

20 February 2008

**LLANELLI JOINT BURIAL AUTHORITY**

**Minute Nos. 89 - 97**

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 20 February at 4:00 pm.

**Present:** Cllr. C. C. Lucas (Chairman)

**Cllrs.**

S. L. Davies  
D. J. Harries  
M. Howells

T. J. Jones  
A. G. Morgan  
E. Smith

**89. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs T.D. Bowen, M.E. Prothero and C.E. Richards.

**90. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**91. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting	-	9 January 2008
Special Meeting	-	29 January 2008

**92. MATTERS ARISING**

**(1) LANCE CORPORAL RYAN LEE FRANCIS**

Arising out of Minute No.79 (1), the Secretary reported that he had met with the parents of the late Lance Corporal Francis. The family appreciated the Burial Authority's gesture to erect a memorial plaque in the cemetery chapel, in memory of their son and for agreeing to arrange a dedication service.

Members were informed that the family had expressed a wish for Rev David Jones, Minister, Greenfield Chapel, Llanelli to conduct the dedication service. The Secretary commented that the memorial plaque's inscription details had yet to be confirmed by the family, however, it was

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anticipated that this would be resolved fairly soon because the family, like the Burial Authority were keen to hold the dedication service by the end of March 2008, if possible.

The Secretary stated that the family had provided Army service contact details of the 2<sup>nd</sup> Battalion The Royal Welsh, so that Army representatives could be invited to the service.

**RESOLVED** that the information be noted and to await further developments.

**(2) CEMETERY CAR PARK - BRYNGOLAU**

Arising out of Minute No. 79 (3), and in reply to a question over on going problems associated with the quality of finish of the new parking strip, the Secretary reported that despite several phone calls and emails to Carmarthenshire County Council Officers, the issues had yet to be resolved.

**RESOLVED** that the matter be escalated with Senior Housing Officers in a bid to resolve the on going issues prior to the Easter holidays.

**93. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure reports for December 2007 and the provisional report for January 2008 be noted.

**94. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for January 2008, which revealed expenditure for the month amounted to £27,638.23.

**RESOLVED** that the information be noted.

**95. MEMORIAL TESTING FIGURES**

Consideration was given to the memorial testing figures for January 2008, which revealed that 99 memorials had been tested at stage 1 level and that 4 had failed.

**RESOLVED** that the information be noted.

**96. FUEL TENDERS**

The Secretary informed Members that following the suggestion of Cllr S.L. Davies to seek tenders for the supply of fuel for cemetery machinery, tenders were sent out to various petroleum companies but given the uncertainty with the current fuel market coupled with the recent escalation of fuel prices at the pumps no tenders had been returned.

**RESOLVED** that the information be noted.

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**97. INTERIM INTERNAL AUDIT REPORT FOR 2007/2008**

Members considered correspondence received from Auditing Solutions Ltd, dated 1 February 2008 (copies having been previously circulated), in respect of the interim internal audit report. The writer confirmed that it was not necessary to submit a formal report because there were no issues arising that needed to be addressed by the Burial Authority at the present time.

**RESOLVED** that the correspondence be noted with pleasure and that the final report be awaited in due course.

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The Meeting concluded at 4:10 pm

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