 2008.
- 2.5 Mechanical contractors are on site to commence first fix pipework runs in the attic voids.
- 2.6 Electrical contractors are on site to commence first fix cables.
- 2.7 First coat of plastering have commenced in a number of rooms.
- 2.8 Foundations have been excavated for the balcony and concrete pads have commenced.
- 2.9 Mains sewer connection has been completed and most of the drainage pipe runs have been laid.
- 2.10 Solar panels have been installed in the roof covering.
- 2.11 The contractor has advised that they are approximately 10 days behind the programme.
- 2.12 A financial statement has been prepared by the Quantity Surveyor and is attached to this report.
- 2.13 Photographs taken on 4 April, 2008, are appended.

Yours sincerely

TECHNICAL SERVICES OFFICER

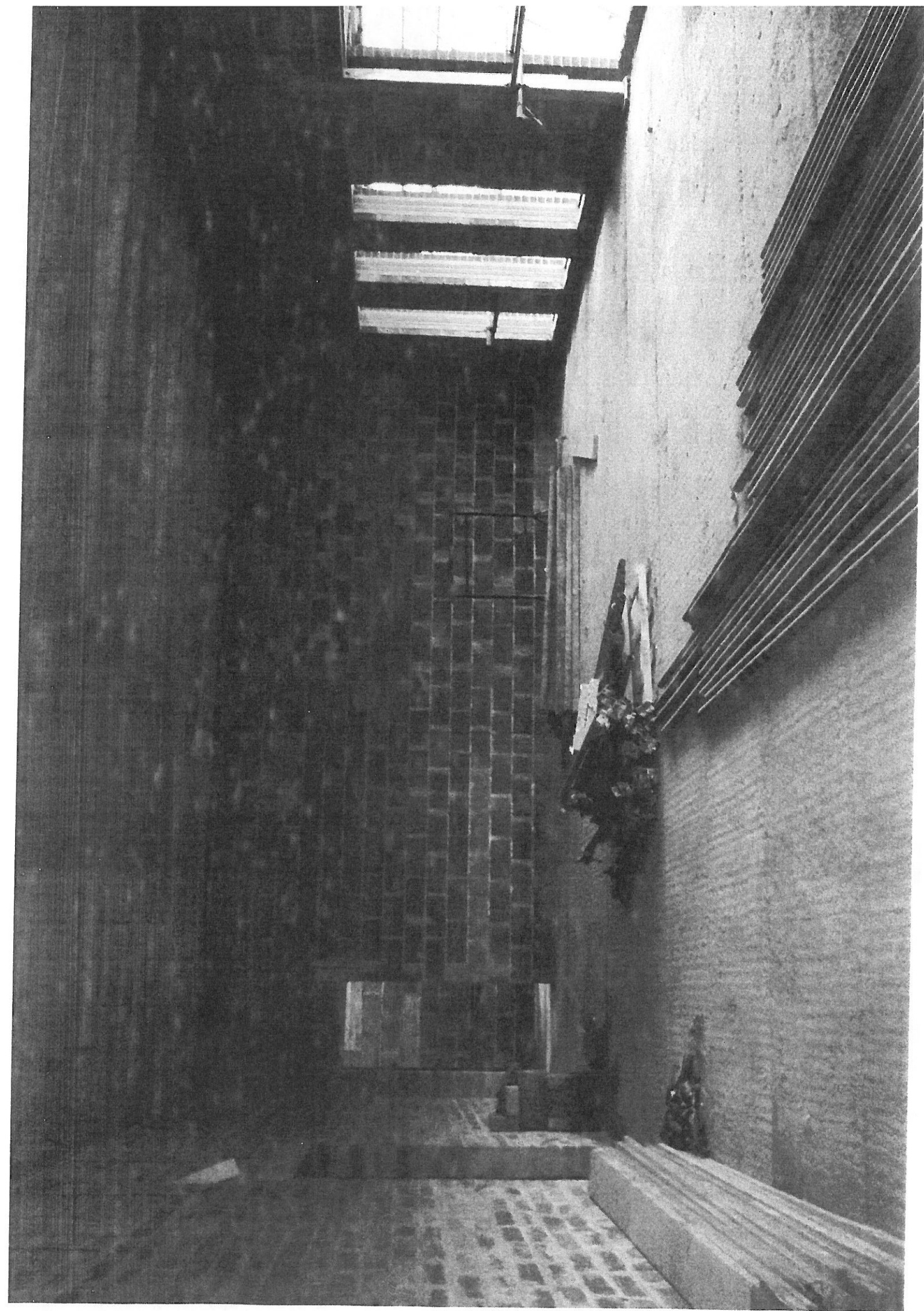
9 April, 2008.

