

14 April 2010

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 109 – 117

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 April 2010 at 4:00 pm.

Present: C. C. Lucas (Chairman)

Cllrs.

T. D. Bowen	T. J. Jones
S. M. Donoghue	W. J. Lemon
S. L. Davies	J. Williams

109. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr A. G. Morgan.

110. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

111. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 10 March 2010

112. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for February 2010 and the provisional report for March 2010 be noted.

113. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for March 2010, which revealed expenditure for the month amounted to £27,736.77.

RESOLVED that the information be noted.

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114. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 11 areas and functions requiring risk evaluation. After a brief discussion it was

RESOLVED that the report be accepted.

115. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter (contained in Minute No 116 below) be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

116. STAFFING MATTERS

Consideration was given to the Cemetery Manager’s report on staffing matters. After a brief discussion it was

RESOLVED that the report be accepted and that the third recommendation (contained in paragraph 3.6 of the report) be pursued with the member of staff.

FURTHER RESOLVED that in respect of the weekend out of hours telephone answer service, all telephone callers shall be advised of the Cemetery Manager’s mobile phone number.

117. EXPRESSION OF THANKS

Cllr T.D. Bowen thanked the Cemetery Manager on the informative talk he recently gave to the Welsh Region of the National Association of Councillors at the Selwyn Samuel Centre on the 27 April 2010 on the topic of “The running of burial grounds”.

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The meeting concluded at 4:15 pm
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