

8 July 2009

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 16 - 26

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 July 2009 at 4:00 pm.

Present: Cllr. C.C. Lucas (Chairman)

Cllrs.

T. D. Bowen
M. J. P. Burns
S. M. Donoghue

T. J. Jones
A. G. Morgan
K. D. Rees

J. Williams

16. CHAIRMAN'S ANNOUNCEMENT

It was with sadness that the Chairman referred to the death of Lance Corporal David Dennis from the Light Dragoons who was killed on 4 July 2009 whilst serving his country in Afghanistan. The Chairman remarked that Lance Corporal Dennis was a resident of Dafen but no doubt his death would be felt throughout Llanelli.

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S. L. Davies and W. J. Lemon.

18. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

19. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Annual Meeting - 10 June 2009

20. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for May 2009 and the provisional report for June 2009 be noted.

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21. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for June 2009, which revealed expenditure for the month amounted to £23,933.69.

RESOLVED that the information be noted.

22. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2009

Members considered the Audit Annual Return document for the financial year ending 31 March 2009, and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

23. ICCM CONFERENCE, KENILWORTH – 28 – 30 SEPTEMBER 2009

RESOLVED that the Chairman, Vice-Chairman and Cemetery Manager be authorised to attend the conference.

24. CEMETERY SIGNAGE

Members considered the Cemetery Manager's report regarding a proposal to introduce new signage throughout the cemetery grounds as the current signage was considered to be inadequate. Members were presented with themed illustrative designs and following discussion it was

RESOLVED that the report be accepted and that the Cemetery Manager present a final draft of the new signage for further consideration at a future meeting, based upon the general theme and illustrative designs set out in the report.

25. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

26. STAFFING MATTERS

Members considered a letter from DG requesting an increase in the daily payment received for gate closing duties. Following discussion, it was

RESOLVED that the request be approved and that the daily payment rate be uplifted so that it is commensurate to half an hours overtime payment per evening.

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The Meeting concluded at 4:25pm
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