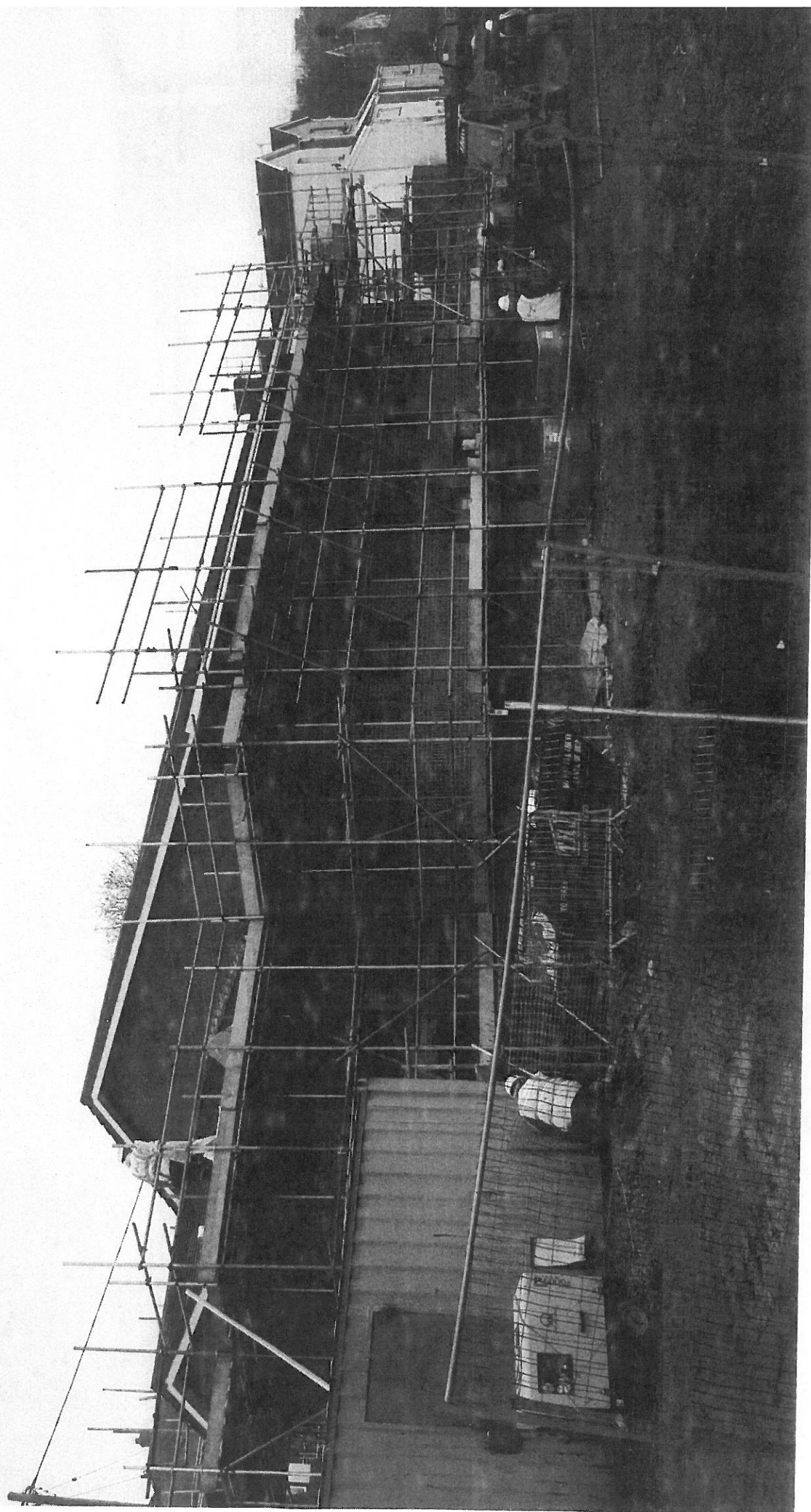
PROJECT: Proposed Community Hall
Stradey Road
Furnace, LLANELLI

