

8 April 2009

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 104 - 118

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 April 2009 at 4:00 pm.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

T. D. Bowen
M. J. P. Burns
D. J. Davies

S. L. Davies
W. J. Lemon
K. D. Rees

104. CHAIRMAN'S ANNOUNCEMENT

The Chairman referred to the recent demise of Cllr T.D. Bowen's wife and as a mark of respect Members and Officers thereupon stood in silent tribute.

105. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs C.C. Lucas, A.G. Morgan and W.G. Thomas.

106. MEMBERS' DECLARATIONS OF INTEREST

The following Members declared an interest in the under-mentioned matters:-

<i>Minute No</i>	<i>Councillor</i>	<i>Interest</i>
116	S.L. Davies	The Member knew the bereaved family.
116	W.J. Lemon	The Member knew the bereaved family.
117	S.L. Davies	The Member knew the applicant.
117	W.J. Lemon	The Member knew the applicant.

107. CEMETERY MANAGER

The Secretary introduced Mr Graham Williams, the newly appointed Cemetery Manager to Members and stated that he would commence duties on 1 May 2009.

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Members thereupon welcomed Mr Williams to the Burial Authority and by way of response Mr Williams gave a short address on his initial plans for moving the service forward and he thanked Members for their supportive remarks.

108. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

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109. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for February 2009 and the provisional report for March 2009 be noted.

110. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for March 2009, which revealed expenditure for the month amounted to £25,498.33.

RESOLVED that the information be noted.

111. ICCM NEWSLETTER

The Secretary provided Members with an overview of the Institute of Cemetery and Crematorium Management's newsletter issue No.11. (copies having been previously circulated) and following discussion it was

RESOLVED that the information be noted.

112. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**113. EMPLOYING AUTHORITY DISCRETIONS
AND DISCRETIONARY POLICY**

Members were circulated with a report from the Secretary which informed of the alteration to the existing Local Government Pension Scheme Regulations 1997 (as amended) and the introduction of the new regulations. Following discussion it was

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RESOLVED that the report be received and that the revised policy be adopted.

114. LOCAL GOVERNMENT PAY SCALES AND ALLOWANCES

Further to Minute No 57 (12 November, 2008) the Secretary informed Members of the announcement of an additional award of 0.30% by the arbitration panel appointed to settle the 2008 pay dispute and it was

RESOLVED that the National Joint Council circular 3/08 reflecting an increase of 2.75% (plus £100 per annum on spinal column points 4, 5 & 6) on the April 2007 payscales, and not an increase of 0.30% on the April 2008 payscales (as published in National Joint Council circular 2/08 dated 17 October 2008) be received and adopted.

115. BUDGET VIREMENTS

The Secretary provided Members with a journal report outlining proposals to a vire a sum of money from various cost centres to fund the new post of Cemetery Manager. After a brief discussion it was

RESOLVED that the virement proposals be accepted.

116. NEW STYLE OF MEMORIAL

Cllrs S.L. Davies and W.J. Lemon declared a personal and prejudicial interest in the following item as they both knew the bereaved family and so did not speak or vote on the matter under discussion.

The Secretary reported that an application had been received to install a grey granite headstone comprising a standard base with two separate pillars instead of the conventional single face plate associated with standard lawn memorials. Members were informed that the height of the pillars were identical to a standard lawn memorial and that each pillar would be bolted in place from underneath the base to ensure a secure and stable fix. Following discussion it was

RESOLVED that the application be approved.

117. INSTALLATION OF MEMORIAL BENCH

Cllrs S.L. Davies and W.J. Lemon declared a personal and prejudicial interest in the following item as the applicant was personally known to them and so did not speak or vote on the matter under discussion.

Members considered a letter from Mrs H requesting permission to install a memorial bench in the cemetery grounds near to the grave of her late husband. The Secretary stated that the area was still being utilised for the access of machinery and a pedestrian walkway for current burials. After a short discussion it was

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RESOLVED that application be deferred for the time being and that it be reconsidered once burials had been completed in Section 9 and the area had been levelled and reseeded. This would be in approximately 18 to 24 months.

118. OBSOLETE EQUIPMENT

Members considered a request from a member of staff to purchase an obsolete computer from the Burial Authority given that the computer was surplus to requirements. After a brief discussion it was

RESOLVED that the request be approved and that the offer put forward accepted.

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The Meeting concluded at 4:35pm

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