

14 January 2009

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 69 - 80

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 January 2009 at 4:00 pm.

Present: Cllr. C. C. Lucas (Vice Chairman (in the Chair))

Cllrs.

T. D. Bowen
M. J. P. Burns
D. J. Davies

W. J. Lemon
K. D. Rees
W. G. Thomas

69. CHAIRMAN'S ANNOUNCEMENT

The Chairman wished Officers and Members a happy New Year.

70. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S. L. Davies, T. J. Jones and A. G. Morgan.

71. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

72. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings subject to Cllr D. J. Davies' apologies for absence being recorded.

Ordinary Meeting - 10 December 2008

73. MATTERS ARISING

LLANELLI CREMATORIUM LTD – RENT REVIEW

Arising out of Minute No.67, the Secretary reported that he had replied to the letter received from the Director of Llanelli Crematorium Ltd re-iterating the proposed rent increase, and had subsequently received a cheque for the correct monthly rental.

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RESOLVED that the information be noted.

74. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for November 2008 and the provisional report for December 2008 be noted.

75. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for December 2008, which revealed expenditure for the month amounted to £16,724.98.

RESOLVED that the information be noted.

76. MEMORIAL TESTING FIGURES

Consideration was given to the memorial testing figures for December 2008, which revealed that 54 memorials had been tested to stage two level, with 22 failures.

RESOLVED that the information be noted.

77. AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2008

Members considered the Auditor's report received from Mazars LLP, (copies having been previously circulated) in respect of the Burial Authority's accounts for 2007/08. The report confirmed that the information contained in the annual return was in accordance with the Auditor General for Wales' requirements and no matters had come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

However, the report raised one other matter which did not affect the Auditor's opinion but which was drawn to the Burial Authority's attention nonetheless. The Burial Authority was recommended to review its standing orders/financial regulations on a regular basis to ensure they remained in line with legislative/regulatory requirements and were fit for purpose.

RESOLVED that the Auditor's report be accepted.

78. SPECIAL BUDGET MEETING

The Secretary informed Members that the special budget meeting would be held on Tuesday 27 January, at 4.00pm in the Conference Room at Vauxhall Buildings, Vauxhall, Llanelli.

RESOLVED that the information be noted.

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79. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

80. REQUEST TO INSTALL MEMORIAL BENCH

Members considered a letter from Mr F requesting permission to install a memorial bench in the cemetery grounds near to the grave of his late son. Members were shown photographs of the area in question and it was

RESOLVED that:

- (1) The request be approved;
- (2) Permission is given on the understanding that Mr F would install the bench at his own expense and would be responsible for its future maintenance;
- (3) As a gesture of good will, the Burial Authority would install the concrete foundation to receive the bench;
- (4) The request would not prejudice similar requests in the future, with each request being considered on its own merits; and
- (5) Given the unusual design of the proposed bench, Mr F be made aware that it may attract more interest and attention and consequently the Burial Authority accepts no responsibility for any wilful damage caused through vandalism.

Arising out of discussion of the above, Members queried the number of benches in the cemetery grounds and felt that a policy should be developed to govern the number, type, location and general installation of benches in order to cater for future requests especially in the context of the amount of cemetery space available. The policy would also serve as an aid to streamlining procedures and standardising bench design and it was

FUTHER RESOLVED that the Secretary be authorised to draft a general policy for future consideration by the committee.

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The Meeting concluded at 4:20pm

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