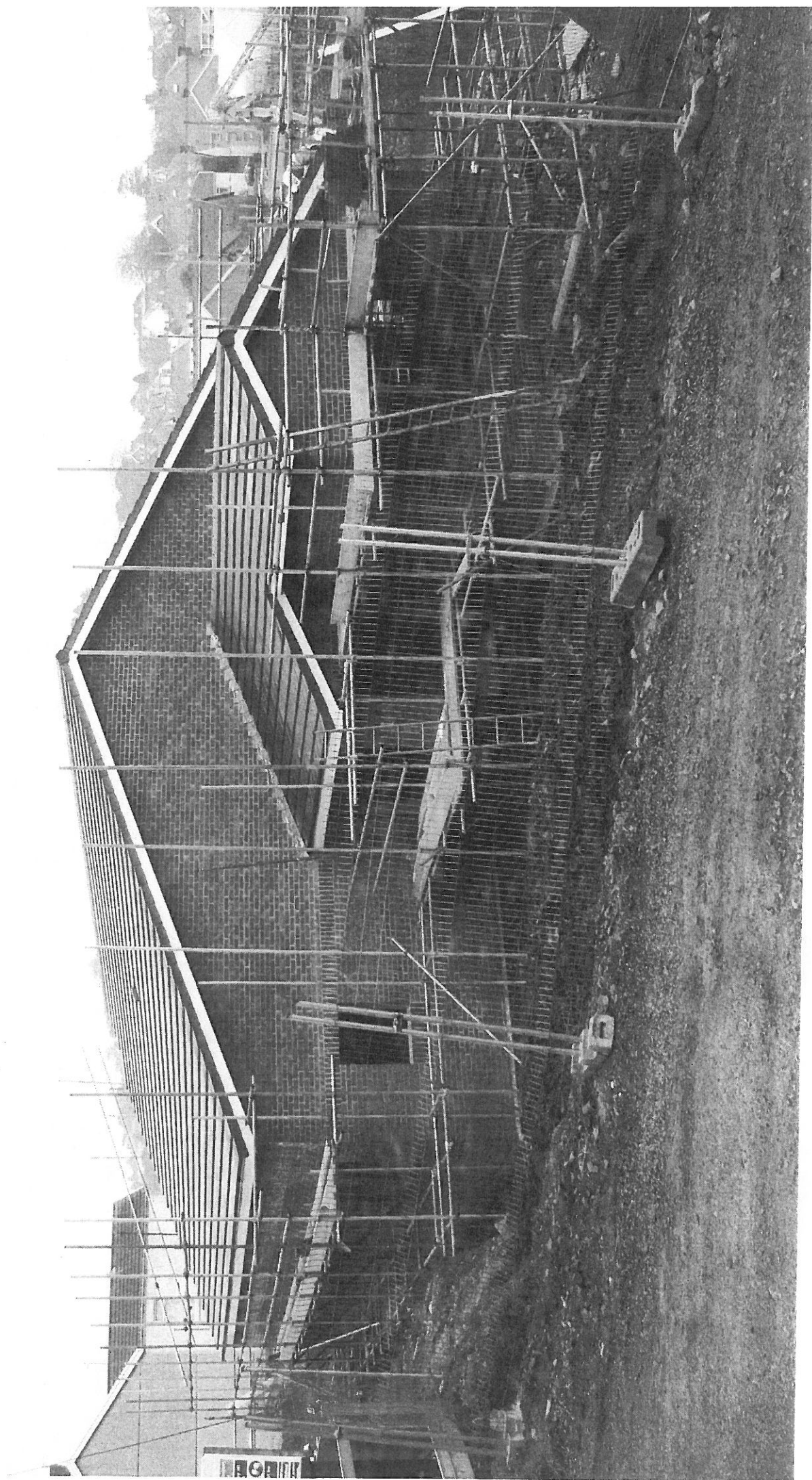
FINANCIAL STATEMENT: No 1

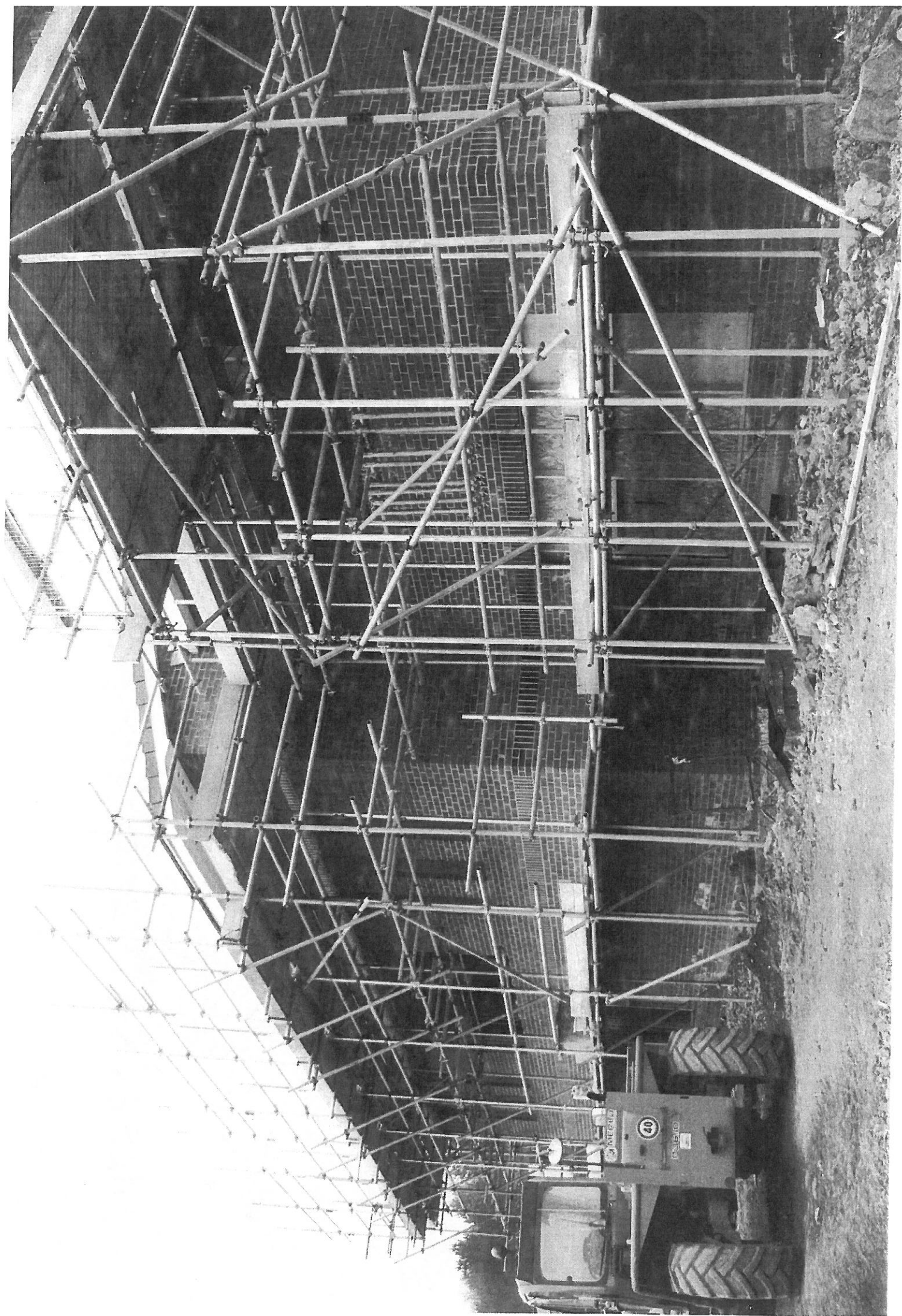
DATE: 3 April 2008

	<u>Omissions</u> £	<u>Additions</u> £
<u>Provisional Sums</u>		
Contingencies and Dayworks	4,480	-
<u>Architects Instructions</u>		
1.1 Increased size of Door D103	-	1,500
1.2 Amendments to wind posts (Provisional Allowance pending invoices)	-	2,000
1.3 Incoming services (A.I.2 for omission of Provisional Sum)	-	6,220
1.4/5 Facing brickwork (P.C. Sum adjusted at this stage)	-	-
1.6 Provide timber palisade fence at boundary with Stradey Road (included with Re-measurement of External Works)	-	-
2.1 Mechanical installations	123,900	140,620
2.2 Electrical installations	39,165	29,055
2.3 Fibre reinforced screed in lieu of mesh reinforced screed	-	-
- Provisional allowance for additional works in substructures	-	1,500
	167,545	180,895
<u>Less</u> Omissions		167,545
<u>ANTICIPATED OVER EXPENDITURE</u>		£13,350
<u>ANTICIPATED FINAL ACCOUNT</u>		£652,313









DATE - 4 APR 2008

FILE NO.

PASSED TO

ACK/4-4-08.

RBW/RS

ITEM No. 6.

22. Amanwy.

BRYN.

Llanelli

Dyfed

SA14 9AL.

*to MR. M. GALBRAITH,

Dear Sir. I have enclosed a copy of a letter received by our Chairperson. Laura David, informing us that our application for funding from CFAP was successful.

