

10 February 2010

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 93 – 101

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 February 2010 at 4:00 pm.

Present:

Cllrs.

T. D. Bowen
S. M. Donoghue

S. L. Davies
A. G. Morgan

93. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr. S. M. Donoghue be appointed Chairman pro tempore.

94. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs M. J. P. Burns, W. J. Lemon, C. C. Lucas, K. D. Rees and J. Williams.

95. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

96. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 January 2010
Special Meeting - 1 February 2010

97. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for December 2009 and the provisional report for January 2010 be noted.

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98. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for January 2010, which revealed expenditure for the month amounted to £35,122.48.

RESOLVED that the information be noted.

99. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

100. OFFICE PHOTOCOPIER

Members were informed that two quotations had been obtained for a new photocopier as the lease for the existing machine was due to expire soon.

Following a brief discussion it was

RESOLVED that the lowest quotation received from Konica Minolta Business Solutions (UK) Ltd, of Riverside Business Park, Swansea, at a cost of £126.64 per quarter (based on a lease rental option of 5 years) and a copying charge of 0.0043p for black and white copies and 0.04p for colour copies be accepted.

101. NEW CEMETERY SIGNAGE

The Cemetery Manager presented Members with a report on the new cemetery signage and notices to be introduced within the cemetery grounds in the near future. Members were shown copies of the new signage which included an information sign and map, office opening hours, traffic speed limits, dog control signage, toilet and car park signs, all of which would be introduced at strategic points within the cemetery grounds. Members were informed that the cost of the signs was within budget. After a brief discussion it was

RESOLVED that the report be accepted and that an official order amounting to £2785.00 for the new signage be placed with Atech Graphic Design, of Unit 17 Llanelli Workshops, Trostre Industrial Park, Llanelli, once final proofing of the signage had been completed.

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The meeting concluded at 4:40 pm
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