

10 December 2008

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 58 - 68

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 December 2008 at 4:00 pm.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

S. L. Davies

C. C. Lucas

K. D. Rees

58. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs T. D. Bowen and A. G. Morgan.

59. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

60. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 12 November 2008

61. MATTERS ARISING

SECURITY FENCE – FUEL TANK COMPOUND

Arising out of Minute No. 56, the Secretary reported that a quotation had been obtained for a steel mesh cage to encase the fuel tank in the sum of £2100.00

During the ensuing discussion it was realised that there had been a misunderstanding as to the extent of the original security proposals planned for creating a secure compound incorporating an area of 180 square meters surrounding the fuel tank, and it was

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RESOLVED that the purchase of a mesh cage be held in abeyance for the time being and that the matter be the subject of a further Committee report if deemed necessary following ongoing monitoring of the effectiveness of the physical security afforded by the compound's palisade fencing.

62. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for October 2008 and the provisional report for November 2008 be noted.

63. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for November 2008, which revealed expenditure for the month amounted to £16,313.85.

RESOLVED that the information be noted.

64. MEMORIAL TESTING FIGURES

Consideration was given to the memorial testing figures for November 2008, which revealed that 66 memorials had been tested to stage two level, with twenty-four failures.

RESOLVED that the information be noted.

65. CEMETERY OPENING TIMES

Members considered a letter received from the Authority's security guard, dated 1 December 2008. The writer enquired as to whether it was appropriate to delay opening the main cemetery gates to vehicle traffic during hazardous icy weather conditions. Following discussion it was

RESOLVED that:

- (1) The observations and points raised in the letter be noted;
- (2) the Technical Services Officer liaise with the security guard to assess the extent of the hazard once appropriate health and safety advice had been obtained; and
- (3) should it be necessary to introduce additional control measures to reduce the level of risk associated with the hazard, then such measures be fully documented in a risk assessment and the findings reported to Committee in due course.

66. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter contained in Minute No. 67 be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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67. LLANELLI CREMATORIUM LTD

Members considered a letter from the Director, Llanelli Crematorium Ltd regarding the rent review. Following discussion it was

RESOLVED that the Secretary reply to the letter confirming the position, advising the Director to refer to the various provisions set out in the counter part Lease (held in her company's possession) and if after seeking legal interpretation of the said provisions, the calculation of the new rent is disputed, then the matter be referred to arbitration.

68. SEASONAL GREETINGS

The Chairman wished Members and Officers a Merry Christmas and a healthy and happy New Year.

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The Meeting concluded at 4:20pm

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