The amount of funding from CFAP is £299,519.24 and is very generous and will now be able to bring TRAWNM HALL up to a far greater standard, including, showers toilets (boys girls and disabled) storage space, a larger kitchen, quiet room and a cafe at the front, secure area off back of hall for the mothers and toddlers group and the inbetweenies

I applied to the Wales Council for Voluntary Action for monies to hold a XMAS Party for all the area children, a chq. for over £900.000 was awarded and was used to pay for food presents music and games and was a wonderful success, enjoyed by the parents as well as children.

A successful application has been awarded for £1,334.97 to hold our community fund day. From W.C.V.A, an open invitation is sent to any Councillor who would like to attend

We are holding it on Sunday 13 July from 12.00 - 4.30.

Pony Rides, stalls, Refreshment, Burgers - Hot dogs
to name just a few, plus the 5 a side football
is Running on the same day.

We will let you know of any further
activities as they occur.

Thank. Sully Yours.

W. Rigby (Sec TRAILWY AREA Forum)

Cement



Llywodraeth Cynulliad Cymru
Welsh Assembly Government

Laura David
45 Amanwy
Trallwm
Llanelli
SA14 9AH

Date: 21st February 2008

Ref: A-HCR-47-07-172

Dear Laura David

**Community Facilities and Activities Programme 2008-11
Refurbishment Trallwm Hall - Llanelli**

I am pleased to inform you that the Deputy Minister for Regeneration, (the "grantor") has decided that funding will be awarded for **Refurbishment Trallwm Hall - Llanelli**, from the Community Facilities and Activities Programme (CFAP) under section 126-128 of the Housing Grants, Construction and Regeneration Act 1996.

The aim of your project, as stated in your application, is;

To provide a community facility, DDA compliant for use by the whole community.

The expected outputs for which CFAP funding is being approved are;

To increase and improve the health and wellbeing of the community by providing fitness classes, healthy eating cookery training courses.



BUDDSODDWR MEWN POBL
INVESTOR IN PEOPLE

Swyddfa Merthyr Tudful
Rhyd-y-car
Merthyr Tudful
CF48 1UZ

Merthyr Tydfil Office
Rhydycar
Merthyr Tydfil
CF48 1UZ

Ffôn • Tel: 01685 72 7777
Ffacs • Fax: 01685 729622

Ebost • Email: cfaphelp@wales.gsi.gov.uk

9310

To provide a crèche while mothers attend activities.

To provide a drop in centre where the community can sit and socialise.

One of the conditions of grant is as follows:

Provide the Welsh Assembly Government with detailed information regarding any changes relating to the CFAP funding for example; change of contact details, problems arising.

These outputs received now from part of the Terms and Conditions of the Grant Offer.

The amount of funding approved from the Community Facilities and Activities Programme is £299,519.24 and is awarded as follows:

Financial year 08/09

Capital	Four Quarterly Claims Totalling	£145,670.62
---------	---------------------------------	--------------------

Financial year 09/10

Capital	Four Quarterly Claims Totalling	£153,848.62
---------	---------------------------------	--------------------

A copy of the Terms and Conditions of Grant Offer (Annex A) is attached. Please read it carefully. We have also included various documents for your completion returning to Judith Davies at the address given.

These include:

- A PL8 form for you to provide the bank account information necessary for us to process your payments. This will enable us to make payments directly into your organisation's bank account, which is safer and quicker than issuing a payable order.
- Also attached is a "Designated Authorised Signatories" form for you to nominate the members of your organisation who can sign the quarterly claim forms. Please note that we will be unable to process claims submitted with unauthorised signatories
- "Written Acceptance" agreeing to the Terms and Conditions, Aims and Outputs on behalf of the organisation.

A claim form for the 1st quarter of your grant (1st April 2008 to 30th June 2008) will be issued during March 2008. You should note that no claim will be paid until all of these documents have been returned.

We cannot accept photocopies or e-mailed versions. Please aim to return these forms as soon as possible (No later than one month from the date of this letter).

If you have any queries please contact Judith Davies on 01685 72 9315 or e-mail us at cfaphelp@wales.gsi.gov.uk.

We are keen to receive feedback from applicants on the scheme. If you have any comments on the guidance note, application and claim forms, or other aspects of the process we would be grateful to hear your views.

Yours sincerely



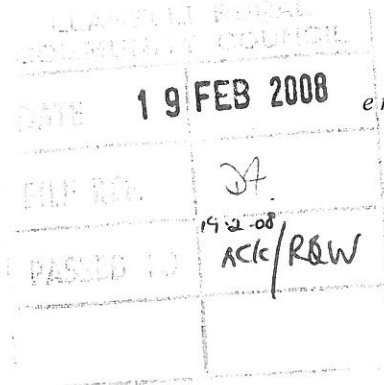
Sandra Owens
Regeneration Unit

Evans, Powell & Co ^{ITEM No. 7.}

Solicitors

R.N.A.B. Powell LLB.
Dafydd. G. Bell. BSc (Econ)
D.R. Evans.

17 Murray Street Llanelli
Carmarthenshire SA15 1AQ
(01 554) 77 26 32
fax (01 554) 75 41 02
DX 40300 Llanelli 1
e mail post@eplaw.demon.co.uk



18 February, 2008

Dear Mark

Land at Globe Row, Dafen, Llanelli
Option and Lease
Your Ref: C/KPH/D4
My Ref: C/LRC/12459/RP/CDE

I thank you for your letter of 2nd November 2007 herein and note the contents of the same. I apologise for not coming back to you earlier than this but this is partly because of that part of your letter indicating that the Rural Council has other schemes to deal with before Globe Row. Nevertheless, I have now had an opportunity of going through the draft Option Agreement and the draft Lease and, subject to appropriate amendments which I consider to be vital, I have approved those two documents and sent them to the County Council for their consideration. I look forward to hearing from the County Council thereon.

I note that, effectively, this matter could not proceed until plans and drawings of the proposed recreational facilities have been prepared and submitted to Carmarthenshire County Council for its approval. Do you have any instructions/information for me concerning the present position as to the timescale for the preparation of those plans?

I await to hear from you thereon.

I should hear shortly from the County Council concerning any Reports they have obtained for ground investigation/contamination. Further, in relation thereto, I would suggest that I now institute a Coal Mining Report and local search (which now includes a Commons Registration Act search). The total for these two searches is £170.00.

I would be grateful therefore if you could let me have a cheque payable to "Evans, Powell & Co." for £170.00 and I will get those searches underway,

Further, in relation to soil contamination, it is now possible to obtain what is known as an Environmental search. I have Agents who can carry out such an investigation but the cost of a commercial environmental search is £135.13. At least, the result of such search will definitely give indication as to whether the land in question is contaminated. On this point, I suggest you



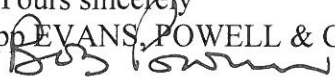
wait until the County Council come back to me with what they have, if anything, in relation to ground investigation/soil conditions.

One final point in relation to the draft Lease; the draft Lease as it presently stands does not grant any service rights to the Rural Council and my basic question is, in relation to this scheme, do you know whether the Rural Council will require the building of water, sewerage, gas, electricity, telephone etc. for this site?

I look forward to hearing from you thereon and on the above points as relevant.

I trust that the above information appraises you of the present position legally for the Rural Council in relation to Globe Row.

My best regards.

Yours sincerely
pp EVANS, POWELL & CO.


—
Mark Galbraith Esq.
The Clerk to the Council
The Llanelli Rural Council
Vauxhall Buildings
Vauxhall
Llanelli
Carms. SA15 3BD

Evans, Powell & Co

Solicitors

*R.N.A.B. Powell LLB.
Dafydd. G. Bell. BSc (Econ)
D.R. Evans.*

*17 Murray Street Llanelli
Carmarthenshire SA15 1AQ
(01 554) 77 26 32
fax (01 554) 75 41 02
DX 40300 Llanelli 1
e mail post@eplaw.demon.co.uk*

28 March. 2008

Dear Mark,

Re: Land at Globe Row, Dafen, Llanelli
Option and Lease – Carmarthenshire County Council
Your Ref: C/KPH/D4
My Ref: C/LRC/12459/RP/GPM

I refer to my letter to you of the 18th. February 2008 last in this matter. I have not heard from you since that time and wonder if you could let me have an up date? I still await to hear from the County Council regarding ground investigation/contamination.

However, I have now had an opportunity of investigating the title to the land and find that the County Council owns the land in question freehold and without any incumbrance.

I look forward to hearing from you.

Best regards,

Yours sincerely,
p.p. EVANS, POWELL AND CO.
Bob Town

ROBERT POWELL

Mark Galbraith, Esq.,
The Clerk to the Council,
Llanelli Rural Council,
Vauxhall Buildings,
Vauxhall,
Llanelli, Carm. SA15 3BD

31 MAR 2008

WE



Mrs W Evans
Clerk to the Council
Llanelli Rural council
Vauxhall
Llanelli
Carmarthenshire SA15 3BD

Gofynner am/
Please ask for:

Steve Sherriff

Rhif Est/Extn. No.

E-bost/E-mail:

fslanelli@mawwfire.gov.uk

Fy Nghyf/My Ref:

SS/RSB/FS/101/00220

Eich Cyf/Your Ref:

WE/DJ/C15

Dyddiad/Date:

06 March 2008

Dear Madam

LEGISLATION: REGULATORY REFORM (FIRE SAFETY) ORDER 2005

RE: DAFEN COMMUNITY HALL, DAFEN, LLANELLI

I refer to your letter dated the 27th February 2008 and the subsequent inspection of the above premises carried out on the 3rd March 2008.

The attached report details recommendations which should be implemented to ensure that the above premises comply with the requirements of the above legislation.

Should you require any further assistance or advice, please do not hesitate to contact the above named officer.

Yours faithfully

T G Davies P.P. RK 
Carmarthenshire County Commander

Enc.

LLANELLI RURAL COUNCIL	
DATE	- 7 MAR 2008
FILE NO.	
PASSED TO	WB/Row.

SLGEN02
050308Slgen02

FIRE SAFETY REPORT

DAFEN COMMUNITY HALL, DAFEN, LLANELLI

101/00220

1. The Fire Authority agree to the hall being used as an emergency evacuation centre for 105 residents and 50-60 staff providing that:-
 - a) At all times the hall is in use, all of the exit doors are unlocked and available for immediate use if required.
 - b) The boiler casing in the kitchen area is unsecured, this must be remedied before members of the public are admitted entrance.

Ffôn • Tel :

Ffacs • Fax :
 01267 221341

e-bost • e-mail :
 gofalcymdeithasol@sirgar.gov.uk
 socialcare@carmarthenshire.gov.uk

RD/RO

Mr R. Davies

Eich cyf • Your ref :

WE/DJ/C15

Gofynner am • Please ask for :

01267 228 764

Fy nghyf • My ref :

13th March 2008

Llinell Uniongyrchol • Direct Line :

Dyddiad • Date :

Mrs W. Evans
 Clerk to the Council
 Llanelli Rural Council
 Vauxhall Buildings
 Vauxhall
 Llanelli
 SA15 3BD

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	17 MAR 2008
FILE NO.	
PASSED TO	WE/R&W

Dear Mrs Evans,

Emergency Evacuation Of Care Homes.

I write in response to your letter dated 27th February 2008 addressed to the Director of Social Care, Health and Housing in respect of the above and to Hafan Y Coed Care Homes request for the use of one of your Councils facilities as an Evacuation Centre should the Home need to be evacuated.

As you may be aware, under the Civil Contingencies Act 2004 all businesses now have to produce Business Continuity Plans and last autumn, the department arranged seminars for proprietors of Private Care Homes and Domiciliary Care Providers to assist them in developing their plans and these events were well attended.

A copy outlining details of the event is attached for your information. However, there are no reciprocal arrangements in place between Local Authority Care Homes and the Private Sector, should an emergency arise but advice and assistance is offered to Managers in developing their own Plans.

I trust the above clarifies the matter for you but if I can be of any further assistance, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'R. Davies', with a horizontal line drawn underneath it.

Richard Davies

Principal Officer Buildings/Transport/Emergency Planning

ADRAN GOFAL CYMDEITHASOL, IECHYD A THAI SIR GAERFYRDDIN
CARMARTHENSHIRE SOCIAL CARE, HEALTH AND HOUSING DEPARTMENT
TRAINING SECTION
UNED HYFFORDDI

**BUSINESS CONTINUITY and
EMERGENCY PLANNING
HALF- DAY WORKSHOP**

13 November

&

22 November 2007

Llandybie Hall

9.15 a.m. – 12.30 p.m.

Facilitators:

R. Elms: Emergency Planning Officer CCC

R. Davies: Principal Officer, Buildings Transport & Emergency Planning CCC

Aim:

To ensure businesses understand the responsibilities and requirements of the Civil Contingencies Act 2004.

Learning Objectives:

To enable businesses develop an understanding of business continuity and emergency planning
To inform businesses of best practice in business continuity and emergency planning
To enable businesses develop emergency and business continuity plans
To inform businesses of Local Authority business continuity and emergency planning procedures
To enable businesses develop collaborative and shared approaches in business continuity and emergency planning

Target Group: Owners and Registered Managers of care homes and domiciliary care agencies.

The attached nomination form should be forwarded to Training Section, Social Care,
Health and Housing Department, 3 Spilman Street, Carmarthen, SA31 1LE **by no later than 19
October 2007.**

The maximum number of participants on this course is 25.

Places will be allocated on a 'first come, first served basis', and no more than **2 places per organization** will be offered on any one course. If places cannot be offered on the above dates, nominations will be placed on a waiting list and may be offered alternative dates



ITEM No. 9. DAFEN WELFARE BOWLS CLUB

PRESIDENT R.P. Oram esq.

CHAIRMAN

C.Davies esq.

Honorary Secretary:

B.Gammon
61 Pemberton Park
Llanelli. SA148RW
01554 752806

Honorary Treasurer/Fix.Sec

G.Jones
17 New Road,Dafen
Llanelli. SA14 8LS
01554 752723 /07805 930228

Captain:

G.Jones
17 New Road, Dafen.
Llanelli SA14 8LS
01554 752723

To Llanelli Rural Council
Vauxhall Buildings
Vauxhall
Llanelli
SA15 3BD

Date 25/3/08.

Dear Sir or Madam:

Please except this letter as an application for a sports grant for 2007/2008 for the above Bowls Club

May I also thank you for your support in the past and look forward to your support now, and in the future.

Yours sincerely

B Gammon
Honorary Secretary

LLANELLI RURAL
COMMUNITY COUNCIL

DATE 27 MAR 2008

FILE NO.

PASSER

27.3.08 Rtw
ACK FRGP

